

AGENDA

**TEHACHAPI CITY COUNCIL REGULAR MEETING,
TEHACHAPI REDEVELOPMENT SUCCESSOR AGENCY REGULAR MEETING,
TEHACHAPI PUBLIC FINANCING AUTHORITY REGULAR MEETING, AND
TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING
Monday, November 3, 2014 - 6:00 P.M.**

Persons desiring disability-related accommodations should contact the City Clerk no later than ten days prior to the need for the accommodation. A copy of any writing that is a public record relating to an open session item of this meeting is available at City Hall, 115 South Robinson Street, Tehachapi, California, 93561.

CALL TO ORDER

ROLL CALL

INVOCATION

Participation in the invocation is strictly voluntary. Each City Councilmember, city employee, and each person in attendance may participate or not participate as he or she chooses.

PLEDGE TO FLAG

CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT

All items listed with an asterisk (*) are considered to be routine and non-controversial by city staff. Consent items will be considered first and may be approved by one motion if no member of the council or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in listed sequence with an opportunity for any member of the public to address the city council concerning the item before action is taken. Staff recommendations are shown in caps. Please turn all cellular phones off during the meeting.

AUDIENCE ORAL AND WRITTEN COMMUNICATIONS

The City Council welcomes public comments on any items within the subject matter jurisdiction of the Council. We respectfully request that this public forum be utilized in a positive and constructive manner. Persons addressing the Council should first state their name and area of residence, the matter of City business to be discussed, and the organization or persons represented, if any. To ensure accuracy in the minutes, please fill out a speaker's card at the podium. Comments directed to an item on the agenda should be made at the time the item is called for discussion by the Mayor. Questions on non-agenda items directed to the Council or staff should be first submitted to the City Clerk in written form no later than 12:00 p.m. on the Wednesday preceding the Council meeting; otherwise response to the question may be carried over to the next City Council meeting. No action can be taken by the Council on matters not listed on the agenda except in certain specified circumstances. The Council reserves the right to limit the speaking time of individual speakers and the time allotted for public presentations.

TEHACHAPI CITY COUNCIL REGULAR MEETING,
TEHACHAPI REDEVELOPMENT SUCCESSOR AGENCY REGULAR MEETING,
TEHACHAPI PUBLIC FINANCING AUTHORITY REGULAR MEETING, AND
TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING
MONDAY, NOVEMBER 3, 2014- 6:00 P.M. - PG. 2

1. General public comments regarding matters not listed as an agenda item.

CITY CLERK REPORTS

Tehachapi City Council Unassigned Res. No. 74-14

Tehachapi City Council Unassigned Ord. No. 14-04-716

Tehachapi Redevelopment Successor Agency Unassigned Res. No. 02-14

Tehachapi Public Financing Authority Unassigned Res. No. 01-14

- *2. **ALL ORDINANCES SCHEDULED FOR INTRODUCTION OR ADOPTION AT THIS MEETING SHALL BE READ BY TITLE ONLY**
- *3. Minutes for the Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority, and the Tehachapi City Financing Corporation regular meeting on October 20, 2014 – **APPROVE AND FILE**
- *4. Destruction of Records – **ADOPT A RESOLUTION AUTHORIZING THE DESTRUCTION OF CERTAIN CITY RECORDS SUBJECT TO CITY ATTORNEY APPROVAL**
- *5. Disposition of Property – **ADOPT A RESOLUTION AUTHORIZING THE DISPOSITION OF PERSONAL PROPERTY SUBJECT TO CITY ATTORNEY APPROVAL**
6. Amendment to Records Center lease - **APPROVE THE AMENDMENT TO LEASE AGREEMENT BETWEEN PEGGY BLANCHARD, TRUSTEE OF THE PREWITT FAMILY TRUST AND THE CITY OF TEHACHAPI FOR RENTAL OF 104 SOUTH ROBINSON STREET FOR A PERIOD OF ONE YEAR AND AUTHORIZE THE MAYOR TO SIGN SUBJECT TO CITY MANAGER AND CITY ATTORNEY APPROVAL**
7. Changing the location of the City Council meetings to the Wells Education Center at 300 South Robinson Street – **ADOPT A RESOLUTION CHANGING THE LOCATION OF THE CITY COUNCIL MEETINGS**
8. On October 8, 2014 Tehachapi Valley Recreation and Parks District board member Nick Cyr submitted a letter of resignation effective immediately. The City Council appoints two residents to this five member board and will need to advertise in order to fill this position – **DIRECT STAFF TO ADVERTISE FOR THE APPOINTMENT OF ONE CITY RESIDENT TO THE TEHACHAPI VALLEY RECREATION AND PARKS DISTRICT BOARD TO COMPLETE THE TERM THAT EXPIRES ON FEBRUARY 2, 2015 AND SERVE THE ADDITIONAL FOUR YEAR TERM COMMENCING FEBRUARY 2, 2015**

FINANCE DIRECTOR REPORTS

- *9. Disbursements, bills, and claims for October 15, 2014 through October 29, 2014 – **AUTHORIZE PAYMENTS**

CITY ENGINEER REPORTS

10. Public Transportation Modernization, Improvement, And Service Enhancement Account Bond Program – **ADOPT A RESOLUTION AUTHORIZING THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES FOR THE PUBLIC TRANSPORTATION MODERNIZATION, IMPROVEMENT, AND SERVICE ENHANCEMENT ACCOUNT BOND PROGRAM**

**TEHACHAPI CITY COUNCIL REGULAR MEETING,
TEHACHAPI REDEVELOPMENT SUCCESSOR AGENCY REGULAR MEETING,
TEHACHAPI PUBLIC FINANCING AUTHORITY REGULAR MEETING, AND
TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING
MONDAY, NOVEMBER 3, 2014- 6:00 P.M. - PG. 3**

11. Bicycle Master Plan – Phase I Project change order – **AUTHORIZE THE CITY MANAGER TO APPROVE CHANGE ORDER NO. 1 TOTALING \$10,821.85 AS PRESENTED**

CITY MANAGER REPORTS

12. Report to Council regarding current activities and programs – **VERBAL REPORT**

COUNCILMEMBER ANNOUNCEMENTS OR REPORTS

On their own initiative, a Councilmember may ask a question for clarification, make a brief announcement, provide a reference to staff or other resources for factual information, take action to have staff place a matter of business on a future agenda, request staff to report back at a subsequent meeting concerning any matter, or make a brief report on his or her own activities. (Per Gov't. Code §54954.2(a))

CLOSED SESSION

1. Approval of closed session minutes for October 20, 2014.
2. Public Employment – City Manager Evaluation per Government Code Section 54957.
3. Conference with legal counsel re potential litigation (1 case) per Government Code Section 54956.9(d)(4).

ADJOURNMENT

MINUTES

**TEHACHAPI CITY COUNCIL REGULAR MEETING,
TEHACHAPI REDEVELOPMENT SUCCESSOR AGENCY REGULAR MEETING,
TEHACHAPI PUBLIC FINANCING AUTHORITY REGULAR MEETING, AND
TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING
Monday, October 20, 2014 – 6:00 P.M.**

NOTE: Sm, Gr, Wi, Ni and Co are abbreviations for Council Members Smith, Grimes, Wiggins, Nixon and Corpus-Zamudio, respectively. For example, Gr/Sm denotes Council Member Grimes made the motion and Council Member Smith seconded it. The abbreviation Ab means absent, Abd abstained, Ns noes, and NAT no action taken.

ACTION TAKEN

<p><u>CALL TO ORDER</u></p> <p>Meeting called to order by Mayor Smith at 6:00 p.m.</p> <p><u>ROLL CALL</u></p> <p>Roll call by Deputy City Clerk Ashley Whitmore</p> <p>Present: Mayor Smith, Mayor Pro-Tem Wiggins, Councilmember Nixon and Corpus-Zamudio</p> <p>Absent: Councilmember Grimes</p> <p><u>INVOCATION</u></p> <p>By Pastor Barry Galloway, Mountain Vineyard Church</p> <p><u>PLEDGE TO THE FLAG</u></p> <p>Led by Mayor Pro-tem Wiggins</p> <p><u>CONSENT AGENDA</u></p> <p>Approved consent agenda with the removal of Item No. 12</p> <p><u>AUDIENCE ORAL COMMUNICATIONS</u></p> <ol style="list-style-type: none"> 1. General public comments regarding matters not listed as an agenda item were received from: <ol style="list-style-type: none"> a. Socorro Schmidt, City resident, regarding speed limit signs. b. Debbie Sudlowski, City business owner, thanking the City for signs during her quilt show. 	<p>Approved Consent Agenda Ni/Wi Motion Carried Ab: Gr</p>
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- c. Cherrill Gragg, regarding the Depot restrooms during the Apple Festival and possible drinking fountains.
- d. Craig Britton, City business owner and resident, regarding angled parking spaces on E Street.
- e. Richard Felter, City resident, regarding sign posted by the Greater Tehachapi Economic Development Corporation.

