

**MINUTES**

**TEHACHAPI CITY COUNCIL REGULAR MEETING,  
TEHACHAPI REDEVELOPMENT SUCCESSOR AGENCY REGULAR MEETING,  
TEHACHAPI PUBLIC FINANCING AUTHORITY REGULAR MEETING, AND  
TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING  
MONDAY, FEBRUARY 5, 2018**

**NOTE:** Gr, Wi, He, Sm and Wa are abbreviations for Council Members Grimes, Wiggins, Hetge, Smith and Wahlstrom, respectively. For example, Wi/Sm denotes Council Member Wiggins made the motion and Council Member Smith seconded it. The abbreviation Ab means absent, Abd abstained, Ns noes, and NAT no action taken.

<p><b><u>CALL TO ORDER</u></b></p> <p>Meeting called to order by Mayor Grimes at 6:04 p.m.</p> <p><b><u>ROLL CALL</u></b></p> <p>Roll call by City Clerk Tori Marsh</p> <p>Present: Mayor Grimes, Mayor Pro Tem Wiggins, Councilmembers Hetge, Smith and Wahlstrom</p> <p>Absent: None</p> <p><b><u>INVOCATION</u></b></p> <p>By Eustace Laurie, Pastor Seventh Day Adventist Church</p> <p><b><u>PLEDGE TO THE FLAG</u></b></p> <p>Led by Assistant to the City Manager Corey Costelloe</p> <p><b><u>CONSENT AGENDA</u></b></p> <p>Approved consent agenda</p> <ol style="list-style-type: none"> <li>1. Public comment</li> <li>2. Kern Council of Governments Presentation on the Kern Region Active Transportation Plan (ATP)</li> </ol>	<p>Approved The Consent Agenda Items 5 and 8 were removed Wa/Sm Ayes All</p>
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**ACTION TAKEN**

- 3. Memo received by Peter Graff regarding districting

Was Not Present

**CITY CLERK REPORTS**

**ALL ORDINANCES SCHEDULED FOR INTRODUCTION OR ADOPTION AT THIS MEETING SHALL BE READ BY TITLE ONLY**

- \* 4. Minutes for the Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority, and the Tehachapi City Financing Corporation regular meeting on January 16, 2018 - **APPROVED AND FILED.**

Approved Minutes  
 Wa/Sm Ayes All

**FINANCE DIRECTOR REPORTS**

- \* 5. Disbursements, bills and claims for January 12, 2018 through January 31, 2018 - **AUTHORIZED PAYMENTS**

Approved Disbursements  
 With Reports from City  
 Manager on Chamber and  
 TAAR Memberships  
 He/Wi Ayes All

- \* 6. City of Tehachapi Treasurer’s Report through December, 2017 – **RECEIVED REPORT**

Approved Treasurer’s Report  
 Wa/Sm Ayes All

- \* 7. With the appointment of the new City Treasurer, Susan Showler, it is necessary that the Council designate a new authorized signer for certain City financial accounts – **ADOPTED RESOLUTION 03-18 AUTHORIZING DESIGNATED OFFICERS TO DEPOSIT, DISBURSE, AND/OR TRANSFER FUNDS INTO AND OUT OF SAVINGS ACCOUNTS AND DEMAND DEPOSIT ACCOUNTS, AND TO DEPOSIT FUNDS AND ACCEPT CERTIFICATES OF DEPOSIT FROM ANY FEDERALLY OR CALIFORNIA STATE CHARTERED BANK LOCATED WITHIN THE STATE OF CALIFORNIA AND REPEALING RESOLUTION NO. 49-16**

Adopted Resolution 03-18  
 Authorizing Designated  
 Officers To Deposit,  
 Disburse, And/Or Transfer  
 Funds Into And Out Of  
 Savings Accounts And  
 Demand Deposit Accounts,  
 And To Deposit Funds And  
 Accept Certificates Of  
 Deposit From Any Federally  
 Or California State Chartered  
 Bank Located Within The  
 State Of California And  
 Repealing Resolution No. 49-  
 16  
 Wa/Sm Ayes All

- \* 8. Investment Policy – **ADOPTED RESOLUTION 04-18 APPROVING AN INVESTMENT POLICY AND REPEALING RESOLUTION NO. 51-16**

Adopted Resolution 04-18  
 Approving An Investment  
 Policy And Repealing  
 Resolution No. 51-16  
 Sm/Wi Motion Carried  
 Ns He

- \* 9. Formal commitment of an amount of fund balance to be set aside specifically for emergency contingencies as required by the Governmental Accounting Standards Board Statement No. 54 (GASB54) – **ADOPTED RESOLUTION 04-18 APPROVING THE CITY OF TEHACHAPI’S EMERGENCY CONTINGENCY COMMITMENT OF FUND BALANCE FOR THE GENERAL FUND AND REPEALING RESOLUTION NO. 05-17**

Adopted Resolution 04-18  
 Approving The City Of  
 Tehachapi’s Emergency  
 Contingency Commitment Of  
 Fund Balance For The  
 General Fund And Repealing  
 Resolution No. 05-17  
 Wa/Sm Ayes All

**ACTION TAKEN**

10. Fiscal Year End 2017 Financial Reports – **INFORMATION ONLY**

**ECONOMIC DEVELOPMENT REPORTS**

11. Willdan Financial Agreement to update Impact Fees – **ASSISTANT TO THE CITY MANAGER COREY COSTELLOE GAVE STAFF REPORT; APPROVED THE AGREEMENT WITH WILLDAN FINANCIAL TO PREPARE AN IMPACT FEE UPDATE AND AUTHORIZED THE MAYOR TO SIGN SUBJECT TO APPROVAL OF CITY MANAGER AND CITY ATTORNEY**

Approved The Agreement With Willdan Financial To Prepare An Impact Fee Update And Authorize The Mayor To Sign Subject To Approval Of City Manager And City Attorney  
Wi/Wa Ayes All

**DEVELOPMENT SERVICES DIRECTOR REPORTS**

- \* 12. Easement agreement for Right-of-Way acquisition for parcels 416-010-43 and 416-010-11 – **APPROVED THE EASEMENT AGREEMENT RELATING TO THE HONEYCUTT FAMILY TRUST OWNED PROPERTY LOCATED AT 971 WEST VALLEY BOULEVARD AND AUTHORIZED THE MAYOR TO SIGN SUBJECT TO CITY MANAGER AND CITY ATTORNEY APPROVAL**

Approved The Easement Agreement Relating To The Honeycutt Family Trust Owned Property Located At 971 West Valley Boulevard And Authorized The Mayor To Sign Subject To City Manager And City Attorney Approval  
Wa/Sm Ayes All

**CITY ATTORNEY REPORTS**

- \* 13. League of California Cities Attorney's Conference May 2-4 – **APPROVED EXPENSE FOR THE CITY ATTORNEY TO ATTEND CITY ATTORNEY'S CONFERENCE FOR MAXIMUM COST OF \$350**

Approved Expense For The City Attorney To Attend City Attorney's Conference For Maximum Cost Of \$350  
Wa/Sm Ayes All

**CITY MANAGER REPORTS**

14. Report to Council regarding current activities and programs – **VERBAL REPORT**

**COUNCIL MEMBER ANNOUNCEMENTS OR REPORTS**

**CLOSED SESSION**

1. Conference with real property negotiator (city manager) regarding possible exercise of City's right of first refusal to purchase hangar 25E owned by Robert H. Gates for \$180,000 as offered by Brian L. Sanders per Government Code Section 54956.8.

Tabled

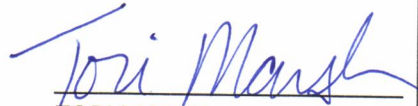
**ADJOURNMENT**

The City Council/Boards adjourned at 8:01 pm to a Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing

**Tehachapi City Council Regular Meeting – Monday, February 5, 2018  
Tehachapi Redevelopment Successor Agency Regular Meeting  
Tehachapi Public Financing Authority Regular Meeting And  
Tehachapi City Financing Corporation Regular Meeting**

**ACTION TAKEN**

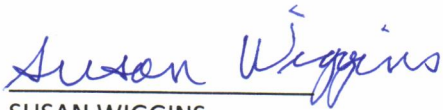
Authority and Tehachapi City Financing Corporation Regular Meeting to be held on Tuesday, February 20, 2018, at 6:00 p.m.



TORI MARSH

City Clerk, City of Tehachapi

Approved this 20<sup>th</sup> day  
Of February, 2018.



SUSAN WIGGINS

Mayor Pro Tem, City of Tehachapi