

## **AGENDA**

**TEHACHAPI CITY COUNCIL REGULAR MEETING,  
TEHACHAPI REDEVELOPMENT SUCCESSOR AGENCY REGULAR MEETING,  
TEHACHAPI PUBLIC FINANCING AUTHORITY REGULAR MEETING, AND  
TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING  
Tuesday, September 8, 2015 - 6:00 P.M.**

Persons desiring disability-related accommodations should contact the City Clerk no later than ten days prior to the need for the accommodation. A copy of any writing that is a public record relating to an open session item of this meeting is available at City Hall, 115 South Robinson Street, Tehachapi, California, 93561.

### **CALL TO ORDER**

### **ROLL CALL**

### **INVOCATION**

Participation in the invocation is strictly voluntary. Each City Councilmember, city employee, and each person in attendance may participate or not participate as he or she chooses.

### **PLEDGE TO FLAG**

### **CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT**

All items listed with an asterisk (\*) are considered to be routine and non-controversial by city staff. Consent items will be considered first and may be approved by one motion if no member of the council or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in listed sequence with an opportunity for any member of the public to address the city council concerning the item before action is taken. Staff recommendations are shown in caps. Please turn all cellular phones off during the meeting.

### **AUDIENCE ORAL AND WRITTEN COMMUNICATIONS**

The City Council welcomes public comments on any items within the subject matter jurisdiction of the Council. We respectfully request that this public forum be utilized in a positive and constructive manner. Persons addressing the Council should first state their name and area of residence, the matter of City business to be discussed, and the organization or persons represented, if any. To ensure accuracy in the minutes, please fill out a speaker's card at the podium. Comments directed to an item on the agenda should be made at the time the item is called for discussion by the Mayor. Questions on non-agenda items directed to the Council or staff should be first submitted to the City Clerk in written form no later than 12:00 p.m. on the Wednesday preceding the Council meeting; otherwise response to the question may be carried over to the next City Council meeting. No action can be taken by the Council on matters not listed on the agenda except in certain specified circumstances. The Council reserves the right to limit the speaking time of individual speakers and the time allotted for public presentations.

1. General public comments regarding matters not listed as an agenda item.

**TEHACHAPI CITY COUNCIL REGULAR MEETING,  
TEHACHAPI REDEVELOPMENT SUCCESSOR AGENCY REGULAR MEETING,  
TEHACHAPI PUBLIC FINANCING AUTHORITY REGULAR MEETING, AND  
TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING**

**Tuesday, September 8, 2015- 6:00 P.M. - PG. 2**

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2. Mayor to present a Proclamation for Links for Life

**CITY CLERK REPORTS**

Tehachapi City Council Unassigned Res. No. 55-15  
Tehachapi City Council Unassigned Ord. No. 15-08-727  
Tehachapi Redevelopment Successor Agency Unassigned Res. No. 02-15  
Tehachapi Public Financing Authority Unassigned Res. No. 01-15

- \*3. **ALL ORDINANCES SCHEDULED FOR INTRODUCTION OR ADOPTION AT THIS MEETING SHALL BE READ BY TITLE ONLY**
- \*4. Minutes for the Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority, and the Tehachapi City Financing Corporation regular meeting on August 17, 2015 – **APPROVE AND FILE**
- \*5. Tehachapi Granfondo special event to be held on September 19, 2015 – **APPROVE THE CITY OF TEHACHAPI GRANFONDO SPECIAL EVENT APPLICATION AND ASSOCIATED STREET CLOSURES**
- \*6. Tehachapi Tourism Commission Tourism Showcase special event to be held on October 10 and 11, 2015 – **APPROVE THE TEHACHAPI TOURISM COMMISSION’S SPECIAL EVENT APPLICATION AND ASSOCIATED STREET CLOSURES SUBJECT TO APPROVAL BY CITY ATTORNEY**

**FINANCE DIRECTOR REPORTS**

- \*7. Disbursements, bills, and claims for August 17, 2015 through September 3, 2015 – **AUTHORIZE PAYMENTS**

**COMMUNITY DEVELOPMENT COORDINATOR**

- \*8. Tehachapi Granfondo musical entertainment by Chris Fulton – **APPROVE AN AGREEMENT BETWEEN THE CITY OF TEHACHAPI AND CHRIS FULTON TO PROVIDE MUSICAL ENTERTAINMENT AT THE GRANFONDO AND AUTHORIZE THE MAYOR TO SIGN**
- \*9. Tehachapi Granfondo musical entertainment by Ely Corpus – **APPROVE AN AGREEMENT BETWEEN THE CITY OF TEHACHAPI AND ELY CORPUS TO PROVIDE DJ MUSIC AT THE GRANFONDO AND AUTHORIZE THE MAYOR TO SIGN**

**PUBLIC WORKS DIRECTOR REPORTS**

10. Water conservation efforts – **VERBAL REPORT**

**DEVELOPMENT SERVICES DIRECTOR REPORTS**

11. 2015 Regional Surface Transportation Program Funding grant application and resolution – **ADOPT A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR 2015 REGIONAL SURFACE TRANSPORTATION PROGRAM FUNDING AND COMMITTING THE NECESSARY LOCAL MATCH AND STATING THE ASSURANCE TO COMPLETE THE PROJECT**

**TEHACHAPI CITY COUNCIL REGULAR MEETING,  
TEHACHAPI REDEVELOPMENT SUCCESSOR AGENCY REGULAR MEETING,  
TEHACHAPI PUBLIC FINANCING AUTHORITY REGULAR MEETING, AND  
TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING**

**Tuesday, September 8, 2015- 6:00 P.M. - PG. 3**

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12. Snyder Well Intertie Project bids – **AWARD THE SNYDER WELL INTERTIE PROJECT TO CAL PRIME, INC. IN THE AMOUNT OF \$326,000.00 AND AUTHORIZE THE CITY MANAGER TO APPROVE ANY NECESSARY CHANGE ORDERS UP TO A MAXIMUM OF 5% OF THE ORIGINAL CONTRACT (OR \$16,300)**

**POLICE CHIEF REPORTS**

13. Acknowledgement and Release with Southeast Resource Recovery Facility (SERFF) for the destruction of narcotics – **APPROVE THE ACKNOWLEDGEMENT AND RELEASE WITH SOUTHEAST RESOURCE AND RECOVERY FACILITY AND ADOPT A RESOLUTION AUTHORIZING THE CHIEF OF POLICE OR HIS DESIGNEE TO EXECUTE ACKNOWLEDGMENT AND RELEASE WITH SOUTHEAST RESOURCE AND RECOVERY FACILITY**
14. Amendment to the Memorandum of Understanding with the Tehachapi Unified School District adding addition language ensuring a replacement School Resource Officer (SRO) in the event the assigned SRO is not available – **APPROVE THE AMENDED MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF TEHACHAPI/TEHACHAPI POLICE DEPARTMENT AND THE TEHACHAPI UNIFIED SCHOOL DISTRICT AND AUTHORIZE THE MAYOR TO SIGN SUBJECT TO APPROVAL BY THE CITY ATTORNEY**
15. Emergency abatement at 202 Bartlett Court – **APPROVE EMERGENCY ABATEMENT ACTIONS CONDUCTED BY CODE ENFORCEMENT AT 202 BARTLETT COURT AND APPROVE A LIEN IN THE AMOUNT OF \$7,549.00, COVERING THE COST FOR 2015 ONLY AND WAIVE THE PREVIOUS BALANCE OF \$6,916.00**

**ASSISTANT CITY MANAGER REPORTS**

16. Water rate study – **DIRECT STAFF TO INITIATE THE PROCESS FOR UPDATING THE CITY’S WATER RATES PURSUANT TO STATE LAW**

**CITY MANAGER REPORTS**

17. Report to Council regarding current activities and programs – **VERBAL REPORT**

On their own initiative, a Councilmember may ask a question for clarification, make a brief announcement, provide a reference to staff or other resources for factual information, take action to have staff place a matter of business on a future agenda, request staff to report back at a subsequent meeting concerning any matter, or make a brief report on his or her own activities. (Per Gov’t. Code §54954.2(a))

**CLOSED SESSION**

1. Approve the closed session minutes of August 17, 2015

**ADJOURNMENT**

## MINUTES

**TEHACHAPI CITY COUNCIL REGULAR MEETING,  
TEHACHAPI REDEVELOPMENT SUCCESSOR AGENCY REGULAR MEETING,  
TEHACHAPI PUBLIC FINANCING AUTHORITY REGULAR MEETING, AND  
TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING  
Monday, August 17, 2015 – 6:00 P.M.**

**NOTE:** Sm, Gr, Wi, Ni and Wa are abbreviations for Council Members Smith, Grimes, Wiggins, Nixon and Wahlstrom, respectively. For example, Gr/Sm denotes Council Member Grimes made the motion and Council Member Smith seconded it. The abbreviation Ab means absent, Abd abstained, Ns noes, and NAT no action taken.

### ACTION TAKEN

<p><b><u>CALL TO ORDER</u></b></p> <p>Meeting called to order by Mayor Wiggins at 6:00 p.m.</p> <p><b><u>ROLL CALL</u></b></p> <p>Roll call by City Clerk Tori Marsh</p> <p>Present: Mayor Pro-Tem Nixon, Councilmembers Grimes, Smith and Wahlstrom</p> <p>Absent: Mayor Wiggins</p> <p><b><u>INVOCATION</u></b></p> <p>By Augusto Ramos Pastor Church of the Nazarene</p> <p><b><u>PLEDGE TO THE FLAG</u></b></p> <p>Led by Council Member Smith</p> <p><b><u>CONSENT AGENDA</u></b></p> <p>Approved consent agenda</p> <p><b><u>AUDIENCE ORAL COMMUNICATIONS</u></b></p> <ol style="list-style-type: none"> <li>1. General public comments regarding matters not listed as an agenda item were received from:             <ol style="list-style-type: none"> <li>a. Jason Parks, City Resident, City Employee, thanked the Council for approving FPSE MOU.</li> <li>b. Dennis Artzer, City Resident, City Employee, thanked the City Management and the Council for the FPSE MOU.</li> <li>c. Rick Bender, FPSE, thanked the City for their hard work on the FPSE MOU and informed the Council on upcoming events.</li> </ol> </li> </ol>	<p style="text-align: center;">Approved Consent Agenda</p>
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**ACTION TAKEN**

- d. LeAnn Williams, TVRPD, thanked the Public Works Director and City Manager for their cooperation on the Mountain Gallop race.
  - e. Soccoro Schmidt, City Resident, asked for update on the CalTrans Love’s Project
2. Mayor presented a Certificate of Recognition to Aleeya Cooper
  3. Mayor presented a Certificate of Recognition to Mary Lou Corpus-Zamudio

**CITY CLERK REPORTS**

- \*4. **ALL ORDINANCES SCHEDULED FOR INTRODUCTION OR ADOPTION AT THIS MEETING SHALL BE READ BY TITLE ONLY.**
- \*5. Minutes for the Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority, and the Tehachapi City Financing Corporation regular meeting on August 3, 2015 - **APPROVED AND FILED.**
- \*6. Tehachapi Heritage League’s Kids Day – History is Fun! Special event to be held on September 12, 2015 – **APPROVED THE TEHACHAPI HERITAGE LEAGUES SPECIAL EVENT APPLICATION AND ASSOCIATED STREET CLOSURES SUBJECT TO APPROVAL BY CITY ATTORNEY**

All Ord. Read By Title Only

Approved & Filed  
 Sm/Gr Motion Carried  
 Ab Wi

Approved The Tehachapi  
 Heritage Leagues Special Event  
 Application And Associated  
 Street Closures Subject To  
 Approval By City Attorney  
 Sm/Gr Motion Carried  
 Ab Wi

**FINANCE DIRECTOR REPORTS**

- \*7. Disbursements, bills and claims for July 29, 2015 through August 12, 2015 – **AUTHORIZED PAYMENTS**
- \*8. City of Tehachapi Treasurer’s Report through July, 2015 – **RECEIVED REPORT**

Authorized Payments  
 Sm/Gr Motion Carried  
 Ab Wi

Received Report  
 Sm/Gr Motion Carried  
 Ab Wi

**DEVELOPMENT SERVICES DIRECTOR REPORTS**

9. **PUBLIC HEARING – Annexation No. 85 and associated pre-zone request – OPENED HEARING AT 6:20PM; NOTICE OF PUBLIC HEARING AND CORRESPONDENCE; CITY ENGINEER JAY SCHLOSSER GAVE STAFF REPORT; RECEIVED NO COMMENTS; CLOSED HEARING AT 6:25PM; STAFF RECOMMENDATION; ADOPTED RESOLUTION 53-15 APPROVING A PRE-ZONE DESIGNATION OF M-1 (LIGHT INDUSTRIAL), C-3 (GENERAL COMMERCIAL) AND O-S (OPEN SPACE); ADOPTED RESOLUTION 54-15 RECOMMENDING PROCEEDINGS FOR ANNEXATION OF TERRITORY TO THE CITY OF TEHACHAPI IDENTIFIED AS ANNEXATION NO. 85; ADOPTED A NEGATIVE DECLARATION FOR ANNEXATION NO. 85 AND PRE-ZONE TO M-1, C-3 AND OPEN SPACE**
10. Curry and Valley Intersection Improvements Project change order approval – **CITY ENGINEER JAY SCHLOSSER GAVE STAFF REPORT; AUTHORIZED STAFF TO MOVE FORWARD WITH RESOLVING THE CROSSING CONFLICT CHANGE ORDER REQUEST**

Adopted Resolution 53-15  
 Approving A Pre-Zone  
 Designation Of M-1 (Light  
 Industrial), C-3 (General  
 Commercial) And O-S (Open  
 Space); Adopted Resolution 54-  
 15 Recommending Proceedings  
 For Annexation Of Territory To  
 The City Of Tehachapi Identified  
 As Annexation No. 85; Adopted  
 A Negative Declaration For  
 Annexation No. 85 And Pre-Zone  
 To M-1, C-3 And Open Space  
 GR/WA Motion Carried  
 Ab Wi

Authorized Staff To Move  
 Forward With Resolving The  
 Crossing Conflict Change Order  
 Request And Pursue The  
 Installation Of Additional Curb

**ACTION TAKEN**

<p><b>AND PURSUE THE INSTALLATION OF ADDITIONAL CURB AND GUTTER AS WELL AS AUTHORIZED THE CITY MANAGER TO SIGN THE CHANGE ORDER ASSOCIATED WITH THE PREVIOUSLY DESCRIBED CHANGES</b></p> <p>*11. Extension of geotechnical services agreement with BSK Associates – <b>APPROVED THE TWO-YEAR EXTENSION OF THE ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY OF TEHACHAPI AND BSK ASSOCIATES SUBJECT TO APPROVAL BY THE ATTORNEY</b></p> <p>12. Congestion mitigation and air quality program funding grant application resolution – <b>CITY ENGINEER JAY SCHLOSSER GAVE STAFF REPORT ADOPTED RESOLUTION 52-15 AUTHORIZING THE FILING OF AN APPLICATION FOR CONGESTION MITIGATION AND AIR QUALITY PROGRAM FUNDING AND COMMITTING THE NECESSARY LOCAL MATCH AND STATING THE ASSURANCE TO COMPLETE THE PROJECT</b></p>	<p>And Gutter As Well As Authorized The City Manager To Sign The Change Order Associated With The Previously Described Changes Sm/Gr Motion Carried Ab Wi</p> <p>Approved The Two-Year Extension Of The Engineering Services Agreement Between The City Of Tehachapi And BSK Associates</p> <p>Adopted A Resolution 52-15 Authorizing The Filing Of An Application For Congestion Mitigation And Air Quality Program Funding And Committing The Necessary Local Match And Stating The Assurance To Complete The Project Sm/Wa Motion Carried Ab Wi</p>
<p><b><u>CITY MANAGER REPORTS</u></b></p>	
<p>*13. Amendment to rodeo grounds agreement – <b>APPROVED THE FIRST AMENDMENT TO RODEO GROUNDS AGREEMENT BETWEEN THE CITY OF TEHACHAPI AND TEHACHAPI MOUNTAIN RODEO ASSOCIATION AND AUTHORIZED THE MAYOR TO SIGN</b></p>	<p>Approved The First Amendment To Rodeo Grounds Agreement Between The City Of Tehachapi And Tehachapi Mountain Rodeo Association And Authorized The Mayor To Sign Sm/Gr Motion Carried Ab Wi</p>
<p>14. Report to Council regarding current activities and programs – <b>VERBAL REPORT</b></p>	
<p><b><u>COUNCIL MEMBER ANNOUNCEMENTS OR REPORTS</u></b></p>	
<p>1. All Council Members praised the success of the Mountain Festival and the various related events.</p> <p>2. Mayor Pro Tem Nixon invited the public to the Star Gazing Event.</p>	
<p><b><u>CLOSED SESSION</u></b></p>	
<p>1. Approve the closed session minutes of August 3, 2015</p> <p>2. Conference with real property negotiator (City Manager) regarding first right of refusal of Airport property described as Hangar D, per Government Code Section 54956.8</p> <p>3. Conference with legal counsel re Kern County Superintendent of Schools, et al v. City of Tehachapi, et al per Government Code Section 54956.9(d)(1)</p>	<p>Approved Closed Session Minutes Of August 3, 2015 Sm/Gr Motion Carried Ab Wi</p> <p>Directed Staff Not To Exercise The City's First Right Of Refusal Sm/Wa Motion Carried Ab Wi</p>

4. Conference with legal counsel re: claim filed by the Kern Community College District per Government Code Section 54956.9(d)(2)

Authorized Successor Agency  
Litigation Committee To Monitor  
And Make Certain Approvals  
Regarding Kern Community  
College District Claim Against  
The Successor Agency  
Sm/Gr Motion Carried  
Ab Wi

**ADJOURNMENT**

The City Council/Boards adjourned at 7pm to a Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority and Tehachapi City Financing Corporation Regular Meeting to be held on Tuesday, September 8, 2015, at 6:00p.m.

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TORI MARSH  
City Clerk, City of Tehachapi

Approved this 8th day  
Of September, 2015.

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SUSAN WIGGINS  
Mayor, City of Tehachapi



APPROVED
DEPARTMENT HEAD: _____
CITY MANAGER: _____

# COUNCIL REPORTS

MEETING DATE: SEPTEMBER 8, 2015    AGENDA SECTION: CITY CLERK

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**TO:**                    HONORABLE MAYOR WIGGINS AND COUNCIL MEMBERS

**FROM:**                ASHLEY WHITMORE, DEPUTY CITY CLERK

**DATE:**                SEPTEMBER 2, 2015

**SUBJECT:**            SPECIAL EVENT APPLICATION – TEHACHAPI GRANFONDO

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## APPLICANT AND ORGANIZATION

Michelle Vance, City of Tehachapi

## EVENT DESCRIPTION

The Granfondo will be held on September 19, 2015 from 6:00 am – 9:00 pm in downtown Tehachapi. This event is open to the public.

## APPLICANT REQUESTS

- Barricades at various locations (see application)

## STAFF CONDITIONS

Administration:        All City facilities must be properly cleaned immediately following the close of the event.

## RECOMMENDATION

**APPROVE THE TEHACHAPI GRANFONDO SPECIAL EVENT APPLICATION**



RECEIVED

AUG 18 2015

CITY OF TEHACHAPI

**SPECIAL USE/EVENT APPLICATION**

Organization City of Tehachapi

Event Contact Michelle Vance Phone Number 822-2200  
EXT 121

Address 115 S. Robinson St

City Tehachapi State Ca Zip Code 93561

E-mail Address mvance@tehachapicityhall.com

Event Name Tehachapi GranFondo

Event Location Green Street between Tehachapi Blvd & F street  
Centennial Plaza & parking lot

Event Date(s) 9/19/15 Event Time(s) 5am - 7pm

Describe Event: (Street Closures, Activities, Participation, Etc.)

Close Green Street from 5am to 7pm  
From Tehachapi Blvd to F street (5am to 7pm)  
Close Green Street From F street to D street (5am + 7am)

Short closure of Tehachapi Blvd @ start of ride.

Is the event open to the Public?  Yes  No

Is event for money raising purposes?  Yes  No

If Yes, what will the proceeds be used for? Public Safety Volunteers

Will there be vendors at your event?  Yes  No If yes, how many? \_\_\_\_\_

Will alcoholic beverages be served?  Yes  No

Will alcoholic beverages be sold?  Yes  No

If Yes, what is A.B.C. Permit No? Pending

*emailed  
8/19/15*

Event Name Tehachapi Gran Fondo

Event Date(s) 9/19/15

**Please Describe How The Following Will Be Accomplished:**

Street Barricades Yes

Traffic Control Yes

Crowd Control Yes

Utility Services: Water, Sewer, Electric \_\_\_\_\_

Lights Yes

Dust Control no

Site Clean-up & Maintenance Set-up + Clean-up

Security no

Site Facilities \_\_\_\_\_

Health Dept. no

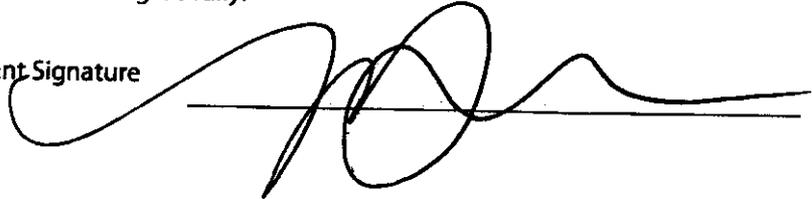
I understand that if I am utilizing a city-owned facility I am responsible to clean the above requested facility, by removing all rubbish, debris, etc., and restore the grounds/facility back to a clean and orderly condition. I further understand I may be required to pay a deposit, at the cities discretion, for clean-up of the grounds/facility, and upon inspection of the grounds/facility, the deposit, may be fully or partially refunded, depending upon the condition the facility is left in by the user.

I understand that power will not be available unless pre-arranged. A fee may be charged at the cities discretion.

I understand that a call out to City employees for services will be at my expense and I will be charged a 3 hour minimum call out fee for the first call out of the day. The current fee is \$63.54 per hour (\$190.62 for the first call out of the day) and is subject to change.

I understand that this application is not a guarantee of event approval.

I, the undersigned, have read the above statements, general regulations and insurance requirements attached to this contract, and understand them and agree fully.

Applicant Signature 

Date 8/18/15

**Office Use Only**

Insurance Certificate       List Of Vendors       Meeting

Deposit       Plot Plan      Date

Time

<input type="checkbox"/> CM	<input type="checkbox"/> PW	<input type="checkbox"/> A	<input type="checkbox"/> HD
<input type="checkbox"/> CPM	<input type="checkbox"/> CD	<input type="checkbox"/> P	<input type="checkbox"/> BL
<input type="checkbox"/> LC	<input type="checkbox"/> BI	<input type="checkbox"/> F	<input type="checkbox"/> C

Notes \_\_\_\_\_

## GENERAL REGULATIONS

Facility use agreements are issued in accordance with the policies outlined below as established by the City of Tehachapi. All reservation forms must be signed and returned, along with fees and deposits, before consideration of use approval. SUBMISSION OF RESERVATION REQUEST DOES NOT CONSTITUTE APPROVAL.

1. Any authorization and usage is understood to be at the City's discretion. The City will not be responsible for special condition, accommodations or other improvements for any granted request for use. Any special needs are the responsibility of the user with prior approval of the Public Works Director.
2. Groups or persons using a facility are responsible to pay for any damage to property or loss of property.
3. The City of Tehachapi is not liable for accidental injury to persons or loss or damage of group or individual property. The City requires proof of insurance coverage.
4. When, in the opinion of the City, activity conditions warrant the presence of one or more security personnel, the cost of such service shall be borne by the group or organization sponsoring the activity.
5. Permission to use City of Tehachapi facilities is granted subject to observance of regulations, and permits may be revoked for violation of regulations.
6. Permits may not be transferred, assigned or sublet.
7. Users of the facilities shall observe, obey and comply with all applicable City, County, State and Federal Laws, rules and regulations.

## FOOD AND ALCOHOL REGULATIONS

1. The use of alcoholic beverages is by written permit only and must be requested at the time the facility use application is made. The City reserves the right to place restrictions on the use of alcoholic beverages in accordance with State Law.
2. The alcoholic beverage permittee will remove all beverages from the premises immediately following the approved function.
3. Food and refreshments, including alcoholic beverages, may be permitted in certain designated areas as determined by the City, or the designated representative.
4. Any function that is to be catered will be catered by an approved licensed caterer. All caterer's names and addresses will be provided upon request.
5. Any function where alcoholic beverages will be permitted shall require an additional (\$50.00) deposit.

ANY EXCEPTION TO THE ABOVE POLICIES WILL BE REFERRED TO THE CITY MANAGER.

## FEE AND DEPOSIT SCHEDULE

The following guidelines and rules will govern the costs and procedures for City approvals.

1. Any part of an hour will be considered a full hour in determining City costs.
2. All fees must be paid to the City of Tehachapi located at 115 South Robinson Street.
3. All refunds will be mailed as soon as possible following conclusion of the activity.
4. No arrangements can be made for a time extension with personnel on duty the day of the activity.

## SECURITY PERSONNEL

If, in the opinion of the City Manager or a designated representative an activity condition warrants the presence of one or more security personnel, the cost of such service shall be borne by the group or person sponsoring the activity. Proof of obtaining the required security personnel must be in the City Hall no later than ten (10) working days prior to the activity. Proof should be in the form of a receipt and/or contract from a bonded security agency. If proof is not in the City Hall by the required date, use of the facility may be denied.

IF AFTER PROOF OF SECURITY HAS BEEN SUBMITTED TO CITY, SAID SECURITY IS NOT PRESENT ON DATE OF ACTIVITY, THE CITY EMPLOYEE IN CHARGE MAY REQUEST THE GROUP TO DISCONTINUE ACTIVITY AND ASK THE GROUP TO LEAVE THE AREA.

LIABILITY INSURANCE REQUIREMENTS

Insurance requirements for persons or organizations wishing to use City facilities should be as follows:

The party requesting to use the facility ("applicant") shall secure and keep in force during the entire term of applicant's use of the facility and covering all of applicant's activities with respect to the facility a comprehensive general liability insurance policy with bodily injury, property damage, and contractual coverage of not less than \$1 million per occurrence and including a comprehensive coverage form, and coverages for premises/operation, operations hazard, complete operations, and products liability, and containing special endorsements providing substantially the following:

(1) That the City of Tehachapi, its agents, officers, employees and governing body and each member thereof are declared to be an additional named insured under the terms of the policy with reference to the activity described in the policy, whether such additional insured be actively or passively negligent or liable by operation of law;

(2) Contractual liability coverage underwriting the obligations of applicant to hold harmless, indemnify and defend each of the insureds provided herein;

(3) "Cross liability" or "Severability of Interest" coverage for all named insureds;

(4) That such insurance is primary, and that any other insurance maintained by the additional named insureds is excess and not contributing insurance with respect to the subject insurance policy;

(5) That the insurer waives all rights of subrogation against the additional named insureds;

(6) That the coverage afforded by such policy to the additional named insureds shall not be prejudiced in any way by any failure of the principal insured to comply with any notice requirements of such policy; and

(7) That such policy may not be canceled, coverage reduced or terms altered in any manner detrimental to the coverage except after delivery to the City of written notice not less than 15 days prior to the effective date of such cancellation, reduction or alteration. No such cancellation provisions in any such insurance policy shall be construed in derogation of the continuous duty of applicant to furnish insurance during the term of applicant's use of the facility. The lapse for any reason of insurance as required herein shall constitute breach of this requirement.

The facility shall not be used until applicant has provided City with a duly certificated certificate of insurance issued by an insurance company approved by City and evidencing that the policy has been issued, is effective, and complies with the foregoing requirements. Applicant must also provide City with a facsimile of the insurance policy and no use of the facility can be made until City has approved the policy.

INDEMNIFICATION

Applicant hereby agrees to indemnify, defend, and hold harmless the City, its Councilpersons, boards, commissions, officers, employees and agents from any and all claims, demands, suits, judgements, liability, damages, costs, and expenses arising out of or related to applicant's use or occupation of City's streets or facilities, including but not limited to, any act or omission to act on the part of City, its Councilpersons, boards, commissions, officers, employees, or agents, whether active or passive.

  
Applicant Signature  
Date 8/18/15





APPROVED
DEPARTMENT HEAD: _____
CITY MANAGER: _____

# COUNCIL REPORTS

MEETING DATE: SEPTEMBER 8, 2015    AGENDA SECTION: CITY CLERK

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**TO:** HONORABLE MAYOR WIGGINS AND COUNCIL MEMBERS

**FROM:** ASHLEY WHITMORE, DEPUTY CITY CLERK

**DATE:** SEPTEMBER 2, 2015

**SUBJECT:** SPECIAL EVENT APPLICATION – TOURISM SHOWCASE AT TEHACHAPI APPLE FESTIVAL

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## APPLICANT AND ORGANIZATION

Michelle Vance, Tehachapi Tourism

## EVENT DESCRIPTION

The Tourism Showcase at the Tehachapi Apple Festival will be held on October 10 and 11, 2015 from 10:00 am to 6:00pm on Green Street from F Street to Tehachapi Blvd. This event is open to the public.

## APPLICANT REQUESTS

- Closure of Green Street from F Street to Tehachapi Blvd.
- Street barricades from the Public Works Department

## STAFF CONDITIONS

Administration:

1. All City facilities must be properly cleaned immediately following the close of the event.
2. Event applicant must make contact with all affected businesses, including those who share the City Hall parking lot, at least 2 weeks prior to the event regarding the partial closure of F Street.

## RECOMMENDATION

**APPROVE THE TEHACHAPI TOURISM SPECIAL EVENT APPLICATION AND ASSOCIATED STREET CLOSURES**

RECEIVED

AUG 18 2015

TEHACHAPI  
CALIFORNIA

Live Up.

CITY OF TEHACHAPI

**SPECIAL USE/EVENT APPLICATION**

Organization Tehachapi Tourism

Event Contact Michelle Vance Phone Number 333-5932

Address Po Box 2386

City Tehachapi State Ca Zip Code 93581

E-mail Address mvance@tehachacityhall.com

Event Name Tourism Showcase during Apple Festival

Event Location Green Street

Event Date(s) 10/10 + 10/11 Event Time(s) \_\_\_\_\_

Describe Event: (Street Closures, Activities, Participation, Etc.)

Use Centennial Plaza - Music & Beer Garden  
Close Green Street From Tehachapi Blvd to F street  
Need Tables & Chairs

Is the event open to the Public?  Yes  No

Is event for money raising purposes?  Yes  No

If Yes, what will the proceeds be used for? Promotion of Tehachapi Tourism

Will there be vendors at your event?  Yes  No If yes, how many? \_\_\_\_\_

Will alcoholic beverages be served?  Yes  No

Will alcoholic beverages be sold?  Yes  No

If Yes, what is A.B.C. Permit No? Pending

*Mailed  
8/18/15*

Event Name Tourism Showcase

Event Date(s) 2015 10/10 & 10/11

**Please Describe How The Following Will Be Accomplished:**

Street Barricades Yes

Traffic Control no

Crowd Control no

Utility Services: Water, Sewer, Electric Yes - Centennial Plaza

Lights Yes - Centennial Plaza

Dust Control no

Site Clean-up & Maintenance no

Security no

Site Facilities no

Health Dept. no

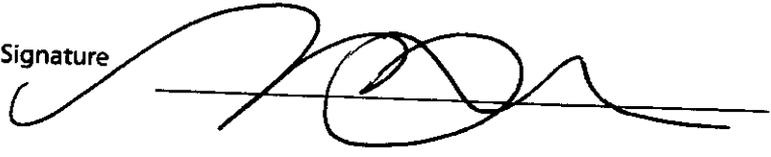
I understand that if I am utilizing a city-owned facility I am responsible to clean the above requested facility, by removing all rubbish, debris, etc., and restore the grounds/facility back to a clean and orderly condition. I further understand I may be required to pay a deposit, at the cities discretion, for clean-up of the grounds/facility, and upon inspection of the grounds/facility, the deposit, may be fully or partially refunded, depending upon the condition the facility is left in by the user.

I understand that power will not be available unless pre-arranged. A fee may be charged at the cities discretion.

I understand that a call out to City employees for services will be at my expense and I will be charged a 3 hour minimum call out fee for the first call out of the day. The current fee is \$63.54 per hour (\$190.62 for the first call out of the day) and is subject to change.

I understand that this application is not a guarantee of event approval.

I, the undersigned, have read the above statements, general regulations and insurance requirements attached to this contract, and understand them and agree fully.

Applicant Signature 

Date 8/18/15

**Office Use Only**

Insurance Certificate       List Of Vendors       Meeting

Deposit       Plot Plan      Date

CM    PW    A    HD

CPM    CD    P    BL

LC    BI    F    C

Time

Notes \_\_\_\_\_

**GENERAL REGULATIONS**

Facility use agreements are issued in accordance with the policies outlined below as established by the City of Tehachapi. All reservation forms must be signed and returned, along with fees and deposits, before consideration of use approval. SUBMISSION OF RESERVATION REQUEST DOES NOT CONSTITUTE APPROVAL.

1. Any authorization and usage is understood to be at the City's discretion. The City will not be responsible for special condition, accommodations or other improvements for any granted request for use. Any special needs are the responsibility of the user with prior approval of the Public Works Director.
2. Groups or persons using a facility are responsible to pay for any damage to property or loss of property.
3. The City of Tehachapi is not liable for accidental injury to persons or loss or damage of group or individual property. The City requires proof of insurance coverage.
4. When, in the opinion of the City, activity conditions warrant the presence of one or more security personnel, the cost of such service shall be borne by the group or organization sponsoring the activity.
5. Permission to use City of Tehachapi facilities is granted subject to observance of regulations, and permits may be revoked for violation of regulations.
6. Permits may not be transferred, assigned or sublet.
7. Users of the facilities shall observe, obey and comply with all applicable City, County, State and Federal Laws, rules and regulations.

**FOOD AND ALCOHOL REGULATIONS**

1. The use of alcoholic beverages is by written permit only and must be requested at the time the facility use application is made. The City reserves the right to place restrictions on the use of alcoholic beverages in accordance with State Law.
2. The alcoholic beverage permittee will remove all beverages from the premises immediately following the approved function.
3. Food and refreshments, including alcoholic beverages, may be permitted in certain designated areas as determined by the City, or the designated representative.
4. Any function that is to be catered will be catered by an approved licensed caterer. All caterer's names and addresses will be provided upon request.
5. Any function where alcoholic beverages will be permitted shall require an additional (\$50.00) deposit.

**ANY EXCEPTION TO THE ABOVE POLICIES WILL BE REFERRED TO THE CITY MANAGER.**

**FEE AND DEPOSIT SCHEDULE**

The following guidelines and rules will govern the costs and procedures for City approvals.

1. Any part of an hour will be considered a full hour in determining City costs.
2. All fees must be paid to the City of Tehachapi located at 115 South Robinson Street.
3. All refunds will be mailed as soon as possible following conclusion of the activity.
4. No arrangements can be made for a time extension with personnel on duty the day of the activity.

**SECURITY PERSONNEL**

If, in the opinion of the City Manager or a designated representative an activity condition warrants the presence of one or more security personnel, the cost of such service shall be borne by the group or person sponsoring the activity. Proof of obtaining the required security personnel must be in the City Hall no later than ten (10) working days prior to the activity. Proof should be in the form of a receipt and/or contract from a bonded security agency. If proof is not in the City Hall by the required date, use of the facility may be denied.

**IF AFTER PROOF OF SECURITY HAS BEEN SUBMITTED TO CITY, SAID SECURITY IS NOT PRESENT ON DATE OF ACTIVITY, THE CITY EMPLOYEE IN CHARGE MAY REQUEST THE GROUP TO DISCONTINUE ACTIVITY AND ASK THE GROUP TO LEAVE THE AREA.**

LIABILITY INSURANCE REQUIREMENTS

Insurance requirements for persons or organizations wishing to use City facilities should be as follows:

The party requesting to use the facility ("applicant") shall secure and keep in force during the entire term of applicant's use of the facility and covering all of applicant's activities with respect to the facility a comprehensive general liability insurance policy with bodily injury, property damage, and contractual coverage of not less than \$1 million per occurrence and including a comprehensive coverage form, and coverages for premises/operation, operations hazard, complete operations, and products liability, and containing special endorsements providing substantially the following:

(1) That the City of Tehachapi, its agents, officers, employees and governing body and each member thereof are declared to be an additional named insured under the terms of the policy with reference to the activity described in the policy, whether such additional insured be actively or passively negligent or liable by operation of law;

(2) Contractual liability coverage underwriting the obligations of applicant to hold harmless, indemnify and defend each of the insureds provided herein;

(3) "Cross liability" or "Severability of Interest" coverage for all named insureds;

(4) That such insurance is primary, and that any other insurance maintained by the additional named insureds is excess and not contributing insurance with respect to the subject insurance policy;

(5) That the insurer waives all rights of subrogation against the additional named insureds;

(6) That the coverage afforded by such policy to the additional named insureds shall not be prejudiced in any way by any failure of the principal insured to comply with any notice requirements of such policy; and

(7) That such policy may not be canceled, coverage reduced or terms altered in any manner detrimental to the coverage except after delivery to the City of written notice not less than 15 days prior to the effective date of such cancellation, reduction or alteration. No such cancellation provisions in any such insurance policy shall be construed in derogation of the continuous duty of applicant to furnish insurance during the term of applicant's use of the facility. The lapse for any reason of insurance as required herein shall constitute breach of this requirement.

The facility shall not be used until applicant has provided City with a duly certificated certificate of insurance issued by an insurance company approved by City and evidencing that the policy has been issued, is effective, and complies with the foregoing requirements. Applicant must also provide City with a facsimile of the insurance policy and no use of the facility can be made until City has approved the policy.

INDEMNIFICATION

Applicant hereby agrees to indemnify, defend, and hold harmless the City, its Councilpersons, boards, commissions, officers, employees and agents from any and all claims, demands, suits, judgements, liability, damages, costs, and expenses arising out of or related to applicant's use or occupation of City's streets or facilities, including but not limited to, any act or omission to act on the part of City, its Councilpersons, boards, commissions, officers, employees, or agents, whether active or passive.

  
Applicant Signature  
8/18/15  
Date

# Accounts Payable

## Checks by Date - Detail By Vendor Number

User: afrescas  
 Printed: 9/3/2015 - 9:16 AM



Vendor	Invoice No	Line Description	Check Amount
0035	BC Laboratories Inc.		
Check No:	0	Check Date:	
	B210246	Wtr?Influent-Effluent/Nitrogen-Nitrate-Ammoni	325.00
	B210260-1	Wtr/Bacteriological/Oakwood-Mojave-Brentwo	50.00
	B210260-2	Wtr/Bacteriological/Oakwood-Mojave-Brentwo	36.00
	B210861-1	Wtr/Bacteriological/Alder-Hayes-Fair Oaks-Den	50.00
	B210861-2	Wtr/Bacteriological/Alder-Hayes-Fair Oaks-Den	36.00
	B211313	Wtr/Drinking Water/Mojave-Dennison-Wahlstro	4,875.00
	B211387	Wtr/Curry Resv/Nitrate/Ion Chromatograph	15.00
	B211388	Wtr/Dennison-Mojave Well/nitrate/Ion Chromato	30.00
	B211393	Wtr/Influent-Effluent/Nitrogen-Nitrate-Ammoni	325.00
		Check Total:	5,742.00
		Vendor Total:	5,742.00
0061	BSK Associates		
Check No:	0	Check Date:	
	0074210	Wtr/Pro Svc Jul1-Jul 31 2015/CompactTest/Con	1,181.00
	0074274	Wtr/Pro Svc Jul1-Jul 312015/CompactTest/Rein:	1,726.00
	0074327	Wtr/Pro Svc Jul1-Jul 31 2015/CompactTest	132.00
	A517794	Wtr/Effluent/Analysis-Chloride-Conductivity-Ni	150.00
		Check Total:	3,189.00
		Vendor Total:	3,189.00
0155	FedEx		
Check No:	0	Check Date:	
	5-135-63504-1	Eng/Std Overnight Tube/D Macie	35.98
	5-135-63504-2	Eng/2 day Air-Pak/Brian Nelson-AECOM	19.50
	5-135-63504-3	Air/2 Day Env/DOT Enterprise Svc Ctr	22.41
	5-135-63504-4	Eng/Std Overnight Tube/Brian Nelson-AECOM	31.52
	5-135-63504-5	GG/Std Overnight Env/Che Johnson-Libert Cass	24.62
		Check Total:	134.03
		Vendor Total:	134.03
0241	Kern Bros. Trucking Inc.		
Check No:	0	Check Date:	
	927	Strts/Trucking Hours/Truck K-55	279.00
		Check Total:	279.00
		Vendor Total:	279.00
0249	K Mart		
Check No:	0	Check Date:	
	07420	Wtr/Ziploc bags for water samples	20.60

Vendor	Invoice No	Line Description	Check Amount
		Check Total:	20.60
		Vendor Total:	20.60
0300	Mission Linen & Uniform Service		
Check No:	0	Check Date:	
	500779289	Wtr/Dust mop/Mats	44.46
		Check Total:	44.46
		Vendor Total:	44.46
0362	RSI Petroleum Products		
Check No:	0	Check Date:	
	0042068	PW/Unleaded gas/Diesel fuel	686.02
	0285683	Wtr/Chevy Superla WH Oil	1,831.69
	0285919	PW/Unleaded gas/Diesel fuel	947.05
		Check Total:	3,464.76
		Vendor Total:	3,464.76
0373	Thomas F. Schroeter Attorney @ Law		
Check No:	0	Check Date:	
	08282015-1	PERS MI Contribution	-372.06
	08282015-2	GG/Legal Services	6,201.00
		Check Total:	5,828.94
		Vendor Total:	5,828.94
0445	Tehachapi Senior Center Inc.		
Check No:	0	Check Date:	
	08262015	Sr Nutrition Program Sept 2015 Space Rent	400.00
		Check Total:	400.00
		Vendor Total:	400.00
0476	WITTS Everything for the Office		
Check No:	0	Check Date:	
	138104-0	PD/PD renovation/Furniture Install/Labor	1,760.00
	138370-0	CD/24x36 Copies	20.64
	138371-0	GG/Notebooks/Battery/Pens/Paper/Amp Megapl	111.69
	138380-0	GG/4 Section RC Ltr Folders	115.81
	138393-0	GG/Labels-Envelopes-Paper-Tape-Flag Arrows-	169.88
	138396-0	GG/Poster Frames	51.60
	138446-0	PD/Toner/Liner/Soap-Lotion/Bookend/Sponge/E	472.99
	138446-1	PD/Toner/Liner/Soap-Lotion/Bookend/Sponge/E	125.88
		Check Total:	2,828.49
		Vendor Total:	2,828.49
1005	Quad Knopf Inc.		
Check No:	0	Check Date:	
	81459	HSIP/Project mgmt-meetings/Street Improve/Tr	6,905.28
	81463	CH Annex/Project mgmt-Meeting/Street Improv.	5,292.00
		Check Total:	12,197.28
		Vendor Total:	12,197.28

Vendor	Invoice No	Line Description	Check Amount
1070	Kern County Environmental Health D		
Check No:	0	Check Date:	
	0382241	PD/Initial Routine Inspection	300.00
		Check Total:	300.00
		Vendor Total:	300.00
1286	M&M's Sports Uniforms & Embroider		
Check No:	0	Check Date:	
	34466	Bench Plaque/John Talmage King Jr	234.67
	34505	PD/4 Metal name tags-Funderburk-Medina-Bara	43.00
	34513	Bench Plaque/Bruce and Teresa Perry	234.67
	34578-1	PW/Screenprinted Gildan Long Sleeve Tees	899.26
	34578-2	Wtr/Screenprinted Gildan Long Sleeve Tees	605.70
	34578-3	Wtr/Screenprinted Gildan Long Sleeve Tees	435.10
	34578-4	Const/Screenprinted Gildan Long Sleeve Tees	279.59
	34578-5	Land/Screenprinted Gildan Long Sleeve Tees	146.46
		Check Total:	2,878.45
		Vendor Total:	2,878.45
1724	Banks Pest Control Inc.		
Check No:	0	Check Date:	
	459883	GG/Bi-monthly Svc/Ant-Roach-Mice-Flea-Tick	72.00
		Check Total:	72.00
		Vendor Total:	72.00
1801	HD Supply Waterworks LTD		
Check No:	0	Check Date:	
	337070	Wtr/Ang BMV Fixxmnl no lead/1 adpt Rplcs Tt	1,533.85
	344238	Wtr/Redi-Clamp Full Circle	651.14
		Check Total:	2,184.99
		Vendor Total:	2,184.99
1846	Haaker Equipment Company		
Check No:	0	Check Date:	
	14971	Strts/Curtain/SW Rocker SPDT	54.12
		Check Total:	54.12
		Vendor Total:	54.12
1865	Kern EDC		
Check No:	0	Check Date:	
	6380	GG/Public Annual Investment Jul 2015-Jun 2016	5,000.00
	6455	GG/2015 Energy Summit Silver Sponsorship	3,500.00
		Check Total:	8,500.00
		Vendor Total:	8,500.00
1982	SSD Systems		
Check No:	0	Check Date:	
	1120991-1	Air/Burglar Alarm Services	39.25
	1120991-2	Const/Burglar Alarm Services	37.01
	1120991-3	Eng/Burglar Alarm Services	49.00
	1120991-4	PW/Burglar Alarm Services	49.66

Vendor	Invoice No	Line Description	Check Amount
	1120991-5	Wtr/Burglar Alarm Services	66.17
	1120991-6	Wtr/Burglar Alarm Services	54.95
	1120991-7	Depot/Burglar Alarm Services	84.37
	1120991-8	GG/Burglar Alarm Services	37.01
	1120991-9	Air/Burglar Alarm Services	24.67
		Check Total:	442.09
		Vendor Total:	442.09
2200	Argo Chemical		
Check No:	0	Check Date:	
	1508088	Wtr/Argo-Chlor Sol/CA Mill Assessment/Freigh	1,229.50
		Check Total:	1,229.50
		Vendor Total:	1,229.50
2201	SC Communications Inc.		
Check No:	0	Check Date:	
	4255	PD/Front Wig Wag Lights/Installation/Freight	539.40
		Check Total:	539.40
		Vendor Total:	539.40
2752	Fastenal Company		
Check No:	0	Check Date:	
	8375	Wtr/Lime Mesh Vest	16.11
		Check Total:	16.11
		Vendor Total:	16.11
2776	Consolidated Electrical Dist.		
Check No:	0	Check Date:	
	351-496750	Strts/Street Lights	315.30
		Check Total:	315.30
		Vendor Total:	315.30
2871	ProForce Law Enforcement		
Check No:	0	Check Date:	
	246226	PD/GLK/M22/G4/40SW/PST/GNS/3Mags	10,991.88
		Check Total:	10,991.88
		Vendor Total:	10,991.88
2902	Sim Sanitation Inc		
Check No:	0	Check Date:	
	35726	Air/Monthly Std Unit Rental/Monthly Handicap	82.00
		Check Total:	82.00
		Vendor Total:	82.00
2963	AT&T		
Check No:	0	Check Date:	
	6895774	PD/9391040069/Jul 6 - Aug 5 2015/PD Telephor	824.95
	6895943	WTR/9391006710/Jul 6 - Aug 5 2015/SCADA	109.77
	6895944	GG/9391006712/Jul 6 - Aug 5 2015/CH Line 1	414.91
	6895945	WTR/9391006713/9391006713/WWTP Office	121.16

Vendor	Invoice No	Line Description	Check Amount
	6895946	Depot/9391006715 Jul 06 - Aug 05 2015	55.70
	6895948	GG/9391006717/9391006717/Jul 6-Aug 5 2015/	72.08
	6895949	AIR/9391006718/Jul 6-Aug 5 2015/AWOS	19.78
	6895950	PW/9391006719/Jul 6 - Aug 5 2015/DSL Fax	37.79
	6895951	AIR/9391006720/Jul 6 - Aug 5 2015/Fuel System	19.78
	6895952	LLD/9391006721 Jul 6-Aug 5 2015/Autodialer/	19.78
	6896143	PD/9391009314/Jul 6 - Aug 5 2015/PD Telephor	104.81
	6913067	PD/9391006708/Jul 11 - Aug 10 2015/T1 Line	290.70
	6918881	PD/9391006709 7/13/15-8/12/15 Subscriber acci	163.33
		Check Total:	2,254.54
		Vendor Total:	2,254.54
2994	Richards Watson & Gershon		
Check No:	0	Check Date:	
	203013	GG/Legal Fees/Special Counsel Svc thru 7-31-1:	546.90
		Check Total:	546.90
		Vendor Total:	546.90
3011	Verizon Wireless		
Check No:	0	Check Date:	
	9750655294-1	Fin/Jul 14 - Aug 13 2015/ Mobile H Chung	29.65
	9750655294-2	Wtr/Jul 14 - Aug 13 2015/ Mobile T Brown	15.01
	9750655294-3	Swr/Jul 14 - Aug 13 2015/ Mobile T Brown	15.01
		Check Total:	59.67
		Vendor Total:	59.67
3173	Soto Tire & Wheels		
Check No:	0	Check Date:	
	0526	PW/Flat Repair/ 1 205-75-15	15.00
		Check Total:	15.00
		Vendor Total:	15.00
3281	Statewide Traffic Safety & Signs Inc.		
Check No:	0	Check Date:	
	12001418	Strts/CA Type 1 Glass Beads 50lbs/Stencil Guar	327.52
	12001423	Wtr/Easy Rider SP Bump Stripe/Rebar Spike	1,383.88
	12001451	Strts/Elm St Sign/Sherwood Pl Sign	139.75
		Check Total:	1,851.15
		Vendor Total:	1,851.15
3561	Lisa Wise Consulting Inc.		
Check No:	0	Check Date:	
	2076	CD/Housing element update 5th cycle thru 7/31/	5,404.00
		Check Total:	5,404.00
		Vendor Total:	5,404.00
3566	BlueLine Rental		
Check No:	0	Check Date:	
	23646000001	PW/6000 Watt Towable Light Tower/Environme	617.27
		Check Total:	617.27

Vendor	Invoice No	Line Description	Check Amount
		Vendor Total:	617.27
3587	California City Management Foundati		
Check No:	0	Check Date:	
	1733	GG/2015-2016 Membership	400.00
		Check Total:	400.00
		Vendor Total:	400.00
3588	American Leak Detection		
Check No:	0	Check Date:	
	6715	Wtr/Commercial Leak Detection/Commercial Tr	461.00
		Check Total:	461.00
		Vendor Total:	461.00
3645	Blueprint Service		
Check No:	0	Check Date:	
	850595	Strts/Base Charge/Color Wave/3 sets color scann	162.76
		Check Total:	162.76
		Vendor Total:	162.76
3674	Secure On-Site Shredding		
Check No:	0	Check Date:	
	2574393	GG/On-Site Shredding	35.00
		Check Total:	35.00
		Vendor Total:	35.00
3708	Customized Custodial Services		
Check No:	0	Check Date:	
	COTC0915-1	CH Annex/Janitorial Svc/Aug 2015	890.00
	COTC0915-2	Senior/Janitorial Svc/Aug 2015	450.00
	COTC0915-3	PD/Janitorial Svc/Aug 2015	1,950.00
	COTC0915-4	WWTP/Janitorial Svc/Aug 2015	530.00
	COTC0915-5	Eng/Janitorial Svc/Aug 2015	540.00
	COTC0915-6	Depot/Janitorial Svc/Aug 2015	250.00
	COTC0915-7	Air/Janitorial Svc/Aug 2015	280.00
	COTC0915-8	Const/Janitorial Svc/Aug 2015	280.00
		Check Total:	5,170.00
		Vendor Total:	5,170.00
3747	The Garage		
Check No:	0	Check Date:	
	3742	Wtr/2 Batteries/1 Alternator/Hazardous Material	190.25
		Check Total:	190.25
		Vendor Total:	190.25
3807	Diamond Technologies		
Check No:	0	Check Date:	
	15135	IT/Hardware-OptiPlex-Dell Flat Monitor/Labor	16,710.71
		Check Total:	16,710.71

Vendor	Invoice No	Line Description	Check Amount
		Vendor Total:	16,710.71
3855	Central Valley Occupational Med Grp		
Check No:	0	Check Date:	
	5717-8	PD/Preplacement Exam-W Funderburk-E A Alar	936.00
		Check Total:	936.00
		Vendor Total:	936.00
3876	Capital Accounting Partners LLC		
Check No:	0	Check Date:	
	80639	Eng/User Fee/Comparison study/Update cost pla	2,790.00
		Check Total:	2,790.00
		Vendor Total:	2,790.00
3897	Aerotech News and Review Inc		
Check No:	0	Check Date:	
	93209	GG/Web-Display Advertising	390.00
		Check Total:	390.00
		Vendor Total:	390.00
3903	South Street Digital, Inc		
Check No:	0	Check Date:	
	10156	GG/Tehachapi City Council Banner/Antique Fir	139.97
		Check Total:	139.97
		Vendor Total:	139.97
3904	Cen-Cal Construction		
Check No:	0	Check Date:	
	R12010-2	Strts/Progress Pay Estimate No 2/Bid Jul 1-Jul 3	106,242.01
		Check Total:	106,242.01
		Vendor Total:	106,242.01
3909	Cablecom		
Check No:	0	Check Date:	
	08122015	Overcharge on planning application.	490.00
		Check Total:	490.00
		Vendor Total:	490.00
3913	Centerline Concrete Cutting Inc.		
Check No:	0	Check Date:	
	5335	Wtr/Deep Concrete Slab Pot Hole/Hours-Travel	362.50
		Check Total:	362.50
		Vendor Total:	362.50
3914	R C Becker and Son Inc		
Check No:	0	Check Date:	
	14016-1	Curry Med/Curry Street Median/Pinon Street Im	78,596.98
		Check Total:	78,596.98

Vendor	Invoice No	Line Description	Check Amount
		Vendor Total:	78,596.98
3915	Antelope Valley Auto Care Inc		
Check No:	0	Check Date:	
	08192015	PD/Dunham/Replace Compressor-Clutch/Door /	1,064.92
		Check Total:	1,064.92
		Vendor Total:	1,064.92
		Report Total:	286,625.03

# Accounts Payable

## Checks by Date - Detail By Check Date

User: swier  
Printed: 8/17/2015 - 4:49 PM



CITY OF  
**TEHACHAPI**  
CALIFORNIA

			Check Amount
Check No:	43186	Check Date: 08/17/2015	
Vendor:	3906	R&R Dirt Designs	
08172015		Parks & Rec/Meadow Brook park track	4,987.00
			<hr/>
			4,987.00
			<hr/>
Date Totals:			4,987.00
			<hr/>
Report Total:			4,987.00
			<hr/> <hr/>

# Accounts Payable

## Checks by Date - Detail By Check Date

User: swier  
 Printed: 8/19/2015 - 11:33 AM



			Check Amount
Check No:	43282	Check Date: 08/19/2015	
Vendor:	3897	Aerotech News and Review Inc	
92748		GG/Web & Display Adv 8/7/2015	390.00
			390.00
Check No:	43283	Check Date: 08/19/2015	
Vendor:	0017	American Business Machines	
244373		PD/#4 Toner GPR-30 Color/Blk	8.00
244430		Eng/Contract Inv 7/16/2015-7/15/2016	4,069.55
			4,077.55
Check No:	43284	Check Date: 08/19/2015	
Vendor:	1695	Applegate Garden Florist	
039294/1		GG/Dr Kerr arrangement	53.75
			53.75
Check No:	43285	Check Date: 08/19/2015	
Vendor:	3892	Artificial Grass Liquidators Los Angeles	
4265		Wtr/#1575 AGL Marathon turf replacemnt mtrls	4,946.06
			4,946.06
Check No:	43286	Check Date: 08/19/2015	
Vendor:	0035	BC Laboratories Inc.	
B209323		Wtr/Dennison Mojave Wahlstrom Pinon Minton	105.00
B209333		Swr/Influent/Effluent Nitrogen Nitrate Ammonia	325.00
B210026		Swr/Influent/Effluent Nitrogen Nitrate Ammonia	325.00
B210027		Wtr/Dennison & Mojave Well Nitrate NO3 7/22/	30.00
B210037		Wtr/Curry Resv Resuc Nitrate 7/22/15	15.00
			800.00
Check No:	43287	Check Date: 08/19/2015	
Vendor:	1505	Benz Construction Services	
2575275		Swr/#58021002 rolloff 800 Enterprise 7/2015	202.57
			202.57
Check No:	43288	Check Date: 08/19/2015	
Vendor:	1507	Berchtold Equipment Company	
PC07039		PW/Cable Flex counter parts	148.20
			148.20
Check No:	43289	Check Date: 08/19/2015	
Vendor:	0061	BSK Associates	
0074086		Swr/3rd Qtr 2015 monitoring	4,000.00
			4,000.00
Check No:	43290	Check Date: 08/19/2015	
Vendor:	2981	Burke Williams & Sorenson LLP	

191673	LLD/Tower AD 89-2 Lgl Svs	42.00
191674	LLD/Tower AD 89-2 Lgl svs	122.50
191675	LLD/FNG Partners AD 89-3 Lgl svs	0.89
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		165.39
Check No:	43291 Check Date: 08/19/2015	
Vendor:	1739 Chevron & Texaco Business Card Services	
45073849-1	GG/Mngmt/Gen Bz Vehicle Fuel 7/6-8/5/2015	350.86
45073849-2	PD/Fleet Vehicle Fuel 7/6-8/5/2015	4,768.82
		<hr/>
		5,119.68
Check No:	43292 Check Date: 08/19/2015	
Vendor:	2147 Coffee Break Service Inc.	
0222394	GG/Fr Rst/Sumatra/Cream/Sugar/1/2&1/2/Crear	178.60
AUG4106	GG/Rental Water Cooler 8/2015	26.95
		<hr/>
		205.55
Check No:	43293 Check Date: 08/19/2015	
Vendor:	1032 Jack Davenport Sweeping Services Inc.	
110098	Strts/Broom sweeping svs 7/2015	8,640.00
		<hr/>
		8,640.00
Check No:	43294 Check Date: 08/19/2015	
Vendor:	2874 Department of Justice Accounting Office	
115220	PD/Fingerprint/Child Abuse/Peace Officer 7/201	411.00
		<hr/>
		411.00
Check No:	43295 Check Date: 08/19/2015	
Vendor:	3807 Diamond Technologies	
14883	IT/onsite/offsite backup 9 servers 4097 GB stora	1,910.52
		<hr/>
		1,910.52
Check No:	43296 Check Date: 08/19/2015	
Vendor:	2752 Fastenal Company	
CATEH8278-1	Land/Glv M/L/XL Safety Vest/Hardht/Scrubs	30.20
CATEH8278-2	Swr/Glv M/L/XL Safety Vest/Hardht/Scrubs	112.02
CATEH8278-3	Wtr/Glv M/L/XL Safety Vest/Hardht/Scrubs	26.57
CATEH8278-4	PW/Glv M/L/XL Safety Vest/Hardht/Scrubs	135.96
		<hr/>
		304.75
Check No:	43297 Check Date: 08/19/2015	
Vendor:	2134 Ferguson Enterprises Inc	
2256853	Depot/#2 1/6 GPF 9111 G2 'optplu 1.6 clst fv	904.13
2266081	Depot/wax ring w/horn xtra wax w/bolts	13.99
		<hr/>
		918.12
Check No:	43298 Check Date: 08/19/2015	
Vendor:	0424 Greater Tehachapi Chamber of Commerce	
8502	GG/Mtn festival T-shirts	172.50
		<hr/>
		172.50
Check No:	43299 Check Date: 08/19/2015	
Vendor:	1034 Hinderliter deLlamas & Associates	
0024196-IN	GG/Sales Tax 3rd Qtr/Audit Svs Sales Tax	1,528.63
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		1,528.63
Check No:	43300 Check Date: 08/19/2015	

Vendor:	1469 Kern County Auditor-Controller-County Clerk	
08172015	CD/Loop Ranch Anx #85 CEQA	2,260.00
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		2,260.00
Check No:	43301 Check Date: 08/19/2015	
Vendor:	1413 Kern Turf Supply Inc.	
335693	LLD/Landscape/#1 diaphragm	105.35
		<hr/>
		105.35
Check No:	43302 Check Date: 08/19/2015	
Vendor:	3746 KGET 17	
2223099	Gran Fondo Adv July 2015	240.00
		<hr/>
		240.00
Check No:	43303 Check Date: 08/19/2015	
Vendor:	0260 Liebert Cassidy Whitmore	
1408478-1	PD/Legal Svs/TE020-00001	164.50
1408478-2	GG/Legal Svs/TE020-00001	423.00
1408479	PD/Legal Svs/Graff & Disney/TE020-00009	1,160.00
1408480-1	PW/Legal Svs/Negotiations 2014/TE020-00011	1,041.67
1408480-2	Wtr/Legal Svs/Negotiations 2014/TE020-00011	1,041.67
1408480-3	Swr/Legal Svs/Negotiations 2014/TE020-00011	1,041.66
1408481	PD/Legal Svs/TE020-00012	793.50
1408482	PD/Legal Svs/TE020-00013	822.50
		<hr/>
		6,488.50
Check No:	43304 Check Date: 08/19/2015	
Vendor:	1055 Mercury Graphics	
4683	GG/#1000 2-color window envelope	130.08
		<hr/>
		130.08
Check No:	43305 Check Date: 08/19/2015	
Vendor:	0300 Mission Linen & Uniform Service	
500556876	PW/#2 cover fender/#2 mat 3x4/#48 cov-twl-pos	104.52
500599434	PW/#2 mat 3x4/#48 cov-twl-post bl/linen maint	99.10
500644731	PW/#2 cover fender/#2 mat 3x4/#48 cov-twl-pos	104.52
500689322	Sw/dust mop lg/#2 mat 3x4/#3 mat 3x10	44.46
		<hr/>
		352.60
Check No:	43306 Check Date: 08/19/2015	
Vendor:	0304 Mojave Sanitation	
2575849	Swr/#9655288003 yd bin gate recycling 800 Ent	132.36
2576257	Strts/#975570700 rolloff Vly Blvd 7/2015	202.57
2576308	Swr/#975428801 storage cont 800 Enterprise 7/2	85.00
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		419.93
Check No:	43307 Check Date: 08/19/2015	
Vendor:	3004 Motor City Auto Center	
GCCS740815	Wtr/07 GMC Sierra 1500 transmission repair	1,099.57
		<hr/>
		1,099.57
Check No:	43308 Check Date: 08/19/2015	
Vendor:	3623 Reddig Excavation	
08172015	Wtr/Rcfund Wtr Hydrant Cr#00394889 Inv#026	636.73
		<hr/>
		636.73
Check No:	43309 Check Date: 08/19/2015	

Vendor:	0362 RSI Petroleum Products	
0285517	PW/#200 CarFG3 Reg Unleaded Gas/#250 Car I	1,425.73
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		1,425.73
Check No:	43310 Check Date: 08/19/2015	
Vendor:	3907 San Joaquin Fence	
15404	PW/temporary fence rodeo entrance 3 mo rent	1,475.00
		<hr/>
		1,475.00
Check No:	43311 Check Date: 08/19/2015	
Vendor:	2201 SC Communications Inc.	
96734	PD/Ford ExplorerTE-27 Installation Laptop Hol	178.50
		<hr/>
		178.50
Check No:	43312 Check Date: 08/19/2015	
Vendor:	3674 Secure On-Site Shredding	
2574393	GG/#300421002 Shred 115 S Robinson 7/2015	110.00
2574394	Swr/#300421004 Shred 750 Enterprise 7/2015	35.00
2574395	PD/#300421006 Shred 220 West C 7/2015	35.00
		<hr/>
		180.00
Check No:	43313 Check Date: 08/19/2015	
Vendor:	1982 SSD Systems	
1120816-A	Eng/Burgular Alarm Svs CH Anx 6/4-8/31/2015	142.10
392023-S	Eng/Remote programming changes CH Anx rem	29.60
		<hr/>
		171.70
Check No:	43314 Check Date: 08/19/2015	
Vendor:	2503 St. Malachy	
08112015	Sp Event Deposit Reimb 385185 4/1/2015 4442	200.00
		<hr/>
		200.00
Check No:	43315 Check Date: 08/19/2015	
Vendor:	1869 State Water Resources Control Board	
08182015	Wtr/Wtr Distribution Cert Renewal Grade D3 J (	90.00
		<hr/>
		90.00
Check No:	43316 Check Date: 08/19/2015	
Vendor:	3281 Statewide Traffic Safety & Signs Inc.	
12001293	Strts/#500 Pex Tom \$" W-1 WZ/#2 8x36 sign	383.24
12001294	Strts/#12 12x18 sign/#10 ea post/anchor/sleeve	878.12
12001321	Strts/#50 barricade/#50 each JBC 12lb base/post	1,935.00
		<hr/>
		3,196.36
Check No:	43317 Check Date: 08/19/2015	
Vendor:	2833 Sun Ridge Systems Inc.	
4068	PD/RIMS mobile software/installation/training/a	26,457.00
4069	PD/CopLogic Link software/installation/annual :	2,535.00
		<hr/>
		28,992.00
Check No:	43318 Check Date: 08/19/2015	
Vendor:	2111 Swift Napa Auto Parts	
847895	PW/Brake Cylinder Hone	12.44
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		12.44
Check No:	43319 Check Date: 08/19/2015	
Vendor:	0428 Tehachapi Flower Shop	

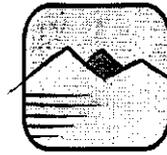
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9836	Fin/Green plant/D Wee	59.07
		<hr/> 59.07
Check No:	43320 Check Date: 08/19/2015	
Vendor:	0431 Tehachapi News	
13900044-0701	Freedom Plaza Project Section 1500 Notice D Jo	77.50
13900044-0708	Freedom Plaza Project Section 1500 Notice D Jo	77.50
13900044-0715	Freedom Plaza Project Section 1500 Notice D Jo	77.50
13900044-0722	Freedom Plaza Project Section 1500 Notice D Jo	77.50
13901272-0701	CD/Notice of Public Hearing 0530 R Davis	86.25
13901302-0701	Rehab Diag Taxiway Notice Inviting Seal D Jon	291.25
13901302-0708	Rehab Diag Taxiway Notice Inviting Seal D Jon	291.25
13907611-0708	Snyder Well Intertie Project Section 1000 Notice	272.50
13907611-0715	Snyder Well Intertie Project Section 1000 Notice	272.50
13925451-0729	GG/Ordinance No. 5-07 chptr 9.28 0530 A Whit	603.75
13926941-0729	GG/PT Office Assistant A Whitmore	104.88
		<hr/> 2,232.38
Check No:	43321 Check Date: 08/19/2015	
Vendor:	3104 Hilltop Publishers Home of The Loop	
16406	GG/Mtn Festival 2015 guide/full pg adv	400.00
		<hr/> 400.00
Check No:	43322 Check Date: 08/19/2015	
Vendor:	0972 The Tire Store	
86360	Wtr/2011 Ram 3500 2 tires bojo 957	430.00
		<hr/> 430.00
Check No:	43323 Check Date: 08/19/2015	
Vendor:	3730 Tractor Supply Credit Plan	
50592	PW/7-to-7 extension/2000lb SW retng ring jack	134.35
85476	PW/brush 4" wirewhl knot	15.04
91310-1	Swr/10ft grn padded ratchet 4pk 500lb	14.99
91310-2	Swr/#2 gln isopropyl alcohol 70%	39.80
		<hr/> 204.18
Check No:	43324 Check Date: 08/19/2015	
Vendor:	3579 TransUnion Risk and Alternative	
08012015	PD/person search July 2015	6.75
		<hr/> 6.75
Check No:	43325 Check Date: 08/19/2015	
Vendor:	3011 Verizon Wireless	
9749866381	PD/#471739616-00001 Wireless Broadband Svs	814.39
		<hr/> 814.39
Check No:	43326 Check Date: 08/19/2015	
Vendor:	0441 Vulcan Materials Company Western Division	
70845802	Wtr/3/8" fine pg64-10 ton	384.66
70851798	Strts/St 3/8 CM SC3000 ton	910.15
		<hr/> 1,294.81
Check No:	43327 Check Date: 08/19/2015	
Vendor:	0476 WITTS Everything for the Office	
138105-1	GG/#3 pks sleeve plastice bz file	19.29
138235-0	Valley Blvd Bikeway Phase 2 #6 24x36 copies	9.68
138271-0	PD/#36 3x5 memo bk/#6 ppr 20#/#5 toner HP56	608.87

138304-0	GG/#9 hilt refills/#3hilter/11x17 ppr/ppr 20#	58.74
138304-1	GG/#2 toner/5x9 envelope/5x8 lgl pads	194.28
138321-0	GG/#6 pocket clear/pocket self adhes bz crds/ 5x	44.87
138328-0	GG/folder HG 4 sec re ltr be	12.87
138331-0	GG/Badge hnging 3x4	42.07
		<hr/>
Check No:	43328 Check Date: 08/19/2015	990.67
Vendor:	3877 Beach Wire and Cable Inc	
481441	CH Anx/12F MM 50/125 3 pnl encl unicom/48 p	2,927.33
CRMemo 24585	CH Anx/3 pnl rm encl returned	-206.42
CRMemo 9171	CH Anx/4 pr 23 c6 bl cmr returned	-582.40
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Check No:	43329 Check Date: 08/19/2015	2,138.51
Vendor:	1982 SSD Systems	
95450-J	Ch Anx/Alarm System Installation FY 2015	2,489.00
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Check No:	43330 Check Date: 08/19/2015	2,489.00
Vendor:	0433 Tehachapi Recycling	
06022015	Refuse/Recyc Contract Period 12 bills/close les	14,305.86
		<hr/>
Check No:	43331 Check Date: 08/19/2015	14,305.86
Vendor:	0434 Tehachapi Sanitation	
06012015	Refuse/Refuse Contract Period 12 bills/close les	69,568.68
06032015	Refuse/Kern Co Gate Fees Period 12 bills/close l	14,736.34
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Check No:	43332 Check Date: 08/19/2015	84,305.02
Vendor:	0972 The Tire Store	
84864	PD/Chevy Colorado/Flat Repair	10.00
85139	PD/Ford Explorer#2/Flat Repair	22.00
85188	PD/TE-#19/Flat Repair	10.00
85282	PD/TE-#24/Flat Repair	10.00
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		52.00
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Date Totals:		191,371.40
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Report Total:		191,371.40
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# Accounts Payable

## Checks by Date - Detail By Check Date

User: swier  
 Printed: 8/20/2015 - 10:27 AM



CITY OF  
**TEHACHAPI**  
 CALIFORNIA

			Check Amount
Check No:	43335	Check Date: 08/20/2015	
Vendor:	0607	Kern County Local Agency	
08202015		CD/Benz annexation app fec	844.00
			844.00
Check No:	43336	Check Date: 08/20/2015	
Vendor:	0372	Southern California Edison	
08042015-1		LLD/ 7/1-8/1/15 Tehachapi Blvd/Bailey	77.76
08042015-2		Strts/ 7/1-8/1/15 303 E Ave D	14.11
08042015-3		Strts/ 7/1-8/1/15 326 E D St	24.21
08052015-1		Strts 7/1-8/1/15 Highway 202	30.55
08052015-2		Strts 7/6-8/4/15 Highway 202	51.94
08062015-1		Wtr/ 7/7-8/5/15 Curry	10,560.47
08062015-2		Wtr/ 7/7-8/5/15 Pinon	4,064.66
08062015-3		Wtr/ 7/7-8/5/15 1299 S Curry	3,354.56
08062015-4		LLD 7/7-8/5/15 1002 Applewood St	37.46
08062015-5		LLD 7/7-8/5/15 1347 Clasico Dr Ped	30.99
08062015-6		LLD 7/7-8/5/15 1115 Alder Dr Ped	25.82
08062015-7		LLD 7/7-8/5/15 1415 Alder Dr Ped	25.61
08072015-1		Swr/ 6/26-7/28/15 000000 Tehachapi Blvd	147.06
08072015-10		Strts 7/1-8/1/15 TR 2995 Oakwood/Val	7,344.57
08072015-11		LLD 7/1-8/1/15 Industrial Pkwy/Curry	66.69
08072015-12		Strts 7/1-8/1/15 Valley Bl W/O Dennison	402.55
08072015-13		Strts 7/1-8/1/15 goodrick Dr E/O Dennison	201.27
08072015-14		Strts 7/1-8/1/15 Dennison/Brett	44.02
08072015-15		Strts 7/1-8/1/15 800 S Curry	30.55
08072015-16		Strts 7/1-8/1/15 Tehachapi Blvd/ Dennison	12.02
08072015-17		Strts 7/1-8/1/15 710 W Tehachapi Blvd	159.29
08072015-18		Strts 7/1-8/1/15 Tucker/Valley	171.77
08072015-19		Strts 7/1-8/1/15 Mill St S/O E St	11.14
08072015-2		Strts 7/1-8/1/15 Tehachapi/Tucker	49.75
08072015-20		Strts 7/1-8/1/15 Highline & Curry	16.58
08072015-21		Strts 7/1-8/1/15 213 W I St	11.14
08072015-22		Strts 7/1-8/1/15 F St E/O Mulberry	261.38
08072015-23		Strts 7/1-8/1/15 Mill & J St	109.79
08072015-24		LLD 7/1-8/1/15 Pinon St/East Orchard/Curry	321.29
08072015-25		Strts 7/1-8/1/15 Curry St S/O Pinon St	16.79
08072015-26		Wtr 7/1-8/1/15 129 Brentwood Dr	3,445.87
08072015-27		LLD 7/1-8/1/15 180 Valley	25.61
08072015-28		LLD 7/8-8/6/15 311 Sutter St	26.00
08072015-29		LLD 7/8-8/6/15 501 1/2 Pinon	25.61
08072015-3		Strts 7/1-8/1/15 Tr 45361 Mulberry AP	55.54
08072015-30		LLD 7/8-8/6/15 115 Manzanita Ln	25.45
08072015-4		Strts 7/1-8/1/15 Mill & J	73.34
08072015-5		Strts 7/1-8/1/15 Tucker Rd/Hwy 202	174.67
08072015-6		Strts 7/7-8/5/15 100 W Tehachapi Blvd #B	141.52
08072015-7		Strts 7/7-8/5/15 101 W F St	248.38
08072015-8		LLD 7/1-8/1/15 TR 2995 Oakwood/Val	273.11

08072015-9	LLD 7/1-8/1/15 TR 2995 Oakwood/Val	288.61
08082015-1	Swr 7/9-8/7/15 755 Steuber Well	198.79
08082015-10	LLD 7/1-8/1/15 Mill St/D St	67.69
08082015-11	Strs 7/1-8/1/15 Mulberry/Brentwood	72.32
08082015-2	Strs 7/9-8/7/15 1300 Goodrick #Z	25.29
08082015-3	LLD 7/1-8/1/15 Manzanite/Green	267.93
08082015-4	LLD 7/9-8/7/15 1199 Canyon Dr East	25.93
08082015-5	LLD 7/9-8/7/15 1200 S Dennison	25.82
08082015-6	LLD 7/9-8/7/15 1202 S Dennison	27.05
08082015-7	LLD 7/9-8/7/15 1000 Canyon Dr West	26.00
08082015-8	LLD 7/1-8/1/15 Dennison/Pinon	1,205.37
08082015-9	LLD 7/9-8/7/15 409 Bailey	41.61
08112015-1	LLD 7/9-8/7/15 115 Manzanita St	26.15
08112015-2	Strs 7/9-8/7/15 209 E Highline Rd Ped	25.61
08122015-1	Wtr 7/7-8/6/15 Wht Oak Extnd-E-Cury	1,747.46
08122015-2	Wtr 7/9-8/7/15 NW Cor Anita/Dennison	4,558.22
08132015	Wtr 7/9-8/7/15 126 S Snyder Ave	41.49

40,862.23

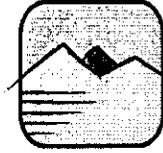
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Report Total: 41,706.23

# Accounts Payable

## Checks by Date - Detail By Check Date

User: swicr  
Printed: 8/24/2015 - 2:20 PM



CITY OF  
**TEHACHAPI**  
CALIFORNIA

			Check Amount
Check No:	43337	Check Date: 08/24/2015	
Vendor:	0395	The Gas Company	
08122015-1		Air/100 Commercial 13691700283 7/10-8/10/20	15.29
08122015-2		Air/409 Bryan Ct 01091699981 7/10-8/10/2015	21.99
08122015-3		PD/220 W C 12851696026 7/10-8/10/2015	43.07
			80.35
Check No:	43338	Check Date: 08/24/2015	
Vendor:	3908	Jaress Loo	
08242015		Council/Entertainment Kern County Assoc of Ci	100.00
			100.00
Check No:	43339	Check Date: 08/24/2015	
Vendor:	2236	Pacific West Sound Inc.	
21276		Mtn Festival Parade Sound System Show 8/1/5/1	670.90
			670.90
Date Totals:			851.25
			851.25

# Accounts Payable

## Checks by Date - Detail By Check Date

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Check Amount

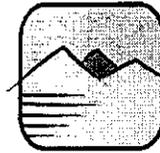
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Vendor:	2695	Home Depot Credit Services			
0010565		PW/event ct/123 WB wht primer/scaler 86V/carj			100.05
0010569		Wtr/Prpl primer/pvc cement/#10 PVC eI90/#6 P			30.68
0010588		Wtr/turf rplcmnt/#10 PVC coupling SXS			3.76
0010596		Swr/PVC union/risers/pipe/nipple/tce/bush/adptr			29.90
0010597		PW/event ct/paint tray/knit roll/paint brush/cup/l			32.30
0020842		Wtr/truck tools/crescent pass-thru adj wrench/#2			27.85
0101872		GG/#50 33G drawstring HDX			13.94
0591158		Swr/Husky 1 5/8" PVC cutter/female adapter/ck			51.50
1010497		PW/event ct/9" Sherlock pro frame gm/5' steel c:			15.95
2010430		Land/#2 channellock 6 1/2" tongue&grve plier/#			37.80
2010443		PW/Sr Ctr #2 25' poly			7.28
2010453		Wtr/#50 1/2" PVC cap FPT/gel grip tranplanter/l			47.24
2010454		PW/Sr Ctr/#2 6V Emergency Exit sign battery			47.11
2010476		PW/event ct/#2 knit paint rollers/trays/ext paint l			180.41
2562318		CH Anx/aris bracket/cinimn shelf/restrooms sign			43.95
3041212		PW/Ames Wood Transfer Shovel			31.38
3572355		Swr/plant office/1.5" putty knife/spackling paste			10.70
4010920		PW/gloves firm grip xl/breaker hom 50A 2-pole/			19.51
4010942		PW/event ctr/white marking paint			22.09
4010944		Swr/PVC Nipples Couplings FPTXPT Close Ris			8.84
4010969		PW/Rodeo Gr/1" gm r/Ptchglslbkq/#3 SB 5/8 F			31.92
4012037		Land/DeWalt 100' blue chalk reel			10.72
4012068		PW/shed/#4 EMT compression coupling/#2 EM			6.40
4012070		Wtr/#64 Cemex 50lb 30 mesh sand			294.51
5010837		PW/event ctr/phl mod trs lathe screw			5.15
5010852		PW/outlet cover/ bushing/box 1-gang 3 hole/EM			35.49
5010908		Swr/PVC #16 Bushing/Union/Tec/EL45/ 3/4 Sw			58.44
5011963		PW/shed/utility knife/phillips scrwdrvr/#6 sqr cv			71.43
5011974		PW/shed/12 strnded thhn green 500 ft			58.94
5011983		PW/shed/12 strnded thhn white 500 ft			58.94
5020554		PW/shed/grd bar kit/clamp/#6outlet/rebar 40			24.54
5571590		Wtr/3' hand pump/ratcheting PVC cutter/rplcmnt			71.90
5580577		Swr/12 qt spout pail			2.12
5590433		PW/Shed Blank 1/2 KO/Strip/12 Str Bk Rl			71.58
5590461		Wtr/#2 fstbck hawk bill flip knife/utility blade/#:			61.94
5591358		PW/compression coupling/bushing/clamp conne:			15.88
6010782		PW/event ct/#6 scotchblue/#4 painters gloss sun			53.46
6010787		Land/Dewalt 100' clsd case long tape/Stanley po			36.70
6010819		Swr/#2 PVC union FPTXFPT/#4 PVC nipples w			13.52
6011897		PW/shed/6 strnd wht/blk EGV5 Gable mnt/#12 c			658.07
6011918		Swr/ 3/4x1/2 MDAP			0.82
6011936		PW/shed/#10 EMT conduit 10'/#2 steel flat bar			64.96
6011942		PW/shed/#3 handy box/#8 frame anchor/#4 truss			10.51
6020524		PW/shed/steel flat bar/EMT 1-hole strap			14.23
6082346		Swr/push button tmr/#8 adj flow mnfld orbit/PV:			114.94
6135577		Ch Anx/#15 2 cu ft bark nuggets/rb nozl end			77.12

6561541	Constr/10 pkt magnetic toolpouch/3/4" alum con	66.26
6562121	CH Anx/#2 diablo steel forstner bit 1" 3/4"	23.59
6871970	Land/RR Pk/#10 Lighthouse 1	749.49
7011863	Ch Anx/#4 swing pipe/joint/PVC pipe/adptr/tees.	21.85
7021008	Swr/4x4 10' #2/btr prem doug fir	12.24
7562078	Swr/#2 Estwing 45 oz synth dead blow mallet	64.48
7590337	PW/shed/1 1/2EMT 1-hole strap	1.42
7590848	PW/shed/pipe wrap tape/rubber pipe insulation	13.43
8010152	PW/shed/10' PVC40 PE pipe	4.12
8011262	Land/RR Park red&ylw winged wire cnctr 105pl	9.41
8022078	Land/Centennial Plaza/#3 Mach Screw	3.71
8573227	Wtr/DeWalt 18V Recip Saw/DeWalt 18V 1/2" in	320.35
8580860	PD/Wall Anchor, EZ Toggle Anchor Stud Solver	7.45
9010085	Swr/white lithium grease 11oz blaster #2 lucas o	15.19
9010110	PW/Shed Bibb/PVC pipe tape adpt cap el cplg p	212.30
9011159	Land/DeWalt pilot point & Rdgd cobalt drill bits	16.58
9011178	Land/RR Pk/#5 WCLR med/ 5/32" alrvts	84.19
9011196	Depot/Power Pistolgrip Drum Auger Kleer Drair	52.36
9136010	Wtr/#3 carpet knife/#4 crpt knf blade/#2 hmr/s	93.29
9580797	Land/#2 Ridgid5/32x2" cobalt drill bit	10.47
		<hr/> 4,468.65
	Date Totals:	<hr/> 4,468.65
		<hr/>
	Report Total:	<hr/> 4,468.65
		<hr/>

# Accounts Payable

## Checks by Date - Detail By Check Date

User: afrescas  
 Printed: 8/27/2015 - 4:41 PM



CITY OF  
**TEHACHAPI**  
 CALIFORNIA

			Check Amount
Check No:	43341	Check Date: 08/27/2015	
Vendor:	3910	Michael P Adams	
08272015		PD/Per Diem Meals/ POST Riverside 8/31-9/4/2	200.00
			200.00
Check No:	43342	Check Date: 08/27/2015	
Vendor:	2963	AT&T	
6869577		Air//#9391006711 DSL Fax	53.26
6869578		Swr/#9391006714 telemetry system 7/2-8/1/201:	18.81
			72.07
Check No:	43343	Check Date: 08/27/2015	
Vendor:	3274	Bright House Networks	
064495401081515		GG/115 S Robinson Acct 0050644954-01 8/21-9	173.76
			173.76
Check No:	43344	Check Date: 08/27/2015	
Vendor:	3762	California Highway Patrol	
08192015		Gran Fondo CHP Services	2,184.40
			2,184.40
Check No:	43345	Check Date: 08/27/2015	
Vendor:	3911	Riverside Police Department	
08272015		PD/POST Field Train Off-Gang computer course	95.00
			95.00
Check No:	43346	Check Date: 08/27/2015	
Vendor:	0372	Southern California Edison	
08202015		PW/Jul 1 - Aug 1 2015/ 800 Enterprise	101.72
08212015		Strts/Jul 15 - Aug 17 2015/800 S Curry St #A	36.42
			138.14
Check No:	43347	Check Date: 08/27/2015	
Vendor:	1503	Southern California Edison Co.	
209572		HSIP/Street Improvement w/Traffic signals/New	271.46
			271.46
Check No:	43348	Check Date: 08/27/2015	
Vendor:	1503	Southern California Edison Co.	
209574		HSIP/Street Improvement w/Traffic signals/Line	10,832.61
			10,832.61
Check No:	43349	Check Date: 08/27/2015	
Vendor:	1503	Southern California Edison Co.	
209562		HSIP/Street Improvement w/Traffic signals/Relo	24,755.75
			24,755.75

Check No:	43350	Check Date:	08/27/2015	
Vendor:	3757	Ten8 Uniforms		
12013		PD/Uniform D Brown LAPD pant/short & long :		517.29
12129		PD/Uniform D Brown inv #12013 long slv shirt		-128.60

388.69

Check No:	43351	Check Date:	08/27/2015	
Vendor:	2676	USPS-Hasler		
08242015		GG/# 216528 postage meter		1,000.00

1,000.00

Date Totals: 40,111.88

Report Total: 40,111.88



APPROVED	
DEPARTMENT HEAD:	
CITY MANAGER:	

# COUNCIL REPORTS

**MEETING DATE:** SEPTEMBER 8, 2015    **AGENDA SECTION:** ECONOMIC DEVELOPMENT

---

**TO:** HONORABLE MAYOR WIGGINS AND COUNCIL MEMBERS

**FROM:** MICHELLE VANCE, ECONOMIC DEVELOPMENT COORDINATOR

**DATE:** September 1, 2015

**SUBJECT:** TEHACHAPI GRANFONDO 2015 – CHRIS FULTON

---

## BACKGROUND

Attached to this report is an agreement between the City of Tehachapi and Chris Fulton for entertainment at the Tehachapi GranFondo Festival. Chris Fulton will provide a musical performance at Centennial Plaza in Tehachapi, CA, from 5:30 pm to 8:45 pm on September 18, 2015. Payment for this entertainment will be in the amount of \$250.00.

## RECOMMENDATION

**APPROVE THE AGREEMENT BETWEEN THE CITY OF TEHACHAPI AND CHRIS FULTON**

## **AGREEMENT**

**THIS AGREEMENT** made this \_\_\_\_\_ day of \_\_\_\_\_, 2015, by and between the CITY OF TEHACHAPI, hereinafter "City", and CHRIS FULTON, hereinafter "Contractor,"

### **WITNESSETH:**

**WHEREAS**, City is sponsoring the Tehachapi GranFondo Festival (the "Festival") and wishes to contract with Contractor to provide entertainment; and

**WHEREAS**, Contractor is agreeable to providing entertainment as hereinafter described under the terms and conditions hereinafter set forth.

**NOW, THEREFORE**, in consideration of the mutual covenants and conditions set forth hereinafter, the parties agree as follows:

1. The parties incorporate the foregoing recitals as if fully set forth herein verbatim.
2. Contractor agrees that the Contractor will perform on September 18<sup>th</sup> as follows (the "Entertainment"): at the Centennial Plaza in Tehachapi, California from 5:30 p.m. – 8:45 p.m.
3. Contractor agrees to provide the Entertainment for agreed upon fee of \$250.00.
4. In the performance of Contractor's duties hereunder, Contractor shall provide all instruments and equipment including chairs, music stands, and music stand lights necessary or convenient to providing the Entertainment at Contractor's sole cost and expense. Contractor shall be solely responsible for the cost of the Entertainment traveling to City and for all costs of remaining in City, including, without limitation, hotel or motel accommodations, and for all costs to return to Entertainment's place of business, at Contractor's sole cost and expense. The City will provide the sound system at its expense.

5. Contractor hereby indemnifies, agrees to defend, and holds harmless City, its officers, councilpersons, employees, contractors, and representatives from any and all claims, demands, suits, judgments, liability, damages, costs, and expenses arising in any manner out of this Agreement or occasioned by the performance or attempted performance of the provisions hereof including but not limited to any act or omission to act on the part of Contractor or Contractor's employees, subcontractors, agents, or representatives.

6. In addition to any other methods of termination described in this Agreement, City may terminate this Agreement at any time upon determination that Contractor is not performing its duties properly or has otherwise breached this Agreement. In the event of termination based on nonperformance or other breach of this Agreement, City shall so notify Contractor and this Agreement shall be immediately terminated thereafter and City shall have no liability for any further payment of the Fee. Provided, however, that if Contractor fails to perform the Entertainment at all, then Contractor shall not be entitled to any portion of the Fee. In addition to the foregoing and any other methods of termination authorized in this Agreement, City may terminate this Agreement upon 30 days written notice to Contractor at City's sole and absolute discretion. In the event of any termination without cause, Contractor shall be entitled to payment for Contractor's performance of its obligations hereunder to the date of termination subject to City's approval and acceptance of Contractor's performance.

7. Contractor's services are utilized by City only for the purpose and to the extent set forth in this Agreement and Contractor's relationship to City shall, during the term of this Agreement, be that of an independent contractor.

8. Contractor shall not assign any portion of this Agreement to any other person or entity.

9. If any portion of this Agreement shall be considered invalid by any court of competent jurisdiction, said invalid portion shall not affect the validity of the remainder of the agreement and the agreement shall continue in full force and effect as if the invalid portion had not been included therein.

10. Any notice required under this Agreement shall be effective immediately upon personal delivery of same in writing to the party to whom it is directed or upon deposit in the United States mail, first class, postage prepaid, addressed as hereinafter described or upon facsimile transmission to the facsimile number hereinafter described or upon verbal notification of the party to be notified either in person or by telephone at the telephone number hereinafter described (unless written notice is specifically required elsewhere in this Agreement or under the law). The following shall be used in providing the foregoing notices: City - City Manager, 115 South Robinson Street, Tehachapi, California 93561, Fax - (661) 822-2197, Telephone - (661) 822-2200; and Contractor - Chris Fulton, PO BOX 593, Tehachapi, CA 93581, Phone - (661) 972-3667. