

# **AGENDA**

## **TEHACHAPI CITY COUNCIL REGULAR MEETING, TEHACHAPI REDEVELOPMENT SUCCESSOR AGENCY REGULAR MEETING, TEHACHAPI PUBLIC FINANCING AUTHORITY REGULAR MEETING, AND TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING**

**Beekay Theatre  
110 South Green Street  
Monday, May 7, 2012 - 6:00 P.M.**

Persons desiring disability-related accommodations should contact the City Clerk no later than ten days prior to the need for the accommodation. A copy of any writing that is a public record relating to an open session of this meeting is available at City Hall, 115 South Robinson Street, Tehachapi, California.

### **CALL TO ORDER**

### **ROLL CALL**

### **INVOCATION**

Participation in the invocation is strictly voluntary. Each City Councilmember, city employee, and each person in attendance may participate or not participate as he or she chooses.

### **PLEDGE TO FLAG**

### **CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT**

All items listed with an asterisk (\*) are considered to be routine and non-controversial by city staff. Consent items will be considered first and may be approved by one motion if no member of the council or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in listed sequence with an opportunity for any member of the public to address the city council concerning the item before action is taken. Staff recommendations are shown in caps. Please turn all cellular phones off during the meeting.

### **AUDIENCE ORAL AND WRITTEN COMMUNICATIONS**

The City Council welcomes public comments on any items within the subject matter jurisdiction of the Council. We respectfully request that this public forum be utilized in a positive and constructive manner. Persons addressing the Council should first state their name and area of residence, the matter of City business to be discussed, and the organization or persons represented, if any. To ensure accuracy in the minutes, please fill out a speaker's card at the podium. Comments directed to an item on the agenda should be made at the time the item is called for discussion by the Mayor. Questions on non-agenda items directed to the Council or staff should be first submitted to the City Clerk in written form no later than 12:00 p.m. on the Wednesday preceding the Council meeting; otherwise response to the question may be carried over to the next City Council meeting. No action can be taken by the Council on matters not listed on the agenda except in certain specified circumstances. The Council reserves the right to limit the speaking time of individual speakers and the time allotted for public presentations.

**TEHACHAPI CITY COUNCIL REGULAR MEETING,  
TEHACHAPI REDEVELOPMENT SUCCESSOR AGENCY REGULAR MEETING,  
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TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING  
MONDAY, MAY 7, 2012 - 6:00 P.M. - PG. 2**

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1. General public comments regarding matters not listed as an agenda item.
2. Mayor Grimes and Council to receive presentation from Leon Thomas and to declare the City of Tehachapi a Purple Heart City.
3. Mayor Grimes to present a proclamation for Building Safety Month.
4. Mayor Grimes to present a Certificate of Appreciation to Geoffrey Braslow and Jay Sussell.

**CITY CLERK REPORTS**

Tehachapi City Council Unassigned Res. No. 11-12  
Tehachapi City Council Unassigned Ord. No. 12-01-709  
Tehachapi Redevelopment Successor Agency Unassigned Res. No. 06-12  
Tehachapi Public Financing Authority Unassigned Res. No. 01-12

- \*5. **ALL ORDINANCES SCHEDULED FOR INTRODUCTION OR ADOPTION AT THIS MEETING SHALL BE READ BY TITLE ONLY**
- \*6. Minutes for the Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority, and the Tehachapi City Financing Corporation regular meeting on April 16, 2012 - **APPROVE AND FILE**
7. The Tehachapi City Council will appoint one member to the City of Tehachapi Airport Commission to fill the vacancies created by Commissioner David Bushman's resignation on April 2, 2012. This appointment will complete his term which expires on June 30, 2015. The City Clerk's office received applications from two qualified applicants, Austin Kalb and William Francis – **APPOINT ONE MEMBER TO THE CITY OF TEHACHAPI AIRPORT COMMISSION TO COMPLETE A TERM TO EXPIRE ON JUNE 30, 2015**
- \*8. A Taxi Permit Application and the associated filing fees were received on April 9, 2012, from the owner of Tehachapi Non-Medical Transportation and Delivery Services, Esmaeel Yazdanipour. Tehachapi Municipal Code 5.28 requires the City Council to fix a time and date of a public hearing not less than ten and not more than thirty days after the application is received - **DIRECT THE CITY CLERK TO NOTIFY THE APPLICANT BY MAIL OF THE HEARING DATE AND POST THE NOTICE IN TWO LOCATIONS (CITY HALL DISPLAY WINDOW AND IN THE TEHACHAPI NEWS) FOR THE CITY COUNCIL MEETING TO BE HELD ON JUNE 4, 2012**
- \*9. The American Legion requests using city streets for a Memorial Day Parade on May 28, 2012. The proposed route would begin at the Moose Lodge on F Street and Curry Street, continue down F Street to Davis Street, turn south on Davis Street and east on E Street and end at Central Park (Marx Park) – **APPROVE AMERICAN LEGION'S MEMORIAL DAY PARADE APPLICATION AND STREET CLOSURES, SUBJECT TO CITY CONDITIONS**

**FINANCE DIRECTOR REPORTS**

- \*10. Disbursements, bills, and claims for April 12, 2012 through May 1, 2012 – **AUTHORIZE PAYMENTS**

**TEHACHAPI CITY COUNCIL REGULAR MEETING,  
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TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING  
MONDAY, MAY 7, 2012 - 6:00 P.M. - PG. 3**

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- \*11. City of Tehachapi Treasurer's Report through March 2012 – **RECEIVE REPORT**
- \*12. In order for the City to join the investment pool with Central San Joaquin Valley Risk Management Authority (RMA), the current policy needs to be amended – **ADOPT RESOLUTION ADOPTING AN INVESTMENT POLICY AND REPEALING RESOLUTION NO. 05-12**
- 13. Mid-Year budget review – **APPROVE 2011/2012 MID-YEAR BUDGET ADJUSTMENTS**
- \*14. The ACWA Health Benefits Authority has initiated a process to transition its operations and health benefits program into the ACWA/Joint Powers Insurance Authority (ACWA/JPIA). This move would allow the two organizations to combine resources, reduce overall costs and improve operations – **APPROVE MEMBERSHIP IN THE ACWA/JPIA**

**CAPITAL PROJECTS MANAGER REPORTS**

- 15. The City successfully reached a settlement with Bond Safeguard for the completion of Tract 6216. Funds from this settlement will be used to complete deficiencies associated with the development's public infrastructure. Staff is prepared to bid and construct the deficient public improvements - **AUTHORIZE STAFF TO ADVERTISE, AND RECEIVE BIDS, FOR THE CONSTRUCTION OF NECESSARY IMPROVEMENTS IN TRACT 6216, INCLUDING STREETS, STORM WATER CONTROL AND PUBLIC LANDSCAPING**

**CITY MANAGER REPORTS**

- \*16. This annual action by the City Council initiates the process and declares the City's intention to levy assessments within the Landscaping and Lighting District No. 1. This action also sets the time and place for the public hearing on this issue. The total annual maintenance and administration costs to the District are \$259,234.32. Annual District costs are funded through the assessments placed on the property tax bills – **TAKE THE FOLLOWING ACTIONS: (A) ADOPT A RESOLUTION INITIATING PROCEDURES FOR LEVY AND COLLECTION OF ASSESSMENTS FOR THE FISCAL YEAR 2012/2013; (B) ADOPT A RESOLUTION PRELIMINARILY APPROVING THE ENGINEER'S REPORT; AND (C) ADOPT A RESOLUTION DECLARING THE CITY'S INTENTION TO LEVY AND COLLECT ASSESSMENTS, WHICH SETS THE TIME AND PLACE OF THE PUBLIC HEARING FOR MONDAY, JUNE 18, 2012 AT 6:00 P.M.**
- 17. The Tehachapi Rodeo Grounds have been in existence for more than 40 years. For the past several years, most maintenance and improvements at the site have been performed on a volunteer basis by the Tehachapi Mountain Rodeo Association (TMRA). Based upon the current site conditions, both City staff and the TMRA believe that the rodeo grounds are an underused City resource with only two or three major events per year. Research done by staff and the TMRA indicates that with appropriate upgrades to the facility, it would be used many times a year - **AUTHORIZE THE MAYOR TO SIGN A 20 YEAR LEASE AGREEMENT WITH THE TEHACHAPI MOUNTAIN RODEO ASSOCIATION FOR OPERATION OF THE TEHACHAPI EVENT CENTER AND RODEO GROUNDS, SUBJECT TO CITY ATTORNEY AND CITY MANAGER APPROVAL, AND AUTHORIZE THE EXPENDITURE OF \$500,000 OVER THE NEXT TWO YEARS FOR APPROPRIATE CAPITAL IMPROVEMENTS**

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TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING  
MONDAY, MAY 7, 2012 - 6:00 P.M. - PG. 4**

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18. Report to Council regarding current activities and programs – **VERBAL REPORT**

**COUNCILMEMBER ANNOUNCEMENTS OR REPORTS**

On their own initiative, a Councilmember may ask a question for clarification, make a brief announcement, provide a reference to staff or other resources for factual information, take action to have staff place a matter of business on a future agenda, request staff to report back at a subsequent meeting concerning any matter, or make a brief report on his or her own activities. (Per Gov't. Code §54954.2(a))

**CLOSED SESSION**

1. Conference with legal counsel regarding potential claim from the Broome Family Trust per Government Code Section 54956.9(b).

**ADJOURNMENT**

# MINUTES

## TEHACHAPI CITY COUNCIL REGULAR MEETING, TEHACHAPI REDEVELOPMENT SUCCESSOR AGENCY REGULAR MEETING, TEHACHAPI PUBLIC FINANCING AUTHORITY REGULAR MEETING, AND TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING

BeeKay Theatre  
110 South Green Street  
Monday, April 16, 2012 – 6:00 P.M.

**NOTE:** Sm, Gr, Wi, Ni and Va are abbreviations for Council Members Smith, Grimes, Wiggins, Nixon and Vachon, respectively. For example, Gr/Sm denotes Council Member Grimes made the motion and Council Member Smith seconded it. The abbreviation Ab means absent, Abd abstained, Ns noes, and NAT no action taken.

### ACTION TAKEN

#### CALL TO ORDER

Meeting called to order by Mayor Grimes at 6:00 p.m.

#### ROLL CALL

Roll call by City Clerk Denise Jones.

Present: Mayor Grimes, Mayor Pro-Tem Smith, Councilmembers, Wiggins, Nixon and Vachon

Absent: None

#### PLEDGE TO THE FLAG

Led by Councilmember Wiggins

#### CONSENT AGENDA

Approved consent agenda subject to removal of item \*10 by William Nelson.

Approved Consent Agenda  
Subject To Removal Of Item  
\*10  
Wi/Sm Ayes All

#### AUDIENCE ORAL COMMUNICATIONS

2. Mayor Grimes presented a Certificate of Recognition to the Tehachapi High School Robotics Team.
1. General public comments regarding matters not listed as an agenda item were received from:
  - a. Robert Moran, Old West Ranch resident, spoke about wind turbines and the Tehachapi Area Communities Wind Turbine Boundary.

- b. Lisa Cyr, Main Street President, spoke regarding upcoming Farmer's Market.
- c. Maryann Hester, city resident, spoke regarding Tehachapi becoming a Purple Heart city.
- d. Brenda Moerchen asked about criteria for vendors at Farmer's Market.

**CITY CLERK REPORTS**

\*3. **ALL ORDINANCES SCHEDULED FOR INTRODUCTION OR ADOPTION AT THIS MEETING SHALL BE READ BY TITLE ONLY.**

All Ord. Read By Title Only  
 Wi/Sm Ayes All

\*4. Minutes for the Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority, and the Tehachapi City Financing Corporation regular meeting on April 2, 2012 - **APPROVED AND FILED.**

Approved & Filed  
 Wi/Sm Ayes All

\*5. National Day of Prayer will be held on Thursday, May 3, 2012. The Prayer event will start at approximately 12:00 pm and will end at approximately 1:00 pm The event will be held on Robinson Street in front of City Hall and is open to the public - **APPROVED THE SPECIAL USE APPLICATION FOR NATIONAL DAY OF PRAYER EVENT, SUBJECT TO CITY CONDITIONS.**

Approved The Special Use Application For National Day Of Prayer Event, Subject To City Conditions  
 Wi/Sm Ayes All

\*6. According to Tehachapi Municipal Code § 8.32.040 the City is to charge the cost of the weed abatement work on the next regular city/county property tax bill. The County is requiring that the attached resolution be adopted prior to any delinquent assessment being placed on the tax bill - **APPROVED RESOLUTION NO. 10-12 AUTHORIZING THE ESTABLISHMENT OF A NEW FUND TO PROVIDE FOR THE COLLECTION OF DELINQUENT ASSESSMENTS FOR THE ABATEMENT OF WEEDS AND RUBBISH.**

Approved Res. No. 10-12 Authorizing The Establishment Of A New Fund To Provide For The Collection Of Delinquent Assessments For The Abatement Of Weeds & Rubbish  
 Wi/Sm Ayes All

**FINANCE DIRECTOR REPORTS**

\*7. Disbursements, bills, and claims for March 28, 2012 through April 10, 2012 – **AUTHORIZE PAYMENTS.**

Authorize Payments  
 Wi/Sm Ayes All

**AIRPORT MANAGER REPORTS**

\*8. Mr. Michael O'Quinn is requesting a new tie-down rental agreement – **APPROVED THE TIE-DOWN AGREEMENT BETWEEN THE CITY OF TEHACHAPI AND MICHAEL O'QUINN.**

Approved The Tie-Down Agreement Between C.O.T. & Michael O'Quinn  
 Wi/Sm Ayes All

**COMMUNITY DEVELOPMENT MANAGER REPORTS**

9. **PUBLIC HEARING:** Approval and adoption of a comprehensive update of six of the seven mandatory General Plan elements along with two optional elements. The Town Form Element, Mobility Element, Public Realm Element, Natural Resources Element, Sustainable Infrastructure Element, Community Safety Element and Economic Vitality Element and Civic Health/Culture Element and certify the Tehachapi General Plan Update Environmental Impact Report (EIR) (State Clearinghouse #2009101084) **OPENED HEARING AT 6:23PM; NOTICE OF PUBLIC HEARING ON MARCH 21, 2012, AND THREE WRITTEN CORRESPONDENCE RECEIVED; COMMUNITY DIRECTOR DAVID JAMES GAVE STAFF REPORT; RECEIVED PUBLIC COMMENT FROM CHARLES WHITE, B. SALDANA, WILLIAM NELSON, AND MARK EGERMEN; CLOSED HEARING 7:37PM.**

**COUNCILMEMBER SMITH ASKED HOW THE COUNTY PERCEIVES OUR NEW GENERAL PLAN, ASKED FOR T ZONE CLARIFICATION, ASKED ABOUT GENERAL PLAN PREVENTING TURBINES, ASKED ABOUT COMMENTS FROM DEVELOPERS, ASKED ABOUT TRAFFIC ELEMENT AND COMMENTED ON THE EXCELLENT JOB OF STAFF AND CONSULTANTS ON GENERAL PLAN AND EIR.**

**COUNCILMEMBER WIGGINS SPOKE ABOUT THE WIND TURBINE RUMOR AND COMMENTED ON THE AMOUNT OF DETAIL IN GENERAL PLAN AND EIR.**

**COUNCILMEMBER NIXON COMMENTED ON BEING ON PLANNING COMMISSION AND WORKING ON GENERAL PLAN.**

**COUNCILMEMBER VACHON ACKNOWLEDGED THE EFFORTS OF STAFF AND CONSULTANTS ON GENERAL PLAN.**

**MAYOR GRIMES COMMENTED ON THE THOUGHT, EFFORT AND HARD WORK THAT WENT INTO MAKING THE GENERAL PLAN AND EIR.**

**STAFF AND THE PLANNING COMMISSION RECOMMENDS TO THE CITY COUNCIL REGARDING THE GENERAL PLAN EIR AND THE GENERAL PLAN UPDATE BE MADE AS FOLLOWS:**

**CERTIFICATION OF THE TEHACHAPI GENERAL PLAN UPDATE EIR WITH THE INCLUSION OF A "STATEMENT OF OVERRIDING CONSIDERATION" RELATIVE TO IMPACTS ASSOCIATED WITH AGRICULTURAL RESOURCES, AIR QUALITY AND BIOLOGICAL RESOURCES WHICH CANNOT BE**

Adopted Res. No. 08-12  
Sm/Ni Ayes All

**MITIGATED TO A LEVEL OF INSIGNIFICANCE AND THE ADOPTION OF A MITIGATION MONITORING AND REPORTING PROGRAM PURSUANT TO RESOLUTION NO. 08-12.**

**APPROVAL AND ADOPTION OF SIX (6) OF THE SEVEN (7) MANDATORY ELEMENTS OF THE GENERAL PLAN AS RENAMED WITH THE EXCEPTION OF THE HOUSING ELEMENT AND THE INCLUSION OF THE TWO (2) OPTIONAL ELEMENTS PURSUANT TO RESOLUTION NO. 09-12.**

Adopted Res. No. 09-12  
 Ni/Wi Ayes All

**CITY MANAGER REPORTS**

\*10.The Kern Council of Governments Board of Directors established the Geographic Information Advisory Committee. The GIAC will review and make recommendations on aerial imagery, coordinated street addressing, and other regional geographic information issue – **THIS ITEM WAS REMOVED FROM THE CONSENT AGENDA BY WILLIAM NELSON TO COMMENT ON HAVING A PHOTOGRAMMETRIC SURVEY OF THE TEHACHAPI WIND RESOURCE AREA; DESIGNATED DAVID JAMES AS THE CITY OF TEHACHAPI REPRESENTATIVE FOR THE GIAC**

Designated David James As  
 The C.O.T. Representative  
 For The GIAC  
 Sm/Ni Ayes All

11.Report to Council regarding current activities and programs – **VERBAL REPORT.**

Nothing To Report

**MAYOR APPOINTMENTS**

12.Following the change in City Council membership, the Council may wish to modify the current assignments to groups, organizations and committees – **MODIFIED COUNCIL ASSIGNMENTS TO GROUPS AND ORGANIZATIONS**

Appointed Councilmember  
 Vachon to certain  
 organizations and groups

**COUNCIL MEMBER ANNOUNCEMENTS OR REPORTS**

1. Councilmember Wiggins commented on experiencing all four seasons in one weekend.
2. Councilmember Vachon reported on the Tourism Commission meeting and the Kern County Fire Department meeting she attended last week.
3. Mayor Grimes commented on Tehachapi becoming a Purple Heart City in the near future.

**CLOSED SESSION**

1. Conference with legal counsel regarding petition to file late claim by Darnell Oliver per Government Code Section 54956.9(b).

Reject Claim  
 Sm/Wi Ayes All

**ADJOURNMENT**

The City Council/Boards adjourned at 8:45pm to a Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority and Tehachapi City Financing Corporation Regular Meeting to be held on Monday, May 7, 2012, at 6:00pm.

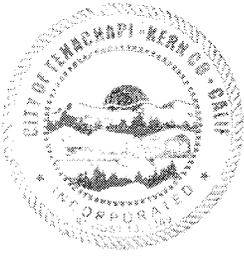
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DENISE JONES, CMC  
City Clerk, City of Tehachapi

Approved this 7th day  
Of May, 2012.

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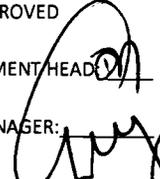
ED GRIMES  
Mayor, City of Tehachapi



# COUNCIL REPORTS

**AGENDA SECTION: CITY CLERK**

**MEETING DATE: MAY 7, 2012**

APPROVED
DEPARTMENT HEAD: 
CITY MANAGER: 

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**TO: HONORABLE MAYOR GRIMES AND COUNCIL MEMBERS**

**FROM: DENISE JONES, CITY CLERK**

**DATE: MAY 7, 2012**

**SUBJECT: AIRPORT COMMISSION APPOINTMENT**

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Due to the resignation of Airport Commissioner David Bushman on April 1, 2012, the Tehachapi City Council will consider appointing one member to the Tehachapi Airport Commission. The appointed commissioner will complete the term that expires on June 30, 2015.

The Airport Commission's responsibility is to recommend, to the City Council, policies for the proper operation of the Tehachapi Municipal Airport.

Applications were received from Austin Kalb and William Francis.

## **RECOMMENDATION**

**APPOINT ONE MEMBER TO THE CITY OF TEHACHAPI AIRPORT COMMISSION TO COMPLETE A TERM TO EXPIRE ON JUNE 30, 2015**

RECEIVED

APR 02 2012

City of Tehachapi

March 30, 2012

Dear City of Tehachapi,

I regret to inform you that I must resign my position as an airport commissioner, effective immediately. For the last nine months I have been unemployed and looking for work in the area, unfortunately with no success. I am moving out of state where I hope to have success at finding work.

This is a very difficult decision for my wife and I. We moved here a year and a half ago and we fell in love with Tehachapi. The climate is perfect, the people are so wonderful here, and the town is so beautiful. We really wanted to settle here. This is why I volunteered to be on the airport commissioner. I feel that we all have a right and a responsibility to be involved and support our community. Thank you for the opportunity to serve our community, even if it was for a short period of time. We will miss Tehachapi and our friends here. Please share our thanks and appreciation with the City Council, the Airport managers and commissioners and the people at City Hall.

Respectfully,

A handwritten signature in cursive script that reads "David Bushman". The signature is written in dark ink and is positioned above the printed name.

David Bushman

P.S. I completed and filed March 29 the final California Form 700. If I have missed anything, you can reach me at my email address [davidplus@live.com](mailto:davidplus@live.com).

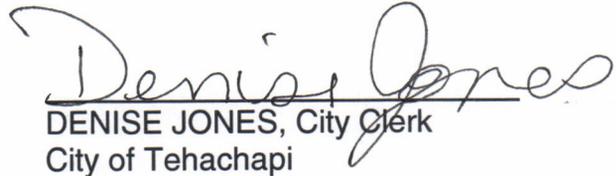


## **AIRPORT COMMISSION APPOINTMENT**

Due to the resignation of Airport Commissioner David Bushman on April 2, 2012, the Tehachapi City Council will consider appointing one member to the Tehachapi Airport Commission. This appointment will expire on June 30, 2015.

The Airport Commission's responsibility is to recommend to the City Council policies for the proper operation of the Tehachapi Municipal Airport.

Applications are available at City Hall, 115 South Robinson Street - (661) 822-2200, or on the City website [www.tehachapicityhall.com](http://www.tehachapicityhall.com). All applications must be returned to Tehachapi City Hall by Tuesday, May 1, 2012, at 5:30 p.m. The City Council will consider the applications during the Tehachapi City Council meeting to be held on May 7, 2012, at 6:00 p.m.

  
DENISE JONES, City Clerk  
City of Tehachapi

DATED:  
POSTED AT CITY HALL:  
PUBLISHED:  
Tehachapi News  
The Loop

April 10, 2012  
April 10, 2012  
April 17, 2012 & April 24, 2012  
April 14, 2012



RECEIVED

JUL 29 2010

City of Tehachapi

**APPLICATION FOR APPOINTMENT**

**OFFICE USE ONLY**

City Resident:  Yes  No

APPLICANTS ARE ENCOURAGED TO CONTACT EACH COUNCIL MEMBER TO COMMUNICATE THEIR INTEREST FOR APPOINTMENT.

**Submit Application To:** City Clerk's Office  
115 South Robinson Street  
Tehachapi, CA 93561

Name Austin Kalb

Address 21320 Blue Oaks Ave, Tehachapi CA 93561

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number 661-822-3535 Fax Number \_\_\_\_\_

Email AustinKalb@gmail.com

Position(s) Sought: (List in order of preference)

1. Airport Commissioner
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Occupation See attached resume

Business Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Education - List schools attended and/or graduated, as well as degree(s):

See attached resume

Other special training or experience:

Numerous management, leadership, and ethics training courses while employed by Rockwell International and The Boeing Company.

Previous and present governmental and civic experience. Indicate when, position, and duties:

Active member of the Tehachapi Society of Pilots

Member of the Civil Air Patrol

Please explain why you wish to serve on a Board/Commission for the City of Tehachapi:

See Attachment A

Do you have any interests or associations that might present a conflict of interest? Yes  If yes, please explain below. No

Please attach your resume and any additional information or statements that you feel would be helpful in reviewing your qualifications

AUTHORIZATION AND RELEASE

I understand that in connection with this application for appointment, the information contained herein will be made available to the general public upon request.

Signature Field



Date/Time Field

7/29/10

**NOTE: This document is a public record and may be disclosed/released pursuant to the California Public Records Act**

# Resume for Austin Kalb

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## Highlights

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- Over 30 years of experience managing and developing mission critical solutions
- Demonstrated ability to manage and perform on several concurrent programs
- Wide Career Path
  - Aerospace, Wall Street, Health Care, Manufacturing
  - Finance, Management, Technology, Software Development
- Extremely well educated

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## Education

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- 1999 MBA University Of Southern California, Marshall School of Business, Executive MBA program (Cum Laude)
- 1984 Ph.D., Material Science and Engineering (ABD), University of California Los Angeles
- 1980 MS, Physics, University of California Los Angeles
- 1978 BS, Physics, Worcester Polytechnic Institute, Worcester, MA. (High Honors)

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## Management / Technical Employment History

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### **2006 – Present Hedge Fund Manager**

Startup hedge fund: Alpha Enhanced Index Fund, L.P. The fund utilizes an options collar with a calendar component to reduce volatility and downside risk while attempting to mirror upside market returns. Strategy developed and tested in Matlab in conjunction with U Mass Amherst. Presently in incubator stage while developing a track record - not currently accepting outside investors. AUM approx \$1M.

### **1993 – Present CEO, CIO OutSource International Corporation (OSI)**

OSI is a proprietary stock option trading firm. From 1999 through 2002 I led the company through growth of over 400% per year. In 2002, the OSI was responsible for over \$1B in trade volume. I managed many aspects of the company, such as MIS, HR and Finance.

OSI presently designs and develops various small to mid size software solutions in support of stock and option market operations for a wide variety of customers, including brokerages, hedge funds, and proprietary program traders. It is also the General Partner for the Alpha Enhanced Index Fund, L.P.

### **1994 - 1998 Engineering Director, Boeing Lasers and Electro-Optics. Antelope Valley, CA.**

I was manager of an optical diagnostics group on a proprietary program. I held a DoD TS and SAR clearances. The team consisted of fifteen PhD and Masters level scientists and engineers, as well as several supporting technicians. The projects were highly technical, and were both mission and time critical.

### **1990 - 1994 Staff Scientist (Director Level), Boeing, Anaheim CA.**

I was on the technical and management teams of several highly advanced DoD and DoE programs. My responsibilities included program and proposal development, customer liaison, and several new business development initiatives. I was chief sensor system engineer on the Brilliant Pebbles and

Brilliant Eyes programs, and program manager / chief scientist on several airborne sensor programs, commercial IR aircraft landing systems, and submarine laser communications programs, as well as a participant in Battle Management Command Control and Communications (BMC cubed) architecture development for several advanced weapon systems.

**1986 - 1990 Chief Scientist, Ojai Research Corporation, Ojai CA**

Ojai Research Corporation is a boutique supplier of high quality low loss optical coatings. I was involved in new business development, and managed several research and development programs. Applications included Ring Laser Gyroscopes, X-Ray grazing incidence mirrors for photo lithography, High Power Laser Weapons such as the Free Electron Laser for Los Alamos National Laboratory, and various Chemical Oxygen Iodine (COIL) lasers.

**1986 - 1988 Technical Director, Cascade Optical Coating, Santa Ana, CA**

Involved in R&D and new business development in the field of thin film optical coatings. In the R&D area, I pioneered several new hybrid optical thin film coating techniques using Neutral Ion Beam Sputtering using spacecraft Ion Propulsion Engines.

**1978 - 1986 Staff Scientist / Manager, Litton Guidance and Control Systems, Rockwell International**

Involved in the research and development of Ring Laser Gyroscopes and their associated optical coatings for use as Inertial Navigations systems on commercial and military aircraft, submarines, and weapon systems such as ICBM's. While at Rockwell I developed a world class thin film optical coating facility for the production of optical thin films. This technology was utilized in Laser Weapons such as the MIRCL laser White Sands Missile Range, and in Inertial Navigators for ICBM's such as Minute Man and Peacekeeper systems. During my employment at Rockwell I became the youngest Staff Scientist (MTS7, the highest technical position in the company) in the company's history.

**1977 - 1978 Lab Manager, Teledyne Linair.**

I was responsible for failure testing and failure mode analysis on the M1A1 Abrahams Tank hydraulic systems.

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**Additional Information**

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- Published in American Physics Society Optics News and The American Vacuum Society
- Have held and currently eligible for DoD TS, SAR, SBI, and DoE Q clearances

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**Contact Information**

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Austin Kalb  
21320 Blue Oaks Avenue  
Tehachapi, CA 93561  
661-822-3553 / 661-822-3535  
AustinKalb@gmail.com

## **Austin Kalb, Application For Appointment to Airport Commission.**

### **Attachment A.**

*Please explain why you wish to serve on a Board / Commission for the City of Tehachapi:*

1. I have a vested interest in the Tehachapi Municipal Airport

I have been a private pilot since 1984. I own an airplane that when not in use is stored in a hangar on the airport. I have a ten year lease with the owner of that hangar, which will expire in 2021. I plan on exercising my option to stay in that hangar for the entire term. I love everything about aviation and take pride in our airport.

Since coming to KTSP I have become increasingly interested in helping the airport thrive and grow, while maintaining safety and promoting respect for both stakeholders and the non-flying public. I am active in the Tehachapi Society of Pilots and am a member of the Civil Air Patrol. I am in almost daily contact with the Airport Manager the other airport employees and stakeholders, helping whenever and wherever possible. I do have my finger on the pulse of the airport.

My interest in the airport goes beyond protecting my personal investment. I take pride in our airport and in the airport community. I would be honored to officially participate in the development , protection, and betterment of the airport and its community.

2. I have a vested interest in the greater Tehachapi area

I have lived in Old Town since 1996, having come to the area to work on a proprietary program for Rockwell at a classified location in the Antelope Valley. At the time, the relocation choices were Hesperia, Ridgecrest, Tehachapi, and Lancaster/Palmdale. After a thorough analysis, Tehachapi was an easy choice. I have never regretted it. In fact, for a time I have had other family members live in the area as well (brother Todd, and mother Barbara).

I presently reside in Old Town and own undeveloped land in Country Oaks. I plan on staying in the area indefinitely. I am pleased with the growth over the past ten years, however I do feel there is still much to be done. The economic potential is here, however for a city (and surrounding community) the size of Tehachapi, I feel we could easily support more industry and services. The airport is an important and valuable asset to the city and could easily be a significant participant in this growth.

3. I am uniquely qualified for the position of Airport Commissioner

I have extensive management and business development experience in both the private sector and within the DoD and DoE. While I understand and respect the formal role of the Airport Commission, I also understand the role of the Commission as ambassador to the

aviation community at large as well as its role as liaison between the airport community and the Tehachapi City Council and City Manager.

I believe my greatest skills are in the area of communications and negotiations. I have the ability to see all sides of an argument and negotiate a solution that is acceptable to all parties involved. I feel can fairly represent the best interest of the airport and all its stakeholders even under undue pressure. I am reasonable but not easily intimidated.

My current positions are extremely flexible. I have time to go to the airport daily and chat with the pilots, hangar owners, and many times transient pilots visiting the field. I feel very much in touch with the airport community and the local airport management. I would bring this "boots on the pavement" attitude to the Airport Commissioner position, providing for an efficient interface between the airport community and the Airport Commission all the way to the City Manager and City Council.

**Denise Jones**

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**From:** Austin Kalb [austinkalb@gmail.com]  
**Sent:** Thursday, April 05, 2012 8:34 AM  
**To:** Denise Jones  
**Cc:** Eric Hansen  
**Subject:** Airport Commissioner Appointment Application

**RECEIVED**

APR 17 2012

City of Tehachapi

Denise,

Please us my last application towards this next opening in the Airport Commission. Nothing has changed in my status since then.

Thank You

Austin Kalb  
661-289-2084



RECEIVED  
APR 30 2012  
City of Tehachapi

**APPLICATION FOR APPOINTMENT**

OFFICE USE ONLY

City Resident:  Yes  
 No

**APPLICANTS ARE ENCOURAGED TO CONTACT EACH COUNCIL MEMBER TO COMMUNICATE THEIR INTEREST FOR APPOINTMENT.**

**Submit Application To:** City Clerk's Office  
115 South Robinson Street  
Tehachapi, CA 93561

Name William P. Francis

Address 4361 Stetson Ave

City Rosamond State CA Zip Code 93560

Phone Number +1 (661) 816-9229 Fax Number \_\_\_\_\_

Email william.p.francis@lmco.com

Position(s) Sought: (List in order of preference)

1. Airport Commissioner
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Occupation Test Pilot

Business Name Lockheed Martin Arsenical Co.

Address 1011 Lockheed Way

City Palmdale State Ca Zip Code 93599

Phone Number +1 (661) 572-5074 Fax Number \_\_\_\_\_

Education - List schools attended and/or graduated, as well as degree(s):

Quartz Hill High School / Quartz Hill Calif.  
 National University working on ABBA in Business  
 U.S Airforce Test Pilot School courses  
 U.S. Navy Test Pilot courses  
 National Test School Helicopter courses/ also taught the PNFQ helicopter course at National the test Pilot School  
 J.S. Air Force Aircraft Maintance jet engine 1&2

Other special training or experience:

[Empty box for special training or experience]

Previous and present governmental and civic experience. Indicate when, position, and duties:

I am the Vice President of the Rosamond Sky Park at present time

Please explain why you wish to serve on a Board/Commission for the City of Tehachapi:

I spend a considerable amount of time at the Tehachapi Airport and I would like to get more involved with the Airport Commissioners to help maintain this outstanding airport continue to grow and serve the flying community. I think that this is the nicest airport in the whole Of Kern County.

Do you have any interests or associations that might present a conflict of interest? Yes  If yes, please explain below. No

[Empty box for conflict of interest explanation]

Please attach your resume and any additional information or statements that you feel would be helpful in reviewing your qualifications

AUTHORIZATION AND RELEASE

I understand that in connection with this application for appointment, the information contained herein will be made available to the general public upon request.

Signature Field William P. Zornow

Date/Time Field 4/29/2012

**NOTE: This document is a public record and may be disclosed/released pursuant to the California Public Records Act**



# COUNCIL REPORTS

**AGENDA SECTION: CITY CLERK**

**MEETING DATE: MAY 7, 2012**

APPROVED
DEPARTMENT HEAD: _____
CITY MANAGER: _____

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**TO: HONORABLE MAYOR GRIMES AND COUNCIL MEMBERS**

**FROM: DENISE JONES, CITY CLERK**

**DATE: MAY 1, 2012**

**SUBJECT: TAXI APPLICATION SUBMITTED BY TEHACHAPI NON-MEDICAL  
TRANSPORTATION AND DELIVERY SERVICES**

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## **BACKGROUND**

Esmaeel Yazdanipour owner of Tehachapi Non-Medical Transportation and Delivery Services submitted a completed Taxi Permit Application, all required documentation and filing fees for said permit on April 9, 2012. Tehachapi Municipal Code Chapter 5.28 has been provided for your use. The City Council shall fix a time for the hearing and determine notification requirements as set forth in §5.28.040 as follows:

Upon receipt of an application, the City Council shall fix a time for hearing thereof, not less than ten not more than thirty days thereafter, and the City Clerk shall give notice to the applicant by mail of the time so set at least five days before the hearing date, and shall, if so directed by the City Council, cause notice of such hearing to be given by posting or publication, or both, for a time and in a manner as directed by the Council.

## **FISCAL IMPACT**

None

## **OPTIONS**

Set a Public Hearing for June 4, 2012  
Do not set a Public Hearing

## **RECOMMENDATION**

DIRECT THE CITY CLERK TO NOTIFY THE APPLICANT BY MAIL OF THE HEARING DATE AND POST THE NOTICE IN TWO LOCATIONS (CITY HALL DISPLAY WINDOW AND IN THE TEHACHAPI NEWS) FOR THE CITY COUNCIL MEETING TO BE HELD ON JUNE 4, 2012.

RECEIVED

JAN 24 2012

CITY OF TEHACHAPI

APPLICATION FOR TAXI PERMIT

\$50.00 Filing Fee

City of Tehachapi

NAME OF BUSINESS: Tehachapi Non-Medical Transportation PHONE: (661) 600-2771

PHYSICAL ADDRESS: 855 S. CURRY St, Tehachapi Ca. 93561

MAILING ADDRESS: P.O. Box 1185 Tehachapi Ca. 93581

TYPE OF ORGANIZATION: [X] SOLE PROPRIETOR [ ] PARTNERSHIP [ ] CORPORATION

NAME AND ADDRESSES OF ALL OWNERS (Or Principal Officers if a Corporation)

Table with 3 columns: Name, Home Address, Telephone. Row 1: ESMAEEL YAZDANIPOUR, (661) 600-2771

DESCRIPTION OF EACH VEHICLE:

(Trade name, motor and serial number, state license number, seating capacity & body style)

1. Ford Fusion (License # 6ELS406) SEAT CAPACITY 5 SEDAN

STREET NUMBER & EXACT LOCATION OF PLACE OR PLACES WHERE APPLICANT PROPOSES TO STAND TAXICABS: (If any such place is to be in a public street, the application must be accompanied by the written consent thereto of the owner of any buildings in front of which such stand is to be located per Ordinance #260 §3)

Please include picture(s) of vehicle(s) and any distinctive color scheme, name, monogram or insignia, if any, to be used on vehicle(s).

A schedule of proposed fares must be included with application.

DATE: 01/24/2012

SIGNATURE: [Handwritten Signature]

Rate For

RECEIVED

APR 9 2012

City of Tehachapi

**Tehachapi Non - Medical Transportation And Delivery Services. Rate**

**Pike up (Initial) : \$ 5.00**

**Price for Each Mail : \$ 2.50**

**Waiting Time Each Hour \$ 25.00**

**Esmaeel Yazdanipour** *yazdanipour 04/02/12*

**Tehachapi, California, Code of Ordinances >> Title 5 - BUSINESS LICENSES, TAXES AND REGULATIONS >> Chapter 5.28 - TAXICABS >>**

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## **Chapter 5.28 - TAXICABS**

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### Sections:

- 5.28.010 - Definitions.
- 5.28.020 - Permit—Required.
- 5.28.030 - Permit—Application and fee.
- 5.28.040 - Application—Public hearing—Notice.
- 5.28.050 - Public hearing—City council authority—Permit issuance.
- 5.28.060 - Application—Grounds for denial.
- 5.28.070 - Permit—Amendment during hearing.
- 5.28.080 - Permit—Insurance required.
- 5.28.090 - Permit—Transfer.
- 5.28.100 - Permit—Revocation conditions.
- 5.28.110 - Driver's license and permit requirements.
- 5.28.120 - Driver's badge and card.
- 5.28.130 - Operation—General rules.
- 5.28.140 - Changes in operation—Application-City council authority.
- 5.28.150 - Rates and regulations posted in taxicab.
- 5.28.160 - Clean taxicabs required.
- 5.28.170 - Lights in passenger compartment.
- 5.28.180 - Overcharging prohibited.
- 5.28.190 - Fraud and unfair competition prohibited—Complaints.
- 5.28.200 - Violation—Penalty.

### **5.28.010 - Definitions.**

As used in this chapter:

- A. "Person" means and includes firms, individuals and corporations.
- B. "Taxicab" means and includes every automobile or motor-propelled vehicle by which passengers are transported for hire upon any public street in the city, and not over a regular or defined route, and irrespective of whether or not the operation extends beyond the city boundary, where charge for such transportation is measured in part by the distance traveled or by the time required for such transportation, or both, excepting vehicles of transportation companies, as defined in the act of the California Legislature approved May 10, 1917, and all amendments thereto.

*(Ord. 260 § 1, 1960)*

### **5.28.020 - Permit—Required.**

It is unlawful for any person to operate, or cause to be operated, any taxicab along or upon any public street in the city without first having obtained a permit in accordance with the provisions of this chapter, or without having complied with all of the provisions of this chapter.

*(Ord. 260 § 2, 1960)*

#### **5.28.030 - Permit—Application and fee.**

Any person desiring to obtain the permit referred to in Section [5.28.020](#) shall pay a fee of fifty dollars to the city clerk, and make application for such permit to the city council. The application shall set forth:

- A. The name and address of the applicant and, if it is a corporation, the names and addresses of its principal officers; or, if it is a partnership, the names and addresses of each of the partners;
- B. A description of every motor vehicle which the applicant proposes to use, including its trade name, motor and serial number, state license number, seating capacity, and body style;
- C. A schedule of proposed fares;
- D. The distinctive color scheme, name, monogram or insignia, if any, which applicant proposes to be used on his taxicabs;
- E. Street number and exact location of the place or places where applicant proposes to stand taxicabs. If any such place is to be in a public street, the application must be accompanied by the written consent thereto of the owner of any building in front of which such stand is to be located.

*(Ord. 260 § 3, 1960)*

#### **5.28.040 - Application—Public hearing—Notice.**

Upon receipt of an application, the city council shall fix a time for hearing thereof, not less than ten nor more than thirty days thereafter, and the city clerk shall give notice to the applicant by mail of the time so set at least five days before the hearing date, and shall, if so directed by the city council, cause notice of such hearing to be given by posting or publication, or both, for a time and in a manner as directed by the council.

*(Ord. 260 § 4, 1960)*

#### **5.28.050 - Public hearing—City council authority—Permit issuance.**

At the time set for the hearing of the application, the city council may examine the applicant and hear members of the public who wish to present their views, and shall determine whether or not the public interest, convenience and necessity require the issuance of the permit applied for; and if such determination is in the affirmative, it shall order the city clerk to issue a permit in accordance with the application, subject to the filing of insurance policies, as hereinafter provided.

*(Ord. 260 § 5, 1960)*

#### **5.28.060 - Application—Grounds for denial.**

The following grounds shall be sufficient for denial of the application:

- A. That the application is not in the form or does not contain the information required by Section 5.28.030
- B. That the vehicle or vehicles described in the application are inadequate or unsafe for the purposes for which they are to be used;
- C. That the color scheme, name, monogram or insignia to be used upon the taxicabs in question is in conflict with or imitates or so closely resembles the color scheme, name, monogram or insignia of another permit holder as to be misleading or tend to confuse or deceive the public;
- D. That the location of any cab stand, as designated in the application, will congest or interfere with travel on any public street, or is within three hundred feet of any other stand theretofore authorized;
- E. That the applicant has had a prior permit revoked;
- F. If the city council determines that there are a sufficient number of taxicabs and automobiles for hire in the city to adequately serve the public, or that the granting of additional permits would interfere with the free use of the streets by the public, or that the public interest, convenience and necessity do not require the issuance of such permit;
- G. That the applicant's proposed rate schedule is so excessively low that, in the council's judgment, it would result either in an unprofitable operation, or would be unfair to other permittees.

*(Ord. 260 § 6, 1960)*

#### **5.28.070 - Permit—Amendment during hearing.**

During the course of the hearing upon an application, the applicant may, with the council's consent, amend or supplement it, and without further notice the council may act upon the application as amended or supplemented.

*(Ord. 260 § 7, 1960)*

#### **5.28.080 - Permit—Insurance required.**

Before a permit shall be issued, the applicant shall deliver to the city clerk a policy or policies of insurance, and a certificate(s) showing the paid up existence of insurance, providing for the payment of all liability imposed upon the owner or operator of any taxicab affected by the permit for damages to person or property, in a combined single limit insurance policy issued in standard form by a company authorized and qualified to do business in the state in an amount not less than three hundred thousand dollars per occurrence. Such certificate(s) of insurance shall state that the insurance hereby required is in effect and may not be canceled or modified except on at least thirty days prior written notice to the city. Such insurance policies shall be approved by the city council before the permit is issued.

*(Ord. 92-04-604 § 1, 1992; Ord. 260 § 8, 1960)*

#### **5.28.090 - Permit—Transfer.**

No permit issued under the terms of this chapter shall be transferable, either by contract or operation of law, without the permission of the city council, and any such attempted transfer shall be sufficient cause for revocation of the permit.

(Ord. 260 § 18, 1960)

### **5.28.100 - Permit—Revocation conditions.**

Any permit granted under the provisions of this chapter may be revoked by the city council, either as a whole or as to any car or cars described therein, or as to the right to use any distinctive color, monogram or insignia, after five days' notice to the permit holder, requiring him to appear at a certain time and place and show cause why the permit should not be revoked for any of the following reasons:

- A. The undertaking provided for in Section [5.28.080](#) has not been given or has been withdrawn or lapsed for nonpayment of premium, or is not in force for any reason;
- B. The nonpayment of any city business license fee;
- C. Failure to observe any of the rules and regulations or provisions set forth in this chapter;
- D. The violation of any law of the state, or ordinance of the city, pertaining to the operation of taxicabs or motor vehicles, by a permit holder, operator, or driver of a taxicab;
- E. Failure to maintain satisfactory service to the public, or failure to keep any vehicle described in the permit in use for an unreasonable length of time, or failure to use the distinctive color, monogram or insignia described in the application;
- F. Any cause which, in the opinion of the city council, makes it contrary to the public interest, convenience and necessity for the permit to be continued.

(Ord. 260 § 16, 1960)

### **5.28.110 - Driver's license and permit requirements.**

- A. It is unlawful for any person to operate a taxicab within the city without having first obtained a class C driver's license from the state and a city taxicab driver's permit, issued in writing by the chief of police.
- B. Each applicant for a driver's permit shall file an application therefor with the chief of police, accompanied by a fee of fifty dollars.
- C. No permit shall be issued to any driver or operator under the age of eighteen years, or to any person not a citizen of the United States, or who has not lawfully declared his intention of becoming such, or to any person who has been convicted of a felony, or to any person who within a period of two years immediately preceding such application has been convicted of reckless driving, or of driving a vehicle upon a highway while under the influence of intoxicating liquor or drugs, or to any person who is for any reason whatever unable or incompetent to safely operate an automobile.
- D. Each applicant must demonstrate his skill and ability to operate a motor vehicle, under such conditions as the chief of police may prescribe.
- E. Each applicant for a permit shall also be examined by a person designated by the chief of police as to his knowledge of the provisions of this chapter, traffic regulations, and the geography of the city, and if the result of the examination is unsatisfactory, a permit shall be refused.
- F.

The chief of police may refuse a permit to any person if, after investigation, it appears to him that the issuance thereof would not be compatible with the public interest and welfare.

*(Ord. 92-04-604 § 2, 1992; Ord. 260 § 10(a)-(f), 1960)*

#### **5.28.120 - Driver's badge and card.**

- A. Upon obtaining a permit, as required in this chapter, the holder thereof shall be entitled to a badge of such design and having such number as the chief of police may prescribe; also an identification card.
- B. Such badge and card shall be the property of the city, and must be returned to the police department upon the termination of employment in the city as an operator of a taxicab, but such badge and card must be carried on the person of such operator while employed and shown upon demand.

*(Ord. 260 § 10(g) and (h), 1960)*

#### **5.28.130 - Operation—General rules.**

The following rules and regulations shall be observed by all persons operating taxicabs, and it is unlawful to operate any taxicab in violation of such rules and regulations:

- A. No taxicab shall remain standing upon any public street except for unloading and loading passengers, and then for a period not exceeding five minutes, except at a stand authorized by the city council. This section shall have no application to any taxicab while it is engaged by a passenger.
- B. The operator of a taxicab shall carry passengers to their destinations by the most direct and accessible route, unless otherwise directed by a passenger.
- C. All taxicabs shall be kept in good mechanical condition, and operated in a careful and prudent manner.

*(Ord. 260 § 9, 1960)*

#### **5.28.140 - Changes in operation—Application-City council authority.**

- A. In the event that any permit holder desires to change his schedule of rates and charges, or color scheme, name, monogram or insignia used on such taxicab, or to substitute any vehicle for and in place of the vehicle or vehicles described in the application for permit, or to increase or decrease the number of vehicles operated by him, he shall first make application for permission to do so from the city council, which permission shall be granted if, in the discretion of the city council, it deems the public interest, necessity and convenience will be subserved by such change, and provided further that the permit holder has complied with all provisions of this chapter.
- B. Application for changes, as above provided, may be heard with or without notice, as the council may specify, and may be filed without a fee if the council consents thereto. In the event notice is required, the time and manner of giving it shall be as directed by the city council. If the fee is not waived by the council, it shall be fixed in an amount not to exceed fifty dollars.

*(Ord. 260 § 17, 1960)*

#### **5.28.150 - Rates and regulations posted in taxicab.**

Every taxicab shall have posted in the passenger's compartment a schedule of rates and charges for the hire of the vehicle, a copy of this chapter, also a card bearing the owner's name, address and telephone number, and the police department phone number, all contained in a metal container or holder and placed in a conspicuous place in the passenger department.

*(Ord. 260 § 12, 1960)*

#### **5.28.160 - Clean taxicabs required.**

No taxicab shall be operated unless the passenger compartment is kept in a clean and sanitary condition.

*(Ord. 260 § 15, 1960)*

#### **5.28.170 - Lights in passenger compartment.**

Every taxicab shall be equipped with a light of not less than two candlepower, so arranged as to illuminate the whole of the passenger compartment; the light shall be constantly lighted while any passenger is in the vehicle (except when the same is in motion) from one-half hour after sunset until one-half hour before sunrise of the next day, and no shades or blinds shall be drawn over the windows while any passenger is in the vehicle.

*(Ord. 260 § 13, 1960)*

#### **5.28.180 - Overcharging prohibited.**

No charge shall be made by any operator or owner of a taxicab in excess of the rates approved by the city council, and posted in the passenger compartment.

*(Ord. 260 § 14, 1960)*

#### **5.28.190 - Fraud and unfair competition prohibited—Complaints.**

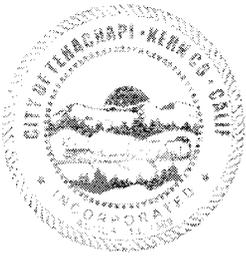
- A. No owner or operator of a taxicab shall indulge in unfair competition with competitors, or shall commit any fraud upon the public or other persons engaged in the same business, and the city council shall be the sole judge of what constitutes fraud or unfair competition under the provisions of this section.
- B. Complaints to the city council of violations of subsection A of this section shall be heard upon written statements specifying the act or acts complained of, sworn to before an officer authorized to take oaths, or certified to be true under penalty of perjury.

*(Ord. 260 § 11, 1960)*

#### **5.28.200 - Violation—Penalty.**

Any person, firm or corporation violating any provision of this chapter shall be guilty of a misdemeanor, and upon conviction thereof shall be punishable by a fine of not exceeding five hundred dollars, or by imprisonment in the county jail of Kern County, Bakersfield, California, for a period of not more than six months, or both such fine and imprisonment.

*(Ord. 260 § 19, 1960)*



# COUNCIL REPORTS

**AGENDA SECTION: CITY CLERK**

**MEETING DATE: MAY 07, 2012**

APPROVED
DEPARTMENT HEAD: _____
CITY MANAGER: _____

*[Handwritten signatures over the lines]*

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**TO: HONORABLE MAYOR GRIMES AND COUNCIL MEMBERS**

**FROM: ASHLEY WHITMORE, DEPUTY CITY CLERK**

**DATE: MAY 01, 2012**

**SUBJECT: MEMORIAL DAY PARADE SPECIAL EVENT APPLICATION 1210**

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## APPLICANT AND ORGANIZATION

Dennis Ragsdale, American Legion

## EVENT DESCRIPTION

The Memorial Day Parade will be held on May 28, 2012 from 10:00 am – 11:00 am. The parade route will begin at the Moose Lodge, going east on F Street., turn south on Davis Street and east on E Street. This event is open to the public.

## APPLICANT REQUESTS

- Closure of F Street from Curry Street to Davis Street.
- Closure of Davis Street from F Street to E Street.
- Closure of E Street from Davis Street to Mojave Street.
- Street Barricades from Public Works Department

## STAFF CONDITIONS

There are no conditions for this event.

## RECOMMENDATION

APPROVE THE SPECIAL USE APPLICATION FOR THE MEMORIAL DAY PARADE AND ASSOCIATED STREET CLOSURES.



# SPECIAL USE/EVENT APPLICATION

Organization The American Legion Tehachapi Post 221

Event Contact Dennis Ragsdale PA Phone Number 822-4361  
Robert Hoffman PC 823-0775

Address PO Box 128 Tehachapi, CA 93581

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

E-mail Address ragsdd@lightspeed.net

Event Name 7th Annual Tehachapi Memorial Day Parade

Event Location Downtown Tehachapi and Phillip Marx Central Park

Event Date(s) May 28, 2012 Event Time(s) 8 am to 3 pm

Describe Event: (Street Closures, Activities, Participation, Etc.)

(see attached)

Is the event open to the Public?  Yes  No

Is event for money raising purposes?  Yes  No

If Yes, what will the proceeds be used for? N/A

Will alcoholic beverages be served?  Yes  No

Will alcoholic beverages be sold?  Yes  No

If Yes, what is A.B.C. Permit No? N/A

Event Name 7th Annual Tehachapi Memorial Day Parade Event Date(s) May 28, 2012

**Please Describe How The Following Will Be Accomplished:**

Street Barricades City

Traffic Control \_\_\_\_\_

Crowd Control \_\_\_\_\_

Utility Services: Water, Sewer, Electric \_\_\_\_\_

Lights N/A

Dust Control N/A

Site Clean-up & Maintenance Members of AL, ALA and VFW will clean up park.

Security \_\_\_\_\_

Site Facilities \_\_\_\_\_

Health Dept. \_\_\_\_\_

I understand that if I am utilizing a city-owned facility I am responsible to clean the above requested facility, by removing all rubbish, debris, etc., and restore the grounds/facility back to a clean and orderly condition. I further understand I may be required to pay a deposit, at the cities discretion, for clean-up of the grounds/facility, and upon inspection of the grounds/facility, the deposit, may be fully or partially refunded, depending upon the condition the facility is left in by the user.

I also understand that this application is not a guarantee of event approval.

I, the undersigned, have read the above statements, general regulations and insurance requirements attached to this contract, and understand them and agree fully.

Applicant Signature Dennis Ragsdale Date \_\_\_\_\_

**Office Use Only**

<input type="checkbox"/> Insurance Certificate	<input type="checkbox"/> List Of Vendors	<input type="checkbox"/> Meeting												
<input type="checkbox"/> Deposit	<input type="checkbox"/> Plot Plan	Date _____												
<table border="1"><tr><td><input type="checkbox"/> CM</td><td><input type="checkbox"/> PW</td><td><input type="checkbox"/> A</td><td><input type="checkbox"/> HD</td></tr><tr><td><input type="checkbox"/> CPM</td><td><input type="checkbox"/> CD</td><td><input type="checkbox"/> P</td><td><input type="checkbox"/> BL</td></tr><tr><td><input type="checkbox"/> LC</td><td><input type="checkbox"/> BI</td><td><input type="checkbox"/> F</td><td><input type="checkbox"/> C</td></tr></table>		<input type="checkbox"/> CM	<input type="checkbox"/> PW	<input type="checkbox"/> A	<input type="checkbox"/> HD	<input type="checkbox"/> CPM	<input type="checkbox"/> CD	<input type="checkbox"/> P	<input type="checkbox"/> BL	<input type="checkbox"/> LC	<input type="checkbox"/> BI	<input type="checkbox"/> F	<input type="checkbox"/> C	Time _____
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Notes _____														

GENERAL REGULATIONS

Facility use agreements are issued in accordance with the policies outlined below as established by the City of Tehachapi. All reservation forms must be signed and returned, along with fees and deposits, before consideration of use approval. SUBMISSION OF RESERVATION REQUEST DOES NOT CONSTITUTE APPROVAL.

- 1. Any authorization and usage is understood to be at the City's discretion. The City will not be responsible for special condition, accommodations or other improvements for any granted request for use. Any special needs are the responsibility of the user with prior approval of the Public Works Director.
- 2. Groups or persons using a facility are responsible to pay for any damage to property or loss of property.
- 3. The City of Tehachapi is not liable for accidental injury to persons or loss or damage of group or individual property. The City requires proof of insurance coverage.
- 4. When, in the opinion of the City, activity conditions warrant the presence of one or more security personnel, the cost of such service shall be borne by the group or organization sponsoring the activity.
- 5. Permission to use City of Tehachapi facilities is granted subject to observance of regulations, and permits may be revoked for violation of regulations.
- 6. Permits may not be transferred, assigned or sublet.
- 7. Users of the facilities shall observe, obey and comply with all applicable City, County, State and Federal Laws, rules and regulations.

FOOD AND ALCOHOL REGULATIONS

The use of alcoholic beverages is by written permit only and must be requested at the time the facility use application is made. The City reserves the right to place restrictions on the use of alcoholic beverages in accordance with State Law.

The alcoholic beverage permittee will remove all beverages from the premises immediately following the approved function.

Food and refreshments, including alcoholic beverages, may be permitted in certain designated areas as determined by the City, or the designated representative.

Any function that is to be catered will be catered by an approved licensed caterer. All caterer's names and addresses will be provided upon request.

Any function where alcoholic beverages will be permitted shall require an additional (\$50.00) deposit.

ANY EXCEPTION TO THE ABOVE POLICIES WILL BE REFERRED TO THE CITY MANAGER.

FEES AND DEPOSIT SCHEDULE

The following guidelines and rules will govern the costs and procedures for City approvals.

- 1. Any part of an hour will be considered a full hour in determining City costs.
- 2. All fees must be paid to the City of Tehachapi located at 115 South Robinson Street.
- 3. All refunds will be mailed as soon as possible following conclusion of the activity.
- 4. No arrangements can be made for a time extension with personnel on duty the day of the activity.

SECURITY PERSONNEL

In the opinion of the City Manager or a designated representative an activity condition warrants the presence of one or more security personnel, the cost of such service shall be borne by the group or person sponsoring the activity. Proof of obtaining the required security personnel must be in the City Hall no later than ten (10) working days prior to the activity. Proof should be in the form of a receipt and/or contract from a bonded security agency. If proof is not in the City Hall by the required date, use of the facility may be denied.

AFTER PROOF OF SECURITY HAS BEEN SUBMITTED TO CITY, SAID SECURITY IS NOT PRESENT ON DATE OF ACTIVITY, THE CITY EMPLOYEE IN CHARGE MAY REQUEST THE GROUP TO DISCONTINUE ACTIVITY AND ASK THE GROUP TO LEAVE THE AREA.

LIABILITY INSURANCE REQUIREMENTS

Insurance requirements for persons or organizations wishing to use City facilities should be as follows:

The party requesting to use the facility ("applicant") shall secure and keep in force during the entire term of applicant's use of the facility and covering all of applicant's activities with respect to the facility a comprehensive general liability insurance policy with bodily injury, property damage, and contractual coverage of not less than \$1 million per occurrence and including a comprehensive coverage form, and coverages for premises/operation, operations hazard, complete operations, and products liability, and containing special endorsements providing substantially the following:

(1) That the City of Tehachapi, its agents, officers, employees and governing body and each member thereof are declared to be an additional named insured under the terms of the policy with reference to the activity described in the policy, whether such additional insured be actively or passively negligent or liable by operation of law;

(2) Contractual liability coverage underwriting the obligations of applicant to hold harmless, indemnify and defend each of the insureds provided herein;

(3) "Cross liability" or "Severability of Interest" coverage for all named insureds;

(4) That such insurance is primary, and that any other insurance maintained by the additional named insureds is excess and not contributing insurance with respect to the subject insurance policy;

(5) That the insurer waives all rights of subrogation against the additional named insureds;

(6) That the coverage afforded by such policy to the additional named insureds shall not be prejudiced in any way by any failure of the principal insured to comply with any notice requirements of such policy; and

(7) That such policy may not be canceled, coverage reduced or terms altered in any manner detrimental to the coverage except after delivery to the City of written notice not less than 15 days prior to the effective date of such cancellation, reduction or alteration. No such cancellation provisions in any such insurance policy shall be construed in derogation of the continuous duty of applicant to furnish insurance during the term of applicant's use of the facility. The lapse for any reason of insurance as required herein shall constitute breach of this requirement.

The facility shall not be used until applicant has provided City with a duly certificated certificate of insurance issued by an insurance company approved by City and evidencing that the policy has been issued, is effective, and complies with the foregoing requirements. Applicant must also provide City with a facsimile of the insurance policy and no use of the facility can be made until City has approved the policy.

INDEMNIFICATION

Applicant hereby agrees to indemnify, defend, and hold harmless the City, its Councilpersons, boards, commissions, officers, employees and agents from any and all claims, demands, suits, judgements, liability, damages, costs, and expenses arising out of or related to applicant's use or occupation of City's streets or facilities, including but not limited to, any act or omission to act on the part of City, its Councilpersons, boards, commissions, officers, employees, or agents, whether active or passive.

Dennis Rogache PA  
Applicant Signature

\_\_\_\_\_  
Date



Event Name

7th Annual Tehachapi Memorial Day Parade

Date

May 28, 2012

Department

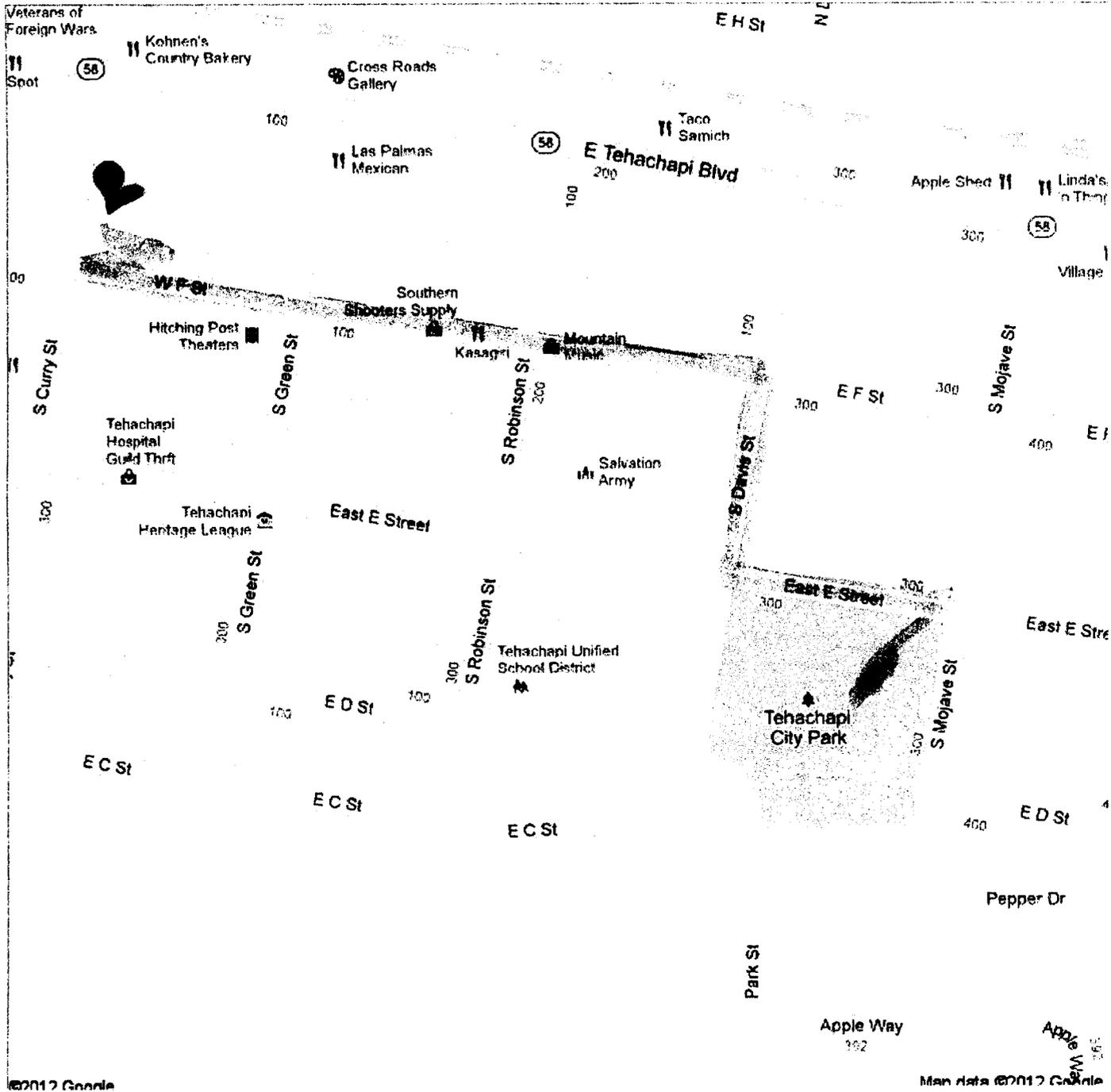
[Empty box for Department name]

Comments

[Large grid of empty rows for comments]

**7<sup>th</sup> Annual Tehachapi Memorial Day parade event description:**

**The Tehachapi Memorial Day Parade will begin staging in the Moose Lodge parking lot at 123 F St around 8 am. At 10 am parade participants will march east on F St, past the Green and Robinson intersections until they reach Davis St. After turning south on Davis St, then one block later turning east on E St, the parade will continue in front of Phillip Marx Central Park. Entry into the park will be made at the corner of E and Mojave Streets. The second part of this event will be the Memorial Day Services commencing at 11 am in the park. The speakers will use the park gazebo. Chairs are requested for those in the audience and on the stage, as well as a PA system. Following the services free refreshments will be provided. Park cleanup should be completed by 2 pm.**





# CERTIFICATE OF LIABILITY INSURANCE

MAINSTR-03

FIST

DATE (MM/DD/YYYY)  
6/30/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Maury, Donnelly & Parr, Inc. Commerce & Water Streets Baltimore, MD 21202	(410) 685-4625	<b>CONTACT NAME:</b> _____	<b>PAY (A.C. No. Exp):</b> _____
		<b>PHONE (A.C. No. Exp):</b> _____	<b>INSURER(S) AFFORDING COVERAGE</b>
<b>INSURED</b> Main Street Tehachapi, Inc. P.O. Box 630 Tehachapi, CA 93581-		<b>INSURER A:</b> CNA Insurance Companies	<b>NAIC #</b> _____
		<b>INSURER B:</b> _____	
		<b>INSURER C:</b> _____	
		<b>INSURER D:</b> _____	
		<b>INSURER E:</b> _____	
		<b>INSURER F:</b> _____	

**COVERAGES**      **CERTIFICATE NUMBER:** \_\_\_\_\_      **REVISION NUMBER:** \_\_\_\_\_

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

USER LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X	4030816588	7/1/2011	7/1/2012	EACH OCCURRENCE	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						DAMAGE TO RENTED PREMISES (Ea occurrence)
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					BODILY INJURY (Per person)	\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in HI) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
						EACH OCCURRENCE	\$
						AGGREGATE	\$
						WC STATUTORY LIMITS	OTHER
						E.L. EACH ACCIDENT	\$
						E.L. DISEASE - EA EMPLOYEE	\$
						E.L. DISEASE - POLICY LIMIT	\$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 The City of Tehachapi, their agents, officers, employees, councilpersons, commissioners and directors are declared to be an additional insured under the terms of the policy with reference to the insured's special events. RE: Farmer's Markets, 4th of July Festival, Trunk or Treat, Starlight Ball, Old Time Christmas, Valentines Day Wine and Chocolate, Earth Day, Chili Cook Off, and Memorial Day Parade.

<b>CERTIFICATE HOLDER</b>  City of Tehachapi 115 South Robinson Tehachapi, CA 93561-	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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<u>Invoice No</u>	<u>Description</u>	<u>Reference</u>	<u>Invoice Date</u>	<u>Check Amount</u>
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 0027</b>	<b>Atco International</b>	
IO340958 UT	Use tax		04/03/2012	-11.42
IO340958	Swr/all-pro		04/03/2012	168.87
			<b>Check Total:</b>	157.45
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 0030</b>	<b>The Bakersfield Californian</b>	
12725955	CD/notice of public hearing		03/16/2012	196.32
			<b>Check Total:</b>	196.32
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 0035</b>	<b>BC Laboratories, Inc.</b>	
B120421	Wtr/samples/Dennison Well		04/23/2012	15.00
B119029	Wtr/samples/Dennison Well		04/03/2012	15.00
B119605	Wtr/samples/Dennison Well		04/11/2012	15.00
B119348	Wtr/Dennison,Mojave,Wahlstrom Wells		04/26/2012	1,350.00
B115830	Wtr/samples/Dennison Well		03/27/2012	15.00
B120438 1	Wtr/samples/309 East I/222 West D		04/23/2012	50.00
B119976 1	Wtr/samples/331 S Hayes/Alder/Dennis		04/18/2012	50.00
B119534 1	Wtr/samples/Mojave Well/tanglewood		04/10/2012	50.00
B119097 1	Wtr/samples/Curry Well/Curry resv		04/10/2012	75.00
B120423	Wtr/samples/Curry resv		04/26/2012	30.00
B119030	Wtr/samples/Curry resv		04/05/2012	15.00
B115831	Wtr/samples/Curry resv		03/27/2012	15.00
B119959	Wtr/samples/Dennison,Mojave,Pinon We		04/16/2012	2,775.00
B119606	Wtr/samples/Curry resv		04/23/2012	15.00
B120438 2	Wtr/samples/309 East I/222 West D		04/23/2012	24.00
B119976 2	Wtr/samples/331 S Hayes/Alder/Dennis		04/18/2012	24.00
B119534 2	Wtr/samples/Mojave Well/tanglewood		04/10/2012	48.00
B119097 2	Wtr/samples/Curry Well/Curry resv		04/10/2012	24.00
B120592	Swr/WWTP headworks		04/26/2012	210.00
B120247	Swr/WWTP headworks		04/20/2012	210.00
B120064	Swr/WWTP headworks		04/18/2012	210.00
B119852	Swr/WWTP headworks		04/11/2012	210.00
			<b>Check Total:</b>	5,445.00
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 0041</b>	<b>Benz Propane Company, Inc.</b>	
238158291	PW/delivery lp gas		03/31/2012	425.88
			<b>Check Total:</b>	425.88
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 0061</b>	<b>BSK Associates</b>	
0063626	Wtr\Report preparation		03/31/2012	60.00
A209730	Swr/effluent/analysis		04/23/2012	144.00
A209704	Swr/storm water/analysis		04/23/2012	120.00
			<b>Check Total:</b>	324.00
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 0155</b>	<b>FedEx</b>	
7-863-15331	GG\Mailing (865946636014)		04/20/2012	32.09
			<b>Check Total:</b>	32.09
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 0182</b>	<b>P&amp;J Electric</b>	
4212	Wtr/service call/replaced cooling fa		04/18/2012	415.29
4204	Swr/service call/trbl shoot auto dia		04/06/2012	200.00
4211	Swr/service call/brbl shoot auto dia		04/17/2012	225.00
			<b>Check Total:</b>	840.29
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 0214</b>	<b>J&amp;H Automotive Unlimited</b>	
6044941	PW/replace frnt axle		04/25/2012	298.87
			<b>Check Total:</b>	298.87

<u>Invoice No</u>	<u>Description</u>	<u>Reference</u>	<u>Invoice Date</u>	<u>Check Amount</u>
<b>Check No: 0</b> 2938	<b>Check Date: ?</b> Parking Citation Activity for 03/12	<b>Vendor: 0216</b>	<b>Judicial Data Systems Corporat</b> 04/16/2012	100.00
			<b>Check Total:</b>	100.00
<b>Check No: 0</b> 505722	<b>Check Date: ?</b> PW\tube	<b>Vendor: 0218</b>	<b>Jim's Supply Company, Inc.</b> 04/11/2012	75.61
			<b>Check Total:</b>	75.61
<b>Check No: 0</b> 03012012	<b>Check Date: ?</b> Parking Citation Revenue 03/12	<b>Vendor: 0223</b>	<b>Kern County Auditors Office</b> 03/01/2012	129.00
			<b>Check Total:</b>	129.00
<b>Check No: 0</b> 13 033112 10 033112 40 033112	<b>Check Date: ?</b> GG/legal srvc-Broome Ranch GG/legal srvc-Walmart CEQA LLD/legal srvc-extra Ordinary	<b>Vendor: 0263</b>	<b>Lebeau, Thelen, LLP</b> 03/31/2012 03/31/2012 03/31/2012	889.00 16,718.62 1,216.00
			<b>Check Total:</b>	18,823.62
<b>Check No: 0</b> 140195525 140197801 140196666	<b>Check Date: ?</b> PW\svc chg\linen maintenance\cleaner PW/service chrg/twl cntr/disp/hndcl PW\svc chg\linen maintenance\cleaner	<b>Vendor: 0300</b>	<b>Mission Linen &amp; Uniform Servic</b> 04/10/2012 04/24/2012 04/17/2012	71.66 71.66 75.64
			<b>Check Total:</b>	218.96
<b>Check No: 0</b> 1996817 1996824	<b>Check Date: ?</b> PW\800 Enterprise Way rolloff svc, f PW\Valley Blvd, rolloff svc, fees &	<b>Vendor: 0304</b>	<b>Mojave Sanitation</b> 03/31/2012 03/31/2012	476.93 2,655.83
			<b>Check Total:</b>	3,132.76
<b>Check No: 0</b> 0251455 0037749 0037675	<b>Check Date: ?</b> PW\fuel PW\fuel PW\fuel	<b>Vendor: 0362</b>	<b>RSI Petroleum Products</b> 04/11/2012 04/17/2012 04/03/2012	1,757.02 687.16 584.54
			<b>Check Total:</b>	3,028.72
<b>Check No: 0</b> 04202012-2 04202012-1 04202012	<b>Check Date: ?</b> Legal services 3/16/12 - 4/15/12 Legal services 3/16/12 - 4/15/12 Legal services 3/16/12 - 4/15/12	<b>Vendor: 0373</b>	<b>Thomas F. Schroeter, Attorney @ Law</b> 04/20/2012 04/20/2012 04/20/2012	3,192.00 238.00 203.00
			<b>Check Total:</b>	3,633.00
<b>Check No: 0</b> 040412	<b>Check Date: ?</b> PD/booking cost/lab	<b>Vendor: 0429</b>	<b>Tehachapi Valley Healthcare</b> 04/04/2012	38.80
			<b>Check Total:</b>	38.80
<b>Check No: 0</b> 12702438 03/06 12732156 12728098	<b>Check Date: ?</b> GG/classified recruitment/Council CD/notice of public hearing PD/recruitment/CSO pt	<b>Vendor: 0431</b>	<b>Tehachapi News</b> 03/06/2012 03/27/2012 03/27/2012	166.52 91.25 102.78
			<b>Check Total:</b>	360.55
<b>Check No: 0</b> 706480	<b>Check Date: ?</b> City Hall\concrete	<b>Vendor: 0441</b>	<b>Vulcan Materials Company</b> 04/06/2012	1,022.02
			<b>Check Total:</b>	1,022.02
<b>Check No: 0</b> 050112	<b>Check Date: ?</b> Senior Nutrition Program May 2012	<b>Vendor: 0445</b>	<b>Tehachapi Senior Center, Inc.</b> 05/01/2012	100.00

<u>Invoice No</u>	<u>Description</u>	<u>Reference</u>	<u>Invoice Date</u>	<u>Check Amount</u>
			<b>Check Total:</b>	100.00
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 0450</b>	<b>USA Bluebook</b>	
642182	Swr\honeywell circular chart		04/10/2012	103.64
			<b>Check Total:</b>	103.64
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 0476</b>	<b>WIFTS Everything for the Office</b>	
122182-0	GG\shredder lubricant		04/20/2012	10.71
122120-0	GG\paper, paperclips, black frames		04/17/2012	98.55
122172	GG\tape, folders, scissors, frames		04/24/2012	170.74
122071-0	GG\paper		04/12/2012	68.62
121982-0	GG\toilet tissue/glue/towel/paper		04/06/2012	264.51
122126-0 1	PD\batteries		04/18/2012	33.33
122126-0	PD\trash bags, cleaner, napkins		04/18/2012	56.62
			<b>Check Total:</b>	703.08
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 0485</b>	<b>McMaster-Carr Supply Company</b>	
22920312	Strts\Steel Shipping Pail		04/05/2012	207.34
			<b>Check Total:</b>	207.34
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 0503</b>	<b>Coastline Equipment</b>	
74720	PW/wiper blades		04/25/2012	41.64
72078	Wtr\wear plate, screws, grommet, ins		04/04/2012	234.21
			<b>Check Total:</b>	275.85
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 0543</b>	<b>BSE Rents</b>	
550974	GG\wel-for 7080/ alum round soapston		03/13/2012	6.10
551157	GG\hose/nozzle-spray/tool		03/21/2012	220.15
			<b>Check Total:</b>	226.25
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 0565</b>	<b>CWEA-TCP</b>	
031512	Swr/membership renewal/JParks		03/15/2012	132.00
			<b>Check Total:</b>	132.00
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 0585</b>	<b>Terry J. Warsaw, M.D.</b>	
04192012	GG\Physical for V. Marsh		04/19/2012	150.00
			<b>Check Total:</b>	150.00
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 0972</b>	<b>The Tire Store</b>	
77907	Const\truck oil change		04/09/2012	38.00
			<b>Check Total:</b>	38.00
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 1032</b>	<b>Jack Davenport Sweeping Services, I</b>	
90117	Strts\Broom Sweeping Service		03/31/2012	8,640.00
			<b>Check Total:</b>	8,640.00
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 1055</b>	<b>Mercury Graphics</b>	
4146	GG/envelopes		04/11/2012	398.31
4151	GG\Letterhead with new brand		04/23/2012	195.88
4152	GG\18 IPanel color signs w/City Bran		04/24/2012	513.73
			<b>Check Total:</b>	1,107.92
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 1199</b>	<b>Dinnerville Trucking Company</b>	
12800	Wtr\hauled backhoe to BF and back to		04/10/2012	360.00
			<b>Check Total:</b>	360.00
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 1286</b>	<b>M&amp;M's Sports Uniforms &amp; Embroi</b>	
25878	GG\adjustable hats/embroidery		03/27/2012	1,269.52

<u>Invoice No</u>	<u>Description</u>	<u>Reference</u>	<u>Invoice Date</u>	<u>Check Amount</u>
25808	PD/metal nametag		03/14/2012	10.73
25616	PD/tailoring/sew on patches		02/23/2012	14.48
<b>Check Total:</b>				<b>1,294.73</b>
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 1386</b>	<b>Donald Jacobs Distributing</b>	
12037	Strts/service kit minor/freight		04/02/2012	363.32
<b>Check Total:</b>				<b>363.32</b>
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 1413</b>	<b>Kern Turf Supply, Inc.</b>	
310019	WWTP\witsb-16ssw enclosure strong bo		03/28/2012	9,118.94
<b>Check Total:</b>				<b>9,118.94</b>
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 1442</b>	<b>FLEX ONE AFLAC</b>	
266810ER	GG\Admin fees		04/16/2012	50.00
<b>Check Total:</b>				<b>50.00</b>
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 1505</b>	<b>Benz Construction Services</b>	
1992313	PW\toilet rental, toilet service mon		04/01/2012	55.00
<b>Check Total:</b>				<b>55.00</b>
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 1675</b>	<b>Duke's Sales &amp; Service, Inc.</b>	
12565	Swr\jet power II 55 gal drum		04/13/2012	2,949.38
<b>Check Total:</b>				<b>2,949.38</b>
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 1695</b>	<b>Applegate Garden Florist</b>	
0284721	GG/fresh arrangement/AWhitmore		04/05/2012	52.55
0284701	GG/fresh arrangement/DRicker		04/05/2012	58.99
<b>Check Total:</b>				<b>111.54</b>
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 1729</b>	<b>Alpha Landscape Maintenance</b>	
11161 1	GG/Market Place/Union Pacific		03/26/2012	0.80
11159 1	GG/City offices		03/26/2012	45.38
11159 2	GG/Market Place & Union Place		03/26/2012	201.79
11161 13	GG/Pinon prk		03/26/2012	1.60
11161 14	GG/Old town planter		03/26/2012	0.40
11159 16	GG/Pioneer Park		03/26/2012	506.04
11161 16	GG/old fire house on Pinon		03/26/2012	0.40
11159 17	GG/Old Town planters		03/26/2012	11.12
11161 17	GG/Robinson parkway		03/26/2012	0.40
11161 18	GG/Taco Sanwich		03/26/2012	0.40
11159 19	GG/Old fire house on Pinon		03/26/2012	109.63
11161 19	GG/Senior center		03/26/2012	0.40
11159 20	GG/Robinson Park		03/26/2012	461.02
11161 21	GG/Robinson parking lot		03/26/2012	0.60
11159 21	GG/Taco sandwich & wall		03/26/2012	25.68
11159 22	GG/Senior center		03/26/2012	95.95
11159 24	GG/Robinson parking lot		03/26/2012	22.85
11161 20	Depot/Railroad Park		03/26/2012	0.80
11159 23	Depot/Railroad Depot		03/26/2012	116.44
11162	Strts/sprya Round-up pro on Curry &		04/03/2012	285.00
11161 2	Strts/Capitol Hills		03/26/2012	0.80
11159 3	Strts/Mill Street islands		03/26/2012	392.38
11159 4	Strts/Capitol Hills (South Island)		03/26/2012	246.63
11161 8	Strts/S Curry		03/26/2012	0.80
11159 10	Strts/South Curry		03/26/2012	207.93
11161 11	Strts/Dennison st		03/26/2012	1.20
11159 13	Strts/street trees		03/26/2012	113.10
11159 14	Strts/Dennison street		03/26/2012	658.10
11161 9	LLD/Heritage Oaks		03/26/2012	4.00

<u>Invoice No</u>	<u>Description</u>	<u>Reference</u>	<u>Invoice Date</u>	<u>Check Amount</u>
11159 11	LLD/Heritage Oak		03/26/2012	787.98
11159 15	LLD/Clear View		03/26/2012	294.12
11161 3	LLD/Manzanita Park		03/26/2012	1.20
11161 4	LLD/KB trct/Highland imd		03/26/2012	0.40
11159 5	LLD/Manzanita Park		03/26/2012	693.93
11159 6	LLD/KB tract-Highland imd		03/26/2012	468.03
11161 5	LLD/Alta trct/Warrior Park		03/26/2012	9.20
11161 6	LLD/Alta Parkway lawns		03/26/2012	0.80
11161 7	LLD/all planters-Highline trct perim		03/26/2012	4.00
11159 7	LLD/Alta tract/Warrior Park tract		03/26/2012	4,082.07
11159 8	LLD/Alta Parkway		03/26/2012	160.38
11159 9	LLD/All planters-Highline & tract pe		03/26/2012	1,433.48
11161 10	LLD/KB Dennison		03/26/2012	11.20
11159 12	LLD/KB tract/Dennison		03/26/2012	3,293.96
11161 12	LLD/Clear View		03/26/2012	0.40
11161 15	LLD/Mill street cottages		03/26/2012	0.20
11159 18	LLD/Mill street cottages		03/26/2012	22.49
11159 25	LLD/red barn		03/26/2012	80.59
<b>Check Total:</b>				14,856.07
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 1801</b>	<b>HD Supply Waterworks, LTD</b>	
4613175	Wtr/rein conc lid		04/05/2012	304.68
<b>Check Total:</b>				304.68
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 1866</b>	<b>Bear Valley CSD</b>	
05012012	PD/dispatch service May 2012		05/01/2012	33,697.09
<b>Check Total:</b>				33,697.09
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 1982</b>	<b>SSD Systems</b>	
965744	GG\Alarm Monitoring\115 S Robinson		04/11/2012	33.00
965744-3	GG\Alarm Monitoring\108 Pinon St		04/11/2012	33.00
965744-4	PW\Alarm Monitoring\800 Enterprise W		04/11/2012	30.00
965744-2	Wtr\Alarm Monitoring\100 Commercial		04/11/2012	33.00
965744-1	Air\Alarm Monitoring\314 N Hayes		04/11/2012	33.00
965744-5	Air\phone line backup\314 N Hayes		04/11/2012	22.00
<b>Check Total:</b>				184.00
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 2111</b>	<b>Swift Napa Auto Parts</b>	
738595	PW/fuel filters		04/25/2012	57.88
738339	PW/fuel filters/floor mat		04/23/2012	-33.70
738100	PW/f w sep		04/20/2012	223.04
738474	PW/serpentine belt/motor oil		04/24/2012	70.71
738488	PW/fuel filter		04/24/2012	19.29
737175	PW\caulk sealer		04/10/2012	15.54
737779	PW\wire & grommets		04/17/2012	23.03
737117	Const\oil, radiator funnel		04/10/2012	26.74
734248	Const\indicator lamp		03/12/2012	11.79
736567	Strts\solenoid		04/04/2012	68.63
738692	Wtr\air filter		04/25/2012	55.76
738713	Wtr\air hose		04/25/2012	12.83
<b>Check Total:</b>				551.54
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 2147</b>	<b>Coffee Break Service, Inc.</b>	
176251	GG\Filter Change		04/07/2012	53.36
171703	GG\coffee/supplies/chocolate		03/29/2012	229.10
APR3327	GG\rental water cooler		04/09/2012	26.95
<b>Check Total:</b>				309.41
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 2200</b>	<b>Argo Chemical</b>	
1204115	Wtr\argo chlor sol		04/18/2012	806.08

<u>Invoice No</u>	<u>Description</u>	<u>Reference</u>	<u>Invoice Date</u>	<u>Check Amount</u>
			<b>Check Total:</b>	806.08
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 2492</b>	<b>Golden Hills CSD</b>	
WCF 04022012	Wtr/500 ac-ft/leased water rights		04/02/2012	23,225.00
			<b>Check Total:</b>	23,225.00
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 2636</b>	<b>High Desert Wireless Broadband</b>	
19061	Springbrook Server, HP Proliant DL38		04/17/2012	11,948.99
19060	City Hall Front Office door wireless		04/17/2012	695.04
			<b>Check Total:</b>	12,644.03
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 2676</b>	<b>USPS-Hasler</b>	
041212	GG/postage		04/12/2012	1,000.00
			<b>Check Total:</b>	1,000.00
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 2785</b>	<b>Bakersfield VIP Uniforms, Inc.</b>	
18744	PD/open dbl mag blk/bw 9mm/40		03/28/2012	33.37
			<b>Check Total:</b>	33.37
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 2859</b>	<b>FedEx Freight</b>	
2560731003	PW/freight/pallet hardware NOI		02/28/2012	69.80
			<b>Check Total:</b>	69.80
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 2874</b>	<b>Department of Justice, Account</b>	
904482	PD/fingerprint apps		04/05/2012	96.00
902766	PD/fingerprint apps		04/05/2012	64.00
			<b>Check Total:</b>	160.00
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 2892</b>	<b>Mountain Maintenance Group, In</b>	
4368	GG\cleaning-4/2 to 4/19		04/22/2012	720.00
4368-1	PD\cleaning-4/1 to 4/19		04/22/2012	900.00
4370	Depot\cleaning exterior restrooms-Ap		03/30/2012	750.00
4369	Air\cleaning-4/5, 12 & 20		04/22/2012	150.00
			<b>Check Total:</b>	2,520.00
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 2978</b>	<b>Andy Gump, Inc</b>	
95765	PW/6' chn lnk fence/gate		04/19/2012	88.80
			<b>Check Total:</b>	88.80
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 2981</b>	<b>Burke, Williams &amp; Sorenson, LL</b>	
155517	A/R Foreclosure-AD 89-3		04/10/2012	4,418.15
155518	A/R Foreclosure-AD 89-2		04/10/2012	5,352.40
			<b>Check Total:</b>	9,770.55
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 3062</b>	<b>Municipal Code Corporation</b>	
00214459	Clerk\Annual Code on Internet Fee		02/06/2012	500.00
			<b>Check Total:</b>	500.00
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 3093</b>	<b>Kern County Animal Control</b>	
041212	GG/Qtrly billing-Jan.,12 thru March		04/12/2012	6,500.00
			<b>Check Total:</b>	6,500.00
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 3104</b>	<b>Hilltop Publishers</b>	
24850	GG\Airport Commission Appointment ad		04/16/2012	250.00
			<b>Check Total:</b>	250.00
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 3135</b>	<b>Juan A. Acuna</b>	
535105	City Hall Sidewalk 9.5 yards		04/03/2012	245.00

<u>Invoice No</u>	<u>Description</u>	<u>Reference</u>	<u>Invoice Date</u>	<u>Check Amount</u>
			<b>Check Total:</b>	245.00
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 3174</b>	<b>Tehachapi Auto Glass</b>	
4198	PD\dark bronze, cut & install new gl		04/17/2012	133.26
4195	PD\remove and replace		04/16/2012	396.53
			<b>Check Total:</b>	529.79
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 3194</b>	<b>Roto-Rooter Service &amp; Plumbing</b>	
1210001831	Swr/ran cable frm cleanout		04/10/2012	270.00
			<b>Check Total:</b>	270.00
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 3217</b>	<b>Office Depot</b>	
604489971001	PD/kit, ext-cap maint		04/05/2012	194.98
			<b>Check Total:</b>	194.98
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 3281</b>	<b>Statewide Safety &amp; Signs, Inc.</b>	
96	Strts/class beads 55 lbs		04/18/2012	345.88
355/12	Strts\no parking signs		04/04/2012	209.94
91/12	Strts\12GAx30" perf anchor		04/12/2012	335.16
			<b>Check Total:</b>	890.98
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 3363</b>	<b>RSINet</b>	
699	A\data service Jan-Mar		04/09/2012	180.00
			<b>Check Total:</b>	180.00
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 3370</b>	<b>Information Technology Service</b>	
2818 1	PD/CJIS access-license fee January 2		04/05/2012	70.00
2818 2	PD/CJIS access-license fee February		04/05/2012	70.00
2818 3	PD/CJIS access-license fee March 201		04/05/2012	70.00
			<b>Check Total:</b>	210.00
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 3424</b>	<b>Impact Sciences</b>	
17814	General Plan update draft EIR		03/30/2012	20,787.50
			<b>Check Total:</b>	20,787.50
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 3477</b>	<b>American Crown Circus</b>	
04192012	Deposit Refund for use of Rodeo Grou		04/19/2012	500.00
			<b>Check Total:</b>	500.00
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 3478</b>	<b>Carrot-Top Industries, Inc.</b>	
CI1216405 UT	Use Tax		04/18/2012	-107.85
CI1216405	GG\flags, poles, bands, brackets		04/18/2012	1,655.35
			<b>Check Total:</b>	1,547.50
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 3480</b>	<b>Ray Morgan Company</b>	
240637 UT	Use Tax		04/16/2012	-162.94
240637	GG\Laserefiche equipment		04/16/2012	2,410.44
			<b>Check Total:</b>	2,247.50
<b>Check No: 0</b>	<b>Check Date: ?</b>	<b>Vendor: 3481</b>	<b>Youngs</b>	
573761 UT	Use tax		04/12/2012	-1.78
573761	PW/plastic tips-blck rocker		04/12/2012	40.17
			<b>Check Total:</b>	38.39
<b>Report Total:</b>				<b>199,381.99</b>

<u>Invoice No</u>	<u>Description</u>	<u>Reference</u>	<u>Invoice Date</u>	<u>Check Amount</u>
<b>Check No:</b> 35688	<b>Check Date:</b> 04/12/2012	<b>Vendor:</b> 1851	<b>AT&amp;T</b>	
04012012	GG\National White Page		04/01/2012	11.73
			<b>Check Total:</b>	11.73
<b>Check No:</b> 35689	<b>Check Date:</b> 04/12/2012	<b>Vendor:</b> 2963	<b>AT&amp;T</b>	
3262326	Wtr\DSL Fax		04/02/2012	47.32
3263998	Swr\100 Comm Way Telemetry System		04/02/2012	15.76
			<b>Check Total:</b>	63.08
<b>Check No:</b> 35690	<b>Check Date:</b> 04/12/2012	<b>Vendor:</b> 3474	<b>B&amp;B Graphics</b>	
041212	GG\Baker to Vegas relay/Team T-shirtBaker to Vegas Challenge Cup Relay 2012		04/12/2012	772.20
			<b>Check Total:</b>	772.20
<b>Check No:</b> 35691	<b>Check Date:</b> 04/12/2012	<b>Vendor:</b> 3274	<b>Bright House Networks</b>	
04022012	GG\Internet Services 4/11/12 - 5/10/		04/02/2012	144.52
			<b>Check Total:</b>	144.52
<b>Check No:</b> 35692	<b>Check Date:</b> 04/12/2012	<b>Vendor:</b> 3425	<b>CCAC</b>	
04052012	CC\Jackets for Roxanne, Ashley & Den		04/05/2012	126.00
			<b>Check Total:</b>	126.00
<b>Check No:</b> 35693	<b>Check Date:</b> 04/12/2012	<b>Vendor:</b> 1739	<b>Chevron &amp; Texaco Business Card</b>	
040612 2	GG/vehicle fuel/GGarrett		04/06/2012	385.19
040612 3	GG/vehicle fuel/CKirk		04/06/2012	56.49
040612 4	GG/vehicle fuel/HChung		04/06/2012	126.69
040612 1	PD/fleet vehicle fuel		04/06/2012	6,123.60
			<b>Check Total:</b>	6,691.97
<b>Check No:</b> 35694	<b>Check Date:</b> 04/12/2012	<b>Vendor:</b> 1321	<b>Culligan Water Conditioning</b>	
04012012	PD\ACD Rental		04/01/2012	29.00
			<b>Check Total:</b>	29.00
<b>Check No:</b> 35695	<b>Check Date:</b> 04/12/2012	<b>Vendor:</b> 1822	<b>Ed Grimes</b>	
04072012	Council\Shirts for Shopping Center C		04/07/2012	156.52
			<b>Check Total:</b>	156.52
<b>Check No:</b> 35696	<b>Check Date:</b> 04/12/2012	<b>Vendor:</b> 2695	<b>Home Depot Credit Services</b>	
8464450	City Hall Rear Door Hardware		03/02/2012	251.77
			<b>Check Total:</b>	251.77
<b>Check No:</b> 35697	<b>Check Date:</b> 04/12/2012	<b>Vendor:</b> 0661	<b>David A. James</b>	
041112	CD/lodging reimbursement/CALED confe		04/11/2012	91.03
			<b>Check Total:</b>	91.03
<b>Check No:</b> 35698	<b>Check Date:</b> 04/12/2012	<b>Vendor:</b> 0372	<b>Southern California Edison</b>	
04042012	Strts\Highway 202		04/04/2012	30.70
04032012	Strts\326 E D St		04/03/2012	19.37
04032012-1	Strts\303 E Ave D		04/03/2012	14.97
04042012-1	Strts\Highway 202		04/04/2012	54.21
04052012	Strts\Curry St - Walnut		04/05/2012	15.05
04062012-2	Strts\Curry St s/o Pinon St		04/06/2012	14.53
04062012-5	Strts\100 W Teh Blvd #B		04/06/2012	211.60
04062012-6	Strts\101 W F St		04/06/2012	247.75
04062012-7	Strts\Oakwood-Val 3/1/12 - 4/1/12		04/06/2012	7,562.76
04062012-8	Strts\Oakwood-Val 10/11/11 - 3/1/12		04/06/2012	532.78
04062012-9	Strts\Tucker Rd - Hwy 202		04/06/2012	165.21
04062012-10	Strts\Mill and J St		04/06/2012	69.25
04062012-11	Strts\Tr 45361 Mulberry AP		04/06/2012	54.11
04062012-12	Strts\Mill and J St		04/06/2012	103.99

<u>Invoice No</u>	<u>Description</u>	<u>Reference</u>	<u>Invoice Date</u>	<u>Check Amount</u>
04062012-13	Strts\F St e/o Mulberry		04/06/2012	173.70
04062012-14	Strts\Highline & Curry		04/06/2012	15.71
04062012-15	Strts\Mill St s/o E St		04/06/2012	10.86
04062012-16	Strts\Tucker - Valley		04/06/2012	123.22
04062012-17	Strts\710 W Teh Blvd		04/06/2012	156.58
04062012-18	Strts\Teh Blvd - Dennison		04/06/2012	12.07
04062012-19	Strts\800 S Curry St		04/06/2012	30.70
04062012-20	Strts\Dennison - Brett Ave		04/06/2012	41.56
04062012-21	Strts\Goodrick Dr e/o Dennison		04/06/2012	190.63
04062012-22	Strts\Valley Bl w/o Dennison		04/06/2012	381.27
04062012-24	Swr\Teh - Tucker		04/06/2012	47.11
04072012	Strts\1300 Goodrick Dr # Z		04/07/2012	20.52
04072012-13	Strts\Mulberry - Brentwood		04/07/2012	72.53
04052012-4	Wtr\Curry		04/05/2012	4,012.68
04072012-9	Wtr\Pinon		04/07/2012	1,291.18
04072012-10	Wtr\Whit Oak Extend - E - Curry		04/07/2012	865.15
04072012-11	Wtr\1299 S Curry St		04/07/2012	1,210.65
04072012-12	Wtr\129 Brentwood Dr		04/07/2012	1,450.42
04062012-23	Swr\000000 Teh Blvd		04/06/2012	147.66
04072012-1	Swr\755 Steuber Well		04/07/2012	512.57
04062012-4	LLD\501 1/2 Pinon		04/06/2012	21.26
04062012-1	LLD\180 Valley		04/06/2012	20.52
04062012	LLD\115 Manzanita Ln		04/06/2012	21.26
04062012-3	LLD\311 Sutter St		04/06/2012	21.26
04072012-6	LLD\Manzanite - Green		04/07/2012	267.83
04052012-1	LLD\1347 Clasico Dr Ped		04/05/2012	21.26
04052012-2	LLD\115 Alder Ave Ped		04/05/2012	22.16
04052012-3	LLD\1415 Alder Ave Ped		04/05/2012	21.26
04072012-2	LLD\199 Canyon Drive East		04/07/2012	21.26
04072012-3	LLD\1200 S Dennison		04/07/2012	20.52
04072012-4	LLD\1202 S Dennison		04/07/2012	22.46
04072012-5	LLD\1000 Canyon Dr W		04/07/2012	21.26
04072012-7	LLD\Dennison - Pinon St		04/07/2012	1,189.11
04072012-8	LLD\Mill St - D St		04/07/2012	72.87
04032012-2	LLD\Teh Blvd / Bailey Ave		04/03/2012	75.76
<b>Check Total:</b>				<b>21,703.10</b>
<b>Check No: 35699</b>	<b>Check Date: 04/12/2012</b>	<b>Vendor: 0399</b>	<b>Sparkletts</b>	
040112	Swr\Water Cooler Rental	Customer Acct.#25032964365880	04/01/2012	89.95
<b>Check Total:</b>				<b>89.95</b>
<b>Check No: 35700</b>	<b>Check Date: 04/12/2012</b>	<b>Vendor: 0433</b>	<b>Tehachapi Recycling, Inc.</b>	
3032012	Recycling contract		04/10/2012	13,863.32
<b>Check Total:</b>				<b>13,863.32</b>
<b>Check No: 35701</b>	<b>Check Date: 04/12/2012</b>	<b>Vendor: 0434</b>	<b>Tehachapi Sanitation</b>	
3012012	Kern County gate fees		04/10/2012	12,882.12
3022012	Refuse contract		04/10/2012	65,033.68
<b>Check Total:</b>				<b>77,915.80</b>
<b>Report Total:</b>				<b>121,909.99</b>

<u>Invoice No</u>	<u>Description</u>	<u>Reference</u>	<u>Invoice Date</u>	<u>Check Amount</u>
Check No: 35772 033112	Check Date: 04/17/2012 New Treatment Plant/Pay#8 March 31,	Vendor: 3415	W.M. Lyles Company 03/31/2012	588,218.76
			<b>Check Total:</b>	588,218.76
			<b>Report Total:</b>	588,218.76

<u>Invoice No</u>	<u>Description</u>	<u>Reference</u>	<u>Invoice Date</u>	<u>Check Amount</u>
<b>Check No: 35773</b>	<b>Check Date: 04/19/2012</b>	<b>Vendor: 2963</b>	<b>AT&amp;T</b>	
3273263	GG\City Hall Fax		04/06/2012	58.34
3273783	GG\108 Pinon		04/06/2012	15.31
3273260	City Hall		04/06/2012	690.17
3273265	PW Fax		04/06/2012	30.32
3274060	PD Breathalyzer Machine		04/06/2012	15.76
3281786	PDVT-1 Line		04/11/2012	303.72
3274126	Depot		04/06/2012	46.39
3273261	WWTP Office		04/06/2012	64.50
3273269	Swr\SCADA		04/06/2012	75.75
3273266	Airport		04/06/2012	15.76
3273264	Air\AWOS		04/06/2012	15.44
<b>Check Total:</b>				<b>1,331.46</b>
<b>Check No: 35774</b>	<b>Check Date: 04/19/2012</b>	<b>Vendor: 3475</b>	<b>Department of Fish and Game</b>	
041812	Fish and Game filing fee		04/18/2012	2,919.00
<b>Check Total:</b>				<b>2,919.00</b>
<b>Check No: 35775</b>	<b>Check Date: 04/19/2012</b>	<b>Vendor: 0395</b>	<b>The Gas Company</b>	
04092012	GG\115 S Robinson St		04/09/2012	92.03
04132012-1	GG\200 W Tehachapi Blvd		04/13/2012	21.55
04122012	PD\129 E F St		04/12/2012	255.75
04132012-2	Wtr\100 Commercial Way		04/13/2012	171.59
04132012	Air\409 Bryan Ct		04/13/2012	62.50
<b>Check Total:</b>				<b>603.42</b>
<b>Check No: 35776</b>	<b>Check Date: 04/19/2012</b>	<b>Vendor: 1469</b>	<b>Kern County Auditor-Controller</b>	
03272012	GG/CEQA exempt processing fee		03/27/2012	50.00
041812	CD/County Clerk filing fee/General P		04/18/2012	50.00
<b>Check Total:</b>				<b>100.00</b>
<b>Check No: 35777</b>	<b>Check Date: 04/19/2012</b>	<b>Vendor: 0372</b>	<b>Southern California Edison</b>	
04102012	Wtr\NW cor Anita - Dennison		04/10/2012	1,890.19
04122012	Wtr\126 S Snyder Ave		04/12/2012	123.84
04102012-1	LLD\115 Manzanita St		04/10/2012	22.03
04102012-2	LLD\209 E Highline Rd Ped		04/10/2012	21.26
<b>Check Total:</b>				<b>2,057.32</b>
<b>Check No: 35778</b>	<b>Check Date: 04/19/2012</b>	<b>Vendor: 3476</b>	<b>Tehachapi MLS</b>	
042512	GG/KCAC luncheon		04/25/2012	125.00
<b>Check Total:</b>				<b>125.00</b>
<b>Check No: 35779</b>	<b>Check Date: 04/19/2012</b>	<b>Vendor: 3011</b>	<b>Verizon Wireless</b>	
1071056011	PD		04/01/2012	352.10
<b>Check Total:</b>				<b>352.10</b>
<b>Report Total:</b>				<b>7,488.30</b>

<u>Invoice No</u>	<u>Description</u>	<u>Reference</u>	<u>Invoice Date</u>	<u>Check Amount</u>
<b>Check No: 35780</b>	<b>Check Date: 04/19/2012</b>	<b>Vendor: 2695</b>	<b>Home Depot Credit Services</b>	
6016359	GG/black flat plug		03/14/2012	13.50
5015320	GG/dynaflex/caulk		03/05/2012	13.51
4015342	GG/80# sakrete concrete mix		03/06/2012	20.27
4132540	PW/post hole digger		03/06/2012	26.78
5026912	PW/shims/7" mtl cut		04/04/2012	11.51
3015572	PW/3hol cover		03/07/2012	13.65
3023720	PW/compression coupling/comp conn		03/07/2012	460.51
2015656	PW/hog rings		03/08/2012	79.16
8044581	PW/light contrl 2000 watt outdoor		03/12/2012	29.02
8992454	PW/cover round 3 hole/500 w flood w/		03/12/2012	51.36
8992460	PW/gal nipple		03/12/2012	11.36
8024320	PW/150w 130v rough service		03/12/2012	15.96
2994746	PW/mail tape		03/28/2012	21.41
2023823	PW/97" white melamine		03/08/2012	34.24
4017294	PW/mirror clip		03/26/2012	4.20
4015439	PW/drain opener/drum auger		03/06/2012	38.57
7018093	PW/rh key		04/02/2012	4.65
3017394	PW/thinner/flightlight		03/27/2012	126.77
5015237	PW/2x4-14 gdf std/btr		03/05/2012	4.33
1016718	PW/wire bask/trsh cans/hose hooks		03/19/2012	143.29
6134488	Lndscp/action hoe		04/03/2012	17.13
5016393	Lndscp/valve box		03/15/2012	11.53
5015282	Cnstr/9pc box wrench set		03/05/2012	21.36
5015198	Cnstr/29" contractor sawhorse		03/05/2012	39.49
7016127	Cnstr/18v hammerdrill/impact combo		03/13/2012	290.25
6133091	Cnstr/3g pro sprayer		03/14/2012	42.02
1023893	Cnstc/78" box level		03/09/2012	83.19
4017306	Cnstr/tool stand/bin set/39 drawer s		03/26/2012	60.99
4017314	Cnstr/shelf unit		03/26/2012	69.67
1993386	Cnstr/hose hooks/shelfrack brackets		03/19/2012	155.19
1016690	Cnstr/10pr gloves/strips/angle gauge		03/19/2012	88.51
0016812	Cnstr/66qt totes/latch box		03/20/2012	151.49
8017032	Cnstr/angle plain steel		03/22/2012	33.23
1994956	West Park/20 breakers		03/29/2012	6.76
1017600	West Park/breakers		03/29/2012	8.29
1017620	West Park/32w t8 fluorescent		03/29/2012	20.76
1016714	Strts/eye bolts/5/8" rod coupling nu		03/19/2012	4.40
3026162	Strts/galv nipple/pipe cmpnd/sealant		03/27/2012	11.99
4023633	Improvement Misc-CityHall/paint		03/06/2012	45.72
4015354	Improvement Misc-CityHall/paint/dryd		03/06/2012	118.64
3015498	Improvement Misc-CityHall/80lb sakre		03/07/2012	19.92
3015476	Improvement Misc-CityHall/plst bag/2		03/07/2012	121.58
6024478	Improvement Misc-CityHall/stucco pai		03/14/2012	56.06
6018150	Improvement Misc-CityHall/connectors		04/03/2012	18.20
1017562	Improvement Misc-CityHall/aaa 10-pac		03/29/2012	8.30
3017466	Improvement Misc-CityHall/3" stain		03/27/2012	14.50
7016251	Improvement Misc-CityHall/brushes		03/12/2012	28.68
3571073	Wtr/dewalt 20pc rapid load set		03/07/2012	17.13
6572265	Wtr/tube cutter hose pvc		04/03/2012	43.93
3571055	Wtr/ss q lk/clevis grab hk		03/07/2012	40.54
6024536	Wtr/gas cans		03/14/2012	13.92
5016391	Wtr/hose x fip/pipe bushing		03/15/2012	10.91
1585017	Wtr/80# crack/gm foamitl		03/29/2012	45.27
5113222	Wtr/95qt tote		04/04/2012	40.69
6044619	Wtr/trsh bags		03/14/2012	25.16
5570951	Wtr/hose bib/pvc bushing/adapters		03/05/2012	8.57
2133952	Wtr/gravel/pipe/pvc street el 90D		03/28/2012	14.64
2994856	Wtr/pvc m adptr/cap fpt		03/28/2012	10.94
7992612	Wtr/swimming pool muriatic acid		03/13/2012	10.70
8993770	Swr/utility pump		03/22/2012	95.26

<u>Invoice No</u>	<u>Description</u>	<u>Reference</u>	<u>Invoice Date</u>	<u>Check Amount</u>
3017372	Swr/intellipump/pvc fittings/adapter		03/27/2012	168.43
8993802	Swr/swivel pvc fitting		03/22/2012	1.71
1025131	Swr/mini pestchaser 2pk/mouse traps		03/19/2012	20.12
5015322	A/putty knife/rubber wt ptch		03/05/2012	17.25
7016125	A/roof panel		03/13/2012	33.74
7016129	A/closure strip		03/13/2012	10.53
5015190	A/steel couplers/bushings/swivel plu		03/05/2012	51.29
5016463	A/ext. spring		03/15/2012	4.03
7016259	A/knife/tv mount/brushes/paint		03/13/2012	127.77
8016022 1	LLD/9v 2pack bat		03/12/2012	16.02
8016022 2	LLD/9v 2pack bat		03/12/2012	16.03
4562364	LLD/pvc el90/tee/cplg		03/06/2012	12.55
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<b>Report Total:</b>				<b>0.00 3,529.03</b>

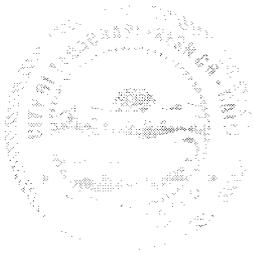
<u>Invoice No</u>	<u>Description</u>	<u>Reference</u>	<u>Invoice Date</u>	<u>Check Amount</u>
<b>Check No: 35784</b>	<b>Check Date: 04/26/2012</b>	<b>Vendor: 2963</b>	<b>AT&amp;T</b>	
3294103	PD\Subscriber Access Line		04/13/2012	177.75
			<b>Check Total:</b>	<b>177.75</b>
<b>Check No: 35785</b>	<b>Check Date: 04/26/2012</b>	<b>Vendor: 3479</b>	<b>CCAPA Central Section</b>	
04252012	Charles White,Marisa Folse plng com		04/25/2012	30.00
			<b>Check Total:</b>	<b>30.00</b>
<b>Check No: 35786</b>	<b>Check Date: 04/26/2012</b>	<b>Vendor: 0395</b>	<b>The Gas Company</b>	
04182012	GG\108 Pinon St		04/18/2012	104.92
			<b>Check Total:</b>	<b>104.92</b>
<b>Check No: 35787</b>	<b>Check Date: 04/26/2012</b>	<b>Vendor: 0184</b>	<b>Granite Construction Company</b>	
159824	Strts\1/2" AC PG 64-10		08/30/2011	567.02
			<b>Check Total:</b>	<b>567.02</b>
<b>Check No: 35788</b>	<b>Check Date: 04/26/2012</b>	<b>Vendor: 2854</b>	<b>Christopher B. Kirk</b>	
04192012	GG\Attend Amer Planning Assoc-mileag		04/19/2012	134.31
04192012-1	GG\Attend Amer Planning Assoc-parkin		04/19/2012	25.00
			<b>Check Total:</b>	<b>159.31</b>
<b>Check No: 35789</b>	<b>Check Date: 04/26/2012</b>	<b>Vendor: 0372</b>	<b>Southern California Edison</b>	
04192012-3	GG\115 S Robinson St		04/19/2012	630.44
04192012-5	GG\303 E D St		04/19/2012	29.52
04192012-6	GG\108 Pinon St		04/19/2012	21.93
04212012-2	GG\311 E D St		04/21/2012	78.44
04192012	PW\800 Enterprise		04/19/2012	85.04
04192012-1	PW\800 Enterprise Shop		04/19/2012	276.75
04192012-4	PD\129 E F St		04/19/2012	621.91
04212012	City Parks\114 S Green St		04/21/2012	118.74
04182012	Strts\800 S Curry St #A		04/18/2012	42.43
04192012-7	Wtr\100 Commercial Way		04/19/2012	172.26
04192012-8	Wtr\101 Commercial Way		04/19/2012	126.46
04192012-2	PW\800 Enterprise Shop Maintenance		04/19/2012	434.62
04192012-9	Air\314 N Hayes St		04/19/2012	58.35
04192012-10	Air\9999 1/2 Hayes St		04/19/2012	71.08
04192012-11	Air\316 S Mojave St		04/19/2012	41.68
04192012-12	Air\314 N Hayes St PAPI		04/19/2012	74.48
04192012-13	Air\409 Bryan Ct		04/19/2012	248.90
04192012-14	Air\West End Teh Airport		04/19/2012	63.76
04192012-15	Air\314 N Hayes St # B		04/19/2012	209.75
04192012-16	Air\NE Cor Teh Airport		04/19/2012	21.26
04192012-17	Air\314 N Hayes St # G3		04/19/2012	34.99
04192012-18	Air\Dennison s/o Hwy 58		04/19/2012	132.66
04192012-19	Air\Tehachapi Airport 4		04/19/2012	14.97
04192012-20	Air\314 N Hayes St (Park)		04/19/2012	134.75
04212012-1	LLD\318 E E St		04/21/2012	59.02
			<b>Check Total:</b>	<b>3,804.19</b>
<b>Check No: 35790</b>	<b>Check Date: 04/26/2012</b>	<b>Vendor: 1869</b>	<b>State Water Resources Control</b>	
04102012	Swr\Appl for WWTP operator exam-Gamb		04/10/2012	80.00
			<b>Check Total:</b>	<b>80.00</b>
<b>Check No: 35791</b>	<b>Check Date: 04/26/2012</b>	<b>Vendor: 3011</b>	<b>Verizon Wireless</b>	
1074909612-1	GG\Mobile Broadband		04/13/2012	38.01
1074909612	Fin\Mobile Broadband		04/13/2012	38.01
1074909612-2	Wtr\Mobile Broadband		04/13/2012	15.01
1074909612-3	Swr\Mobile Broadband		04/13/2012	15.01

<u>Invoice No</u>	<u>Description</u>	<u>Reference</u>	<u>Invoice Date</u>	<u>Check Amount</u>
			<b>Check Total:</b>	106.04
<b>Check No: 35792</b>	<b>Check Date: 04/26/2012</b>	<b>Vendor: 0459</b>	<b>Dennis J. Wahlstrom</b>	
04/25/2012	PW\Calfloa training\Wahlstrom & Ing		04/25/2012	20.00
			<b>Check Total:</b>	20.00
			<b>Report Total:</b>	5,049.23

**CITY OF TEHACHAPI  
TREASURER'S REPORT  
FY 2011-2012**

**MONTH END BANK STATEMENT BALANCE**

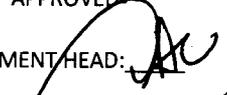
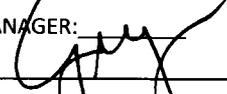
<u>BANK ACCOUNTS</u>	<u>Institution</u>	<u>Acct#</u>	<u>10/31/2011</u>	<u>11/30/2011</u>	<u>12/31/2011</u>	<u>1/31/2012</u>	<u>2/29/2012</u>	<u>3/31/2012</u>
General Checking	Bank of the Sierra	21002-06457	786,350.75	584,995.13	2,016,409.39	479,322.68	720,911.13	1,441,381.04
Water Deposit Trust	Bank of the Sierra	21002-08503	90,921.88	94,081.88	96,501.88	91,260.00	91,070.00	96,100.00
AD 83-1/87-1, Tucker	Bank of the Sierra	21004-80193	87,493.28	87,502.76	87,509.44	87,515.27	87,521.10	87,526.93
AD 89-3	Bank of the Sierra	21002-81054	1,489.36	46,762.75	37,226.11	32,378.96	4,379.72	828.82
RDA Checking	Bank of the Sierra	21002-18650	22,078.50	22,079.24	22,079.41	22,079.41	22,079.41	22,079.41
Payroll	Bank of the West	709-031215	50,342.65	50,333.65	50,324.65	50,101.75	49,955.44	49,808.72
AFLAC Flex Spending	Bank of the West	709-039747	14,210.63	14,921.32	14,124.73	14,144.86	12,068.99	11,936.83
Airport key Deposit/Cr Card Purch	Bank of the West	709-029821	117,112.01	149,832.64	28,609.50	56,608.43	82,870.21	111,354.87
Ashtown Water Escrow	Bank of the West	CD 709-000-855969	106,148.99	106,148.99	106,148.99	106,330.57	106,330.57	106,330.57
1994/2004 Refunding Bond	Bank of New York	870513-870517	184,759.38	0.00	0.00	0.00	0.00	0.00
CFD 90-1	Union Bank	67170669300-308	20,583.81	20,583.81	20,583.81	171,927.16	171,927.52	20,584.06
RDA 2007	Bank of New York	870951/52/53/54	615,401.65	1,002,336.65	615,401.65	615,401.65	615,401.65	615,401.65
RDA 2005	Bank of New York	870711-16	596,929.87	957,505.53	577,854.28	577,854.28	577,854.28	577,854.28
LAIF	State of California	98-15-914	10,824,888.17	12,524,888.17	12,224,888.17	13,535,751.23	12,585,751.23	12,285,751.23
<b>Total Funds in Banks</b>			<b>13,518,710.93</b>	<b>15,661,972.52</b>	<b>15,897,662.01</b>	<b>15,840,676.25</b>	<b>15,128,121.25</b>	<b>15,426,938.41</b>
<b>INVESTMENTS</b>								
Various Money Market Funds	Morgan Stanley (2)	117-067378-235	452,118.08	531.12	516,208.39	516,208.39	517,286.88	517,791.77
Govt. Securities-Fed Farm Cr Bk	Morgan Stanley (2)	117-067378-235	538,000.00	538,000.00	538,000.00	538,000.00	538,000.00	538,000.00
Govt. Securities-Fed Home Ln Bk	Morgan Stanley (2)	117-067378-235	510,000.00	510,000.00	0.00	0.00	0.00	0.00
Various Certificates of Deposit	Morgan Stanley (2)	117-067378-235	735,936.35	735,936.35	735,936.35	735,936.35	735,936.35	735,936.35
Federal Hm Ln Bank/Fannie Mae	BNY-Custodian (3)	8870586	1,021,250.00	1,031,875.00	1,031,875.00	1,031,875.00	1,031,875.00	1,031,875.00
* Loaned to Wtr/Swr to pay-off COP2000			1,238,006.00	1,238,006.00	1,108,498.66	1,108,498.66	1,108,498.66	1,108,498.66
<b>Total Investments</b>			<b>4,495,310.43</b>	<b>4,054,348.47</b>	<b>3,930,518.40</b>	<b>3,930,518.40</b>	<b>3,931,596.89</b>	<b>3,932,101.78</b>
<b>TOTAL PORTFOLIO</b>			<b>18,014,021.36</b>	<b>19,716,320.99</b>	<b>19,828,180.41</b>	<b>19,771,194.65</b>	<b>19,059,718.14</b>	<b>19,359,040.19</b>



# COUNCIL REPORTS

**AGENDA SECTION: FINANCE DIRECTOR**

**MEETING DATE: May 7, 2012**

APPROVED:	
DEPARTMENT HEAD:	
CITY MANAGER:	

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**TO: HONORABLE MAYOR GRIMES AND COUNCIL MEMBERS**

**FROM: Hannah Chung, Finance Director**

**DATE: May 1, 2012**

**SUBJECT: Investment Policy Amendment**

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## **BACKGROUND**

In order for the City to join the investment pool with the Central San Joaquin Valley Risk Management Authority (RMA), the current investment policy (Policy) needs to be amended. The only change made to the existing Policy is addition of a paragraph number 8-F as follows:

- F. Shares of beneficial interest issued by a joint powers authority organized pursuant to section 6509.7 that invests in the securities and obligations authorized in subdivisions (a) to (n), inclusive. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment adviser that meets all of the following criteria:
- (1) The adviser is registered or exempt from registration with the Securities and Exchange Commission.
  - (2) The adviser has not less than five years of experience investing in the securities and obligations authorized in CGC S53601 subsections (a) through (n), inclusive.
  - (3) The adviser has assets under management in excess of five hundred million dollars (\$500,000,000).

Historically, the RMA investment pool managed by the Chandler Asset Management Company has been yielding 50% or higher rate of return than the Local Agency Investment Fund. The historical return comparison graph is attached.

## **OPTIONS**

1. Approve the amended Investment Policy.
2. Do not make changes to the current Investment Policy.

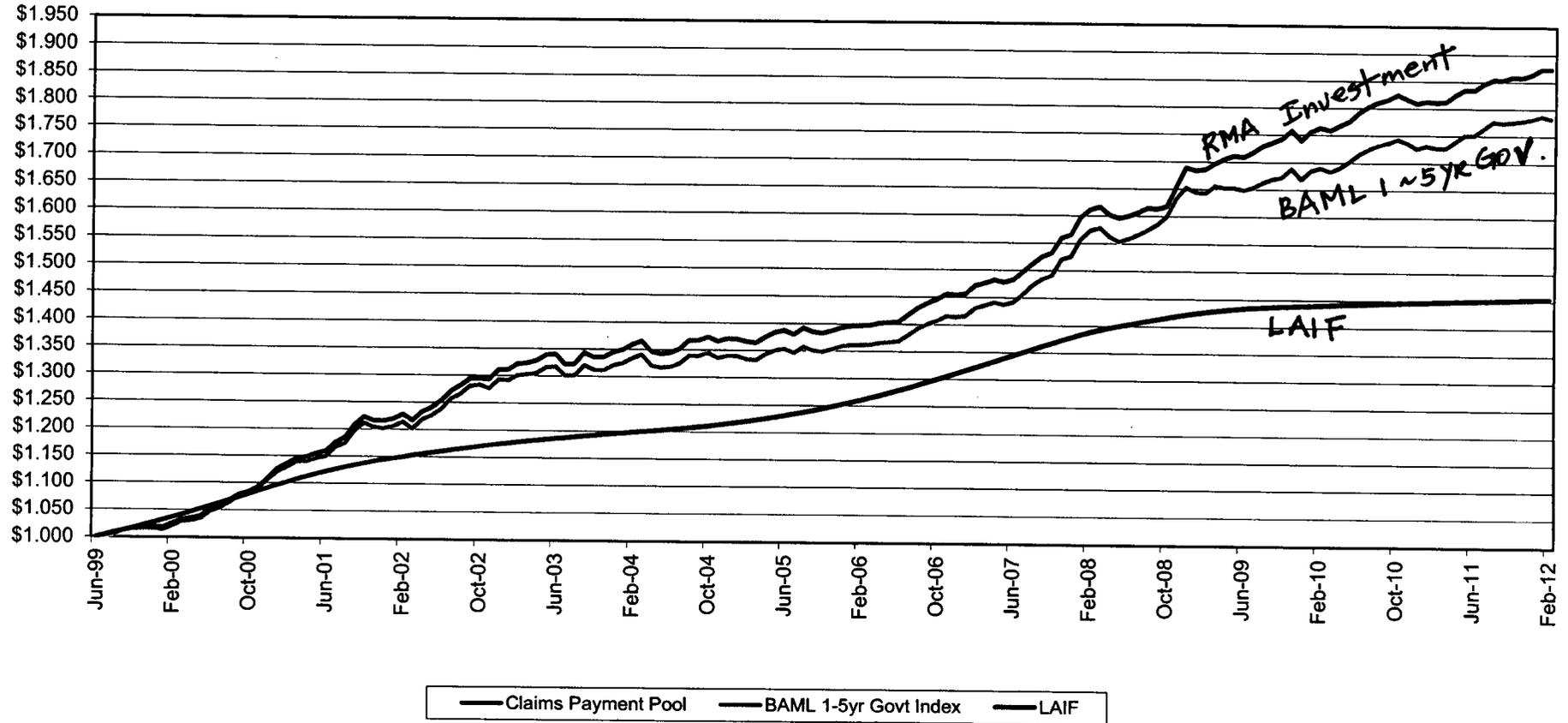
## **RECOMMENDATION**

Approve the amended Investment Policy.



# HISTORICAL RETURN

## CSJVRMA Claims Payment Growth of \$1 million



### Historical return on \$1 million invested in June 1999

	2/29/2012	Return
LAIF	\$1,452,910	2.99%
BAML 1-5yr Govt Index	\$1,780,973	4.66%
Claims Payment Pool	\$1,873,283	5.08%

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF  
THE CITY OF TEHACHAPI ADOPTING AN  
INVESTMENT POLICY AND REPEALING  
RESOLUTION NO. 05-12**

WHEREAS, the Legislature of the State of California has declared that the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern (California Government Code Sections 53600.6 and 53630.1; and

WHEREAS, the legislative body of a local agency may invest surplus monies not required for the immediate necessities of the local agency in accordance with the provisions of California Government Code Sections 5921, 16249.1 and 53600 et seq.; and

WHEREAS, the Treasurer of the City of Tehachapi shall annually prepare and submit a statement of investment policy and such policy, and any changes thereto, shall be considered by the City Council at a public meeting in accordance with the provisions of California Government Code Section 53646(a).

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Tehachapi as follows:

1. That the Investment Policy, as contained in Exhibit "A" attached hereto and made a part hereof, is adopted.

2. That Resolution No. 05-12 is hereby repealed.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Tehachapi this 7th day of May, 2012 by the following vote:

AYES: COUNCIL MEMBERS: \_\_\_\_\_

NOES: COUNCIL MEMBERS: \_\_\_\_\_

ABSENT: COUNCIL MEMBERS: \_\_\_\_\_

ABSTAIN: COUNCIL MEMBERS: \_\_\_\_\_

\_\_\_\_\_  
ED GRIMES, Mayor  
of the City of Tehachapi, California

ATTEST:

\_\_\_\_\_  
DENISE JONES, CMC  
City Clerk of the City of Tehachapi, California

I hereby certify that the foregoing resolution was duly and regularly adopted by the City Council of the City of Tehachapi at a regular meeting thereof held on May 7, 2012.

\_\_\_\_\_  
DENISE JONES, CMC  
City Clerk of the City of Tehachapi, California

## EXHIBIT A

### CITY OF TEHACHAPI INVESTMENT POLICY

1. **POLICY:**

It shall be the policy of the City of Tehachapi to invest funds in the manner which will:

- (a) Provide the maximum security while meeting the daily cash flow demands of the City and achieve a return on investment; and
- (b) Conform to all statutes governing the investment of City of Tehachapi funds.

2. **SCOPE:**

This investment policy applies to all financial assets of the City of Tehachapi as identified in the City's audited Annual Financial Report, with the exception of those financial assets governed by bond indentures or bond resolutions. The following is a list of funds included:

- (a) General Fund
- (b) Special Revenue Funds
- (c) Capital Projects Funds
- (d) Enterprise Funds
- (e) Special District Funds
- (f) RDA Successor Agency Fund
- (g) Low and Moderate Income Housing Fund

3. **PRUDENCE:**

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs; not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. The standard of prudence to be used by investment officials shall be the "prudent investor" standard (CGC S53600.3) and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

4. **OBJECTIVES:**

As specified in CGC S53600.5, when investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the primary objectives, in priority order, of the investment activities will be:

1. **Safety:** Safety of principal is the foremost objective of the investment program. Investments of the City of Tehachapi shall be undertaken in a manner that seeks to ensure the preservation of principal.
2. **Liquidity:** The investment portfolio shall remain sufficiently liquid to enable the City of Tehachapi to meet all operating requirements which might be reasonably anticipated.
3. **Return on Investments:** The investment portfolio shall be designed to attain a return throughout budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

5. **DELEGATION OF AUTHORITY:**

Authority to manage the investment program is derived from California Government Code Sections 53600, et seq. Management responsibility for the investment program is hereby delegated to the Treasurer (CGC S53607), who shall establish procedures for the operation of the investment program consistent with this investment policy. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Treasurer. The Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials. Under the provisions of the California Government Code Section 53600.3, the persons authorized to make investment decisions on behalf of the City of Tehachapi are trustees and fiduciaries subject to the prudent investor standard.

6. **ETHICS AND CONFLICTS OF INTEREST:**

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict or appear to conflict with

the proper execution of the investment policy, or which could impair their ability to make impartial investment decisions.

**7. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS:**

The Treasurer will maintain a list of financial institutions, selected on the basis of credit worthiness, financial strength, experience and minimal capitalization authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness who are authorized to provide investment and financial advisory services in the State of California. No public deposit shall be made except in a qualified public depository as established by state laws.

For brokers/dealers of government securities and other investments, the Treasurer shall select only brokers/dealers who are licensed and in good standing with the California Department of Securities, the Securities and Exchange Commissions, the National Association of Securities Dealers or other applicable self-regulatory organizations. Before engaging in investment transaction with a broker/dealer, the Treasurer shall have received from said firm a signed Certification Form. This form shall attest that the individual responsible for the City of Tehachapi's account with that firm has reviewed the City of Tehachapi's Investment Policy and that the firm understands the policy and intends to present investment recommendations and transactions to the City of Tehachapi that are appropriate under the terms and conditions of the Investment Policy.

**8. AUTHORIZED AND SUITABLE INVESTMENTS:**

The City of Tehachapi having money in a sinking fund or surplus money in its treasury not required for the immediate necessities of the City may invest any portion of the money that it deems wise or expedient in those investments set forth below as empowered by California Government Code Sections 16249.1, 53601 and 53635 (as further restricted by the City of Tehachapi):

- A. United States Treasury Bills, Notes and Bonds.
- B. Local Agency Investment Fund administered by the California State Treasurer (LAIF).
- C. Obligations issued by Agencies or Instrumentality of the US Government.
- D. Negotiable Certificates of Deposit issued by federally or state chartered banks or associations. Not more than 30% of surplus funds can be invested in certificates of deposit.

- E. Shares of beneficial interest issued by diversified management companies (Money Market Mutual Funds) investing in the securities and obligations authorized by CGC S53601 et seq. Such Funds must carry the highest rating of at least two of the three largest national rating agencies. Not more than 15% of surplus funds can be invested in Money Market Mutual Funds.
  
- F. Shares of beneficial interest issued by a joint powers authority organized pursuant to section 6509.7 that invests in the securities and obligations authorized in subdivisions (a) to (n), inclusive. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment adviser that meets all of the following criteria:
  - (1) The adviser is registered or exempt from registration with the Securities and Exchange Commission.
  - (2) The adviser has not less than five years of experience investing in the securities and obligations authorized in CGC S53601 subsections (a) through (n), inclusive.
  - (3) The adviser has assets under management in excess of five hundred million dollars (\$500,000,000).
  
- G. Funds held under the terms of a Trust Indenture, or other contract, or agreement may be invested according to the provisions of those indentures or agreements.

Also, see CGC S53601 for a detailed summary of the limitations and special conditions that apply to each of the above listed investment securities. CGC S53601 is included by reference in this investment policy except as further restricted by the City of Tehachapi.

**Prohibited Investments:** Under the provisions of CGC S53601.6 and S53631.5, the City of Tehachapi shall not invest any funds covered by this Investment Policy in inverse floaters, range notes, interest-only strips that are derived from a pool mortgages or any security that could result in zero interest accrual if held to maturity.

**9. MAXIMUM TERM TO MATURITY:**

No investment shall be made which, at the time of the investment, has a term remaining to maturity in excess of five years. The City Council may

grant express authority to make an investment either specifically or as a part of an investment program that exceeds the five-year maximum, as long as that authority is granted no less than three months prior to the investment.

10. **COLLATERALIZATION:**

All certificates of deposits must be collateralized by U.S. Treasury Obligations. Collateral must be held by a third party trustee and valued on a monthly basis.

11. **SAFEKEEPING AND CUSTODY:**

All security transactions entered into by the City of Tehachapi shall be conducted on delivery-versus-payment (DVP) basis. All securities purchased or acquired shall be delivered to the City of Tehachapi by book entry, physical delivery, or by third party custodial agreement as required by CGC S53601.

12. **DIVERSIFICATION:**

The City of Tehachapi will diversify its investments by security type and institution. Investments shall be diversified to eliminate the risk of loss resulting from over concentration of investments in a specific maturity, a specific issuer (except the U.S. Treasury) or a specific class of securities. Diversification strategies shall be determined and revised periodically. In establishing specific diversification strategies, the following general policies and constraints shall apply:

- (a) Investment maturity dates shall be matched versus liabilities to avoid undue concentration in a specific maturity sector.
- (b) Maturities selected shall provide for stability of income and liquidity.
- (c) Disbursement and payroll dates shall be covered through investment maturities, marketable U.S. Treasury bills or other cash equivalent instruments such as money market mutual funds.

Note: Investments in LAIF shall be deemed as meeting the diversification requirement.

**13. REPORTING:**

In accordance with CGC S53646(b)(1), the Treasurer shall submit to each member of the City Council and the City Manager a quarterly investment report. The quarterly report shall be submitted within 30 days following the end of the quarter covered by the report. The report shall include a complete description of the portfolio, the type of investments, the issuers, maturity dates, par values and the current market values of each component of the portfolio, including funds managed for the City of Tehachapi by third party contracted managers. The report will also include the source of the portfolio valuation. As specified in CGC S53646(e), if all funds are placed in LAIF, FDIC-insured accounts, in a county investment pool or any combination of these, the foregoing report elements may be replaced by copies of the most recent statements from such institutions. The report must also include a statement that (1) all investments are in full compliance with the Investment Policy, with any exception disclosed and, (2) the City of Tehachapi will meet its expenditure obligations for the next six months, as required by CGC S53646 (b)(2) and (3) respectively. The Treasure shall assure that a complete and timely record of all investment transactions is maintained.

**14. INVESTMENT POLICY ADOPTION:**

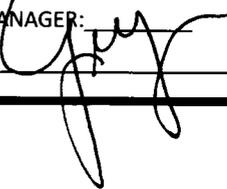
The Investment Policy shall be adopted by resolution of the City of Tehachapi. Moreover, the Policy shall be reviewed at a public meeting on an annual basis, and all modifications must be approved by the City Council.



# COUNCIL REPORTS

AGENDA SECTION: FINANCE

MEETING DATE: MAY 7, 2012

APPROVED
DEPARTMENT HEAD: 
CITY MANAGER: 

**TO: HONORABLE MAYOR GRIMES AND COUNCIL MEMBERS**

**FROM: HANNAH CHUNG**

**DATE: MAY 1, 2012**

**SUBJECT: 2011/12 MID YEAR BUDGET ADJUSTMENTS**

## 2011/2012 Mid-Year Budget Adjustments Summary

Fund	Fund Balance Increase ( Decrease)		
	Revenue	Expenditure	Fund Balance Change
General Fund	539,855	571,941	(32,086)
Gas Tax/Street Fund	36,331	103,343	(67,012)
Capital Proj/Special Revenues	3,522,686	2,337,226	1,185,460
Refuse	2,562	(5,159)	7,721
Water	(87,018)	(87,897)	879
Sewer	(1,305,844)	(1,147,096)	(158,748)
Transit	(14,206)	(730)	(13,476)
Airport	178,026	229,086	(51,060)
<b>Total</b>	<b>2,872,392</b>	<b>2,000,713</b>	<b>871,679</b>
LLD	(86)	8,076	(8,162)

### FISCAL IMPACT

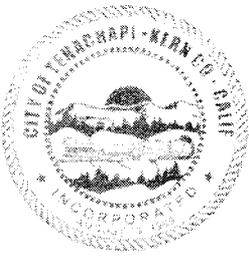
In comparison to the 2011-12 original budget, the anticipated increase in city-wide fund balance after the mid-year budget adjustments is \$871,679. A decrease of \$8,162 for Landscape and Lighting Districts' fund balance is expected after the mid-year adjustments. The major variances summary is attached.

### ACTION

1. Approve 2011-12 mid-year budget adjustments.
2. Make further adjustments to the 2011-12 budget.

## 2011/12 Mid-Year Budget Major Variances

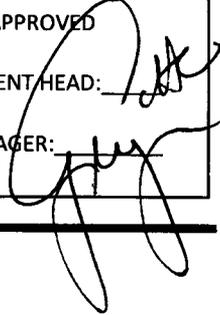
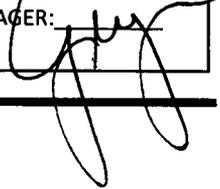
		Increase (Decrease)	
		Revenues	Expenses
<b>General Fund</b>	Successor Admin Fee	250,000	250,000
	COPS Grant	100,000	100,000
	Sales Tax	124,655	
	Police Grant Received	48,600	
	General Plan Update		126,406
	Downtown Business Signage (not covered by RDA)		15,525
	Contingency - Successor Agency ROPS items		71,000
<b>Street &amp; Road</b>	TDA Funding - Apportionment	22,659	
	CCI Crew - Street Maintenance		15,000
	Street Signs & Markings		27,180
	Street Sweeping Service		51,180
<b>Capital Projects</b>	Tract 6216 Settlement Project	2,426,935	362,393
	New Police Building Purchase		403,000
	Cityhall Improvement		115,000
	Downtown Improvement Ph II	350,952	678,939
	All Other Variances are due to Timing		33,095
<b>Sewer</b>	Principal Forgiveness Loan - Timing matter	(1,250,000)	
	Connection Fee	(68,780)	
	New Sewer Plant - Timing matter		(1,250,000)
	Turbine Loan Pay Off		167,137
	Building Improvement		(20,000)
	Sewer Maintenance		(30,000)
<b>Airport</b>	Airport Facilities Repair & Maintenance		50,000



# COUNCIL REPORTS

AGENDA SECTION: FINANCE DIRECTOR

MEETING DATE: May 7, 2012

APPROVED
DEPARTMENT HEAD: 
CITY MANAGER: 

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**TO: HONORABLE MAYOR GRIMES AND COUNCIL MEMBERS**

**FROM: Hannah Chung, Finance Director**

**DATE: May 1, 2012**

**SUBJECT: Employment Benefits Program**

---

## **BACKGROUND**

The ACWA Health Benefits Authority (HBA), which is the current provider of employee benefits for City employees, has initiated a process to transition its operations and health benefits program into the ACWA/Joint Powers Insurance Authority (ACWA/JPIA).

The move would allow the two organizations to combine resources, reduce overall costs and improve operations. Potential costs savings would be passed on to all agencies that participate in programs offer by HBA and ACWA/JPIA.

This change will not result in a cost or risk increase for ACWA/JPIA members. Each program in the ACWA/JPIA is maintained and funded separately from other programs. The Employee Benefits Program will operate as in the past and be a separate program.

## **OPTIONS**

1. Approve membership in the ACWA/JPIA, consenting to join the Health Benefits Program of the ACWA/JPIA, ratifying the action of the ACWA/HBA board of directors to terminate the HBA Joint Powers Agreement and authorizing and directing the City of Tehachapi to execute all necessary documents.
2. Deny membership in the ACWA/JPIA.

## **RECOMMENDATION**

**APPROVE MEMBERSHIP IN THE ACWA/JPIA**

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEHACHAPI APPROVING MEMBERSHIP IN THE ACWA JOINT POWERS INSURANCE AUTHORITY, CONSENTING TO JOIN THE HEALTH BENEFITS PROGRAM OF THE ACWA JOINT POWERS INSURANCE AUTHORITY, RATIFYING THE ACTION OF THE ACWA HEALTH BENEFITS AUTHORITY BOARD OF DIRECTORS TO TERMINATE THE HEALTH BENEFITS AUTHORITY JOINT POWERS AGREEMENT, AND AUTHORIZING AND DIRECTING THE CITY OF TEHACHAPI TO EXECUTE ALL NECESSARY DOCUMENTS**

WHEREAS, the City of Tehachapi entered into a joint exercise of powers agreement ("HBA Agreement") with the Association of California Water Agencies Health Benefits Authority ("HBA") in order to pool its purchasing needs with other public agencies desiring to provide their employees with comprehensive and economical health and welfare benefits; and

WHEREAS, the City of Tehachapi entered into a Health Benefits Memorandum of Understanding ("MOU") to enroll in specific health programs and ancillary programs ("Existing Employee Benefits Coverage") offered by HBA and agreed to abide by: (1) the HBA Agreement; (2) all rules and procedures established by HBA in the administration of the City of Tehachapi's Existing Employee Benefits Coverage; and (3) all underwriting, eligibility, and contribution requirements in Appendix A to the MOU; and

WHEREAS, certain public agencies have entered into a joint exercise of powers agreement ("JPIA Agreement") with the Association of California Water Agencies Joint Powers Insurance Authority ("JPIA") in order to pool their purchasing needs with other public agencies desiring to obtain comprehensive and economical public liability, workers' compensation, unemployment, health, accident and/or dental, or property coverage; and

WHEREAS, JPIA is both qualified and authorized by the laws of the State of California to administer the Existing Employee Benefits Coverage to the City of Tehachapi through JPIA's Employee Benefits Program; and

WHEREAS, during a noticed special meeting held on February 6, 2012, the HBA Board of Directors unanimously voted to transfer all HBA operations and administrative functions to JPIA on or about July 1, 2012, and to pursue a merger of the two public agencies after which the HBA Agreement would be terminated; and

WHEREAS, pursuant to Article 22 of the HBA Agreement, the HBA Agreement may be terminated by the HBA Board of Directors subject to ratification by the written consent of three-fourths of the HBA Member agencies within 90 days of the HBA Board's action, provided, however, that HBA and the HBA Agreement shall continue to exist for the purpose of concluding all functions necessary to wind up HBA's affairs; and

WHEREAS, during a noticed regular meeting held on March 28, 2012, the HBA Board of Directors approved HBA Resolution 12-03-02: (1) electing to terminate the HBA Agreement pursuant to Article 22 of the HBA Agreement and, except as provided in clause 2 below, said termination shall become effective upon ratification by the written consent of three-fourths of the HBA member districts and agencies; (2) recognizing that pursuant to Article 22 of the HBA Agreement, HBA and the HBA Agreement shall continue to exist for the purpose of winding up and dissolving the business affairs of HBA, and acknowledge that the HBA Board of Directors is vested with all powers of HBA for doing the same; and (3) declaring that Resolution 12-03-02 shall take effect on April 1, 2012, thereby beginning the 90-day ratification period;

NOW, THEREFORE, be it resolved that the City Council of the City of Tehachapi hereby:

1. Agree that the JPIA Agreement and the HBA Memorandum of Understanding referred to in the recitals above are incorporated in this resolution by reference.
2. Approve the City of Tehachapi's membership in the Association of California Water Agencies Joint Powers Insurance Authority.
3. Consent to join JPIA's Employee Benefits Program and acknowledge, represent, and agree that all terms and conditions of the HBA Memorandum of Understanding apply to the provision of the City of Tehachapi's Existing Employee Benefits Coverage through JPIA.
4. Authorize and direct the City of Tehachapi City Manager to cooperate fully with HBA and JPIA in the execution of any other documents and

in the completion of any additional actions that may be necessary or appropriate for the purpose of ensuring that the City of Tehachapi's Existing Employee Benefits Coverage continues without lapse through JPIA

5. Ratify the action of the HBA Board of Directors to terminate the HBA Agreement, to be effective as provided in Article 22 of the HBA Agreement.
6. Direct the City Clerk of the City of Tehachapi to immediately send a certified copy of this resolution to : Association of California Water Agencies Health Benefits Authority, 4600 Northgate Blvd., Suite 100, Sacramento, California, 95834.

Passed and adopted at a regular meeting of the City Council of the City of Tehachapi held on May 7, 2012, by the following vote:

AYES : COUNCIL MEMBERS: \_\_\_\_\_

NOES: COUNCIL MEMBERS: \_\_\_\_\_

ABSTAIN: COUNCIL MEMBERS: \_\_\_\_\_

ABSENT: COUNCIL MEMBERS: \_\_\_\_\_

\_\_\_\_\_  
ED GRIMES, Mayor  
of the City of Tehachapi, California

ATTEST:

\_\_\_\_\_  
DENISE JONES, CMC  
City Clerk of the City of Tehachapi, California

I hereby certify that the foregoing resolution was duly and regularly adopted by the City Council of the City of Tehachapi at a regular meeting thereof held on May 7, 2012.

\_\_\_\_\_  
DENISE JONES, CMC  
City Clerk of the City of Tehachapi, California



**ACWA  
Health Benefits  
Authority**

April 1, 2012

Mr. Greg Garrett  
City Manager  
City of Tehachapi  
115 S Robinson St  
Tehachapi, CA 93561

*Hannah,  
Sounds like this  
is necessary.*

RECEIVED  
APR 04 2012  
CITY OF TEHACHAPI

**RE: Urgent Action Needed to Retain Health Benefits**

Dear Mr. Garrett,

On March 7 you received a notice announcing the impending transition of the ACWA Health Benefits Authority (HBA) into the ACWA/Joint Powers Insurance Authority (ACWA/JPIA). On March 28, the HBA Board voted to dissolve the HBA and transfer the health benefits program to ACWA/JPIA.

We need your immediate assistance to secure the needed concurrence within the mandated 90-day window. The following steps must be taken to ensure a seamless transition and to retain the employee benefits currently provided by HBA:

- 1. Your board will need to pass the enclosed resolution.** The resolution consents to join the Employee Benefits Program of the ACWA/Joint Powers Insurance Authority and ratifies the action of the ACWA Health Benefits Authority Board of Directors to terminate the Health Benefits Authority Joint Powers Agreement. **Please place the resolution on your next available agency agenda for action.**
- 2. Return the signed resolution:** HBA is requesting the signed resolution by April 30, 2012 (or sooner), if possible, and no later than May 31, 2012. Please mail to:

ACWA HBA  
4600 Northgate Blvd, Suite #100  
Sacramento, CA 95834

**Failure to return the signed resolution by June 29, 2012, may result in loss of coverage for your district employees.**



**ACWA  
Health Benefits  
Authority**

A dedicated website is available to assist you with the process. It includes a list of Frequently Asked Questions (FAQs), model resolutions, a timeline and other information. Please go to [www.hba-transition.com](http://www.hba-transition.com).

An informational webinar is scheduled for Wednesday, April 18, at 10 a.m. Registration details will be provided in the near future.

If you have any further questions, please contact Nancy Stangel, JPIA Director of Administration (800-231-5742, ext. 3133, [nstangel@acwajpia.com](mailto:nstangel@acwajpia.com)) or Cynthia Harding, HBA Operations Manager (800-736-2292, ext. 5, [cynthiah@acwa.com](mailto:cynthiah@acwa.com))

Thank you for your help.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rick Gilmore'.

Rick Gilmore  
Board President  
ACWA HBA

**Attachment: Sample resolution**



# COUNCIL REPORTS

**AGENDA SECTION: CAPITAL PROJECT REPORTS**

**MEETING DATE: MAY 7, 2012**

APPROVED
DEPARTMENT HEAD: 
CITY MANAGER: 

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**TO: HONORABLE MAYOR GRIMES AND COUNCIL MEMBERS**

**FROM: CHRISTOPHER KIRK, CAPITAL PROJECTS MANAGER**

**DATE: MAY 2, 2012**

**SUBJECT: TRACT 6216 PUBLIC IMPROVEMENTS**

---

**BACKGROUND:**

As the Council is aware, the City successfully reached a settlement with Bond Safeguard for the completion of Tract 6216, or Alta Estates. Over the next several months, funds from this settlement will be used to complete necessary infrastructure associated with the Tract that was originally the responsibility of the developer.

Prior to the settlement, City Staff, including the Community Development Director, Public Works Director, Capital Projects Manager, Utility Manager, City Engineer and City Manager, all reviewed the deficiencies associated with the development's public infrastructure. These deficiencies were included in the settlement and engineer estimates for the construction of those improvements were the basis for the agreed upon dollar amount.

Upon finalization of the bond settlement, City staff began updating the original development plans for the subdivision, including the street design, storm water design, and landscape design. At this time, Staff is prepared to bid and construct the deficient public improvements in the northern half of the subdivision as well as some minor road and storm water improvements in the unoccupied southern half.

For the Council's information, all residents currently living in the subdivision received notification of a workshop that was held at 6:00 pm on May 1, 2012, at the BeeKay Theatre. At this workshop, City Staff presented the planned improvements to the residents in attendance and answered questions about the current and future issues associated with this Tract.

**FISCAL IMPACT:**

There is no impact to the General Fund. All construction and construction administration costs for the project will be funded with proceeds from the settlement with Bond Safeguard.

**RECOMMENDATION:**

**AUTHORIZE STAFF TO ADVERTISE, AND RECEIVE BIDS, FOR THE CONSTRUCTION OF NECESSARY IMPROVEMENTS IN TRACT 6216, INCLUDING STREETS, STORM WATER CONTROL AND PUBLIC LANDSCAPING**



# COUNCIL REPORTS

**AGENDA SECTION: CITY MANAGER**

**MEETING DATE: MAY 7, 2012**

APPROVED
DEPARTMENT HEAD: _____
CITY MANAGER: _____

*[Handwritten signature]*

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**TO: HONORABLE MAYOR GRIMES AND COUNCIL MEMBERS**

**FROM: GREG GARRETT, CITY MANAGER**

**DATE: MAY 7, 2012**

**SUBJECT: LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 1**

---

## **BACKGROUND**

This annual action by the City Council initiates the process and declares the City's intention to levy assessments within the Landscaping and Lighting District No. 1. This action also sets the time and place for the public hearing on this issue.

The total annual maintenance and administration costs to the District are \$259,234.32. Annual District costs are funded through the assessments placed on the property tax bills.

## **OPTIONS**

There are no alternate options for this item.

## **RECOMMENDATION**

It is recommended that the City Council adopt three resolutions: (1) Initiating procedures for levy and collection of assessments for the Fiscal Year 2012/2013; (2) Preliminary approval of the Engineer's Report, and (3) Declaring the City's intention to levy and collect assessments, which sets the time and place of the public hearing for Monday, June 18, 2012 at 6:00 P.M.

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEHACHAPI, CALIFORNIA INITIATING PROCEEDINGS FOR THE LEVY AND COLLECTION OF ASSESSMENTS FOR LANDSCAPING AND LIGHTING DISTRICT NO. 1, FISCAL YEAR 2012/2013, PURSUANT TO THE PROVISIONS OF PART 2 OF DIVISION 15 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE**

The City Council of the City of Tehachapi (hereafter referred to as the "City Council") does resolve as follows:

WHEREAS, The City Council by previous Resolutions formed and levied annual assessments for the Landscaping and Lighting District No. 1 (hereafter referred to as the "District"), pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with section 22500) (hereafter referred to as the "Act"); and,

WHEREAS, the Act provides the City Council the authority to annually levy and collect assessment for the District on the Kern County tax roll on behalf of the City of Tehachapi to pay the maintenance and services of the improvements and facilities related thereto; and,

WHEREAS, the City Council has retained Willdan Financial Services for the purpose of assisting with the Annual Levy of the District, to prepare and file an Engineer's Annual Levy Report (hereafter referred to as the "Engineer's Report") with the City Clerk in accordance with the Act.

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL FOR THE DISTRICT, PURSUANT TO CHAPTER 3, SECTION 22624 OF THE ACT, AS FOLLOWS:

Section 1: The above recitals are true and correct.

Section 2: The City Council hereby orders Willdan Financial Services to prepare and file with the City Clerk the Engineer's Report concerning the levy of assessments for the District for the fiscal year commencing July 1, 2012, and ending June 30, 2013, in accordance with Chapter 3, Section 22622 of the Act.

Section 3: The proposed improvements within the District include: landscaping and park improvements, including but not limited to maintenance, ground cover, shrubs, trees, plants, drainage systems, irrigation systems, ornamental lighting systems, masonry walls or other fencing and associated appurtenances with said improvements. Lighting improvements may include, but are not limited to, electrical energy, lighting fixtures, poles, meters, conduits, electrical cable and associated appurtenances with said improvements. The Engineer's Report describes the improvements and any substantial changes in existing improvements.

Section 4: Assessments: The City Council hereby determines that to provide the improvements generally described in Section 3 of this resolution and to be detailed in the Engineer's Report, it is necessary to levy and collect assessments against lots and parcels within the District for fiscal year 2012/2013 and said assessments shall be outlined and described in the Engineer's Report and imposed pursuant to the provisions of the Act and the California Constitution Article XIID.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Tehachapi on the 7th day of May, 2012 by the following vote:

AYES : COUNCIL MEMBERS: \_\_\_\_\_

NOES: COUNCIL MEMBERS: \_\_\_\_\_

ABSTAIN: COUNCIL MEMBERS: \_\_\_\_\_

ABSENT: COUNCIL MEMBERS: \_\_\_\_\_

\_\_\_\_\_  
ED GRIMES, Mayor, City of  
Tehachapi, California

ATTEST:

\_\_\_\_\_  
DENISE JONES, CMC, City Clerk,  
City of Tehachapi, California

I hereby certify that the foregoing resolution was duly and regularly adopted by the City Council of the City of Tehachapi at a regular meeting thereof held on May 7, 2012.

---

DENISE JONES, CMC  
City Clerk of the City of Tehachapi, California

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
TEHACHAPI, CALIFORNIA FOR PRELIMINARY  
APPROVAL OF THE ENGINEER'S REPORT REGARDING  
THE PROPOSED LEVY AND COLLECTION OF  
ASSESSMENTS FOR THE LANDSCAPING AND LIGHTING  
DISTRICT NO. 1, FISCAL YEAR 2012/2013**

The City Council of the City of Tehachapi (hereafter referred to as the "City Council") does resolve as follows:

WHEREAS, this City Council pursuant to provisions of the Landscaping and Lighting Act of 1972 (commencing with Section 22500) of Division 15 of the California Streets and Highways Code (hereafter referred to as the "Act") did by previous Resolution, order the preparation of an Engineer's Annual Levy Report (hereafter referred to as the "Engineer's Report") for the District known and designated as the Landscaping and Lighting District No. 1 (hereafter referred to as the "District") for fiscal year 2012/2013; and,

WHEREAS, The City Council pursuant to provisions of the Act proposes to levy and collect assessments against lots and parcels of land within the various Tracts of the District for the fiscal year 2012/2013, to pay the maintenance, servicing and operation of the improvements related thereto, and

WHEREAS, there has now been presented to this City Council the Engineer's Report as required by Chapter 3, Section 22623 of said Act; and,

WHEREAS, this City Council has examined and reviewed the Engineer's Report as presented. This City Council is preliminarily satisfied with the budget items and documents as set forth therein and is satisfied that the levy amounts have been spread in accordance with the special benefit received from the improvements, operation, maintenance and services to be performed within the District, as set forth in said Report.

**NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY  
THE CITY COUNCIL FOR THE DISTRICT, AS FOLLOWS:**

Section 1: That the above recitals are true and correct.

Section 2: That the "Engineer's Report" as presented, consists of the following:

- a) A Description of Improvements.
- b) The Annual Budget (Costs and Expenses of Services, Operations and Maintenance).
- c) A diagram of the District that identifies the parcels within the District.
- d) The District Roll containing the proposed levy of assessments for each Assessor Parcel within the District for fiscal year 2012/2013.

Section 3: The "Engineer's Report" as presented or as amended is hereby approved on a preliminary basis, and ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection.

Section 4: That the City Clerk shall certify to the passage and adoption of this Resolution and the minutes of this meeting shall so reflect the presentation of the Report.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Tehachapi on the 7th day of May, 2012 by the following vote:

AYES : COUNCIL MEMBERS: \_\_\_\_\_

NOES: COUNCIL MEMBERS: \_\_\_\_\_

ABSTAIN: COUNCIL MEMBERS: \_\_\_\_\_

ABSENT: COUNCIL MEMBERS: \_\_\_\_\_

\_\_\_\_\_  
ED GRIMES, Mayor, City of  
Tehachapi, California

ATTEST:

\_\_\_\_\_  
DENISE JONES, CMC, City Clerk,  
City of Tehachapi, California

I hereby certify that the foregoing resolution was duly and regularly adopted by the City Council of the City of Tehachapi at a regular meeting thereof held on May 7, 2012.

---

DENISE JONES, CMC  
City Clerk of the City of Tehachapi, California

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEHACHAPI, CALIFORNIA DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR THE LANDSCAPING AND LIGHTING DISTRICT NO. 1 FOR FISCAL YEAR 2012/2013**

The City Council of the City of Tehachapi (hereafter referred to as the "City Council") does resolve as follows:

WHEREAS, The City Council has by previous Resolution initiated proceedings for fiscal year 2012/2013 regarding the levy and collection of assessments for the Landscaping and Lighting District No. 1 (hereafter referred to as the "District"). Pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with section 22500) (hereafter referred to as the "Act"), assessments for the District shall be levied and collected by the County of Kern for the City of Tehachapi to pay the maintenance and services of the improvements and facilities related thereto; and,

WHEREAS, the proposed District assessments for fiscal year 2012/2013 are less than or equal to the maximum assessments previously approved in accordance with the requirements of the California Constitution, Article XIID; and,

WHEREAS, there has now been presented to this City Council an Engineer's Annual Levy Report (hereafter referred to as the "Engineer's Report"), and said Engineer's Report has been filed with the City Clerk in accordance with the Act; and,

WHEREAS, the City Council has examined and reviewed the Engineer's Report as presented and is satisfied with the District, the budget items and documents as set forth therein and is satisfied that the proposed assessments contained therein, have been spread in accordance with the benefits received from the improvements, operation, maintenance and services to be performed within the District, as set forth in said Report.

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL FOR THE DISTRICT, PURSUANT TO CHAPTER 3, SECTION 22624 OF THE ACT, AS FOLLOWS:

- Section 1: The above recitals are true and correct.
- Section 2: The City Council hereby declares its intention to seek the annual levy and collection of assessments within the District pursuant to the Act, over and including the lands, lots and parcels within the District boundary. The City Council further declares its intention to levy and collect assessments on such land to pay the annual costs and expenses of the improvements and services described in Section 4 of this Resolution, for fiscal year 2012/2013.
- Section 3: The boundaries of the District are described in the Engineer's Report and are consistent with the boundary established and described in the original formation documents, on file with the City Clerk, and incorporated herein by reference. The District is within the boundaries of the City of Tehachapi, within the County of Kern, State of California and includes the territory known as the Landscaping and Lighting District No.1.
- Section 4: The improvements within the District include: ground cover, shrubs, trees, drainage systems, irrigation systems, masonry walls or other fencing, monuments, lighting, and associated appurtenances to improvements within the District. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, landscaping and appurtenant facilities, including repair, removal or replacement of all or part of any of the landscaping or appurtenant facilities; providing for the satisfactory working condition, life, growth, health and beauty of the improvements, including cultivation, irrigation, trimming, spraying, fertilization and treating for disease or injury; the removal of trimmings, rubbish, debris and other solid waste. Servicing means the furnishing of water and electricity for the irrigation and control of the landscaping or appurtenant facilities.
- Section 5: Assessments: The City Council hereby determines that to provide the improvements generally described in Section 4 of this resolution and to be detailed in the Engineer's Report, it is necessary to levy and collect assessments against lots and parcels within the District for fiscal year 2012/2013 and said assessments shall be outlined and described in the Engineer's Report and imposed pursuant to the provisions of the Act and the California Constitution Article XIID.
- Section 6: The proposed assessments for fiscal year 2012/2013, as outlined in the Engineer's Report, do not exceed the maximum assessment approved by the property owners through a property owner balloting proceeding conducted in 2004. As such, the proposed assessments do not constitute an increased assessment and do not require additional property owner approval in accordance with

the requirements of the California Constitution, Article XIID.

Section 7: The City Council hereby declares its intention to conduct a Public Hearing concerning the District and the levy of assessments in accordance with Chapter 3, Section 22626 of the Act.

Section 8: Notice is hereby given that a Public Hearing on these matters will be held by the City Council on Monday, June 18, 2012, at 6:00 p.m., or as soon thereafter as feasible in the City Council Chambers, located at 115 So. Robinson Street, Tehachapi.

Section 9: The City Council hereby authorizes and directs the City Clerk to give notice of the time and place of the Public Hearing to the property owners within the District pursuant to Sections 22626, 22552 and 22553 of the Act and 6061 of the Government Code. The City Clerk shall give notice to the property owners by: causing notice of the public hearing to be published in the local newspaper one time at least 10 days prior to the Public Hearing; and, posting a copy of this resolution on the official bulletin board (s) customarily used for posting such notices.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Tehachapi on the 7th day of May, 2012 by the following vote:

AYES : COUNCIL MEMBERS: \_\_\_\_\_

NOES: COUNCIL MEMBERS: \_\_\_\_\_

ABSTAIN: COUNCIL MEMBERS: \_\_\_\_\_

ABSENT: COUNCIL MEMBERS: \_\_\_\_\_

\_\_\_\_\_  
ED GRIMES, Mayor, City of  
Tehachapi, California

ATTEST:

\_\_\_\_\_  
DENISE JONES, CMC, City Clerk,  
City of Tehachapi, California

I hereby certify that the foregoing resolution was duly and regularly adopted by the City Council of the City of Tehachapi at a regular meeting thereof held on May 7, 2012.

---

DENISE JONES, CMC  
City Clerk of the City of Tehachapi, California



# COUNCIL REPORTS

AGENDA SECTION: CITY MANAGER

MEETING DATE: MAY 7<sup>th</sup>, 2012

APPROVED
DEPARTMENT HEAD: _____
CITY MANAGER: _____

*[Handwritten signature]*

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**TO: HONORABLE MAYOR GRIMES AND COUNCIL MEMBERS**

**FROM: GREG GARRETT, CITY MANAGER**

**DATE: MAY 1, 2012**

**SUBJECT: LEASE AGREEMENT FOR TEHACHAPI EVENT CENTER AND RODEO GROUNDS AND SPENDING AUTHORIZATION FOR CAPITAL IMPROVEMENTS**

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## BACKGROUND

As Council may be aware, the Tehachapi Rodeo Grounds are owned by the City of Tehachapi and are located on airport property. The rodeo grounds have been existence for more than 40 years and, in fact, 2012 will be the 49<sup>th</sup> anniversary of the Tehachapi Mountain Rodeo. For the past several years, most maintenance and improvements at the site have been performed on a volunteer basis by the Tehachapi Mountain Rodeo Association (TMRA), a local 501(c) (3) non-profit organization, which rents the site on a per event basis.

Based upon the current site conditions, both City staff and the TMRA believe that the rodeo grounds are an underused City resource with only two or three major events per year. Research done by staff and the TMRA indicates that with appropriate upgrades to the facility, it would be used many times a year for livestock related events, such as horse shows, barrel races, team roping, and youth rodeos. In addition, the site could attract non-livestock events, such as concerts, dog shows, RV shows, gem and mineral shows, and other events.

Increased activity at the site would generate direct revenue to the Airport Enterprise Fund and indirect revenue to the community through increased hotel, restaurant, retail, and fuel spending. A study from the Professional Rodeo Cowboys Association (PRCA) demonstrates that a two day professional rodeo can create a positive economic impact on the surrounding community of more than \$490,000. See Attachment 2 for a detailed explanation of the PRCA analysis.

As such, staff is proposing a series of improvements to the Rodeo Grounds and what would become the new Tehachapi Event Center. These improvements would be categorized as "*immediate*", "*short term*", and "*long term*". Immediate improvements would be completed prior to July 4<sup>th</sup> 2012. These would include improved and increased seating capacity, improved signage, and improved traffic circulation. Short term improvements would be completed before the 50<sup>th</sup> Anniversary Rodeo in 2013. These improvements could include permanent restrooms and concession stands, vendor area improvements, and entry gate improvements. A two year improvement plan is still being developed, but long term improvements could include RV parking with hook-ups, overnight horse stalls, a multi-use riding/hiking/jogging loop trail, a community meeting center, child play area, and a grass covered festival/picnic area.

Funding for the improvements would come from two sources: \$250,000 from the City's Park & Recreation Facility Fee and \$250,000 from the Transient Occupancy Tax (TOT) revenues to the General Fund. The City's investment is expected to enhance the community's recreational opportunities, generate increased tourism revenues to local businesses, and provide a revenue stream to the Airport Fund.

Staff also proposes entering into a 20 year lease agreement with the TMRA to operate the rodeo grounds and, potentially, the Tehachapi Event Center. Even though the TMRA has been renting the arena on a per event basis, its members have invested hundreds of volunteer hours and thousands of dollars to maintain and upgrade the facility. Last year's improvements include TMRA's purchase and installation of a new "roping box" and the installation of new bleachers on the north side of the arena. The TMRA has recently purchased new "bucking chutes" and is currently in the process of installing them and new pens for increased livestock safety.

The lease agreement is modeled upon the City's successful partnerships in operating the BeeKay Theater, the Tehachapi Depot, the Tehachapi Heritage League Museum and the Senior Citizen Center. In exchange for the right to operate and book the facility, the TMRA would pay 10% of ticket sales revenue to the Airport Enterprise Fund. In addition, TMRA would be required to maintain the facility, pay for electricity and gas, and co-fund certain improvements. The City would provide for trash, water, and sewer.

Staff believes that the City's investment in the Tehachapi Event Center and Rodeo Grounds, managed by the TMRA, will provide long term benefits to the Airport Enterprise Fund, local tourism related businesses, and the community at large.

### **FISCAL IMPACT**

\$250,000 from the City's Park & Recreation Facilities Fee and \$250,000 from the City's Transient Occupancy Tax revenues.

### **OPTIONS**

- Authorize the Mayor to sign a 20 year lease agreement with the Tehachapi Mountain Rodeo Association for operation of the Tehachapi Event Center and Rodeo Grounds, subject to City Attorney and City Manager approval, and authorize the expenditure of \$500,000 for appropriate capital improvements.
- Do not approve the proposed lease agreement and/or recommended expenditures.

### **RECOMMENDATION**

- **AUTHORIZE THE MAYOR TO SIGN A 20 YEAR LEASE AGREEMENT WITH THE TEHACHAPI MOUNTAIN RODEO ASSOCIATION FOR OPERATION OF THE TEHACHAPI EVENT CENTER AND RODEO GROUNDS, SUBJECT TO CITY ATTORNEY AND CITY MANAGER APPROVAL, AND AUTHORIZE THE EXPENDITURE OF \$500,000 FOR APPROPRIATE CAPITAL IMPROVEMENTS.**

Attachments: Attachment 1 – Draft Proposed Lease Agreement  
Attachment 2 – Economic Impact Statement  
Attachment 3 – City Engineer Report & Exhibits

# ATTACHMENT 1

## RODEO GROUNDS AGREEMENT

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by and between the CITY OF TEHACHAPI, a municipal corporation (the "City") and the TEHACHAPI MOUNTAIN RODEO ASSOCIATION, a nonprofit incorporated association (the "TMRA"),

### WITNESSETH:

WHEREAS, City is the owner of that certain real property described in Exhibit "A" attached hereto and by this reference made a part hereof, popularly known as the rodeo grounds (hereinafter the "Premises"); and

WHEREAS, TMRA is a nonprofit corporation which sponsors and participates in rodeo and equestrian activities; and

WHEREAS, TMRA wishes to rent the Premises from City and City is agreeable thereto under the terms and conditions described hereinafter.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth hereinafter, the parties agree as follows:

1. The parties incorporate the foregoing recitals as if fully set forth herein verbatim.

2. Subject to the terms and conditions of this Agreement, City hereby rents the Premises to TMRA and TMRA hereby rents the Premises from City.

3. The term of this Agreement shall be for \_\_\_\_\_ years commencing on the date of this Agreement. Either party may terminate this Agreement at any time by providing 30 days prior written notice to the other party of the termination.

4. In consideration for its management of the Premises as hereinafter described, City shall charge no rent to TMRA for its use of the Premises. TMRA agrees to operate and manage the Premises at its sole cost and expense (except as otherwise specifically described herein). In that regard, TMRA shall be liable for all property damage caused to the Premises and shall satisfactorily repair such damage at TMRA's sole expense. TMRA shall regularly inspect the Premises to insure that no hazards exist on the Premises and to the extent there are such hazards, TMRA shall remove same or cause same to be repaired, provided that such removal or repair does not otherwise cause damage to the Premises. TMRA shall clean and maintain the Premises to the satisfaction of City. TMRA shall pay all costs of gas, electricity, telephone, internet, and other communications services,

# ATTACHMENT 1

and costs of all licenses, permits, and other authorizations required by applicable agencies. City agrees to provide water, sewer, and refuse collection free of charge to TMRA.

5. TMRA may use the Premises for rodeo and equestrian events, horse shows, bull riding, and other similar uses as well as recreational and special events which the Premises may reasonably accommodate. TMRA's use of the Premises shall be conducted in a safe and responsible manner and all safe-guards as are customary for rodeo, equestrian, horse, bull riding, and other similar events shall be used and followed. If TMRA will be allowing alcoholic beverages or the sale of same onto the Premises, TMRA and those possessing, consuming, or selling the alcoholic beverages shall abide by all laws, ordinances, rules and regulations relating to same including, but not limited to, all rules and regulations of the Alcoholic Beverage Control Board and TMRA shall be liable therefor should any law, statute, rule, or regulation be violated by anyone with regard to alcoholic beverages. Additionally, as more particularly described in Paragraph 8(d), TMRA's insurance policy shall include an endorsement or TMRA shall obtain a separate policy, as the case may be, to insure against liability arising from the foregoing.

6. TMRA shall not sublet, assign, encumber, or otherwise transfer its interest in this Agreement or any portion thereof to any other entity or person without the prior written consent of City, which consent may be given or denied in City's sole and absolute discretion. Notwithstanding the foregoing, TMRA may allow the use of the Premises for events or activities organized or sponsored by others (the "Other Events") for the purposes described in Paragraph 5 above pursuant to the following procedures:

(a) City shall be notified in writing of the Other Events no later than ten (10) days prior to their commencement. TMRA shall provide any additional information required by City from time to time.

(b) The organizer or sponsor of the Other Events, and each of them, shall execute an indemnification agreement in substantially the form described in Exhibit "B" attached hereto and by this reference made a part hereof and a copy of same shall be provided to City at least ten (10) days prior to the commencement of the Other Events. All other terms and conditions of this agreement shall apply to the Other Events and TMRA shall be liable therefor, including, but not limited to, the requirement at Paragraph 8(c) wherein each participant in each event or activity shall execute the Release described therein.

(c) As to all Other Events, an officer of TMRA shall be present at all times to assure compliance with the terms and conditions of this Agreement.

# ATTACHMENT 1

(d) As to each Other Event, TMRA shall be jointly and severally liable with the organizers of same for every breach of this Agreement and default hereunder whether committed by TMRA or a sponsor of the Other Event.

7. TMRA hereby agrees to indemnify, defend, and hold harmless City, its officers, Councilmembers, commissioners, employees, agents, and representatives from any and all claims, demands, suits, judgments, liabilities, damages, costs, and expenses arising out of, relating to, or in any way connected with TMRA's possession of the Premises or use thereof, including but not limited to any act or omission to act on the part of TMRA or its agents, employees, volunteers, or contractors, and irrespective of any act or omission by City.

8. Prior to entering into possession of the Premises, TMRA shall obtain a comprehensive general liability insurance policy in the amount of \$1 million per occurrence (the "Policy") with endorsements naming the City, its officers, Councilmembers, commissioners, employees, agents, and representatives as additional insureds and describing the Premises as a covered location. The Policy shall also include an endorsement stating that it is primary to any Policy or self-insurance of City's and providing that City shall receive at least 30 days prior written notice in the event of cancellation of the Policy or reduction of its coverage. The Policy shall provide full coverage for the Premises and all events, activities, and uses that are authorized under this Agreement including, but not limited to, events and activities on the Premises conducted and sponsored by persons or organizations other than TMRA. TMRA shall provide City with a certificate of insurance showing the Policy in full force and effect. Prior to taking possession of the Premises, TMRA shall provide City with a copy of its Policy, its declaration pages, and all endorsements for City's review to determine compliance herewith. No use of the Premises shall be made until TMRA has been notified by City that its Policy is acceptable.

(a) The Policy shall be issued by an insurer admitted to issue insurance policies in the State of California or, if not so admitted, an insurer with an overall management ranking of "A" and in a financial size category of "VII" as reported in the latest edition of Best's Key Rating Guide. Notwithstanding the foregoing, City has the right to reject any insurer in its sole and absolute discretion.

(b) The Policy shall be provided without interruption throughout the Term or earlier termination of this Agreement and any failure to provide the foregoing for any length of time or the cancellation of the policy or the reduction of its coverage shall be deemed a material breach of this Agreement and TMRA shall thereby be in default of this Agreement.

(c) TMRA shall obtain from each participant in any activity or event a release of liability and assumption of risk agreement in substantially the form described in Exhibit "C" attached hereto and by this reference made a part hereof

# ATTACHMENT 1

(the "Release"). Provided, however, that City may, in City's sole and absolute discretion, modify the Release from time to time. TMRA shall provide the originals of all Releases to City upon City's request for same and shall otherwise retain them in a safe place for at least two years following the event or activity to which they pertain.

(d) If alcoholic beverages will be consumed or sold on the Premises, TMRA shall provide an endorsement to the Policy or separate Policy, as the case may be, to insure against liability arising from such sales and use. Same shall be reviewed by City for compliance with this Agreement prior to any use or sales of alcoholic beverages.

9. City makes no warranties or representations as to the condition of the Premises or its suitability for the purposes for which TMRA will use it. TMRA accepts the Premises, "AS IS, WHERE IS, AND WITH ALL FAULTS". TMRA hereby accepts the Premises in its existing condition and assumes the risk of use of the Premises and hereby releases City from any and all claims relating to the condition of the Premises. With regard to this release, TMRA represents and warrants that it has read and fully understands the provisions of Section 1542 of the Civil Code of California and waives and releases any right or benefit which TMRA has thereunder, which Section reads as follows:

"A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing the release, which if known by him or her must have materially affected his or her settlement with the debtor."

10. TMRA's use of the Premises shall be orderly and peaceable. TMRA shall comply with all local, state, and federal statutes, ordinances, rules, and regulations. TMRA shall not discriminate in the use of the Premises based on race, color, religion, national origin, gender, disability, age, or participation in protected activities.

11. Any notice to be given hereunder or at law to either party shall be in writing and shall be deemed delivered upon personally delivery to the party to be noticed or when sent by confirmed facsimile, email, upon delivery by overnight courier as shown in the overnight courier's records, or by registered or certified mail, with return receipt requested (with the date of signing or refusal to sign the return receipt as the date of service) or forty-eight (48) hours after deposit in the United States mail, postage prepaid. The foregoing notices shall be addressed as follows: to City – City Manager, 115 South Robinson Street, Tehachapi, California 93561, Fax (661) 822-2197, Email - [ggarrett@tehachapicityhall.com](mailto:ggarrett@tehachapicityhall.com); and to TMRA – \_\_\_\_\_, \_\_\_\_\_, Tehachapi, California 93581, Fax ( ) \_\_\_\_\_, Email - \_\_\_\_\_.

# ATTACHMENT 1

Either party may change its address by providing notice of same to the other party in the manner described herein.

12. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

13. This Agreement and all agreements specifically described herein constitute the entire agreement between the parties with regard to the subject matter herein and supersede any prior oral or written agreements between the parties with respect thereto.

14. This Agreement may not be altered, amended or modified except by a writing executed by duly authorized representatives of all parties.

15. In the event any action or proceeding is instituted arising out of or relating to the terms of this Agreement, the prevailing party shall be entitled to its reasonable attorney fees and actual costs.

16. This Agreement may be executed in counterparts and the respective signature pages for each party may thereafter be attached to the body of this Agreement to constitute one integrated agreement which is as fully effective and binding as if the entire document had been signed at one time.

17. Waiver by a party of any provision of this Agreement shall not be considered a continuing waiver or a waiver of any other provision, including the time for performance of any such provision.

18. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective heirs, successors, and assigns, provided, however, that nothing herein shall constitute an authorization from City to TMRA to assign this Agreement in violation of Paragraph 6 of this Agreement.

19. If any term, provision, covenant or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and not be affected, impaired, or invalidated thereby.

20. The parties acknowledge that each party and their respective legal counsel have reviewed or had the opportunity to review this Agreement. The parties agree that this Agreement is the product of negotiations between the parties. This Agreement shall be interpreted without reference to the rule of interpretation of documents that uncertainties or ambiguities therein shall be determined against the party so drafting the agreement.

# ATTACHMENT 1

21. Concerning this Agreement and the performance of each and every provision contained in it, time is expressly made of the essence.

22. Nothing in this Agreement shall be construed as establishing a partnership, joint venture, or other relationship between City and TMRA other than Landlord and Tenant.

23. Lessor shall have the right to enter upon the Premises at all times to inspect the Premises and TMRA's use thereof. Lessor reserves all rights in and with respect to the Premises not inconsistent with TMRA's use of same including, but not limited to, the right of City to enter upon the Premises for the purpose of installing, using, maintaining, renewing, improving or replacing City facilities as City, in City's sole discretion, deems appropriate.

24. TMRA shall not construct or place on the Premises, signs, awnings, marquees, or other structures without City's prior written consent, which consent may be given or denied in City's sole and absolute discretion.

25. TMRA shall not construct any improvements or make any alterations on the Premises without the prior written consent of City, which consent may be given or denied in City's sole and absolute discretion.

26. In the event TMRA shall hold over after the Term or earlier termination of this Agreement, such holding over shall be a tenancy for month to month.

**IN WITNESS WHEREOF**, the parties have executed this Agreement to be effective on the date first hereinabove written.

\_\_\_\_\_  
ED GRIMES, Mayor, City of  
Tehachapi, California

TEHACHAPI MOUNTAIN RODEO  
ASSOCIATION, a Nonprofit  
Unincorporated Association, "TMRA"

By: \_\_\_\_\_  
Name:  
Its:

By: \_\_\_\_\_  
Name:  
Its:

# ATTACHMENT 1

EXHIBIT "A"  
[Description of Property]

# ATTACHMENT 1

## EXHIBIT "B"

### AGREEMENT

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ by the \_\_\_\_\_ (the "Vendor") who hereby makes this Agreement in favor of and for the benefit of the CITY OF TEHACHAPI, a municipal corporation (the "City") and the TEHACHAPI MOUNTAIN RODEO ASSOCIATION (the "TMRA"):

1. In consideration for City and TMRA allowing Vendor to utilize City's rodeo grounds and other facilities (the "Facilities") for \_\_\_\_\_ to be held on \_\_\_\_\_ (the "Activities"), Vendor hereby agrees to indemnify, defend (with counsel reasonably acceptable to City) and holds harmless City, TMRA, and their officers, Councilpersons, commissioners, employees, agents, and members from and against all claims, actions, judgments, damages, and costs (including attorney's fees) from injuries or damages arising out of or relating in any way to Vendor's use of the Facilities for the Activities or any act or omission by Vendor irrespective of any contribution by City or TMRA to same.

2. In further consideration for City and TMRA allowing Vendor to use the Facilities, Vendor hereby releases and discharges City and TMRA, their officers, Councilpersons, commissioners, employees, agents and members from any and all claims, rights, demands, actions, suits, causes of actions, damages, counter claims, defenses, losses, costs, obligations, liabilities, and expenses of every kind or nature (collectively, "Claims"), known or unknown, suspected or unsuspected, fixed or contingent, foreseen or unforeseen, arising out of or relating to Vendor's use of the Facilities for the Activities. Vendor is aware of the provisions of Section 1542 of the California Civil Code which reads as follows, and Vendor hereby waives its rights thereunder:

"A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing the release, which if known by him or her must have materially affected his or her settlement with the debtor."

3. In further consideration for City allowing Vendor to utilize the Facilities for Vendor's Activities, Vendor agrees as follows:

(a) To require each participant in the Activities to execute an Agreement and Release of Liability in the form attached as Exhibit "A" hereto (the "Release") and provide the original of same to City, and to prohibit any person from

# ATTACHMENT 1

participating in the Activities who has not signed a release; and

(b) To obtain a comprehensive general liability insurance policy from an admitted insurer or, alternatively, from an insurer rated A:VII in the latest edition of Best's Key Rating Guide in amounts not less than \$1 million per occurrence covering the Facilities and the Activities and including an endorsement naming City, its officers, councilpersons, commissioners, employees, and agents as additional insureds and describing the policy as primary to City's policy with regard to the Activities and providing City with ten (10) days prior written notice of any cancellation of the policy or reduction in its coverage, and to provide City with a certificate of insurance prior to use of the Facilities showing the policy in full force and effect and in compliance with the foregoing; and

(c) That no alcoholic beverages may be sold on the Facilities nor may they otherwise be brought into the Facilities or consumed on the Facilities.

4. The parties agree that a facsimile copy of this signed Agreement shall constitute an original for all purposes.

IN WITNESS WHEREOF, Vendor has executed this Agreement on the date first hereinabove written.

\_\_\_\_\_

By: \_\_\_\_\_

Name:

Its:

By: \_\_\_\_\_

Name:

Its:

# ATTACHMENT 1

## EXHIBIT "C"

### PARTICIPANT AGREEMENT AND RELEASE OF LIABILITY (FOR ALL PERSONS 18 YEARS OF AGE OR OLDER)

I, \_\_\_\_\_, HEREBY ACKNOWLEDGE that I have voluntarily applied to participate in \_\_\_\_\_ sponsored by \_\_\_\_\_ at the City of Tehachapi Rodeo Grounds on/or between \_\_\_\_\_ to \_\_\_\_\_ which will result in my riding livestock and/or saddle animals or similar activities and participate in actions which create the risk of my being thrown from or jumping from such livestock or saddle animals and will further create the risk of being kicked, stepped on, run over, or otherwise physically contacted by such livestock or saddle animals.

I AM AWARE THAT SUCH RODEO PARTICIPATION IS A DANGEROUS AND HAZARDOUS ACTIVITY, AND I AM VOLUNTARILY PARTICIPATING IN THESE ACTIVITIES WITH KNOWLEDGE OF THE DANGER INVOLVED AND HEREBY AGREE TO ACCEPT ANY AND ALL RISK OF INJURY OR DEATH AS A RESULT THEREOF.

PLEASE INITIAL \_\_\_\_\_

AS LAWFUL CONSIDERATION for being permitted to participate in these activities and use the rodeo ground facilities, I hereby agree that I, my heirs, distributees, guardians, legal representatives and assigns will not make a claim against, sue, attach the property of, or prosecute the CITY OF TEHACHAPI or the TEHACHAPI MOUNTAIN RODEO ASSOCIATION or their officers, councilmembers, commissioners, employees, agents, or members as a result of my participation in the rodeo activities. In addition, I hereby release and discharge the CITY OF TEHACHAPI and the TEHACHAPI MOUNTAIN RODEO ASSOCIATION and its officers, councilmembers, commissioners, employees, agents, and members from all actions, claims or demands, I, my heirs, distributees, guardians, legal representatives, or assigns now have or may hereafter have for injury (including death) or damage resulting from my participation in said rodeo activities.

It is understood and agreed that this Release extends to all claims of every nature and kind whatsoever, known or unknown, suspected or unsuspected, and all rights under Section 1542 of the Civil Code of the State of California are hereby expressly waived. Said section reads as follows:

"1542. A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing the release, which if known by him or her must have materially affected his or her settlement with the debtor."

I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN MYSELF AND THE CITY OF TEHACHAPI AND SIGN IT OF MY OWN FREE WILL.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

# ATTACHMENT 1

## EXHIBIT "C"

### PARTICIPANT AGREEMENT AND RELEASE OF LIABILITY (FOR PARTICIPANTS UNDER 18 YEARS OF AGE)

I, \_\_\_\_\_, as parent/guardian of the minor who has voluntarily applied to participant in \_\_\_\_\_ sponsored by \_\_\_\_\_ at the City of Tehachapi Rodeo Grounds on/or between \_\_\_\_\_ to \_\_\_\_\_ which will result in him/her riding livestock and/or saddle animals or similar activities and participate in actions which will create the risk of him/her being thrown from or jumping from such livestock or saddle animals and will further create the risk of being kicked, stepped on, run over, or otherwise physically contacted by such livestock or saddle animals.

I AM AWARE THAT SUCH RODEO PARTICIPATION IS A DANGEROUS AND HAZARDOUS ACTIVITY, AND THAT THE MINOR IS VOLUNTARILY PARTICIPATING IN THESE ACTIVITIES WITH KNOWLEDGE OF THE DANGER INVOLVED AND HEREBY AGREE TO ACCEPT ANY AND ALL RISK OF INJURY OR DEATH AS A RESULT THEREOF.

PLEASE INITIAL \_\_\_\_\_

AS LAWFUL CONSIDERATION for being permitted to participate in these activities and use the rodeo ground facilities, I, on behalf of the minor, agree that the minor, his/her heirs, distributees, guardians, legal representatives and assigns will not make a claim against, sue, attach the property of, or prosecute the CITY OF TEHACHAPI or the TEHACHAPI MOUNTAIN RODEO ASSOCIATION or its officers, councilmembers, commissioners, employees, agents, or members as a result of his/her participation in the rodeo activities. In addition on behalf of the minor, I hereby release and discharge the CITY OF TEHACHAPI and the TEHACHAPI MOUNTAIN RODEO ASSOCIATION and its officers, councilmembers, commissioners, employees, agents, and members from all actions, claims or demands, the minor, his/her heirs, distributees, guardians, legal representatives, or assigns now have or may hereafter have for injury (including death) or damage resulting from his/her participation in said rodeo activities.

It is understood and agreed that this Release extends to all claims of every nature and kind whatsoever, known or unknown, suspected or unsuspected, and all rights under Section 1542 of the Civil Code of the State of California are hereby expressly waived. Said section reads as follows:

"1542. A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing the release, which if known by him or her must have materially affected his or her settlement with the debtor."

ON BEHALF OF THE MINOR I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN MYSELF ON BEHALF OF THE MINOR AND THE CITY OF TEHACHAPI AND SIGN IT OF MY OWN FREE WILL.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF PARENT/GUARDIAN

# ATTACHMENT 2

## TEHACHAPI MOUNTAIN RODEO ASSOCIATION ECONOMIC IMPACT STATEMENT

Basic economic theory is that "outside" dollars will turn over 7 times in the community and "local" money turns over 4 times.

The average number of contestants for the Mountain Festival Rodeo is 275. Based upon studies by the Professional Rodeo Cowboy Association (PRCA), a contestant will spend an average of \$55.40 during a one-day stay in our town. That's a total of more than \$15,000 in direct spending by just contestants. This means that contestants alone will generate an economic impact of \$106,410.

The average number of spectators for the rodeo is 3,000. If they spend an average of 40% of what the contestants do, that will equal \$22.16 per day. We estimate that 50% of the spectators are local and 50% are from out of town. That's a total of more than \$66,000 in direct spending by the spectators. The economic impact from local dollars equals \$132,000; and out of town dollars equals \$231,000. That is a total economic impact of \$363,000.

Visiting rodeo contract personnel and PRCA officials arrive in town 3 days prior to the start of the rodeo and use hotels, restaurants, feed stores, and other services, spending approximately \$3,324 based on a five day stay. (Some rodeo personnel stay longer). This is a total economic impact of \$23,268.

The conservative total economic impact to the City of Tehachapi for rodeo weekend is \$492,678.

Community Benefit: The Tehachapi Mountain Rodeo Association is a non-profit organization with its main purpose being putting on the annual rodeo and other festivities. The association is a strong supporter of many local groups and organizations. These groups have included: Boy Scouts, 4-H, Police Explorers, Search and Rescue, RISE Therapeutic Riding Program, junior and senior drill teams, local high school rodeo participants, Tehachapi Hospital Foundation, and local cancer patients.

The above conservative total economic impact does not include these intangibles:

- Nearly 90% of rodeo fans attend with their families.
- Rodeo volunteers and members are involved in the community.
- Long lasting memories for families and friends are formed.

Not only do local businesses benefit from the economic impact of the rodeo, the following City businesses have supported the rodeo because of these benefits.

Academy Mortgage, AES Wind, Albertsons, Alpha Explosives, App Ranch, Art's Appliances, Bank of the Sierra, BC Ray Tires, Benz, Boot Barn, Bottoms Up Tanning, Bowe Construction, Burns Drywall & Plastering, C&S Surveying, City Slickers, Countrywide Towing, Crooked Horn Outfitters, Cummings Ranch, Dave's Auto, Directors Realty, Don Pericos, Dr. David Byerly, Dr. Peyton Riggs, Dressel Enterprises, Eaton Concrete, The Emporium, Granite Construction, H&E Equipment Services, Heat Source, Hemme Hay, Home Depot, Home For Less, Jakes Steak House, Jim's Barber Shop, Johnson Printing, Keller Williams, Kelly's Café, KSI, KVS Transportation, La Quinta Inn & Suites, Lehigh Concrete, Loop Ranch, Mark Milano Land & Cattle, Minute Serve Dairy, Napa Auto, NextEra Energy, Old Town Stables, On Board Clothing, Ooh La La, P&N Garage, Patrick & Henderson, Prosser's Taxidermy, Quizno's, Red House BBQ, Robin's EnviroVac, RST Crane, San Joaquin Tractor, Saxe-Coburg Insurance, Shofner Auto, Souza Winery, Sunnyview Gas Spot, Tehachapi Liquors, Tehachapi Collision, Tehachapi Heating & Air, Tehachapi Auto Glass, Terre-Gen Power, Tire Store, WA Thompson, Walmart, Wesco, Western Stockman, World Wind Services, Greater Tehachapi Chamber of Commerce, Tehachapi Unified School District, Tehachapi Valley Recreation & Parks Department, Mainstreet Tehachapi, and City of Tehachapi.

# ATTACHMENT 3



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## Memorandum

To	Greg Garrett, City Manager	Page	1 of 3
CC			
Subject	Event Center Development (Airport Rodeo Grounds)		
From	John (Jay) H. Schlosser, P.E., City Engineer		
Date	May 1, 2012		

The City of Tehachapi has expressed an interest to consider various improvements to the rodeo grounds located on the Tehachapi Municipal Airport south of Highway 58 and west of Dennison Road. As requested, a meeting was held on the grounds on March 28, 2012. Tom Glasgow, Gaston Patterson, Jon Curry, Dennis Wahlstrom, Dalmas Bunn, Heidi Tully, Jeff Kermodé, and I were present. Subsequent to this meeting, I met several times with City staff to discuss the types of improvements the Tehachapi Mountain Rodeo Association (TMRA) and the City of Tehachapi would like to pursue in the coming years.

This memorandum serves to organize the desired improvements into a rough sequence for construction and to provide rough cost information. We developed a multi-step timeline for improvements as follows:

- 1. Immediate Improvements** – The TMRA would like to hold an event on July 4, 2012 at the rodeo grounds and would like to make some improvements to the site in time for that event. **Exhibit A** provides a sketch of the improvements noted below:
  - a. Additional seating is the primary concern as it relates to improving the quality of events at the rodeo grounds. As such, we propose to rent or purchase used bleachers to be placed along the western edge of the arena. The bleachers identified by the TMRA are available in either wood or aluminum decking and measure 114 feet long by 11 rows wide. Two bleachers are proposed. With the addition of the two larger bleachers, existing bleachers on-site would be relocated to alternate locations.
  - b. Parking and traffic circulation were also noted to be of concern. As such, we propose to make enhancements to the parking areas both north and south of the arena. At this stage, the improvements will be limited to providing temporary fencing and signage to better control traffic and maximize the available parking areas. If available, we should also add grindings or gravel to improve the quality of the surfacing.
  - c. Roadway improvements also appear necessary. Work would likely be limited to basic grading and the application of grindings or gravel.
- 2. Short-Term Improvements** – The TMRA will host their 50<sup>th</sup> anniversary PRCA rodeo during the 2013 Mountain Festival. As such, we propose that a number of more significant and permanent improvements be pursued for installation in time for this event. **Exhibit B** provides a sketch of the proposed improvements described below:

# ATTACHMENT 3



- a. The bleachers proposed for rental / purchase above are elevated about 3 feet off the ground. Properly installed, the bottom elevated deck should be equal with the arena fencing. This will likely require the construction of a designed foundation. We propose to re-install the bleachers in this more permanent arrangement.
  - b. The TMRA has indicated that VIP / box seating is desired and can aid in improving revenue. They are proposing to reduce the size of the arena by 10 feet (+/-) along the west edge to provide room for arena-side box seating. This improvement would require new arena fencing along this edge, concrete seating areas, and access control gates.
  - c. The TMRA has indicated that a warm-up pen east of the arena proper would be both a functional improvement to the operation of the rodeo as well as a venue for additional rodeo events. The facility would be approximately 125 feet by 250 feet and could be bordered on one end by a small set of bleachers.
  - d. There are currently no permanent restroom facilities on-site. Similarly there are essentially no permanent concession or storage facilities on-site either. As such, we proposed to construction one or two concession/restroom buildings in strategic locations on site.
  - e. RV's currently travel to the rodeo events and stage themselves wherever room can be found. City sewer and water services are available on-site and we therefore propose to create some dedicated RV parking areas along the north side of the 'rock pile' with full hook-ups. This would allow the TMRA to better accommodate their events and allow for better event planning.
  - f. Additional improvements to parking and on-site traffic circulation are also proposed. Permanent fencing and signage would be employed to improve operational efficiency.
  - g. The site entrances along Dennison Road are generally unappealing. At this stage, we propose to enhance the pavement, signage, access control (gates), and potentially landscape the area.
  - h. The TMRA has voiced a need for overnight horse stalls to be installed to house livestock associated with rodeo events. These units are proposed in a location set aside from the main arena.
3. **Long-Term Improvements** – The City has indicated a desire to potentially enhance the overall site (rodeo grounds plus 40+ acres to the east) for the purpose of creating a regional event center. While specific facilities are not proposed at this time, below is a list of potential items:
- a. A temporary stage would allow the arena to be transformed for concerts and performances. It could be installed along the east edge of the arena to utilize the above proposed bleachers.
  - b. Sound and lighting improvements would further the value and functionality of the rodeo arena.
  - c. A small concrete foundation adjacent to the arena is currently used as a dance floor for rodeo-associated events. Some lighting and sound improvements in this area would further diversify the site.
  - d. Office space for use by the TMRA and other event planners would provide a permanent home on the site for business activities.

If the following two years produce the anticipated results and corresponding benefit to the community, we propose that a consultant experienced in event centers be contracted to produce an overall site master plan to help roadmap future improvements.

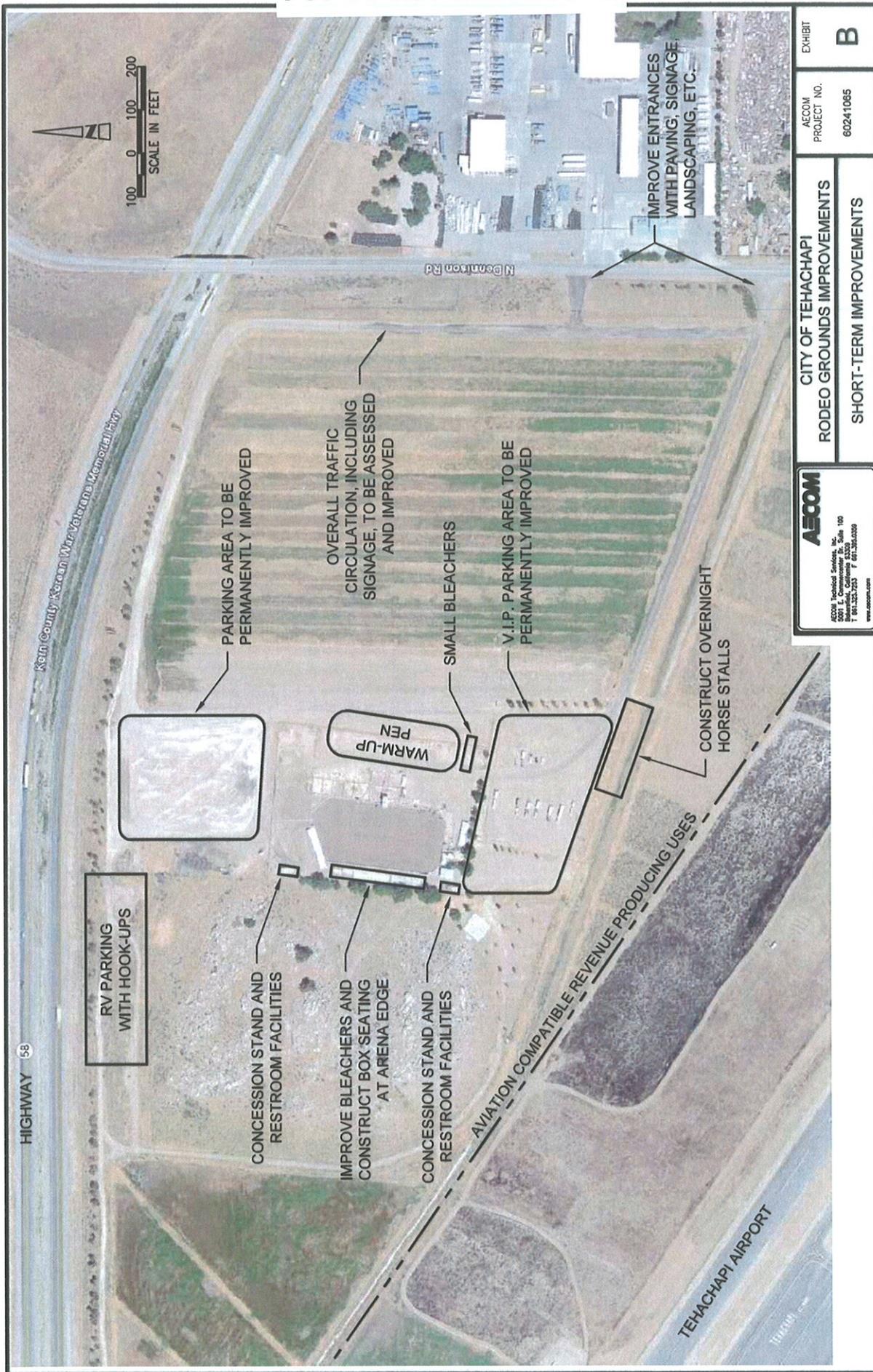
The following tables present an initial opinion of probable cost for the improvements noted in the Immediate and Short-Term scenarios.

Opinion of Probable Cost		
Item	Description	Estimated Cost
1a	Bleacher Purchase	\$180,000
1b	Parking Area Improvements	\$15,000
1c	Access Roadway Improvements	\$15,000
2a	Permanent Bleacher Installation	\$40,000
2b	VIP / Box Seating	\$15,000
2c	Warm-up Pen	\$30,000
2d	Restrooms / Concession Stands	\$90,000
2e	RV Parking Area	\$50,000
2f	Permanent Parking & Access Road Improvements	\$15,000
2g	Entrance Improvements	\$20,000
2h	Overnight Horse Stalls	\$10,000
Subtotal		\$480,000
Soft Costs		\$70,000
Contingency (20%)		\$96,000
<b>Total Cost</b>		<b>\$646,000</b>

As you will note, the current estimate is greater than the available budget at this point. If we move into an execution phase, we suggest that a project team be formed composed of City staff and select members of the TMRA to help better define the scope and reduce the project size if necessary to arrive within budget.



# ATTACHMENT 3

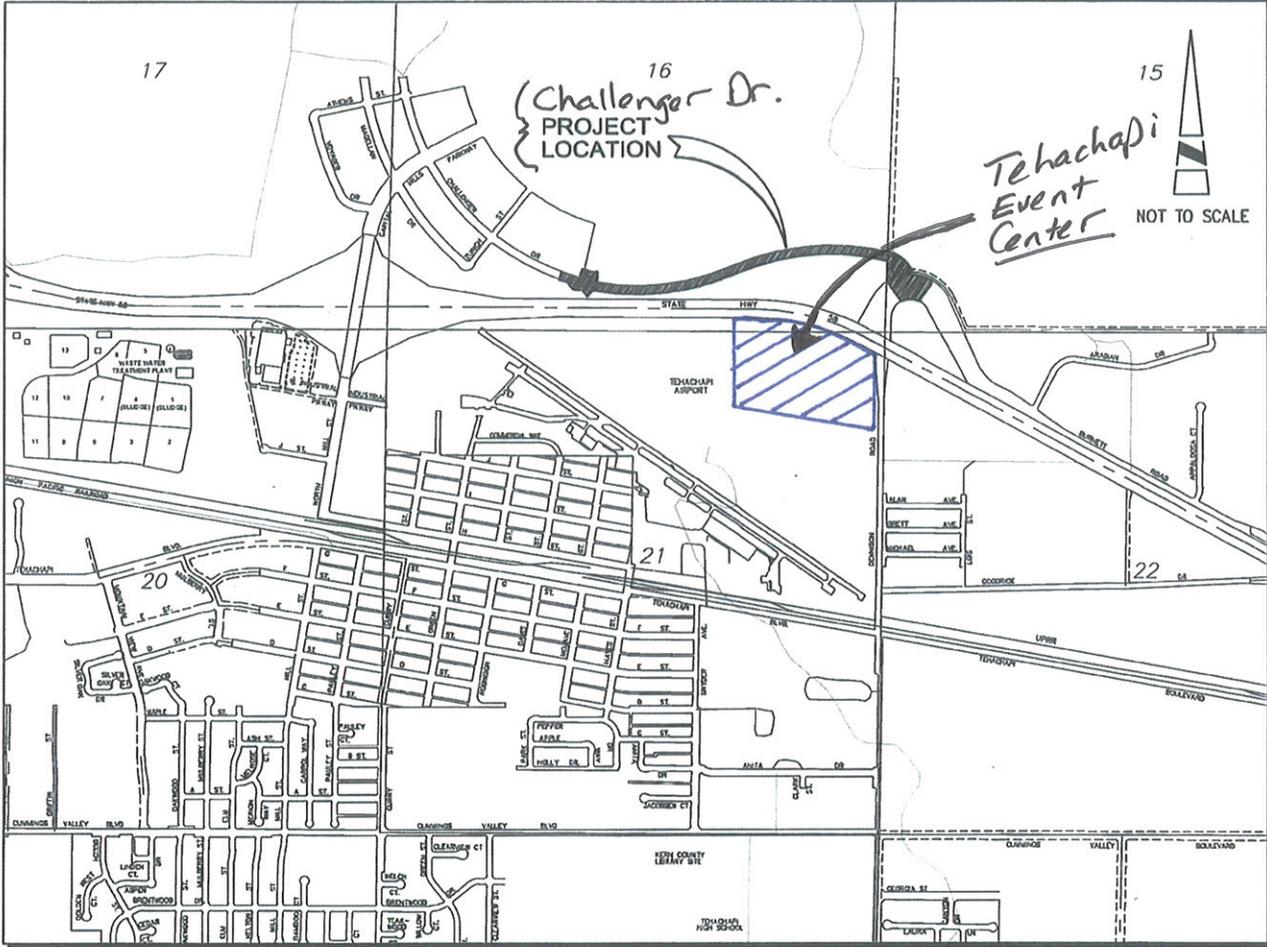


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**CITY OF TEHACHAPI**  
 RODEO GROUNDS IMPROVEMENTS  
 SHORT-TERM IMPROVEMENTS

AECOM PROJECT NO.  
 60241065  
 EXHIBIT  
**B**

# ATTACHMENT 3



LOCATION MAP