

**MINUTES**

**TEHACHAPI CITY COUNCIL REGULAR MEETING,  
TEHACHAPI REDEVELOPMENT SUCCESSOR AGENCY REGULAR MEETING,  
TEHACHAPI PUBLIC FINANCING AUTHORITY REGULAR MEETING, AND  
TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING  
Monday, March 4, 2013 – 6:00 P.M.**

**NOTE:** Sm, Gr, Wi, Ni and Va are abbreviations for Council Members Smith, Grimes, Wiggins, Nixon and Vachon, respectively. For example, Gr/Sm denotes Council Member Grimes made the motion and Council Member Smith seconded it. The abbreviation Ab means absent, Abd abstained, Ns noes, and NAT no action taken.

**ACTION TAKEN**

<p><b><u>CALL TO ORDER</u></b></p> <p>Meeting called to order by Mayor Smith at 6:00 p.m.</p> <p><b><u>ROLL CALL</u></b></p> <p>Roll call by City Clerk Julie Drimakis</p> <p>Present: Mayor Smith, Mayor Pro-Tem Wiggins, Councilmembers, Grimes, Nixon and Vachon</p> <p>Absent: None</p> <p><b><u>INVOCATION</u></b></p> <p>By Father Wes Clare of St. Judes In The Mountains.</p> <p><b><u>PLEDGE TO THE FLAG</u></b></p> <p>Led by Mayor Smith</p> <p><b><u>CONSENT AGENDA</u></b></p> <p>Approved consent agenda.</p> <p><b><u>AUDIENCE ORAL COMMUNICATIONS</u></b></p> <p>1. General public comments regarding matters not listed as an agenda item were received from:</p> <p>a.</p> <p><b><u>CITY CLERK REPORTS</u></b></p> <p>*2. ALL ORDINANCES SCHEDULED FOR INTRODUCTION OR ADOPTION AT THIS MEETING SHALL BE READ BY TITLE ONLY.</p>	<p>Approved Consent Agenda Gr/Ni Ayes All</p> <p>All Ord. Read By Title Only Gr/Ni Ayes All</p>
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**ACTION TAKEN**

\*3. Minutes for the Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority, and the Tehachapi City Financing Corporation regular meeting on February 19, 2013 - **APPROVED AND FILED.**

Approved & Filed  
Gr/Ni Ayes All

**FINANCE DIRECTOR REPORTS**

\*4. Disbursements, bills, and claims for February 13, 2013 through February 27, 2013 –**AUTHORIZED PAYMENTS.**

Authorized Payments  
Gr/Ni Ayes All

**AIRPORT MANAGER REPORTS**

5. On January 14, 2013 Airport Staff submitted a Transit Security Grant application to provide security/safety lighting and pedestrian emergency exit gates at the parking facility provided for Kern Regional Transit. On January 25, 2013 the California Emergency Management Agency responded with a Notification of Project Eligibility approving funding for the project in the amount of \$11,268 – **ADOPTED RESOLUTION 09-13 AUTHORIZING ACTION NECESSARY TO OBTAIN CTSGP FUNDS FROM CALEMA AND TO INSURE COMPLIANCE WITH ASSURANCES AND FEDERAL AND STATE LAWS**

Adopted Res 09-13 Authorizing Action Necessary To Obtain CTSGP Funds From CALEMA And To Insure Compliance With Assurances And Federal And State Laws  
Ni/Wi Ayes All

**POLICE CHIEF REPORTS**

6. **HEARING** - On August 14, 2012 Council authorized City staff to contract with Service Team Professionals for a major public nuisance abatement at 111 West D Street. The work performed by Service Team Professionals was completed in September 2012 at a cost of \$33,073.29 and additional landscape to complete the project at a cost of \$2,542.01 was performed by City staff. The property has since been billed for the costs but failed to pay. City staff would now like to obtain approval to file a lien against the property for the cost of the abatement and to place the cost on the property tax roll for the property to recover the abatement costs – **MAYOR SMITH ANNOUNCED HE WOULD ABSTAIN FROM THE ITEM AND STEPPED FROM THE ROOM AT 6:09 P.M. MAYOR PRO-TEM WIGGINS OPENED THE HEARING AT 6:10 P.M.; NOTICE OF HEARING TO PROPERTY OWNER AND CORRESPONDENCE; RECEIVED STAFF REPORT; NO PUBLIC COMMENT RECEIVED; CLOSE HEARING AT 6:12 P.M.; APPROVED THE ABATEMENT COST REPORT, AUTHORIZED STAFF TO FILE A LIEN AGAINST THE PROPERTY FOR THE ABATEMENT COST AND PLACE THE COST ON THE PROPERTY TAX ROLL**

