

AGENDA

TEHACHAPI CITY COUNCIL REGULAR MEETING, TEHACHAPI REDEVELOPMENT AGENCY REGULAR MEETING, TEHACHAPI PUBLIC FINANCING AUTHORITY REGULAR MEETING, AND TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING

**Beekay Theatre
110 South Green Street
Monday, December 20, 2010 - 6:00 P.M.**

Persons desiring disability-related accommodations should contact the City Clerk no later than ten days prior to the need for the accommodation. A copy of any writing that is a public record relating to an open session of this meeting is available at City Hall, 115 South Robinson Street, Tehachapi, California.

CALL TO ORDER

ROLL CALL

PLEDGE TO FLAG

INVOCATION

Participation in the invocation is strictly voluntary. Each City Councilmember, city employee, and each person in attendance may participate or not participate as he or she chooses.

CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT

All items listed with an asterisk (*) are considered to be routine and non-controversial by city staff. Consent items will be considered first and may be approved by one motion if no member of the council or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in listed sequence with an opportunity for any member of the public to address the city council concerning the item before action is taken. Staff recommendations are shown in caps. Please turn all cellular phones off during the meeting.

AUDIENCE ORAL AND WRITTEN COMMUNICATIONS

The City Council welcomes public comments on any items within the subject matter jurisdiction of the Council. We respectfully request that this public forum be utilized in a positive and constructive manner. Persons addressing the Council should first state their name and area of residence, the matter of City business to be discussed, and the organization or persons represented, if any. To ensure accuracy in the minutes, please fill out a speaker's card at the podium. Comments directed to an item on the agenda should be made at the time the item is called for discussion by the Mayor. Questions on non-agenda items directed to the Council or staff should be first submitted to the City Clerk in written form no later than 12:00 p.m. on the Wednesday preceding the Council meeting; otherwise response to the question may be carried over to the next City Council meeting. No action can be taken by the Council on matters not listed on the agenda except in certain specified circumstances. The Council reserves the right to limit the speaking time of individual speakers and the time allotted for public presentations.

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MONDAY, DECEMBER 20, 2010 - 6:00 P.M. - PG. 2**

1. General public comments regarding matters not listed as an agenda item.
2. Mayor Grimes to present Certificate of Recognition to Rex Moen.
3. Mayor Grimes to present Certificate of Recognition from the City of Tehachapi and a Resolution from Congressman Kevin McCarthy to the Tehachapi High School CIF Champion Football Team.
4. Mayor Grimes to present Certificate of Recognition to Michelle Vance of Main Street.

CITY CLERK REPORTS

Tehachapi City Council Unassigned Res. No. 09-10
Tehachapi City Council Unassigned Ord. No. 10-01-703
Tehachapi Redevelopment Agency Unassigned Res. No. 01-10
Tehachapi Public Financing Authority Unassigned Res. No. 01-10

- *5. **ALL ORDINANCES SCHEDULED FOR INTRODUCTION OR ADOPTION AT THIS MEETING SHALL BE READ BY TITLE ONLY**
- *6. Minutes for the Tehachapi City Council, Tehachapi Redevelopment Agency, Tehachapi Public Financing Authority, and the Tehachapi City Financing Authority regular meeting on 12/06/2010 - **APPROVE AND FILE**

FINANCE DIRECTOR REPORTS

- *7. Disbursements, bills, and claims for – 12/02/2010 – 12/15/2010 – **AUTHORIZE PAYMENTS**
- *8. City of Tehachapi Treasurer’s Report November 2010 – **RECEIVE REPORT**
9. The Federal Trade Commission (FTC) has issued new “Red Flags” rules that apply to all municipalities with utility services. Any private or public entity that extends credit to customers by first providing goods or services and then billing for them later is subject to these requirements. The City is subject to this requirement and is required to formally adopt an identity theft prevention program by December 31, 2010 – **ADOPT RESOLUTION IMPLEMENTING THE IDENTITY THEFT PREVENTION PROGRAM AS REQUIRED BY THE FTC**
10. Annual financial report for the year ended June 30, 2010 - **RECEIVE REPORT**

CAPITAL PROJECTS MANAGER REPORTS

11. Consideration of an amendment to our existing agreement with AECOM Engineering – **APPROVE AND AUTHORIZE THE MAYOR TO SIGN THE AMENDMENT TO ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY OF TEHACHAPI AND AECOM TECHNICAL SERVICES, INC.**

COUNCILMEMBER ANNOUNCEMENTS OR REPORTS

On their own initiative, a Councilmember may ask a question for clarification, make a brief announcement, provide a reference to staff or other resources for factual information, take action to have staff place a matter of business on a future agenda, request staff to report back at a subsequent meeting concerning any matter, or make a brief report on his or her own activities. (Per Gov’t. Code §54954.2(a))

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12. Following the change in City Council membership, the Council may wish to modify the current assignments to groups, organizations and committees – **MODIFY COUNCIL ASSIGNMENTS TO GROUPS AND ORGANIZATIONS**

CLOSED SESSION

1. Conference with legal counsel regarding claim filed by Harry Reynolds per Government Code Section 54956.9(b).
2. Conference with real property negotiator (City Manager) regarding first right of refusal of Airport property described as hangar 13W, per Government Code Section 54956.8.
3. Conference with real property negotiator (City Manager) regarding price and terms of payment for real property described as APN #223-500-26 through APN #223-500-28, and APN #417-012-01.

ADJOURNMENT

COUNCIL & DEPARTMENT HEADS
ASSIGNED TO ORGANIZATIONS AND GROUPS:

1. **EMERGENCY PREPAREDNESS:**

Council Member Ed Grimes-
Public Information Officer
Public Works Director Dennis Wahlstrom –
Public Works in Operations
Community Development Director David James –
Planning Chief
Finance Director Hannah Chung – **Finance Chief**
City Manager Greg Garrett
Mayor Linda Vernon

Primary function is to establish & coordinate emergency preparedness in case of disaster in the city and the surrounding communities. Members of this group also serve as liaison with public safety departments including the Fire Departments.

2. **COMMON INTEREST GROUP:**

Mayor Linda Vernon
Council Member Ed Grimes – **alternate**

This informal organization meets monthly & provides a forum for all local governments to meet and exchange ideas & report the status of each member.

3. **KERN COUNCIL OF GOVERNMENTS & KERN COUNTY CITY SELECTION ORGANIZATION:**

Mayor Pro Tem Philip Smith – **Kern COG**
Mayor Linda Vernon – **alternate**
City Manager Greg Garrett - **TTAC**

All Kern County cities are represented by this State mandated organization & primarily evaluate & implement transportation issues. A secondary function is to appoint members to mandatory county organizations & committees.

4. **DEPARTMENT OF CORRECTIONS, ACCAP & CITIZENS ADVISORY ORGANIZATION:**

Council Member Ed Grimes - **CAC**
Council Member Ed Grimes – **ACCAP**
Council Member Linda Vernon
Council Member Shane Reed

This group meets with local prison officials & coordinates & improves relations between CCI, the City, & local community. The Association of California Cities Allied with Prisons (ACCAP) works with other California prison cities to publicize & promote common areas of interest to benefit member cities.

5. **KERN COUNTY AIR POLLUTION CONTROL DISTRICT:**

Council Member Ed Grimes

This mandated district works on air pollution issues & the City is required by State law to have a representative on this board. Through the Department of Motor Vehicles program grants to reduce air pollution, the City & surrounding communities have received significant funding over the past few years for

worthwhile pollution reduction projects.

6. **KERN COUNTY ASSOCIATION OF CITIES:**

All City Council Members
Mayor Linda Vernon-KCAC Rep.
Council Member Ed Grimes – **Waste Management**

This voluntary organization is comprised of all the incorporated cities of Kern County. The members work collectively in solving common problems & achieving mutual goals.

7. **LEAGUE OF CALIFORNIA CITIES, SOUTH SAN JOAQUIN DIVISION:**

Mayor Linda Vernon
Council Member Stan Beckham

Most cities in California belong to this organization, which represents its membership on statewide legislative issues. A secondary function of the League is to train, educate & advise on various functions, laws & issues that pertain to member cities.

8. **TEHACHAPI SENIOR CITIZENS CENTER ORGANIZATION:**

Council Member Ed Grimes

Advises and works with the Senior Citizen Club & its membership on issues pertaining to this organization.

9. **PERSONNEL ADVISORS:**

Mayor Linda Vernon
Mayor Pro-Tempore Phil Smith
Council Member Stan Beckham - **alternate**

The functions of this organization are to review, revise, evaluate, advise & implement personnel issues that pertain to the City.

10. **GOLDEN HILLS COMMUNITY SERVICES DISTRICT LIAISON:**

Mayor Linda Vernon
Council Member Shane Reed

Members of this group serve as liaisons with Golden Hills Community Services District.

COUNCIL & DEPARTMENT HEADS
ASSIGNED TO ORGANIZATIONS AND GROUPS:

11. **CAPITAL IMPROVEMENT PROJECTS GROUP:**

16.

Mayor Linda Vernon
Council Member Shane Reed
City Manager Greg Garrett
Public Works Director Dennis Wahlstrom
Community Development Director David Jame
Finance Director Hannah Chung
City Engineer Jay Schlosser

Members of this group rank and prioritize the City's capital improvement projects.

12. **TEHACHAPI HOSPITAL FOUNDATION:**

Council Member Stan Beckham - **Board of Director**
All City Council Members - **member**
City Treasurer Pat Gassaway - **member**

The members of this foundation support and inform as well as educate the community of the need to build a new hospital.

13. **CALIFORNIA STATE UNIVERSITY,
BAKERSFIELD, ANTELOPE VALLEY CAMPUS
COMMUNITY DEVELOPMENT ADVISORY
BOARD:**

Mayor – Linda Vernon
Council Member Ed Grimes – alternate

The Center for Community Development mission is to promote community development through collaborative research, education, and service activities. The Center is guided by its commitments to cooperation among academic disciplines; strengthened relationships between educational, governmental, and private entities; collective wellbeing; and respect for cultural diversity.

14. **TEHACHAPI UNIFIED SCHOOL DISTRICT**

Council Member Ed Grimes

Members of this group serve as liaisons to the Tehachapi Unified School District

15. **TEHACHAPI VALLEY RECREATION AND
PARKS DISTRICT:**

Council Member Shane Reed

Members of this group serve as liaisons to the Tehachapi Valley Recreation and Parks District