

**MINUTES**

**TEHACHAPI CITY COUNCIL REGULAR MEETING,  
TEHACHAPI REDEVELOPMENT SUCCESSOR AGENCY REGULAR MEETING,  
TEHACHAPI PUBLIC FINANCING AUTHORITY REGULAR MEETING, AND  
TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING  
Monday, July 15, 2013 – 6:00 P.M.**

**NOTE:** Sm, Gr, Wi, Ni and Za are abbreviations for Council Members Smith, Grimes, Wiggins, Nixon and Zamudio, respectively. For example, Gr/Sm denotes Council Member Grimes made the motion and Council Member Smith seconded it. The abbreviation Ab means absent, Abd abstained, Ns noes, and NAT no action taken.

**ACTION TAKEN**

**CALL TO ORDER**

Meeting called to order by Mayor Smith at 6:00 p.m.

**ROLL CALL**

Roll call by City Clerk Denise Jones

Present: Mayor Smith, Mayor Pro-Tem Wiggins, Councilmembers Nixon and Zamudio

Absent: Councilmember Grimes

**INVOCATION**

By Pastor Marvin Slifer from Mountain Bible Church

**PLEDGE TO THE FLAG**

Led by Councilmember Zamudio

**CONSENT AGENDA**

Approved consent agenda.

Approved Consent Agenda  
Ni/Wi Motion Carried  
Ab: Gr

**AUDIENCE ORAL COMMUNICATIONS**

1. General public comments regarding matters not listed as an agenda item were received from:
  - a. Philip Shinar, Tehachapi Airport Commission Secretary, spoke regarding the use of alcoholic beverages and tobacco products at Aviator Park.
  - b. Charles White, Main Street Tehachapi, reported on status of Main Street.
  - c. Socorro Schmidt, city resident, asked for information about the Old Timers Picnic and spoke in favor of event.

**ACTION TAKEN**

d. Matt Young, TVRPD, spoke about the Old Timers Picnic event.

**CITY CLERK REPORTS**

**\*2. ALL ORDINANCES SCHEDULED FOR INTRODUCTION OR ADOPTION AT THIS MEETING SHALL BE READ BY TITLE ONLY.**

All Ord. Read By Title Only  
 Ni/Wi Motion Carried  
 Ab: Gr

**\*3. Minutes for the Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority, and the Tehachapi City Financing Corporation regular meeting on July 1, 2013- APPROVED AND FILED.**

Approved & Filed  
 Ni/Wi Motion Carried  
 Ab: Gr

**4. The Tehachapi City Council will appoint one member to City of Tehachapi Airport Commission to fill the vacancy created by Commissioner Eric Hansen's of term. This appointment will fill a four year term which expires on June 30, 2017. The City Clerk's office received an application from Eric Hansen – DEPUTY CITY CLERK ASHLEY WHITMORE GAVE REPORT; ERIC HANSEN ADDRESSED COUNCIL; APPOINT ONE MEMBER TO THE CITY OF TEHACHAPI AIRPORT COMMISSION FOR A FOUR YEAR TERM TO EXPIRE ON JUNE 30, 2017**

**MAYOR SMITH OPENED NOMINATIONS.**

Sm Opened Nominations

**COUNCILMEMBER WIGGINS NOMINATED ERIC HANSEN.**

Wi Nominated Eric Hansen

**MAYOR SMITH CLOSED NOMINATIONS.**

Sm Closed Nominations

**MAYOR SMITH, MAYOR PRO-TEM WIGGINS, COUNCILMEMBERS NIXON AND ZAMUDIO VOTED FOR ERIC HANSEN.**

Sm, Wi, Ni & Za Voted For Eric Hansen  
 (4 Votes)

**ERIC HANSEN WAS DECLARED TEHACHAPI AIRPORT COMMISSIONER, TERM EXPIRING ON JUNE 30, 2017.**

Appointed Eric Hansen To The Tehachapi Airport Commission

**5. The Tehachapi City Council will appoint two members to the City of Tehachapi Planning Commission to fill the vacancies created by Commissioners Charles White and Daryl Christensen's expiration of terms. These two appointments will fill four year terms which expire on June 30, 2017. The City Clerk's office received applications from Charles White, Daryl Christensen and James Pack – DEPUTY CITY CLERK ASHLEY WHITMORE GAVE REPORT; EACH APPLICANT ADDRESSED THE COUNCIL.**

**MAYOR SMITH OPENED NOMINATIONS.**

Sm Opened Nominations

**COUNCILMEMBER WIGGINS NOMINATED CHARLES WHITE**

Wi Nominated Charles White

**COUNCILMEMBER ZAMUDIO NOMINATED DARYL CHRISTENSEN**

Za Nominated Daryl Christensen

**MAYOR SMITH CLOSED NOMINATIONS.**

Sm Closed Nominations

**MAYOR SMITH, MAYOR PRO-TEM WIGGINS, COUNCILMEMBERS NIXON AND ZAMUDIO VOTED FOR CHARLES WHITE.**

Sm, Wi, Ni & Za Voted For Charles White  
 (4 Votes)