Approved Abatement Cost Report, Authorized Staff To File A Lien Against The Property For The Abatement Cost & Place The Cost On The Property Tax Roll  
Gr/Va Motion Carries  
1 Abd: Sm

**CITY ENGINEER REPORTS**

\*7. At the meeting held on February 4, 2013 and February 19, 2013, the City Council approved staff to begin work on a grant application to the Department of Water Resources under the Integrated Regional Water Management Plan designed to connect the City's Snyder Well with the TCCWD non-potable water system and authorized \$20,000 for a consultant, of which, 50% will be repaid by TCCWD under the first cost sharing agreement. Staff also indicated that a further cost sharing agreement would be necessary to link all five project proponents to the

Approve Agreement Between The City & TCCWD To Share Preliminary Costs Of The Overall Department Of Water Resources Grant Application  
Gr/Ni Ayes All

**ACTION TAKEN**

overall grant application - **APPROVED THE AGREEMENT BETWEEN THE CITY AND TEHACHAPI-CUMMINGS COUNTY WATER DISTRICT TO SHARE PRELIMINARY COSTS OF THE OVERALL DEPARTMENT OF WATER RESOURCES GRANT APPLICATION**

\*8. Over a year ago the City acquired the property located at 220 West C Street for the purpose of converting it to a new police headquarters. Following the property purchase, a surveying error was discovered from some unknown date prior that left a 3-4 inch gap between the building and the adjacent semi-elevated parking area. In order to remedy this error it has been recommended to merge the parcels together – **APPROVED THE CITY ENGINEER TO COMPLETE THE REQUIRED CERTIFICATE OF COMPLIANCE AND RECORD THE NECESSARY DOCUMENTS TO MERGE THE TWO PROPERTIES LOCATED AT 220 WEST C STREET**

Approved the City Engineer To Complete The Required Certificate of Compliance & Record The Necessary Documents To Merge The Two Properties Located At 220 West C Street  
Gr/Ni Ayes All

**ASSISTANT CITY MANAGER REPORTS**

9. While the City has had an adopted EOP for several decades, it has taken many different forms which have been dictated by State and Federal regulations. Current guidelines for plan development are given through the National Incident Management System (NIMS) and these guidelines must be met to receive disaster funding before and after a disaster. This newly updated plan continues to be a very practical tool for managing large scale emergencies that staff believes will be useful for many years to come – **PRESENTATION; RECEIVED AND FILED THE UPDATE OF THE CITY EMERGENCY OPERATIONS PLAN DATED JANUARY 2013**

Received & Filed the EOP

**CITY ATTORNEY REPORTS**

\*10. The annual spring conference for city attorneys is scheduled for May 8-10 in Napa, California. The registration is \$595.00 and the hotel room for one (1) night is \$179.00 plus tax and fee for a total of \$242.30. This is the annual opportunity for city attorneys to receive updates on the latest cases affecting cities in the whole range of city legal services and to hear from other city attorneys about issues and techniques faced and used by city attorneys. It is requested that you pay one-third (1/3) of the cost or \$279.00 - **AUTHORIZED CITY ATTORNEY TO ATTEND ATTORNEYS' SPRING CONFERENCE AT A COST NOT TO EXCEED \$279.00**

Authorized City Attorney To Attend Attorneys' Spring Conference  
Gr/Ni Ayes All

**CITY MANAGER REPORTS**

11. Report to Council regarding current activities and programs – **VERBAL REPORT.**

**COUNCIL MEMBER ANNOUNCEMENTS OR REPORTS**

1. Councilmember Grimes commented on CDCR and ACCAP meeting regarding prison realignment.
2. Councilmember Wiggins reported on reading to children at Tompkins Elementary. She also reported on the City Managers and Mayors Meeting.

CLOSED SESSION

1. Conference with legal counsel regarding claim filed by the Broome Family Trust per Government Code Section 54956.9(b)

ADJOURNMENT

The City Council/Boards adjourned at 6:32 p.m. to a Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority and Tehachapi City Financing Corporation Regular Meeting to be held on Monday, March 18, 2013, at 6:00p.m.



Julie Drimakis, CMC  
City Clerk, City of Tehachapi

Approved this 1<sup>st</sup> day  
Of April, 2013.



PHILIP SMITH  
Mayor, City of Tehachapi