

ACTION TAKEN

*3. Minutes for the Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority, and the Tehachapi City Financing Corporation regular meeting on November 18, 2013 - **APPROVED AND FILED.**

Approved & Filed
Ni/Gr Ayes All

4. City Council will need to appoint one member to the Tehachapi Valley Recreation and Parks District Board to fill the vacancy created by Board Member Paul Press' resignation - **DEPUTY CITY CLERK ASHLEY WHITMORE GAVE REPORT; APPLICANT CRAIG MIFFLIN WAS PRESENT AND ADDRESSED THE COUNCIL; APPOINT ONE MEMBER TO THE TEHACHAPI VALLEY RECREATION AND PARKS DISTRICT BOARD TO COMPLETE A FOUR YEAR TERM TO EXPIRE ON FEBRUARY 2, 2017**

MAYOR SMITH OPENED NOMINATIONS.

Sm Opened Nominations

COUNCILMEMBER GRIMES NOMINATED CRAIG MIFFLIN.

Gr Nominated Craig Mifflin

MAYOR SMITH CLOSED NOMINATIONS.

Sm Closed Nominations

MAYOR SMITH, MAYOR PRO-TEM WIGGINS, COUNCILMEMBERS GRIMES, NIXON AND ZAMUDIO VOTED FOR CRAIG MIFFLIN

Sm, Wi, Gr, Ni & Za Voted For
Craig Mifflin
(5 Votes)

CRAIG MIFFLIN WAS DECLARED TEHACHAPI VALLEY RECREATION AND PARKS DISTRICT BOARD MEMBER, TERM EXPIRING ON FEBRUARY 2, 2017.

Appointed Craig Mifflin To The
Tehachapi Valley Recreation &
Parks District Board

FINANCE DIRECTOR REPORTS

*5. Disbursements, bills, and claims for November 5, 2013 through November 26, 2013 - **AUTHORIZED PAYMENTS.**

Authorized Payments
Ni/Gr Ayes All

AIRPORT MANAGER REPORTS

6. Agreement with the Eastern Air Pollution Control District for a grant under the 2014 Motor Vehicle Emission Reduction Grant Program for the replacement of a 1989 Chevrolet 3500 Pickup with a 2014 Dodge 1500 Pickup - **AIRPORT MANAGER TOM GLASGOW GAVE REPORT; ADOPTED RESOLUTION NUMBER 39-13 AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO SUBMIT A PROPOSAL AND SIGN AN AGREEMENT WITH THE EASTERN AIR POLLUTION CONTROL DISTRICT FOR A GRANT UNDER THE 2014 MOTOR VEHICLE EMISSION REDUCTION PROGRAM, IN THE AMOUNT OF \$17,680 (ALLOWING FOR 50% OF PURCHASE PRICE), SUBJECT TO CITY ATTORNEY APPROVAL.**

Adopted Res. No. 39-13
Authorizing The City Manager,
Or His Designee, To Submit A
Proposal & Sign An Agreement
With The Eastern Air Pollution
Control District For A Grant
Under The 2014 Motor Vehicle
Emission Reduction Program, In
The Amount Of \$17,680
(Allowing For 50% Of Purchase
Price), Subject To City Attorney
Approval
Wi/Ni Ayes All

CITY ENGINEER REPORTS

*7. Program Supplement Agreement No. 016-N1 for the Tehachapi Boulevard Rehabilitation Project Phase II and Resolution authorizing the Mayor to execute same - **ADOPTED RESOLUTION NUMBER 38-13 AUTHORIZING THE MAYOR TO SIGN AND EXECUTE PROGRAM SUPPLEMENT AGREEMENT NO. 016-N1 TO ADMINISTERING AGENCY-STATE MASTER AGREEMENT NO. 09-5184R, PROJECT NO. STPL-5184(020)**

Adopted Res. No. 38-13
Authorizing The Mayor To Sign &
Execute Program Supplement
Agreement No. 016-N1 To
Administering Agency-State
Master Agreement No. 09-
5184R, Project No. STPL-
5184(020)
Ni/Gr Ayes All

ACTION TAKEN

- *8. Tractor Supply Irrevocable Offer of Dedication for additional right-of-way to meet current layout standards – **ACCEPTED THE IRREVOCABLE OFFER OF DEDICATION SUBJECT TO THE SATISFACTORY IMPROVEMENT OF PUBLIC INFRASTRUCTURE ASSOCIATED WITH THE SUBJECT PROPERTY AND AUTHORIZED THE CITY MANAGER TO SIGN A CERTIFICATE AND DIRECT STAFF TO RECORD SAME**
- *9. Notice of Completion for the Tehachapi Boulevard Rehabilitation Project Phase I & HSIP Valley Shoulder Widening Project – **APPROVED THE NOTICE OF COMPLETION FOR THE TEHACHAPI BOULEVARD REHABILITATION PROJECT PHASE I/HSIP VALLEY SHOULDER WIDENING PROJECT AND DIRECTED STAFF TO RECORD SAME**
- 10. Architectural services contract for preliminary site planning of City Hall – Police building renovation – **ASSISTANT CITY MANAGER CHRIS KIRK GAVE REPORT; MAYOR SMITH ASKED ABOUT USE OF PARKING LOT AREA FOR BUILDING SPACE; AUTHORIZED CITY STAFF TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH RRM DESIGN GROUP, SUBJECT TO CITY ATTORNEY REVIEW AND APPROVAL, FOR THE TEHACHAPI CITY HALL TENANT IMPROVEMENT PRELIMINARY DESIGN**

Accepted The Irrevocable Offer Of Dedication Subject To The Satisfactory Improvement Of Public Infrastructure Associated With The Subject Property & Authorized The City Manager To Sign A Certificate & Direct Staff To Record Same
Ni/Gr Ayes All

Approve The Notice Of Completion For The Tehachapi Boulevard Rehabilitation Project Phase I/HSIP Valley Shoulder Widening Project & Directed Staff To Record Same
Ni/Gr Ayes All

Authorized City Staff To Enter Into A Professional Services Agreement With RRM Design Group, Subject To City Attorney Review & Approval, For The Tehachapi City Hall Tenant Improvement Preliminary Design
Ni/Gr Ayes All

CITY MANAGER REPORTS

- *11. Resolution amending the Flexible Benefits Plan to allow for a carryover of \$500 of any amount remaining unused in a health Flexible Spending Account – **ADOPTED RESOLUTION NUMBER 40-13 AMENDING THE CITY'S FLEXIBLE BENEFITS PLAN**
- 12. Report to Council regarding current activities and programs – **GAVE REPORT.**

Adopted Res. NO. 40-13 Amending The City's Flexible Benefits Plan
Ni/Gr Ayes All

COUNCIL MEMBER ANNOUNCEMENTS OR REPORTS

- 1. Councilmember Nixon asked everyone to stop by the Depot to see the train display.
- 2. Councilmember Wiggins invited everyone to attend the Christmas Parade on Saturday.
- 3. Councilmember Grimes will be attending the ACCAPS planning meeting at Soledad State Prison this week
- 4. Mayor Smith gave report from Kern COG meeting.

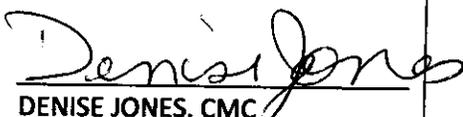
CLOSED SESSION

- 1. Conference with real property negotiator (City Manager) regarding first right of refusal of Airport property described as Hangar 43W, per Government Code Section 54956.8.

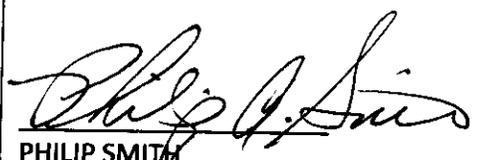
ACTION TAKEN

ADJOURNMENT

The City Council/Boards adjourned at 7:03 p.m. to a Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority and Tehachapi City Financing Corporation Regular Meeting to be held on Monday, December 16, 2013, at 6:00 p.m.


DENISE JONES, CMC
City Clerk, City of Tehachapi

Approved this 16th day
Of December, 2013.


PHILIP SMITH
Mayor, City of Tehachapi