**ACTION TAKEN**

**MAYOR SMITH, MAYOR PRO-TEM WIGGINS, COUNCILMEMBERS NIXON AND ZAMUDIO VOTED FOR DARYL CHRISTENSEN.**

Sm, Wi, Ni & Za Voted For Daryl Christensen  
 (4 Votes)

**CHARLES WHITE AND DARYL CHRISTENSEN WERE DECLARED TEHACHAPI PLANNING COMMISSIONERS, TERM EXPIRING ON JUNE 30, 2017.**

Appointed Charles White and Daryl Christensen to the Tehachapi Planning Commission

\*6. As part of the City's Weed Abatement Program, the City can recoup its cost of abatement on noncompliant properties by placing a tax lien against the property. Prior to placing a lien on a property, the City Council must adopt a resolution confirming the approval by the City Clerk of certain properties in the City of Tehachapi for the abatement of certain weeds and rubbish – **ADOPTED RESOLUTION NUMBER 29-13 CONFIRMING THE APPROVAL BY THE CITY CLERK OF CERTAIN PROPERTIES IN THE CITY OF TEHACHAPI FOR THE ABATEMENT OF CERTAIN WEEDS AND RUBBISH.**

Adopted Res. No. 29-13 Confirming The Approval By The City Clerk Of Certain Properties In The City Of Tehachapi For The Abatement Of Certain Weeds & Rubbish  
 Ni/Wi Motion Carried  
 Ab: Gr

**FINANCE DIRECTOR REPORTS**

\*7. Disbursements, bills, and claims for June 26, 2013 through July 11, 2013 – **AUTHORIZED PAYMENTS.**

Authorized Payments  
 Ni/Wi Motion Carried  
 Ab: Gr

\*8. City of Tehachapi Treasurer's Report through June 2013– **RECEIVED REPORT.**

Received Report  
 Ni/Wi Motion Carried  
 Ab: Gr

\*9. Human Resources Coordinator position – **APPROVED THE JOB DESCRIPTION AND SALARY RANGE FOR THE POSITION OF HUMAN RESOURCES COORDINATOR AND CHANGE CHRISTIE COPUS' POSITION FROM ACCOUNTING SPECIALIST TO HUMAN RESOURCES COORDINATOR.**

Approved The Job Description & Salary Range For The Position Of Human Resources Coordinator & Change Christie Copus' Position From Accounting Specialist To Human Resources Coordinator  
 Ni/Wi Motion Carried  
 Ab: Gr

**AIRPORT MANAGER REPORTS**

10. Development of an Instrument Approach Procedure – **AIRPORT MANAGER TOM GLASGOW GAVE REPORT; COUNCILMEMBER NIXON EXPRESSED HER SUPPORT OF PROJECT AND OF THE AIRPORT; MAYOR SMITH ASKED ABOUT DOLLAR AMOUNTS; BUDGETED \$25,000 TO COVER THE CITY'S MATCH AND CONTINGENCY AND DIRECTED STAFF TO SOLICIT BIDS FOR THE INSTRUMENT APPROACH MARKINGS AND LIGHTING PROJECT.**

Budgeted \$25,000 To Cover The City's Match & Contingency & Directed Staff To Solicit Bids For The Instrument Approach Markings And Lighting Project  
 Ni/Wi Motion Carried  
 Ab: Gr

**COMMUNITY DEVELOPMENT DIRECTOR REPORTS**

\*11. Adoption of Mitigated Negative Declaration prepared in conjunction with the Snyder Well Intertie Project – **ADOPTED THE MITIGATED NEGATIVE DECLARATION OF THE SNYDER WELL INTERTIE PROJECT TOWARDS COMPLYING WITH THE PROPOSITION 84 GRANT REQUIREMENTS.**

Adopted The Mitigated Negative Declaration Of The Snyder Well Intertie Project Towards Complying With The Proposition 84 Grant Requirements  
 Ni/Wi Motion Carried  
 Ab: Gr

**ACTION TAKEN**

**CITY ENGINEER REPORTS**

12. On-call Geotechnical Engineering Services Request for Qualifications – **CITY ENGINEER JAY SCHLOSSER GAVE REPORT; APPROVED THE SELECTION OF BSK, INC. AS THE PREFERRED CONSULTANT TO SUPPLY ON-CALL GEOTECHNICAL SERVICES FOR TRANSPORTATION PROJECTS AND AUTHORIZED THE MAYOR TO ENTER INTO A TWO-YEAR AGREEMENT FOR SAME**

