



\$95.00
PERMIT FEE

HOME OCCUPATIONS PERMIT AND LICENSE APPLICATION

As an applicant for a Home Occupation Permit and License, you must provide the information requested on this application. **Home Occupations are a permitted use in the following Land Use District. R-1, R-2, R-3, E, PD.** The Tehachapi Zoning Ordinance Section 18.0.345 Chapter 18.94, Defines a Home Occupation (see reverse side of this form).

Applicant's Name _____ Business Phone _____

Business Name _____ Business Fax _____

Business Address _____ Zoning District _____

_____ Activities conducted within residence:
 City State Zip _____

Type of Business/Occupation _____

- | | | |
|--|-----|----|
| 1. Do you own rent the dwelling to be used as your place of business? (if you rent the dwelling, a letter of approval from the owner must be attached to the application). | YES | NO |
| 2. Is the use conducted entirely within a dwelling and carried on by the inhabitants thereof? | YES | NO |
| 3. Is the use clearly incidental and secondary to the use of the dwelling or dwelling purposes and does not change the character thereof or adversely affect the use permitted in the residential district of which it is a part ? | YES | NO |
| 4. Will there be any additional vehicular or pedestrian traffic? | YES | NO |
| 5. Will any additional parking space be required? | YES | NO |
| 6. Will any noise be generated beyond the site. | YES | NO |
| 7. Will any person be employed other than domestic help? | YES | NO |
| 8. Will the use cause any interference to radio or television reception? | YES | NO |
| 9. Will any mechanical equipment be used other than that necessary for domestic purposes? | YES | NO |
| 10. Will any material, equipment and/or supplies be stored outdoors other than such storage normally associated with the residential use of the property? | YES | NO |

1. THE DEFINITION OF HOME OCCUPATION: Any use of conducted entirely within a dwelling and carried on by the inhabitants thereof; which use is clearly incidental and secondary to the use of the dwelling for dwelling purposes and does not change the character thereof or adversely affect the uses permitted in the residential district of which it is a part; which creates no additional vehicular or pedestrian traffic, requires no additional parking space, generates no noise audible beyond the site, causes no radio or television interference; where no persons are employed other than domestic help, and no mechanical equipment is used other than that necessary for domestic purposes; and where no materials, equipment and/or supplies are stored outdoors other than such storage normally associated with the residential use of the property. For purposes of this definition, the storage of not more than one truck of not more than one ton capacity shall be deemed as normally associated with residential use of the property.
2. I understand any violation to the above paragraph shall be a just cause for license suspension.

Signature _____ Title _____ Date _____

OFFICE USE ONLY

1. The use of _____ qualifies as a Home Occupation in a/an _____ Land Use District.
2. That if required, a Business Tax Certificate be issued, after the required fee is collected, to the following named person or persons: _____.

 Authorized Signature Date

**CITY OF TEHACHAPI
HOME OCCUPATIONS – CHAPTER 18.94**

ACTIONS	18.94.010	Purpose and Application	18.94.050	Home Occupation Required
	18.94.020	Permitted Home Occupations	18.94.060	Home Occupation Permit-Application-Contents
	18.94.030	Home Occupations Expressly Prohibited	18.94.070	Review and Approval
	18.94.040	Minimum Standards	18.94.080	Permit Revocation and Modification

18.94.010 Purpose and Application. The purpose of this chapter is to establish standards for home occupations. In general, a home occupation is a residential accessory use so located and conducted that the average neighbor, under normal circumstances, would not be aware of its existence. The standards for home occupations in this chapter are intended to ensure compatibility with other permitted uses and with the residential character of the neighborhood.

18.94.020 – Permitted Home Occupations. Home occupations may include, but are not necessarily limited to, the following:

- A. Artist, sculptor, photography studio, taxidermist, or firearm repair;
- B. Author or composer;
- C. Dressmaker, seamstress, or tailor;
- D. Home crafts, such as model making, rug weaving, or lapidary work;
- E. Office of a minister, rabbi, or priest;
- F. Office of a salesman, sales representative, or manufacturers' representative, provided that no retail or wholesale transactions are made on the premises, except as permitted by subsection (I) of Section 18.94.040;
- G. Office of an architect, artist, broker, consultant, engineer, instructor in arts and crafts, insurance agent, land surveyor, musician, bookkeeper, accountant, typist, notary public, or private investigator;
- H. School of special education whose class size does not exceed four pupils at any given time;
- I. Telephone answering service;
- J. Saw sharpening;
- K. Key and locksmith.

18.94.030 - Home Occupations Expressly Prohibited. All uses not expressly permitted in Section [18.94.020](#) are prohibited.

18.94.040 - Minimum standards. A home occupation shall comply with the following minimum standards:

- A. The home occupation shall be conducted solely by the occupants of the residence.
- B. Not more than twenty-five percent of the gross area of one floor of a residence shall be used for such purpose.
- C. Detached accessory buildings may not be used for any home occupation activity, unless the property is zoned (E) Estate or (A) Agriculture, in which case the planning commission may approve of the use of accessory buildings if found compatible with adjacent land uses.
- D. No use shall require external alterations or involve construction features or the use of electrical or mechanical equipment that would change the fire rating of the structure or the fire district in which the structure is located.
- E. There shall be no outside storage of any kind related to the home occupation.
- F. The home occupation shall be conducted by appointment only.
- G. The home occupation shall not require the services of commercial carrier freight deliveries at the site in a frequency greater than normally found in a residential area.
- H. No home occupation shall create noise, dust, vibration, smell, smoke, glare, electrical interference, fire hazard, or any other hazard or nuisance to any greater or more frequent extent than that usually experienced in an average residential occupancy in the district in question under normal circumstances wherein no home occupation exists.
- I. Product sales and/or demonstrations, and services rendered in connection therewith shall not be conducted on the premises of the residence, but shall be conducted at a client's residence or place of business. A limited exception may be granted for educational related uses upon approval of the planning commission.
- J. No sign shall be permitted, other than the clearly posted address of the home.
- K. A home occupation shall be approved for the applicant at the applicant's address only. Approval shall not be transferable to any other address or to any other person.
- L. No commercial telephone directory listing, newspaper, radio, or television service shall be used to advertise the location of a home occupation to the general public.
- M. All home occupation permits shall expire two years from the effective date of approval, at which time the applicant may apply to the city planner for renewal.
- N. All home occupations established prior to the effective date of the ordinance codified in this title shall expire within a two-year period.
- O. No one other than a resident of the dwelling shall be employed in the conduct of a home occupation.
- P. Storage of stock in trade shall not exceed thirty square feet of floor area and shall be contained within.

18.94.050 - Home occupation permit—Required. No home occupation shall be established until an application for a home occupation permit has been submitted to and approved by the planning commission as consistent with the requirements of this chapter in accordance with the procedures set out in [Chapter 18.102](#) of this title.

18.94.060 - Home occupation permit—Application—Contents. An application for a home occupation permit shall include the following:

- A. Name and address of applicant;
- B. Name(s) and address(es) of property owner(s);
- C. Assessor's parcel number(s);
- D. Description of the home occupation, including:
 - 1. Trade name or business title,
 - 2. Resale number, if any,
 - 3. Detailed description of the proposed occupation,
 - 4. Tools, machinery, or equipment required or used in the practice of the occupation.

18.94.070 - Review and approval. The home occupation permit application shall be reviewed and approved in accordance with the procedures set out in [Chapter 18.102](#) of this title.

18.94.080 - Permit revocation and modification. Any permit issued pursuant to this chapter may be revoked or modified pursuant to [Chapter 18.102](#) of this title

I have read the preceding conditions and I agree to abide by each condition. I understand that non-compliance with these conditions may result in revocation of this Home Occupation Permit.

Initial Here: