

MINUTES

**TEHACHAPI CITY COUNCIL REGULAR MEETING,
TEHACHAPI REDEVELOPMENT SUCCESSOR AGENCY REGULAR MEETING,
TEHACHAPI PUBLIC FINANCING AUTHORITY REGULAR MEETING, AND
TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING
MONDAY, MAY 6, 2019 – 6:00 P.M.**

NOTE: Wi, He, Sm, Da and Po are abbreviations for Council Members Wiggins, Hetge, Davies and Pogon-Cord, respectively. For example, Wi/Sm denotes Council Member Wiggins made the motion and Council Member Smith seconded it. The abbreviation Ab means absent, Abd abstained, Ns noes, and NAT no action taken.

ACTION TAKEN

<p><u>CALL TO ORDER</u></p>	<p>Meeting called to order by Mayor Pro Tem Wiggins at 6:02 p.m.</p>	<p>Removed Items 4, 5 and 6 Approved Sm/Da Ayes All</p>
<p><u>ROLL CALL</u></p>	<p>Roll call by City Clerk Tori Marsh</p> <p>Present: Mayor Wiggins, Mayor Pro Tem Smith, Councilmembers Davies, Hetge and Pogon-Cord</p> <p>Absent: None</p>	
<p><u>INVOCATION</u></p>	<p>By Pastor Mike Safford, Tehachapi Mountain Vineyard Church</p>	
<p><u>PLEDGE TO THE FLAG</u></p>	<p>Led by Jay Schlosser</p>	
<p><u>CONSENT AGENDA</u></p>	<p>Approved consent agenda</p>	
<p><u>AUDIENCE ORAL COMMUNICATIONS</u></p>	<ol style="list-style-type: none"> 1. Comments received. 2. Mayor to Presented a Certificate of Appreciation to Mary Lou Corpus-Zamudio 	

ACTION TAKEN

<u>CITY CLERKS REPORTS</u>	
	<p>ALL ORDINANCES SCHEDULED FOR INTRODUCTION OR ADOPTION AT THIS MEETING SHALL BE READ BY TITLE ONLY</p>
* 3.	<p>Minutes for the Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority, and the Tehachapi City Financing Corporation regular meeting April 15, 2019 – APPROVED AND FILED</p>
	<p>All Ord. Read By Title Only</p> <p>Approved And Filed Sm/Da Ayes All</p>
* 4.	<p>Special Event application for Tehachapi Valley Recreation and Parks Department’s Tehachapi GranFondo – APPROVED TVRPD’S TEHACHAPI GRANFONDO SPECIAL EVENT APPLICATION AND ASSOCIATED STREET CLOSURE SUBJECT TO STAFF CONDITIONS, INSURANCE VERIFICATION, AND APPROVAL BY THE CITY ATTORNEY AND CITY MANAGER</p>
	<p>Approved Tvrpd’s Tehachapi Granfondo Special Event Application And Associated Street Closure Subject To Staff Conditions, Insurance Verification, And Approval By The City Attorney And City Manager</p> <p>He/Da Ayes All</p>
* 5.	<p>Special Event for ‘The Dark Road’ film/Special Event Application submitted by Resurrection Films LLC- APPROVED THE RESURRECTION FILMS LLC SPECIAL EVENT APPLICATION AND ASSOCIATED STREET CLOSURES SUBJECT TO STAFF CONDITIONS, INSURANCE VERIFICATION, AND APPROVAL OF THE CITY ATTORNEY AND CITY MANAGER</p>
	<p>Approved The Resurrection Films LLC Special Event Application And Associated Street Closures Subject To Staff Conditions, Insurance Verification, And Approval Of The City Attorney And City Manager</p> <p>He/Da Ayes All</p>
<u>FINANCE DIRECTOR REPORTS</u>	
* 6.	<p>Disbursements, bills, and claims for April 10, 2019 through April 29, 2019 - AUTHORIZED PAYMENTS</p>
	<p>Authorized Payments He/Da Ayes All</p>
7.	<p>Disbursements and bills for RSI Petroleum for April 10, 2019 through April 29, 2019 – AUTHORIZED PAYMENTS</p>
	<p>Councilmember Davies Recused Himself And Left The Room Due To A Potential Conflict Of Interest. He Is An Employee At RSI Petroleum.</p> <p>Authorized Payments Sm/Po Motion Carried Abd Da</p>
8.	<p>Agreement with Willdan Financial for CFD 2017-1 Administration Service- FINANCE DIRECTOR HANNAH CHUNG GAVE STAFF REPORT; APPROVED THE CFD 2017-1 ADMINISTRATIVE SERVICE AGREEMENT BETWEEN THE CITY OF TEHACHAPI AND WILLDAN FINANCIAL SERVICES AND AUTHORIZED THE MAYOR TO SIGN SUBJECT TO CITY ATTORNEY AND CITY MANAGER APPROVAL</p>
	<p>Approved The CFD 2017-1 Administrative Service Agreement Between The City Of Tehachapi And Willdan Financial Services And Authorized The Mayor To Sign Subject To City Attorney And City Manager Approval</p> <p>Sm/Da Ayes All</p>
<u>DEVELOPMENT SERVICES DIRECTOR REPORTS</u>	
* 9.	<p>Downtown Park & Ride And Transit Center Notice of Completion – APPROVED THE NOTICE OF COMPLETION FOR THE DOWNTOWN PARK & RIDE AND TRANSIT CENTER AND DIRECTED STAFF TO RECORD SAME</p>
	<p>Approved The Notice Of Completion For The Downtown Park & Ride And Transit Center And Directed Staff To Record Same</p> <p>Sm/Da Ayes All</p>

ACTION TAKEN

<p>10. Active Transportation Program – Rail Corridor Pedestrian Safety Project: Union Pacific Reconstruction of Three At-Grade Crossing- DEVELOPMENT SERVICES DIRECTOR JAY SCHLOSSER GAVE STAFF REPORT; APPROVED THE AGREEMENT BETWEEN THE CITY OF TEHACHAPI AND UNION PACIFIC RAILROAD AND AUTHORIZED THE MAYOR TO SIGN</p>	<p>Approved The Agreement Between The City Of Tehachapi And Union Pacific Railroad And Authorized The Mayor To Sign Po/Da Ayes All</p>
<p>11. Request for a finding of public convenience and/or necessity per the request of the Department of Alcoholic Beverage Control (ABC) at 480 Steuber Road – GRANT A FINDING OF PUBLIC CONVENIENCE AND/OR NECESSITY FOR 480 STEUBER ROAD TO CONDUCT OFF-SITE SALE OF BEER AND WINE (TYPE 20 ABC LICENSE) AT THE LOCATION IN QUESTION</p>	<p>Tabled</p>
<p><u>PUBLIC WORKS DIRECTOR REPORTS</u></p>	
<p>12. Cross Connection Control Program Management by Kern County Public Health Services Department – PUBLIC WORKS DIRECTOR DON MARSH GAVE STAFF REPORT; APPROVED THE AGREEMENT BETWEEN THE CITY OF TEHACHAPI AND KERN COUNTY PUBLIC HEALTH SERVICES DEPARTMENT FOR THE CROSS CONNECTION CONTROL PROGRAM MANAGEMENT AND OVERSIGHT FOR ONE YEAR AND AUTHORIZED THE CITY MANAGER TO SIGN SUBJECT TO CITY ATTORNEY APPROVAL</p>	<p>Approved The Agreement Between The City Of Tehachapi And Kern County Public Health Services Department For The Cross Connection Control Program Management And Oversight For One Year And Authorized The City Manager To Sign Subject To City Attorney Approval Sm/Po Ayes All</p>
<p><u>CITY MANAGER REPORTS</u></p>	
<p>13. Report to Council regarding current activities and programs – VERBAL REPORT</p>	
<p><u>COUNCIL MEMBER REPORTS</u></p>	
<p>14. COUNCIL MEMBER HETGE: Are there any matters or issues currently being discussed or involving the FAA that the council should be aware of?</p>	<p>NAT</p>
<p>15. COUNCIL MEMBER HETGE: Establish a balanced budget ordinance to ensure that any enterprise fund that creates more than a 15% surplus or suffers a 15% short fall during any fiscal year receives attention/action from the council to direct staff to either reduce the funds from being collected from citizens via utility bills or to require an immediate plan of corrective action to increase revenue and ensure any budget shortfalls are minimized.</p>	<p>NAT</p>
<p>16. COUNCIL MEMBER HETGE: Move all future closed session meetings to the 6pm mark and the outcome of the meeting can then be reported to the public during the regular session meeting.</p>	<p>NAT</p>

ADJOURNMENT

The City Council/Boards adjourned at 7:22pm to a Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority and Tehachapi City Financing Corporation Regular Meeting to be held on Monday, May 20, 2019, at 6:00p.m.



TORI MARSH, CITY CLERK
City of Tehachapi, California

Approved this 20th day
Of May, 2019.



SUSAN WIGGINS, MAYOR
City of Tehachapi, California