CITY CLERK REPORTS

- *2. **ALL ORDINANCES SCHEDULED FOR INTRODUCTION OR ADOPTION AT THIS MEETING SHALL BE READ BY TITLE ONLY.**
- *3. Minutes for the Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority, and the Tehachapi City Financing Corporation regular meeting on October 6, 2014- **APPROVED AND FILED.**
- *4. Agreement for IT Services with Diamond Technologies – **APPROVED THE AGREEMENT FOR IT SERVICES WITH DIAMOND TECHNOLOGIES AND AUTHORIZED THE MAYOR TO SIGN SUBJECT TO REVIEW BY THE CITY MANAGER AND CITY ATTORNEY**

All Ord. Read By Title Only

Approved & Filed
 Ni/Wi Motion Carried
 Ab: Gr

Approved The Agreement For It Services With Diamond Technologies And Authorized The Mayor To Sign Subject To Review By The City Manager And City Attorney
 Ni/Wi Motion Carried
 Ab: Gr

FINANCE DIRECTOR REPORTS

- *5. Disbursements, bills and claims for October 2, 2014 through October 15, 2014 – **AUTHORIZED PAYMENTS**

Authorized Payments
 Ni/Wi Motion Carried
 Ab: Gr

AIRPORT MANAGER REPORTS

- *6. Commercial Hangar Ground Lease Agreement – **APPROVED THE COMMERCIAL HANGAR GROUND LEASE AGREEMENT FOR HANGAR 14E BETWEEN THE CITY OF TEHACHAPI AND JOSEPH AND DUSTY STRIPE**

Approved The Commercial Hangar Ground Lease Agreement For Hangar 14e Between The City Of Tehachapi And Joseph And Dusty Stripe
 Ni/Wi Motion Carried
 Ab: Gr

COMMUNITY DEVELOPMENT DIRECTOR REPORTS

- 7. Adoption of an Ordinance repealing and replacing sections of the Tehachapi Municipal Code with a new Zoning Code and adoption of a Resolution approving a Negative Declaration for the Zoning Code update – **COMMUNITY DEVELOPMENT DIRECTOR, DAVID JAMES, GAVE REPORT; COMMENTS WERE RECEIVED FROM PLANNING COMMISSIONER, CHARLES WHITE; ADOPTED ORDINANCE NO. REPEALING AND REPLACING ORDINANCE NOS. 572, 583, 597, 605, 607, 608, 610, 611, 613, 631, 660, 663, 664, 666, 667, 675, 695, 704, 705 AND 710 AND TITLE 18 OF THE TEHACHAPI MUNICIPAL CODE WITH A NEW ZONING CODE FOR THE CITY OF TEHACHAPI; ADOPTED RESOLUTION NO. APPROVING A NEGATIVE DECLARATION FOR THE CITY OF TEHACHAPI ZONING CODE UPDATE**

Adopted Ordinance No. 14-03-617 Repealing And Replacing Ordinance Nos. 572, 583, 597, 605, 607, 608, 610, 611, 613, 631, 660, 663, 664, 666, 667, 675, 695, 704, 705 And 710 And Title 18 Of The Tehachapi Municipal Code With A New Zoning Code For The City Of Tehachapi
 Ni/Co Motion Carried
 Ab: Gr

Adopted Resolution No. 71-14 Approving A Negative

ACTION TAKEN

8. Local Agency Formation Commission (LAFCo) City of Tehachapi 2014 Municipal Services review update – **COMMUNITY DEVELOPMENT DIRECTOR, DAVID JAMES, GAVE REPORT; ADOPTED RESOLUTION NO. MAKING FINDINGS AND APPROVING THE 2014 TEHACHAPI MUNICIPAL SERVICES REVIEW UPDATE FOR SUBMITTAL TO THE KERN COUNTY LOCAL AGENCY FORMATION COMMISSION**

Declaration For The City Of Tehachapi Zoning Code Update Ni/Wi Motion Carried
 Ab: Gr

Adopted Resolution No. 72-14 Making Findings And Approving The 2014 Tehachapi Municipal Services Review Update For Submittal To The Kern County Local Agency Formation Commission Ni/Co Motion Carried
 Ab: Gr

CITY ENGINEER REPORTS

9. Parcel Map 10997 Notice of Final Acceptance and Notice of Completion – **CITY ENGINEER, JAY SCHLOSSER, GAVE REPORT; AUTHORIZED THE CITY MANAGER TO ISSUE A NOTICE OF FINAL ACCEPTANCE AND APPROVED THE NOTICE OF COMPLETION FOR THE PARCEL MAP 10997 IMPROVEMENT AGREEMENT AND DIRECTED STAFF TO RECORD SAME**

Authorized The City Manager To Issue A Notice Of Final Acceptance And Approved The Notice Of Completion For The Parcel Map 10997 Improvement Agreement And Directed Staff To Record Same
 Wi/Ni Motion Carried
 Ab: Gr

10. Notice of Completion for Pinon and Curry Safe Routes 2 School Project – **CITY ENGINEER, JAY SCHLOSSER, GAVE REPORT; COMMENTS RECEIVED FROM MARYANN HESTER, SOCORRO SCHMIDT, DAVID BUTLER, CARL GEHREKE AND CRAIG BRITTIN; APPROVED THE NOTICE OF COMPLETION FOR THE PINON AND CURRY SAFE ROUTES 2 SCHOOL PROJECT AND DIRECTED STAFF TO RECORD SAME**

Approved The Notice Of Completion For The Pinon And Curry Safe Routes 2 School Project And Directed Staff To Record Same
 Ni/Wi Motion Carried
 Ab: Gr

- *11. Notice of Acceptance for Irrevocable Offer of Dedication for ingress, egress, and road purposes from APN 416-24-15 located in the southwest corner of Valley Boulevard and Curry Street – **ACCEPTED THE IRREVOCABLE OFFER OF DEDICATION AS PROPOSED, AUTHORIZED THE MAYOR TO SIGN A NOTICE OF ACCEPTANCE AND DIRECTED STAFF TO RECORD SAME**

Accepted The Irrevocable Offer Of Dedication As Proposed, Authorized The Mayor To Sign A Notice Of Acceptance And Directed Staff To Record Same
 Ni/Wi Motion Carried
 Ab: Gr

POLICE CHIEF REPORTS

- *12. Amendment to the Employee Personal Manual – **POLICE CHIEF, KENT KROEGER, GAVE REPORT; COMMENTS WERE RECEIVED FROM CHERRILL GRAGG; ADOPTED RESOLUTION NO. AMENDING SECTION 3B, ITEM 6A OF THE RULES AND REGULATIONS FOR THE ADMINISTRATION OF THE PERSONNEL SYSTEM TO INCLUDE THE POSITION OF DETECTIVE AS AN ASSIGNMENT ENTITLED TO SPECIAL ASSIGNMENT PAY**

Removed From Consent: Adopted Resolution No. 73-14 Amending Section 3b, Item 6a Of The Rules And Regulations For The Administration Of The Personnel System To Include The Position Of Detective As An Assignment Entitled To Special Assignment Pay
 Co/Ni Motion Carried
 Ab: Gr

CITY MANAGER REPORTS

13. Report to Council regarding current activities and programs – **VERBAL REPORT**

COUNCIL MEMBER ANNOUNCEMENTS OR REPORTS

14. Mayor Smith to discuss the possible design and install of certain crosswalk enhancements – **MAYOR SMITH GAVE REPORT; CARL GEHRICKE REQUESTED SNYDER AND ANITA BE LOOKED AT; DEBBIE SODLOWSKI REQUESTED CURRY AND TEHACHAPI BLVD BE LOOKED AT; DIRECTED STAFF TO RESEARCH THE COST AND BENEFITS OF THE PROPOSED CROSSWALK ENHANCEMENTS AND PRESENT FINDINGS TO COUNCIL AT A FUTURE MEETING**

Directed Staff To Research The Cost And Benefits Of The Proposed Crosswalk Enhancements And Present Findings To Council At A Future Meeting
Motion Carried
Ab: Gr

15. Councilmember Corpus-Zamudio thanked staff for noting issues at the Apple Festival.

16. Councilmember Nixon commented on the TSP Young Eagles event at the Airport.

17. Mayor Pro-tem Wiggins commented on the Apple Festival and the different agencies throughout Tehachapi.

CLOSED SESSION

1. Conference with legal counsel re Broome Family Trust v. City of Tehachapi per Government Code Section 54956.9(d)(1).
2. Conference with real property negotiator (City Manager) regarding first right of refusal of Airport property described as Hangar 20E, per Government Code Section 54956.8.

ADJOURNMENT

The City Council/Boards adjourned at 7:15 pm to a Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority and Tehachapi City Financing Corporation Regular Meeting to be held on Monday, November 3, 2014, at 6:00p.m.

DENISE JONES, CMC
City Clerk, City of Tehachapi

Approved this 3rd day
Of November, 2014.

PHILIP SMITH
Mayor, City of Tehachapi



COUNCIL REPORTS

APPROVED
DEPARTMENT HEAD: <u>AW</u>
CITY MANAGER: _____

MEETING DATE: NOVEMBER 3, 2014 **AGENDA SECTION:** CITY CLERK

TO: HONORABLE MAYOR SMITH AND COUNCIL MEMBERS

FROM: ASHLEY WHITMORE, DEPUTY CITY CLERK

DATE: OCTOBER 29, 2014

SUBJECT: DESTRUCTION OF RECORDS

BACKGROUND

On June 5, 2000, the City Council adopted Resolution No. 23-00, adopting the local government records retention guidelines created by the City Clerk's Association of California, and endorsed by the Secretary of State. This records retention schedule consists of a list of all records produced or maintained by an agency and the length of time such records must be retained to fulfill administrative, fiscal and/or legal function.

Staff has determined that according to our records retention schedule it is appropriate to properly dispose of certain city records. The proposed resolution authorizes the destruction of these records that have fulfilled their administrative, fiscal, or, legal function. The records have been reviewed by both the City Clerk and the City Attorney and it has been determined that they are no longer required for any purpose.

RECOMMENDATION

Adopt a resolution to authorize the destruction of certain city records

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
TEHACHAPI AUTHORIZING THE DESTRUCTION OF CERTAIN CITY
RECORDS**

WHEREAS, the City has certain old and unnecessary records concerning various matters of City business now in the possession of the City Clerk of the City of Tehachapi as described in Exhibit "A" attached hereto; and

WHEREAS, it is in the best interests of the City to destroy those records in order to utilize the space required for their storage.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEHACHAPI that the City Clerk or her representative are hereby authorized and directed to destroy the records described in Exhibit "A" attached hereto and incorporated herein by this reference.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Tehachapi at a regular meeting this 3rd day of November, 2014.

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

PHILIP SMITH, Mayor
of the City of Tehachapi, California

ATTEST:

ASHLEY WHITMORE
Deputy City Clerk of the City of Tehachapi, California

I hereby certify that the foregoing resolution was duly and regularly adopted by the City Council of the City of Tehachapi at a regular meeting thereof held on November 3, 2014.

ASHLEY WHITMORE
Deputy City Clerk of the City of Tehachapi, California

Certificate of Records Destruction

This certificate documents the destruction of the records specified below under the authority of an approved Records Retention and Disposal Schedule.

Contact Name: _____ Title: _____

BOX #	CONTENTS	RECORDS PAGE	RETENTION	CITATION
1	Public Works Misc Correspondence 1977-1991	c-19	CU+2	GC34090(d)
2	Public Works Misc Correspondence 1976-1999	c-19	CU+2	GC34090(d)
3	Public Works Misc Correspondence 1975-1999	c-19	CU+2	GC34090(d)
5	Fire Inspection Reports 1992-2008	c-32	CL+3	UFC103.34
	Transient Occupancy Tax Returns 2000-2003	c-29	AU+3	CCP338
6	Terminated Airport Leases 1980-1999	c-22	T+5	CCP337.2,343 B&P7042.5
7	Closed Business Licenses 7/2008-6/2010	c-29	T+4	GC34090 CCP337
8	Closed Business Licenses 7/2008-6/2010	c-29	T+4	GC34090 CCP337
	Special use permits 10/2009-8/2010	c-43	CU+2	GC34090
10	Miscellaneous correspondence 1954-2001	c-19	CU+2	GC34090(d)
	Tehachapi Cummings County Water District Pump Reads 2002-2010	c-45	CU+2	GC34090
	Mid-Year Budget correspond. & misc paperwork, calculations, workshop materials 2000-2001	c-29	AU+2	GC34090
		c-19	CU+2	GC34090(d)
11	Assesemnt Dist 87-1 (83-1) Copies of documents & correspondence 1987-1993	c-19	CU+2	GC34090(d)
	Employee W-2's 1965-1972	c-30	AU+4	GC34090
	State Quarterly Reports 1952-1959, 1970-1972			29USC436
	Intercoast Mutual - Employees Insurance Plan misc correspondence 1965-1972	c-19	CU+2	GC34090(d)

	Employees Federal Quarterly Return 1968-1972 W-4 Withholding Certificates 1943-1954	c-30	AU+4	GC34090 29USC436
	Dial-a-Ride copies of agreements and correspondence 1991-1998	c-19	CU+2	GC34090(d)
	Misc correspondence 1988-1999	c-19	CU+2	GC34090(d)
	Terminated Airport Leases 1979-1993	c-22	T+5	CCP337.2,343 B&P7042.5
12	Mid-Year Budget correspond. & misc paperwork, calculations, workshop materials, etc 1999-2000	c-29 c-19	AU+2 CU+2	GC34090 GC34090(d)
	Misc correspondence 1984-2004	c-19	CU+2	GC34090(d)
	Airport Fuel Servicing logs	c-47	AU+3	CCP337
	TOT's copies 1995-2000	c-29	AU+3	CCP338
	GASB 34 report (copy) 2002-2003	c-17		GC34090
	Hot Dog Festival 2008-2009	c-42	AU+4 CU+2	GC34090
14	Violations/Correspondence 2001-2003	c-46	CU+3	40CFR141.33
	Bacteriological Anlys, Chain of Custody 2004-05	c-46	CU+5	40CFR141.33
	Pump Reads 2004-2005	c-45	CU+2	GC34090
	Misc Invoices & Corresp., USA Tickets 2004-05	c-44, c-45	CU+2	GC34090
15	Bacteriological Anlys, Chain of Custody 2006-07	c-45	CU+5	40CFR141.33
	Pump Reads 2006-2007	c-45	CU+2	GC34090
	Misc Correspondence, USA Tickets 2006	c-44, c-45	CU+2	GC34090
	Shell Gas Station C.S.E. Reports/Corresp. 2007	c-47	AU+3	CCP337
16	Bacteriological Anlys, Chain of Custody 2008	c-45	CU+5	40CFR141.33
	Pumps Reads 2008-2011	c-45	CU+2	GC34090
	Misc Correspondence, Meter Re-Reads, Work Orders, USA Tickets 2008-2001	c-44, c-45	CU+2	GC34090
18	Transient Occupancy Tax Returns 2006-6/2011	c-29	AU+3	CCP338
	Benz Trash Cart Correspondence 2008-2011	c-42	CU+2	GC34090
21	Monthly/Annual Financial Reports 1997-1999	c-30	AU+7	GC34090.7
23	COLA Payroll Adjustments 1998-1999	c-30	AU + 4	GC34090, 29CFR516.5- 516.6 GC34090(d)
	Memos 1995-1996	c-19	CU + 2	
	Fire Dept Quarterly Timesheets 1991-1997	c-30	AU + 6	GC34090, 29CFR516.2 GC34090,
	Manual Bank Checking Register 1995-1997	c-29	AU + 4	CCP337 GC34090,
	Void Payroll & A/P checks 1999-2000	c-29	AU + 5	CCP337 GC34090, CCP337
	Purchase Order Log Books 8/92 -7/96	c-30	AU + 4	
	City Council Agenda Packets 7/2008-1/2010	c-22	CU + 2	GC34090

25- 30	A/P 2006-2007	c-29	AU+4	GC34090
31- 38	A/P 2007-2008	c-29	AU+4	GC34090
	A/P 2008-2009	c-29	AU+4	GC34090
39- 45				
46	UB Billing Records/Meter Readings 2002-2003	c-29	AU+2	GC34090
47	UB Billing Records/Meter Readings 2003-2004	c-29	AU+2	GC34090
48	UB Billing Records/Meter Readings 2004/2005	c-29	AU+2	GC34090
	UB Billing Records/Meter Readings 2005/2006	c-29	AU+2	GC34090
49- 50				
51- 52	UB Billing Records/Meter Readings 2006/2007	c-29	AU+2	GC34090
53- 54	UB Billing Records/Meter Readings 2007/2008	c-29	AU+2	GC34090
55- 56	UB Billing Records/Meter Readings 2008/2009	c-29	AU+2	GC34090
57- 58	UB Billing Records/Meter Readings 2009-2010	c-29	AU+2	GC34090
59	UB water bill payment 7/2011-9/2011	c-29	AU+2	GC34090
60	UB water bill payment 10/2011-12/11	c-29	AU+2	GC34090

I hereby certify that I witnessed the destruction of the above noted records.

Signature: _____

Date: _____

I hereby certify that the above noted records were properly destroyed on site and that the shredded material will then be recycled.

Benz Sanitation: _____

Date: _____



APPROVED

DEPARTMENT HEAD: *AW*

CITY MANAGER: *[Signature]*

COUNCIL REPORTS

MEETING DATE: NOVEMBER 3, 2014 AGENDA SECTION: CITY CLERK

TO: HONORABLE MAYOR SMITH AND COUNCIL MEMBERS

FROM: ASHLEY WHITMORE, DEPUTY CITY CLERK

DATE: OCTOBER 29, 2014

SUBJECT: DISPOSITION OF PROPERTY

BACKGROUND

The City is in possession of a number of items which are either inoperable or no longer serve a purpose for City business. Prior to donating, selling or disposing of any items, the City Council must adopt a resolution authorizing their disposition.

A list of items set for disposition is attached.

RECOMMENDATION

ADOPT A RESOLUTION AUTHORIZING THE DISPOSITION OF PERSONAL PROPERTY

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
TEHACHAPI AUTHORIZING THE DISPOSITION OF PERSONAL
PROPERTY**

WHEREAS, the City of Tehachapi ("City") has in its possession numerous items of personal property which are either outdated or inoperable, a list of which is attached hereto as Exhibit "A" and by this reference made a part hereof; and

WHEREAS, as to those items listed as "Outdated", they are not able to be updated and therefore have no value for continued use; and

WHEREAS, as to those items identified as "Inoperable", they are either irreparable or cannot be made operable at a cost which justifies doing so; and

WHEREAS, pursuant to Government Code Section 37350, the City Council of the City of Tehachapi has the authority to sell, give or otherwise dispose of said personal property in any manner that it chooses.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEHACHAPI that the personal property described in Exhibit "A" shall be sold at public bids, donated, or disposed of at the landfill in a manner as is authorized by law.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Tehachapi
at a regular meeting this 3rd day of November, 2014.

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

PHILIP SMITH, Mayor
of the City of Tehachapi, California

ATTEST:

Denise Jones
City Clerk of the City of Tehachapi, California

I hereby certify that the foregoing resolution was duly and regularly adopted by
the City Council of the City of Tehachapi at a regular meeting thereof held on November 3,
2014.

Denise Jones
City Clerk of the City of Tehachapi, California

Item	Reason for Disposition
1. Unit TE-13, 1991 Chevrolet Step Van, VIN#1GCGP32J1M3307974	Reached useful service lifespan
2. Unit TE-15, 2001 Chevrolet 3500 Van, VIN#1GAHG39G511190124	Inoperable/Reached useful service lifespan
3. Unit TE-17, 2003 Aljo Trailer, VIN#1SY200K213B001122	Reached useful service lifespan
4. Unit TM-01, 2007 Johnny Pag Special Motorcycle, VIN#5LYRR31557R017334	Equipment was replaced and no longer needed
5. Unit TM-02, 2002 BMW RT1150 Motorcycle, VIN#WB10499A72ZE88754	Inoperable/Reached useful service lifespan
6. Unit TE-07, 2001 Chevrolet Tahoe, VIN#1GNEK13T01R131963	Reached useful service lifespan
7. 2001 Chevrolet 2500HD VIN#1GCHC24461Z327454	Reached useful service lifespan
8. Misc items stored in City Hangar	Out of date/Reached useful service lifespan
<ul style="list-style-type: none"> - Movie Co. train prop - Hydrant paint trailer - Desk - Fire suppression materials - Model train set - Tent - Steel mortar tubes - Pad mounted generator 5KW - (2) pick-up truck tool bins - Mobile generator 30KW - Army aircraft tug - FAA reference material binders - Old traffic A-frames, cones, pallets & shelving 	

- Runway/taxiway glass fixtures
- Craftsman vertical air compressor
- Old sound system
- Various fire department items –
trailer door/stretchers
- North Star spray hopper



APPROVED
DEPARTMENT HEAD: _____
CITY MANAGER: _____

[Handwritten signature]

COUNCIL REPORTS

MEETING DATE: NOVEMBER 3, 2014 AGENDA SECTION: CITY CLERK

TO: HONORABLE MAYOR SMITH AND COUNCIL MEMBERS

FROM: ASHLEY WHITMORE, DEPUTY CITY CLERK

DATE: OCTOBER 29, 2014

SUBJECT: AMENDMENT TO RECORDS CENTER LEASE

BACKGROUND

On October 21, 2013 the City entered into an agreement with Peggy Blanchard for the use of an 800 sq ft building at 104 South Robinson Street, across the street from City Hall. This building has been used to house City records and the lease is set to expire on October 31, 2014. At this time, the City would like to amend the lease to extend the term for an additional year.

RECOMMENDATION

APPROVE THE AMENDMENT TO LEASE BETWEEN THE CITY OF TEHACHAPI AND PEGGY BLANCHARD AND AUTHORIZE THE MAYOR TO SIGN

AMENDMENT TO LEASE

THIS AMENDMENT TO LEASE is entered into to be effective on November 1, 2014 by and between PEGGY M. BLANCHARD, Trustee of the Prewitt Family Trust, U.D.T., dated May 7, 1992, DBA Tehachapi Airport Industrial Park hereinafter called "Lessor" and the CITY OF TEHACHAPI, hereinafter called "Lessee,"

W I T N E S S E T H:

WHEREAS, the parties entered into that certain Lease Agreement dated November 7, 2013 (the "Lease") with a lease term of one year and the parties now wish to extend the Lease.

NOW, THEREFORE, the parties hereby amend the Lease as follows:

1. The parties incorporate the foregoing recitals as if fully set forth herein verbatim.
2. The parties hereby extend the term of the Lease from October 31, 2014 to October 31, 2015.
3. Except as amended herein, the parties hereby agree that the Lease and each of its terms and conditions remain in full force and effect. Any ambiguity or inconsistency between this Amendment and the Lease shall be resolved in favor of this Amendment.
4. This Amendment may be executed in counterparts. A facsimile or electronic version of this fully signed Amendment shall be as effective as the original for all purposes.

IN WITNESS WHEREOF, the parties hereto have executed Amendment to Lease on the day and year first above written in Tehachapi, California.

Prewitt Family Trust, U.D.T., dated
May 7, 1992, "Lessor"

By: _____
PEGGY M. BLANCHARD,
Trustee

PHILIP A. SMITH, Mayor, City of
Tehachapi, California, "Lessee"

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF TEHACHAPI CHANGING THE LOCATION
OF THE CITY COUNCIL MEETINGS**

WHEREAS, the City Council of the City of Tehachapi is authorized to modify the date, time, and place of its meetings by resolution; and

WHEREAS, the City Council wishes to change the location of its meetings to the Wells Education Center at 300 South Robinson Street, Tehachapi, California.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF TEHACHAPI that the location of the City Council meetings shall be at the Wells Education Center at 300 South Robinson Street, Tehachapi, California.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Tehachapi on the 3rd day of November, 2014 by the following vote:

AYES: COUNCILMEMBERS: _____

NOES: COUNCILMEMBERS: _____

ABSTAIN: COUNCILMEMBERS: _____

ABSENT: COUNCILMEMBERS: _____

PHILIP A. SMITH, Mayor of the City
of Tehachapi, California

ATTEST:

DENISE JONES, CMC, City Clerk
of the City of Tehachapi, California



APPROVED
DEPARTMENT HEAD: <i>AW</i>
CITY MANAGER: <i>[Signature]</i>

COUNCIL REPORTS

MEETING DATE: NOVEMBER 3, 2013 **AGENDA SECTION:** CITY CLERK

TO: HONORABLE MAYOR SMITH AND COUNCIL MEMBERS

FROM: ASHLEY WHITMORE, DEPUTY CITY CLERK

DATE: OCTOBER 30, 2014

SUBJECT: TEHACHAPI VALLEY RECREATION AND PARKS DISTRICT BOARD RESIGNATION

BACKGROUND

On October 8, 2014 Tehachapi Valley Recreation and Parks District (TVRPD) Board Member Nick Cyr submitted a letter of resignation effective immediately. The City Council appoints two residents to this five member board and will need to advertise in order to fill this position. The current term for this member will expire on February 2, 2015. It is the recommendation of staff to appoint a resident to complete this term and serve the additional four year term commencing February 2, 2015.

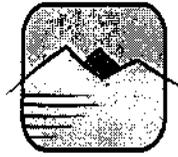
RECOMMENDATION

DIRECT STAFF TO ADVERTISE FOR THE APPOINTMENT OF ONE CITY RESIDENT TO THE TEHACHAPI VALLEY RECREATION AND PARKS DISTRICT BOARD TO COMPLETE THE TERM THAT EXPIRES ON FEBRUARY 2, 2015 AND SERVE THE ADDITIONAL FOUR YEAR TERM COMMENCING FEBRUARY 2, 2015

Accounts Payable

Checks by Date - Detail By Vendor Number

User: hthomas
 Printed: 10/29/2014 - 1:43 PM



CITY OF
TEHACHAPI
 CALIFORNIA

Vendor	Invoice No	Line Description	Check Amount
0015	211 Praxair Distribution Inc.		
Check No:	0	Check Date:	
	50763045	PW/Acetylene/ind high press/safety & env	132.35
Check Total:			132.35
Vendor Total:			132.35
0035	BC Laboratories Inc.		
Check No:	0	Check Date:	
	B176835	Wtr/samples/Curry Resv	15.00
	B183989-1	Wtr/samples/Minton Well/Highline Resv	50.00
	B183989-2	Wtr/samples/309 E I St/222 W D St/1199 Canyo	36.00
	B184603-1	Wtr/samples/Curry Well/Curry Resv #1 & #2	75.00
	B184603-2	Wtr/samples/Mullberry/Fig/Hickory	36.00
	B185054-1	Wtr/samples/Mojave Well/Pinon Well	50.00
	B185054-2	Wtr/samples/Oakwood/Brentwood/Tanglewood	36.00
	B185473	Wtr/samples/Snyder/Mojave/Dennison/Wahl/Pin	120.00
	B185716	Swr/samples/Influent & Effluent	325.00
	B185780-1	Wtr/samples/Dennison & Wahlstrom Wells	50.00
	B185780-2	Wtr/samples/Hayes/Fair Oak/Alder	36.00
	B185948	Wtr/samples/Curry Resv	15.00
	B185949	Wtr/samples/Mojave & Dennison Wells	30.00
	B186096-1	Wtr/samples/Mojave/Dennison/Wahlstrom/Pint	600.00
	B186096-2	Wtr/samples/Mojave & Dennison Wells/Curry	45.00
	B186099	Swr/samples/Influent & Effluent	325.00
	B186402	Wtr/samples/Curry Resv	15.00
	B186403	Wtr/samples/Dennison & Mojave	30.00
	B186480-1	Wtr/samples/East I St/West D St/Canyon Dr	50.00
	B186480-2	Wtr/samples/Minton Well/Highline Resv	36.00
Check Total:			1,975.00
Vendor Total:			1,975.00
0061	BSK Associates		
Check No:	0	Check Date:	
	0071570	Curry & Pinon/Compaction testing Sept 2014	367.50
	0071571	Tehachpi SCE #14-17/construction testing Sept 2	572.00
	0071572	Tehachapi Challenger Dr Ext/Construction Testin	5,746.50
Check Total:			6,686.00
Vendor Total:			6,686.00
0155	FedEx		
Check No:	0	Check Date:	
	2-816-87161-1	CD/shipping chgs/AECOM - 9/17/14	38.37
	2-816-87161-2	CD/shipping chgs/Stahl Companies - 9/17/14	53.03
	2-816-87161-3	CD/shipping chgs/O'Reilly Auto Parts - 9/25/14	50.30

Vendor	Invoice No	Line Description	Check Amount
	2-816-87161-4	CD/shipping chgs/AECOM -10/1/14	38.20
	2-816-87161-5	CD/shipping chgs/AECOM -10/7/14	38.37
		Check Total:	218.27
		Vendor Total:	218.27
0182	P&J Electric Inc.		
Check No:	0	Check Date:	
	4820	Swr/Svc call/disconnect wind turbine feeder	250.00
		Check Total:	250.00
		Vendor Total:	250.00
0260	Liebert Cassidy Whitmore		
Check No:	0	Check Date:	
	1394307	PD/Graff & Disney lit-legal svcs through 9/30/21	1,610.25
	1394308	GG/Negotiations 2014 legal svcs through 9/30/21	4,454.50
		Check Total:	6,064.75
		Vendor Total:	6,064.75
0300	Mission Linen & Uniform Service		
Check No:	0	Check Date:	
	140168454	PW/Linen maintenance- Oct 2014	104.52
	140168455	Swr/Dust mop/2-3x4 mats/3-3x10 mats-Oct 2014	39.30
	140171123	Swr/Dust mop/2-3x4 mats/2-3x10 mats	39.30
		Check Total:	183.12
		Vendor Total:	183.12
0362	RSI Petroleum Products		
Check No:	0	Check Date:	
	0276954	PW/unleaded & diesel fuel	1,097.18
	0277183	PW/unleaded & diesel fuel	1,141.38
		Check Total:	2,238.56
		Vendor Total:	2,238.56
0372	Southern California Edison		
Check No:	0	Check Date:	
	10172014	Strts/800 S Curry St #A	49.47
	10212014-1	PW/800 Enterprise	101.72
	10212014-10	Air/314 N Hayes St #B	340.52
	10212014-11	Air/NE Cor Teh Airport	178.18
	10212014-12	Air/314 N Hayes St #G3	40.12
	10212014-13	Air/Dennison/SO Hwy 58	167.93
	10212014-14	Air/314 N Hayes St	140.64
	10212014-15	Air/115 S Robinson St	1,187.51
	10212014-16	Air/129 E F St	341.62
	10212014-17	Air/303 E D St	26.53
	10212014-18	Air/100 Commercial Way	242.10
	10212014-19	Air/101 Commercial Way	144.21
	10212014-2	PW/800 Enterprise Shop	354.28
	10212014-3	PW/800 Enterprise/maintenance	653.79
	10212014-4	Air/314 N Hayes St	151.66
	10212014-5	Air/9999 1/2 Hayes	108.47
	10212014-6	Air/316 S Mojave St	36.67

Vendor	Invoice No	Line Description	Check Amount
	10212014-7	Air/314 N Hayes St PAPI	93.61
	10212014-8	Air/409 Bryan Ct	149.63
	10212014-9	Air/West End Teh Airport	28.15
	10232014-1	GG/311 E D St	107.85
	10232014-2	GG/114 S Green	264.99
	10232014-3	CC/104 S Robinson St	83.88
	10232014-4	Strts/113 S Mojave St	174.08
	10232014-5	Strts/318 E E St	104.67
	10242014-1	GG/200 W Tehachapi Blvd	49.35
	10242014-2	PD/220 W C	1,938.18
	10242014-3	Strts/213 S Curry St A	20.64
	10242014-4	LLD/329 1/2 D St	117.29
	10252014-1	GG/1125 Capital Hills	25.54
	10252014-2	GG/111 W I St	61.53
	10252014-3	Swr/880 Enterprise	2,047.74
	10252014-4	Strts/209 1/2 E Tehachapi Blvd	26.01
	10252014-5	Strts/333 1/2 E Tehachapi Blvd	194.03
	10252014-6	LLD/119 Industrial Pkwy	36.02
	10252014-7	GG/109 E Tehachapi Blvd	188.74
		Check Total:	9,977.35
		Vendor Total:	9,977.35
0373	Thomas F. Schrocter Attorney @ Law		
Check No:	0	Check Date:	
	10272014-1	GG/legal svcs 9-25-14 to 10-26-2014	4,732.00
	10272014-2	Air/legal svcs 9-25-14 to 10-26-2014	260.00
	10272014-3	PERS M1 Contribution/9-25-14 to 10-26-14	-242.93
		Check Total:	4,749.07
		Vendor Total:	4,749.07
0424	Greater Tehachapi Chamber of Comm		
Check No:	0	Check Date:	
	8135	GG/Oct monthly Chamber lunch 2@ \$15	30.00
		Check Total:	30.00
		Vendor Total:	30.00
0429	Tehachapi Valley Healthcare		
Check No:	0	Check Date:	
	10222014	Eng/Pre-employment Lab-C Arbaut	167.41
		Check Total:	167.41
		Vendor Total:	167.41
0441	Vulcan Materials Company Western D		
Check No:	0	Check Date:	
	70552703	Wtr/2SK FA SLRY/fuel surcharge/fees	436.00
		Check Total:	436.00
		Vendor Total:	436.00
0445	Tehachapi Senior Center Inc.		
Check No:	0	Check Date:	
	07112014	Sr Nutrition program-space rent Nov 2014	400.00

Vendor	Invoice No	Line Description	Check Amount
		Check Total:	400.00
		Vendor Total:	400.00
0450	USA Bluebook		
Check No:	0	Check Date:	
	465640	Swr/Portable benchtop drying rack	120.51
		Check Total:	120.51
		Vendor Total:	120.51
0476	WTTTS Everything for the Office		
Check No:	0	Check Date:	
	134532-0	GG/2-rms ltr gy paper/ltr grd paper/pk paper	44.66
	134674-0	Swr/monthly calendar 22x17	7.51
	134695-0	PD/2-stor box/2-bk inkcart/inkg bk,bl,rd/2-dish c	166.94
	134731-0	GG/folders/files/staples/notes/batteries	78.58
	134745-0	CD/monthly wall calendar 20x30	11.51
	134755-0-1	GG/paper/envelopes/copyholder/chairmats/penci	178.81
	134755-0-2	Fin/trimmer/flags	31.31
	134790-0	GG/apt book/highlighter/labelmaker & labels	125.97
	134798-0	GG/cover rpts 11x8.53" CP BK	141.26
	134841-0	PD/towels/tissue/toilet liners	264.39
	134876-0	GG/2- cases copy paper	68.78
	134884-0	CD/crayola pencils 36 ct/eraser	9.29
	134891-0	Fin/window envelopes	41.91
	670548-0	GG/files/rubberbands/flags/markers	60.82
		Check Total:	1,231.74
		Vendor Total:	1,231.74
0503	Coastline Equipment		
Check No:	0	Check Date:	
	208890	PW/Flasher	33.26
		Check Total:	33.26
		Vendor Total:	33.26
0620	Mountain Gardens Nursery		
Check No:	0	Check Date:	
	59513	Swr/Food AQE Goldfish	11.38
		Check Total:	11.38
		Vendor Total:	11.38
1005	Quad Knopf Inc.		
Check No:	0	Check Date:	
	77549	Cycle 6 HSIP Tehachapi Blvd/prof svcs 8/24/14-	16,526.52
		Check Total:	16,526.52
		Vendor Total:	16,526.52
1055	Mercury Graphics		
Check No:	0	Check Date:	
	4568	GG/2-Adapt a Landscape 14 1/2"/no post/terra g	139.75
		Check Total:	139.75

Vendor	Invoice No	Line Description	Check Amount
		Vendor Total:	139.75
1286	M&M's Sports Uniforms & Embroider		
Check No:	0	Check Date:	
	32237	PD/20" Black Tie/Silver Tie Bar	15.03
	32259	PD/sew 4 shoulder name badge patches	11.61
		Check Total:	26.64
		Vendor Total:	26.64
1413	Kern Turf Supply Inc.		
Check No:	0	Check Date:	
	328882	LLD/Diaphragm Assy/Heritage Oaks	44.35
	328929	LLD/Diaphragm cover/KB 5812	162.74
		Check Total:	207.09
		Vendor Total:	207.09
1457	Timber Line Equipment Rental		
Check No:	0	Check Date:	
	1483-1	Swr/rental CAT D7 Bulldozer-\$25 hr/move chg-1	5,450.00
	1483-2	PW/rental CAT D7 Bulldozer-\$25 hr/move chg-2	5,450.00
		Check Total:	10,900.00
		Vendor Total:	10,900.00
1695	Applegate Garden Florist		
Check No:	0	Check Date:	
	037035/1	GG/RST Cranes/green plant	49.40
	037035/2	GG/Tehachapi's Humble Collector/plant	38.65
		Check Total:	88.05
		Vendor Total:	88.05
1724	Banks Pest Control Inc.		
Check No:	0	Check Date:	
	425317	GG/Bimonthly service/115 S Robinson	72.00
		Check Total:	72.00
		Vendor Total:	72.00
1801	HD Supply Waterworks LTD		
Check No:	0	Check Date:	
	C887834	Strts/Multi size plug/drainage	3,023.44
	D061299	Wtr/13- FIP X insta-tite CTS no leads	312.76
	D079532	Wtr/deep socket set/3-bevel tools	259.90
	D079677	Wtr/2- WCH-500 cutter heads/wire pulling sock	564.20
	D129216	Wtr/waterline rep kit/rubber mtr washers	765.40
	D138805	Wtr/insta-tite CTS CPLG no lead	131.58
		Check Total:	5,057.28
		Vendor Total:	5,057.28
1865	Kern EDC		
Check No:	0	Check Date:	
	5973	CD/2014 Energy Summit Gold Sponsorship	5,000.00

Vendor	Invoice No	Line Description	Check Amount
		Check Total:	5,000.00
		Vendor Total:	5,000.00
1982	SSD Systems		
Check No:	0	Check Date:	
	1051273-A-1	Air/314 Hayes/burglar alarm service	36.75
	1051273-A-2	Air/100 Commercial Way/burglar alarm Svc	17.33
	1051273-A-3	Constr/100 Commercial/burglar alarm Svc	17.32
	1051273-A-4	PW/800 Enterprise/burglar alarm Svc	46.50
	1051273-A-5	Swr/750 Enterprise-treatment/burglar alarm Svc	61.95
	1051273-A-6	Wtr/750 Enterprise-storage/burglar alarm Svc	51.45
	1051273-A-7	Constr/101 Tehachapi Bl/fire alarm Svc	79.00
	1051273-A-8	GG/115 S Robinson/burglar alarm Svc	34.65
	1051273-A-9	Air/314 Hayes St/Radio backup Svc	23.10
		Check Total:	368.05
		Vendor Total:	368.05
2010	Griffith Company		
Check No:	0	Check Date:	
	R12009-4	Strts/Teh Blvd Reah Proj Ph II- Est #4	42,219.25
		Check Total:	42,219.25
		Vendor Total:	42,219.25
2111	Swift Napa Auto Parts		
Check No:	0	Check Date:	
	826391	PD/2- accufit conventional	27.20
	826507	Wtr/Blue DEF 2.5 gal	13.34
	827110	Swr/fuel filter	12.70
		Check Total:	53.24
		Vendor Total:	53.24
2113	Fuel Controls Inc.		
Check No:	0	Check Date:	
	82346	Air/100 Octane Wholesale	19,580.60
		Check Total:	19,580.60
		Vendor Total:	19,580.60
2147	Coffee Break Service Inc.		
Check No:	0	Check Date:	
	219329	GG/coffee service & supplies	515.55
		Check Total:	515.55
		Vendor Total:	515.55
2200	Argo Chemical		
Check No:	0	Check Date:	
	1410092	Wtr/Chlor sol 12.5% NSF/freight	772.83
		Check Total:	772.83
		Vendor Total:	772.83
2243	The Bank of New York Mellon		

Vendor	Invoice No	Line Description	Check Amount
Check No:	0	Check Date:	
	10202014-1	Redevelopment Agcy CityTeh 2005/Principal	205,000.00
	10202014-2	Redevelopment Agcy CityTeh 2005/Int	183,122.50
	10212014-1	Tehachapi City 07 Tax Allocation/Principal	185,000.00
	10212014-2	Tehachapi City 07 Tax Allocation/Int	210,426.25
		Check Total:	783,548.75
		Vendor Total:	783,548.75
2636	Code3 IT		
Check No:	0	Check Date:	
	30377	PD/Keyscan wireless clicker/Er labor \$95x5 hrs	2,873.33
		Check Total:	2,873.33
		Vendor Total:	2,873.33
2963	AT&T		
Check No:	0	Check Date:	
	5802087	Air/DSL fax	2.52
	5803757	Swr/telemetry system	0.47
	5813890	GG/Ch line 1	231.82
	5813891	Swr/WWTP office	11.75
	5813893	GG/Ch fax	3.43
	5813894	Air/AWOS	0.53
	5813895	PW/DSL fax	1.06
	5813896	Air/Fuel system	0.54
	5813899	Swr/Scada	86.10
	5814756	Depot	1.64
	5815071	LLD/autodialer/1002 Applewood	0.53
	5815123	PD/telephone	18.12
		Check Total:	358.51
		Vendor Total:	358.51
2981	Burke Williams & Sorenson LLP		
Check No:	0	Check Date:	
	182212	GG/general fees prof svcs through 9/30/14	10.50
	182223	AD 89-2 Fees Prof svcs through 9/30/14	5,554.52
	182228	AD 89-3 Fees Prof svcs through 9/30/14	1,292.96
		Check Total:	6,857.98
		Vendor Total:	6,857.98
3011	Verizon Wireless		
Check No:	0	Check Date:	
	9733746981-1	GG/Mobile Broadband/C Kirk	38.01
	9733746981-2	Fin/Mobile Broadband/H Chung	29.65
	9733746981-3	Wtr/Mobile Broadband/J Curry	15.01
	9733746981-4	Swr/Mobile Broadband/J Curry	15.01
	9733957074-1	GG/Mobile Broadband/C Coordinator	38.01
	9733957074-2	Air/Mobile Broadband/Tehachapi Airport	38.01
	9733957074-3	GG/Mobile Broadband/A Whitmore	38.01
	9733957074-4	Air/Mobile Broadband/T Glasgow	29.65
	9733957074-5	PW/Mobile Broadband/Director	29.65
	9733957074-6	GG/Mobile Broadband/J Schlosser	29.65
	9733957074-7	CD/Mobile Broadband/D James	38.01
	9733957074-8	Wtr/Mobile Broadband/J Curry	15.01
	9733957074-9	Swr/Mobile Broadband/J Curry	15.01

Vendor	Invoice No	Line Description	Check Amount
		Check Total:	368.69
		Vendor Total:	368.69
3018	CDW Government Inc.		
Check No:	0	Check Date:	
	PX29174-1	Swr/Xerox document scanner	344.00
	PX29174-2	Wtr/Xerox document scanner	344.00
	PX29174-3	IT/2-Acer LED monitors	290.25
	PX29174-4	IT/2-recycling fees	8.00
	PX29174-5	IT/HP SB 800 8GB	752.49
		Check Total:	1,738.74
		Vendor Total:	1,738.74
3051	Tehachapi Transmissions Inc.		
Check No:	0	Check Date:	
	6164	PD/Oil chg/trans svc/br shoes/bushings-07 Ford	569.75
		Check Total:	569.75
		Vendor Total:	569.75
3052	Emergency Communications Network		
Check No:	0	Check Date:	
	ECN-017922	PD/CodeRed extension for 11/3/14-11/2/15	7,500.00
		Check Total:	7,500.00
		Vendor Total:	7,500.00
3104	Hilltop Publishers Home of The Loop		
Check No:	0	Check Date:	
	15250	GG/full page color Ad Vol 2707- 10/11/14	400.00
		Check Total:	400.00
		Vendor Total:	400.00
3281	Statewide Traffic Safety & Signs Inc.		
Check No:	0	Check Date:	
	9808	Srts/Spec 4201 yellow low voc S/B 5G	373.83
		Check Total:	373.83
		Vendor Total:	373.83
3503	Solenis LLC		
Check No:	0	Check Date:	
	130915091	Swr/Praestol K 148 L IBC 1000L	3,719.92
		Check Total:	3,719.92
		Vendor Total:	3,719.92
3526	Tehachapi Society of Pilots		
Check No:	0	Check Date:	
	10012014	Dep refund/Young Eagles Rally/Event 14-55	200.00
		Check Total:	200.00
		Vendor Total:	200.00

Vendor	Invoice No	Line Description	Check Amount
3543	West Coast Lights & Sirens		
Check No:	0	Check Date:	
	10479	PD/installed equipment/2014 Ford Utility TE-27	9,769.46
	10480	PD/installed equipment/2013 Ford Taurus TE-28	6,050.95
		Check Total:	15,820.41
		Vendor Total:	15,820.41
3561	Lisa Wise Consulting Inc.		
Check No:	0	Check Date:	
	1930	CD/Zoning Code update-Phases 3 & 4	5,580.00
		Check Total:	5,580.00
		Vendor Total:	5,580.00
3564	Don's Pro Technology Auto Repair		
Check No:	0	Check Date:	
	079848	PD/smog test/TE-06 2007 Chevy Tahoe	42.75
		Check Total:	42.75
		Vendor Total:	42.75
3566	BlueLine Rental		
Check No:	0	Check Date:	
	1443400-0002-1	Swr/rental/2000 gal water truck	154.30
	1443400-0002-2	PW/rental/2000 gal water truck	154.30
		Check Total:	308.60
		Vendor Total:	308.60
3643	White Nelson Diehl Evans LLP		
Check No:	0	Check Date:	
	10242014	Fin/Registr 2014 Government tax seminar/2- \$75	515.00
		Check Total:	515.00
		Vendor Total:	515.00
3645	Blueprint Service		
Check No:	0	Check Date:	
	825954	CD/3 sets of 2- 2D color wave	71.49
		Check Total:	71.49
		Vendor Total:	71.49
3708	Customized Custodial Services		
Check No:	0	Check Date:	
	COTC1114-1	GG/City Hall/Senior Center Nov 2014	1,340.00
	COTC1114-2	PD/Janitorial service Nov 2014	1,950.00
	COTC1114-3	Depot/Janitorial service Nov 2014	250.00
	COTC1114-4	Air/Janitorial service Nov 2014	420.00
	COTC1114-5	Swr/Janitorial service Nov 2014	530.00
	COTC1114-6	Constr/Janitorial service Nov 2014	140.00
		Check Total:	4,630.00
		Vendor Total:	4,630.00
3712	Cooley Construction		

Vendor	Invoice No	Line Description	Check Amount
Check No:	0	Check Date:	
	R08021-6	Challenger Dr Ext- Prog Pay Est #6	289,429.50
		Check Total:	289,429.50
		Vendor Total:	289,429.50
3746	KGET 17		
Check No:	0	Check Date:	
	1873180	Gran Fondo/commercial spots	30.00
	1873181	GG/tourism commercial spots	300.00
		Check Total:	330.00
		Vendor Total:	330.00
3806	Old River Grill		
Check No:	0	Check Date:	
	100	Gran Fondo/120- VIP pasta dinners @\$12	1,548.00
		Check Total:	1,548.00
		Vendor Total:	1,548.00
3807	Diamond Technologies		
Check No:	0	Check Date:	
	13040	IT/Watchguard Firewall/3 yr live security	2,506.09
		Check Total:	2,506.09
		Vendor Total:	2,506.09
3809	Poppy Reserve Mojave Desert Interpre		
Check No:	0	Check Date:	
	10012014	Dep ref/Tomo-Kahni 20th Anniv Celeb/Event 14	200.00
		Check Total:	200.00
		Vendor Total:	200.00
3810	Stahl Companies, Inc. The		
Check No:	0	Check Date:	
	35551	Eng/prof svcs/review plans 3 hrs@\$125	375.00
		Check Total:	375.00
		Vendor Total:	375.00
		Report Total:	1,266,297.96

Accounts Payable

Checks by Date - Detail By Check Date

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CITY OF
TEHACHAPI
 CALIFORNIA

			Check Amount
Check No:	41407	Check Date: 10/15/2014	
Vendor:	1495	Ace Industrial Supply	
1368826		PW/grinder/safety goggles/diamond blade	483.66
			483.66
Check No:	41408	Check Date: 10/15/2014	
Vendor:	1851	AT&T	
10012014		GG/White Page acct- Oct 2014	13.45
			13.45
Check No:	41409	Check Date: 10/15/2014	
Vendor:	1382	Bank of the Sierra	
032292-1		GF/sales tax/Mens & Womens Race Jerseys	1,280.00
032292-2		GF//Mens & Womens Race Jerseys/balance due	8,160.46
09102014		Gran Fondo/5 gallon drip coffee	90.00
09162014		GF/design & sponsorship banners	1,299.51
1955		GF/monthly 2p newsletter layout- Oct 2014	125.00
310171		GF/Kohnens Bakery/5 nut loafs	31.11
310172		GG/U S Flags	1,149.38
313224		GF/Kohnens Bakery/24-nut loafs	48.69
5014959		GF/rebar/twine/duct tape/wire/cable/hammer	83.98
512292		GF/priority mail postage	57.50
HOCS54523		GG/3 new auto keys cut	51.60
N-4070		GF/Banners/coroplast signs	1,141.65
			13,518.88
Check No:	41410	Check Date: 10/15/2014	
Vendor:	3274	Bright House Networks	
10022014		GG/Internet Service- Oct-Nov 2014	173.85
			173.85
Check No:	41411	Check Date: 10/15/2014	
Vendor:	3802	Civil Air Patrol Squadron 46	
10082014		War Birds/Donation Fly-in assistance	100.00
			100.00
Check No:	41412	Check Date: 10/15/2014	
Vendor:	3801	Cummins Pacific	
026-93247		Wtr/replaced water pump/Pinon Generator	1,146.62
			1,146.62
Check No:	41413	Check Date: 10/15/2014	
Vendor:	0193	Hach Company	
2095504		Swr/Warranty return/Pocket Colorimeter II Nitra	-419.25
2095505		Swr/Warranty return/Conductivity Probe	-378.40
8619682		Swr/Nitraver 5 PWD PLWS 10ml	55.51
8771564		Wtr/DPD free Chlorine RGT 10ml	200.90

			Check Amount
8862960		Swr/Nitraver 5 PWD PLWS 10ml	55.51
8977930		Swr/Field case standard HQd	158.97
9053876		Swr/Network module modbus sc200	545.85
			219.09
Check No:	41414	Check Date: 10/15/2014	
Vendor:	0304	Mojave Sanitation	
2410411		PW/Acct# 975570700/Valley Blvd/roll off svc S	200.58
			200.58
Check No:	41415	Check Date: 10/15/2014	
Vendor:	1005	Quad Knopf Inc.	
75926		GG/ATP Grant Assist Prof Serv 4/20-5/17/14	9,415.71
			9,415.71
Check No:	41416	Check Date: 10/15/2014	
Vendor:	3805	Rainguard Seamless Gutter Systems	
16062		PD/seamless raingutter/downspouts	430.00
			430.00
Check No:	41417	Check Date: 10/15/2014	
Vendor:	0372	Southern California Edison	
10022014-1		LLD/Tehachapi Blvd/Bailey Ave	78.18
10022014-2		Strts/303 E Avenue D	14.21
10022014-3		Strts/326 E D St	24.38
10032014-1		Strts/Highway 202	65.06
10032014-2		Strts/Highway 202/lamps	31.25
			213.08
Check No:	41418	Check Date: 10/15/2014	
Vendor:	3804	Tehachapi Festivals c/o David Brust	
10142014		Refund Sec Dep/Teh Apple Festival	200.00
			200.00
Check No:	41419	Check Date: 10/15/2014	
Vendor:	3803	Tehachapi Lions Club c/o Walt Satalino	
10142014		Refund Sec Dep/Lions Apple Drop	200.00
			200.00
Check No:	41420	Check Date: 10/15/2014	
Vendor:	1444	Tehachapi Police Explorers	
10082014		War Birds/Donation Fly-in assistance	100.00
			100.00
Check No:	41421	Check Date: 10/15/2014	
Vendor:	3783	Tehachapi Police VIP'S	
10082014		War Birds/Donation Fly-in Assistance	100.00
			100.00
Check No:	41422	Check Date: 10/15/2014	
Vendor:	0433	Tehachapi Recycling	
8032014		Recycling Contract Per 2	14,469.47
			14,469.47
Check No:	41423	Check Date: 10/15/2014	
Vendor:	0434	Tehachapi Sanitation	
8012014		Kern County Gate Fees Per 2	14,311.95

Check Amount

8022014	Refuse Contract Per 2	68,035.12
		<hr/>
		82,347.07
Check No:	41424 Check Date: 10/15/2014	
Vendor:	3730 Tractor Supply Credit Plan	
115051	Swr/2- 3qt plastic scoops	6.43
		<hr/>
		6.43
Check No:	41425 Check Date: 10/15/2014	
Vendor:	2676 USPS-Hasler	
10152014	GG/Postage-Acct# 216528/Agr# 400086982	1,000.00
		<hr/>
		1,000.00
		<hr/>
	Date Totals:	124,337.89
		<hr/>
		<hr/>
	Report Total:	124,337.89
		<hr/>
		<hr/>

Accounts Payable

Checks by Date - Detail By Check Date

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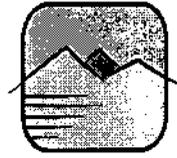


			Check Amount
Check No:	41426	Check Date: 10/20/2014	
Vendor:	2000	First American Title Company	
10202014		GG/Transaction fee/Benz Prop/16966 Teh Bl	606.00
			<hr/> 606.00
		Date Totals:	<hr/> 606.00
			<hr/> <hr/> 606.00
		Report Total:	<hr/> <hr/> 606.00

Accounts Payable

Checks by Date - Detail By Check Date

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Printed: 10/22/2014 - 9:58 AM



CITY OF
TEHACHAPI
CALIFORNIA

			Check Amount
Check No:	41494	Check Date: 10/22/2014	
Vendor:	3807	Diamond Technologies	
10162014		IT/Service Block Agreement- 2014	25,000.00
			<hr/> 25,000.00
Date Totals:			25,000.00
			<hr/> <hr/> 25,000.00
Report Total:			25,000.00
			<hr/> <hr/>



APPROVED
DEPARTMENT HEAD: *[Signature]*
CITY MANAGER: *[Signature]*

COUNCIL REPORTS

MEETING DATE: NOVEMBER 3, 2014 AGENDA SECTION: CITY ENGINEER

TO: HONORABLE MAYOR SMITH AND COUNCIL MEMBERS

FROM: JOHN (JAY) SCHLOSSER, P.E., CITY ENGINEER

DATE: OCTOBER 29, 2014

SUBJECT: PUBLIC TRANSPORTATION MODERNIZATION, IMPROVEMENT, AND SERVICE ENHANCEMENT
ACCOUNT BOND PROGRAM

BACKGROUND

The Public Transportation Modernization, Improvement, and Service Enhancement Account Program (PTMISEA) was created by Proposition 1B, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006. The City of Tehachapi is eligible to receive funding from the PTMISEA for transit projects. In order to receive the funds that have been apportioned to the City, we need to file the required PTMISEA Certifications and Assurances with Caltrans and adopt a resolution authorizing its' execution.

RECOMMENDATION

ADOPT A RESOLUTION AUTHORIZING THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES FOR THE PUBLIC TRANSPORTATION MODERNIZATION, IMPROVEMENT, AND SERVICE ENHANCEMENT ACCOUNT BOND PROGRAM.

RESOLUTION NO.

**AUTHORIZATION FOR THE EXECUTION OF THE
CERTIFICATIONS AND ASSURANCES
FOR THE PUBLIC TRANSPORTATION MODERNIZATION, IMPROVEMENT, AND SERVICE
ENHANCEMENT ACCOUNT BOND PROGRAM**

WHEREAS, the City of Tehachapi is an eligible project sponsor and may receive state funding from the Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) now or sometime in the future for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 88 (2007) named the Department of Transportation (Department) as the administrative agency for the PTMISEA; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing PTMISEA funds to eligible project sponsors (local agencies); and

WHEREAS, the City of Tehachapi wishes to delegate authorization to execute these documents and any amendments thereto to the City Manager, Assistant City Manager and City Engineer.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Tehachapi that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all PTMISEA funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that the City Manager, Assistant City Manager and City Engineer be authorized to execute all required documents of the PTMISEA program and any Amendments thereto with the California Department of Transportation.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Tehachapi at a regular meeting this 3rd day of November, 2014.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

PHILIP SMITH, Mayor
City of Tehachapi, California

ATTEST:

DENISE JONES, City Clerk
City of Tehachapi, California

I hereby certify that the foregoing resolution was duly and regularly adopted by the City Council of the City of Tehachapi at a regular meeting thereof held on November 3, 2014.

DENISE JONES, City Clerk
City of Tehachapi, California



APPROVED	
DEPARTMENT HEAD:	
CITY MANAGER:	

COUNCIL REPORTS

MEETING DATE: NOVEMBER 3, 2014 **AGENDA SECTION:** CITY ENGINEER

TO: HONORABLE MAYOR SMITH AND COUNCIL MEMBERS

FROM: JOHN (JAY) SCHLOSSER, P.E., CITY ENGINEER

DATE: OCTOBER 29, 2014

SUBJECT: BICYCLE MASTER PLAN – PHASE I PROJECT

BACKGROUND:

As the Council is aware, the City of Tehachapi has awarded the above-named project to Cooley Construction. As the awarded bid for the project was significantly less than the funds received in the TDA grant, staff contacted Kern COG (the agency managing the TDA grant) to request the Alta Estates striping scope be eligible for grant reimbursement. Kern COG agreed to reimburse the additional work to include the Alta Estates striping scope pending the addition of Class II bike lane striping and signage on Alder and South Alder Streets. Staff then contacted Cooley Construction to solicit a change order price for the additional Class II bike lane. The change order price received consisted of \$5,171.85 for the additional linear striping and \$7,800 to furnish and install the required signs and pavement markings for a total cost of \$12,971.85. The price of the change order is based on a quantity take-off for estimating purposes, while the final amount of the change order will be paid based on the actual installed quantities and may vary slightly. The City Manager was authorized at the time of award to approve necessary change orders up to a total of \$6,667.44. As such, this change order is being presented to the Council for approval.

FISCAL IMPACT:

The TDA grant will cover the cost of the additional striping as it is funded for approximately \$160,000. If additional funds are needed, the Tract 6216 (Alta Estates) remaining bond proceeds will cover the delta as originally conceived. As such, there should be no impact to the General Fund.

RECOMMENDATION:

City staff has reviewed the received change order scope and pricing and has deemed the proposal from Cooley Construction to be acceptable.

AUTHORIZE THE CITY MANAGER TO APPROVE CHANGE ORDER NO. 1 TOTALING APPROXIMATELY \$12,971.85 AS PRESENTED.



ATTENTION
RYAN MONTGOMERY

PAVING • GRADING • SEALCOATING
(CA LIC. #348038)

CHANGE ORDER REQUEST

CHANGE ORDER REQUEST _____

DATE: 10/24/14

JOB NO.: 3674

OWNER / DEVELOPER: C/O TEHACHAPI-BICYCLE MASTER PLAN

CHANGE ORDER AMOUNT: \$ 12,971.85

DESCRIPTION OF WORK: F/I B I-KE PATH STRIPING PER DET 1 FOR SOUTH
ALDER. OPTION FOR ADDED SIGNAGE - 18 EA AND
MARKINGS - 18 EA

Description	Qty	UOM	Rate	UOM	Extension
F/I STRIPING- DET 1	6385	LF	\$ 0.81		\$ 5,171.85
OPTION F/I SIGNAGE AND MARKINGS	1	LS	\$ 7,800.00		\$ 7,800.00
TOTAL					\$ 12,971.85

Acceptance by
Cooley Construction, Inc.

Acceptance by
Owner

TOM STERNFELD

PROJ MGR

Title

Title