

MINUTES

**TEHACHAPI CITY COUNCIL REGULAR MEETING,
TEHACHAPI REDEVELOPMENT SUCCESSOR AGENCY REGULAR MEETING,
TEHACHAPI PUBLIC FINANCING AUTHORITY REGULAR MEETING, AND
TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING**

**BeeKay Theatre
110 South Green Street**

Tuesday, January 22, 2013 – 6:00 P.M.

NOTE: Sm, Gr, Wi, Ni and Va are abbreviations for Council Members Smith, Grimes, Wiggins, Nixon and Vachon, respectively. For example, Gr/Sm denotes Council Member Grimes made the motion and Council Member Smith seconded it. The abbreviation Ab means absent, Abd abstained, Ns noes, and NAT no action taken.

ACTION TAKEN

CALL TO ORDER

Meeting called to order by Mayor Smith at 6:00 p.m.

ROLL CALL

Roll call by City Clerk Julie Drimakis.

Present: Mayor Smith, Mayor Pro-Tem Wiggins, Councilmembers Nixon and Vachon.

Absent: Councilmember Grimes

PLEDGE TO THE FLAG

Led by Councilmember Nixon

CONSENT AGENDA

Approved consent agenda.

AUDIENCE ORAL COMMUNICATIONS

1. General public comments regarding matters not listed as an agenda item were received from:
 - a. Mary Ann Hester, city resident, reported on an American Legion Auxiliary event in the community and thanked Councilmembers Nixon and Vachon for attending event.
 - b. John Kamplain, city resident, spoke regarding an abatement notice received from the code enforcement officer for vehicle abatement. Also spoke regarding issues about the school and

Approved Consent Agenda
Va/Wi Motion Carried
1 Ab Grimes

children trespassing on property and harassing animals. He also requested clarification regarding the municipal code listed in the notice he received. Mayor Smith referred the item to staff. Advised that staff will look into it and get back with him.

CITY CLERK REPORTS

*2. **ALL ORDINANCES SCHEDULED FOR INTRODUCTION OR ADOPTION AT THIS MEETING SHALL BE READ BY TITLE ONLY.**

All Ord. Read By Title Only
Va/Wi Motion Carried
1 Ab Grimes

*3. Minutes for the Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority, and the Tehachapi City Financing Corporation regular meeting on December 17, 2012 - **APPROVED AND FILED.**

Approved & Filed
Va/Wi Motion Carried
1 Ab Grimes

FINANCE DIRECTOR REPORTS

*4. Disbursements, bills, and claims for December 4, 2012 through January 16, 2013 –**AUTHORIZED PAYMENTS.**

Authorized Payments
Va/Wi Motion Carried
1 Ab Grimes

AIRPORT MANAGER REPORTS

5. Due to an increase in short-term tie-down users and to more effectively streamline our agreement process, staff feels it appropriate to approve month-to-month tie-down agreements internally – **REPORT BY AIRPORT MANAGER TOM GLASGOW. APPROVED AND ADOPTED RESOLUTION NUMBER 01-13 AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE TIE-DOWN AGREEMENTS AT THE AIRPORT**

Wi/Ni Motion Carries
1 Ab Grimes

CITY ATTORNEY REPORTS

6. As directed by the City Council, a proposal was requested from PAS Associates to conduct a City Manager salary survey and to develop evaluation forms to use in City Manager evaluations. The proposal was received and offers to perform these services for the total cost of \$2,450.00. It will provide a City Manager's salary survey that you can thereafter update from year-to-year and develop forms for evaluating the City Manager that will be relevant for several years. It is recommended by staff – **REPORT BY CITY ATTORNEY TOM SCHROETER. APPROVED THE PROPOSAL FROM PAS ASSOCIATES AND AUTHORIZED THE CITY ATTORNEY TO NEGOTIATE AN AGREEMENT WITH PAS ASSOCIATES AND FOR THE MAYOR TO SIGN SAID AGREEMENT**

Ni/Va Motion Carried
1 Ab Grimes

CITY MANAGER REPORTS

7. As technologies have improved, many Cities have begun to eliminate the costly and time consuming process of producing paper Agenda packets. In addition to reviewing Agenda packets, Councilmembers will be able to utilize these electronic tools to communicate with City Staff and to be more accessible for constituent issues – **REPORT BY CITY MANAGER GREG GARRETT. COUNCILMEMBER WIGGINS AND MAYOR SMITH MADE COMMENTS IN FAVOR OF STAFF RECOMMENDATION AND MENTIONED THAT OTHER AGENCIES ARE ALSO UTILIZING SUCH TECHNOLOGY AND IT IS A GOOD COST SAVING MEASURE. ADOPTED RESOLUTION NUMBER 02-13 AUTHORIZING PURCHASE OF IPADS FOR USE BY CITY COUNCILMEMBERS AND ESTABLISHING A POLICY FOR USE OF CITY IPADS**

Wi/Va Motion Carried
1 Ab Grimes

8. Report to Council regarding current activities and programs – **VERBAL REPORT RECEIVED FROM CITY MANAGER REGARDING THE YEAR-IN-REVIEW BROCHURE.**

Received Report
NAT

COUNCIL MEMBER ANNOUNCEMENTS OR REPORTS

1. Councilmember Wiggins reported on her attendance with the City Manager at a recent City Manager and Mayors meeting held in Wasco. She stated that it is good to hear what is happening in other communities.
2. Councilmembers Nixon and Vachon thanked Mary Ann Hester for inviting them to attend the American Legion Auxiliary event.
3. Mayor Smith reported on funding approved from the Federal Transportation Program and Tehachapi Blvd Rehabilitation funds for \$320,000. He also noted that the Tehachapi Trade Corridor Improvement Project has been delayed due to a concern of lack of access due to the delay extra trains would cause for the community. He also questioned if Challenger Drive will be funded. City Manager Garrett stated it is a possibility and Staff are pursuing all avenues to obtain funding.

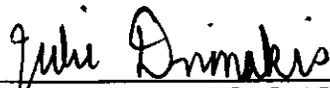
CLOSED SESSION

1. Conference with real property negotiator (City Manager) regarding first right of refusal of Airport property described as Hangar 10E, per Government Code Section 54956.8. - **Waived the City's right of first refusal to purchase Hangar 10E at the airport.**

Ni/WI Motion Carried
1 Ab Grimes

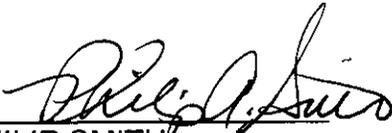
ADJOURNMENT

The City Council/Boards adjourned at 6:45 pm to a Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority and Tehachapi City Financing Corporation Regular Meeting to be held on Monday, February 4, 2013, at 6:00p.m.



JULIE DRIMAKIS, CMC
City Clerk, City of Tehachapi

Approved this 4th day
Of February, 2013.



PHILIP SMITH
Mayor, City of Tehachapi