Approved The Selection Of BSK, Inc. As The Preferred Consultant To Supply On-Call Geotechnical Services For Transportation Projects & Authorized The Mayor To Enter Into A Two-Year Agreement For Same  
 Wl/Za Motion Carried  
 Ab: Gr

13. Antelope Run Bike Path easements transfer from Tehachapi-Cummings County Water District to the City of Tehachapi – **CITY ENGINEER JAY SCHLOSSER GAVE REPORT; MAYOR SMITH COMMENTED ON THE PROJECT; ACCEPTED THE PROPOSED BIKE PATH EASEMENTS AND APPROVED THE MAYOR TO SIGN THE TRANSFER AGREEMENTS WITH TEHACHAPI-CUMMINGS COUNTY WATER DISTRICT**

Accepted The Proposed Bike Path Easements & Approved The Mayor To Sign The Transfer Agreements With Tehachapi-Cummings County Water District  
 Ni/Za Motion Carried  
 Ab: Gr

14. Highway Safety Improvement Program application for East Tehachapi Traffic Corridor – **PRESENTATION**

Tabled

**CITY MANAGER REPORTS**

\*15. Second Amendment to the Mountain Maintenance agreement for janitorial services – **APPROVED THE AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF TEHACHAPI AND MOUNTAIN MAINTENANCE, INC. FOR JANITORIAL SERVICES AT CERTAIN CITY FACILITIES**

Approved The Amendment To The Agreement Between C.O.T. & Mountain Maintenance, Inc. For Janitorial Services At Certain City Facilities  
 Ni/Wi Motion Carried  
 Ab: Gr

\*16. Employees' contribution rate change for California Public Employees' Retirement System – **ADOPTED RESOLUTION NUMBERS 30-13 and 31-13 LOWERING THE EMPLOYER PAID MEMBER CONTRIBUTIONS FOR MISCELLANEOUS AND PUBLIC SAFETY EMPLOYEES'**

Adopted Res. No.'s 30-13 & 31-13 Lowering The Employer Paid Member Contributions For Miscellaneous & Public Safety Employees'  
 Ni/Wi Motion Carried  
 Ab: Gr

17. Proposed sale of 108 Pinon Street and adjacent lot – **CITY MANAGER GREG GARRETT GAVE REPORT; APPROVED THE SALE OF CITY PROPERTY LOCATED AT 108 PINON STREET AND THE ADJACENT LOT (APN#'S 417-141-02 AND 417-141-01 RESPECTIVELY); DIRECTED STAFF TO PRESENT THE MATTER TO THE PLANNING COMMISSION FOR CONSISTENCY WITH THE GENERAL PLAN; AUTHORIZED THE CITY MANAGER TO IDENTIFY AND HIRE AN APPRAISER; AUTHORIZED THE CITY MANAGER TO IDENTIFY AND HIRE A REAL ESTATE BROKER; AND AUTHORIZED THE MAYOR TO SIGN A BROKERAGE AGREEMENT WITH SAID BROKER, FOR A COMMISSION NOT TO EXCEED 6%, UPON APPROVAL OF THE AGREEMENT BY THE CITY ATTORNEY**

Approved The Sale Of City Property Located At 108 Pinon Street & The Adjacent Lot (APN#'S 417-141-02 And 417-141-01 Respectively); Directed Staff To Present The Matter To The Planning Commission For Consistency With The General Plan; Authorized The City Manager To Identify & Hire An Appraiser; Authorized The City Manager To Identify & Hire A Real Estate Broker; & Authorized The Mayor To Sign A Brokerage Agreement With Said Broker, For A Commission Not To Exceed 6%, Upon Approval Of The Agreement By The City Attorney  
 Ni/Wi Motion Carried  
 Ab: Gr

18. Report to Council regarding current activities and programs – **VERBAL REPORT.**

NAT

**COUNCIL MEMBER ANNOUNCEMENTS OR REPORTS**

1. Councilmember Zamudio thanked the new board members of Main Street.
2. Councilmember Nixon spoke about the upcoming Savor the Flavor event.
3. Councilmember Grimes spoke about the upcoming Relay for Life event on Saturday.

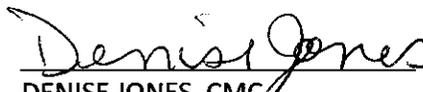
**CLOSED SESSION**

1. Approval of closed session minutes of July 1, 2013.

Approved Minutes  
Wi/Ni Ayes All

**ADJOURNMENT**

The City Council/Boards adjourned at 7:05 p.m. to a Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority and Tehachapi City Financing Corporation Regular Meeting to be held on Monday, August 5, 2013, at 6:00 p.m.

  
DENISE JONES, CMC  
City Clerk, City of Tehachapi

Approved this 19<sup>th</sup> day  
Of August, 2013.

  
PHILIP SMITH  
Mayor, City of Tehachapi