

MINUTES

TEHACHAPI CITY COUNCIL REGULAR MEETING, TEHACHAPI REDEVELOPMENT SUCCESSOR AGENCY REGULAR MEETING, TEHACHAPI PUBLIC FINANCING AUTHORITY REGULAR MEETING, AND TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING

BeeKay Theatre
110 South Green Street

Monday, December 17, 2012 – 6:00 P.M.

NOTE: Sm, Gr, Wi, Ni and Va are abbreviations for Council Members Smith, Grimes, Wiggins, Nixon and Vachon, respectively. For example, Gr/Sm denotes Council Member Grimes made the motion and Council Member Smith seconded it. The abbreviation Ab means absent, Abd abstained, Ns noes, and NAT no action taken.

ACTION TAKEN

CALL TO ORDER

Meeting called to order by Mayor Grimes at 6:00 p.m.

ROLL CALL

Roll call by City Clerk Denise Jones.

Present: Mayor Grimes, Mayor Pro-Tem Smith, Councilmembers,
Wiggins, Nixon and Vachon

Absent: None

INVOCATION

By Darren Reed of Church of the Nazarene

PLEDGE TO THE FLAG

Led by Councilmember Wiggins

CITY CLERK REPORTS

1. A Resolution declaring the result of the General Municipal Election held November 5, 2012. Swearing in of new officers and presentation of Certificates of Election by City Clerk Denise Jones. New officers will be seated at this time – **CITY CLERK DENISE JONES GAVE REPORT; ADOPTED RESOLUTION NO. 35-12 RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 5, 2012, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW;**

Adopted Resolution No. 35-12 Reciting The Fact Of The General Municipal Election Held On November 5, 2012, Declaring The Result & Such Other Matters As Provided By Law
Sm/Wi Ayes All

ACTION TAKEN

CITY CLERK DENISE JONES ADMINISTERED THE OATH OF ALLEGIANCE AND PRESENTED THE CERTIFICATES OF ELECTION TO COUNCIL MEMBERS ED GRIMES AND KIM NIXON AND CITY TREASURER LAURA JENKINS

City Treasurer Laura Jenkins took her seat at the dais.

2. According to Tehachapi Municipal Code Section 2.08.040, "The presiding officer of the council shall be the Mayor, who shall be elected biannually at the first meeting of each even-numbered year, by the Council Members, from among their membership except that the outgoing Mayor may not succeed himself or herself; provided, however, that should the Mayor be subject to reelection during his or her term as the Mayor and either not seek reelection or otherwise fail to be reelected, then the Council shall elect a new Mayor following the election and, thereafter, the Mayor shall be elected biannually at the first meeting following an election of Council Members and shall be so elected by the Council Members from among their membership except that the outgoing Mayor may not succeed himself or herself"

CITY CLERK DENISE JONES DECLARED NOMINATIONS FOR MAYOR OPEN

Opened Nominations For Mayor

COUNCILMEMBER WIGGINS NOMINATED COUNCILMEMBER SMITH FOR THE OFFICE OF MAYOR

Wiggins Nominated Smith For Mayor

WITHOUT OBJECTION, CITY CLERK DENISE JONES DECLARED THE NOMINATIONS CLOSED AND PROCEEDED WITH THE VOTE

Declared The Nominations Closed

COUNCIL UNANIMOUSLY ELECTED COUNCILMEMBER SMITH TO THE OFFICE OF MAYOR

Elected Smith To The Office Of Mayor
Ayes All

COUNCILMEMBER SMITH WAS DECLARED MAYOR FOR A TWO-YEAR PERIOD, EXPIRING DECEMBER 2014

MAYOR SMITH DECLARED NOMINATIONS FOR MAYOR PRO-TEMPORE OPEN

Opened Nominations For Mayor Pro Tem

COUNCILMEMBER GRIMES NOMINATED COUNCILMEMBER WIGGINS FOR THE OFFICE OF MAYOR PRO-TEMPORE

Grimes Nominated Wiggins For Mayor Pro Tem

WITHOUT OBJECTION, MAYOR SMITH DECLARED THE NOMINATIONS CLOSED AND PROCEEDED WITH THE VOTE

Declared The Nominations Closed

COUNCIL UNANIMOUSLY ELECTED COUNCILMEMBER WIGGINS TO THE OFFICE AS MAYOR PRO-TEMPORE

Elected Wiggins To The Office Of Mayor Pro Tem
Ayes All

ACTION TAKEN

<p>3. Mayor Smith recognized the service of the outgoing Mayor Ed Grimes, City Clerk Denise Jones and City Treasurer Pat Gassaway.</p> <p>Council took a recess at 6:13 p.m. where refreshments were served. Council reconvened the meeting at 6:21 p.m.</p>	
<p><u>CONSENT AGENDA</u></p> <p>Approved consent agenda.</p>	<p>Approved Consent Agenda Gr/Ni Ayes All</p>
<p><u>AUDIENCE ORAL COMMUNICATIONS</u></p> <p>4. General public comments regarding matters not listed as an agenda item were received from:</p> <p>a. Maryann Hester invited the Council to the presentation of the "Good Deed" award on January 17, 2013, at 6:00 p.m. at the American Legion Hall.</p> <p>5. Craig Mifflin, Lehigh Southwest Cement, presneted to City Council a donation of \$20,000 for the construction of Freedom Plaza.</p>	
<p><u>CITY CLERK REPORTS</u></p> <p>*6. ALL ORDINANCES SCHEDULED FOR INTRODUCTION OR ADOPTION AT THIS MEETING SHALL BE READ BY TITLE ONLY.</p> <p>*7. Minutes for the Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority, and the Tehachapi City Financing Corporation regular meeting on December 3, 2012 - APPROVED AND FILED.</p>	<p>All Ord. Read By Title Only Gr/Ni Ayes All</p> <p>Approved & Filed Gr/Ni Ayes All</p>
<p><u>FINANCE DIRECTOR REPORTS</u></p> <p>*8. Disbursements, bills, and claims for December 10, 2012, through December 18, 2012 –AUTHORIZED PAYMENTS.</p> <p>*9. City of Tehachapi Treasurer's Report through November 2012 – RECEIVED REPORT.</p> <p>*10. With the election of a new City Treasurer, Laura Jenkins, it is necessary that the Council designate a new authorized signer for certain City financial accounts – ADOPTED RESOLUTION NO. 36-12 AUTHORIZING DESIGNATED OFFICERS TO DEPOSIT, DISBURSE, AND/OR TRANSFER FUNDS INTO AND OUT OF SAVINGS ACCOUNTS AND DEMAND DEPOSIT ACCOUNTS, AND TO DEPOSIT FUNDS AND ACCEPT CERTIFICATES OF</p>	<p>Authorized Payments Gr/Ni Ayes All</p> <p>Received Report Gr/Ni Ayes All</p> <p>Adopted Resolution No. 36-12 Authorizing Designated Officers To Deposit, Disburse, &/Or Transfer Funds Into & Out Of Savings Accounts & Demand Deposit Accounts, & To Deposit Funds & Accept Certificates Of Deposit From Any Federally Or California State Chartered Bank Located</p>

ACTION TAKEN

DEPOSIT FROM ANY FEDERALLY OR CALIFORNIA STATE CHARTERED BANK LOCATED WITHIN THE STATE OF CALIFORNIA AND REPEALING RESOLUTION NO. 10-11

Within The State Of California & Repealing Resolution No. 10-11
Gr/Ni Ayes All

COMMUNITY DEVELOPMENT DIRECTOR REPORTS

11. Family Dollar, Inc., located at 655 Tucker Road Suite G, is requesting a finding of public convenience and necessity. They have applied for a Type 20 off premise beer and wine license from the Department of Alcoholic Beverage Control and needs the Council's approval prior to issuance of a license – **COMMUNITY DEVELOPMENT DIRECTOR DAVID JAMES GAVE REPORT; COUNCILMEMBER GRIMES CLARIFIED THAT THE ALCOHOL WILL BE PURCHASED AND TAKEN HOME FOR CONSUMPTION AND NOT CONSUMED ON THE PREMISES OF THE STORE; GRANTED A FINDING OF PUBLIC CONVENIENCE AND/OR NECESSITY FOR THE FAMILY DOLLAR STORE TO CONDUCT OFF-SITE SALE OF ALCOHOLIC BEVERAGES (TYPE 20 ABC LICENSE) AT THE LOCATION IN QUESTION**

Granted A Finding Of Public Convenience &/Or Necessity For The Family Dollar Store To Conduct Off-Site Sale Of Alcoholic Beverages (Type 20 ABC License) At The Location In Question
Gr/Wi Ayes All

CITY MANAGER REPORTS

12. As the City continues to grow and develop, duties and responsibilities increase at City Hall. At this time Staff feels it would be efficient and effective to create a new position that would handle economic development and community outreach – **CITY MANAGER GREG GARRETT GAVE REPORT; CHARLES WHITE, CITY RESIDENT, EXPRESSED HIS SUPPORT OF NEW POSITION; COUNCILMEMBER VACHON THINKS THIS IS LONG OVERDUE; MAYOR SMITH BELIEVES THIS SHOWS THE GROWTH OF THE CITY; APPROVED THE JOB DESCRIPTION AND ACCOMPANYING PAY SCALE FOR THE COMMUNITY OUTREACH COORDINATOR POSITION**

Approved The Job Description & Accompanying Pay Scale For The Community Outreach Coordinator Position
Ni/Va Ayes All

13. Report to Council regarding current activities and programs – **VERBAL REPORT.**

Gave Report

COUNCIL MEMBER ANNOUNCEMENTS OR REPORTS

1. Councilmember Wiggins thanked Council for their support of her being Mayor Pro Tem, commented on the state of city and commented on financial situation at Senior Citizen Center.
2. Councilmember Grimes thanked community and city for their support of him during his term as Mayor.
3. Councilmember Vachon is glad to be a part of this great team and is looking forward to the next year.

ACTION TAKEN

4. Mayor Smith echoed Councilmember Vachon's statement and commented on working together as a team and growth of City.

A moment of silence was held in observance of Newtown, Connecticut.

CLOSED SESSION

1. Conference with Labor Negotiator: Mayor as City's Designated Representative, Unrepresented Employee (City Manager) Per Government Code Section 54957.6

A) Authorized staff to contact PAS & Associates or other appropriate agencies about conducting a City Manager salary study.

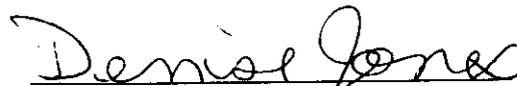
B) Increased City Manager's salary by 5% and contributions to his deferred compensation plan were increased to \$750.00 per month for the next 12 consecutive months and \$1,000.00 per month thereafter.

Authorized Staff To Conduct
A City Manager Salary Study
Ni/Wi Ayes All

Increases City Manager's
Salary And Contributions
Ni/Gr Ayes All

ADJOURNMENT

The City Council/Boards adjourned at 7:14 p.m. to a Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority and Tehachapi City Financing Corporation Regular Meeting to be held on Monday, January 7, 2013, at 6:00 p.m.



DENISE JONES, CMC
City Clerk, City of Tehachapi

Approved this 22nd day
Of January, 2013.



PHILIP SMITH
Mayor, City of Tehachapi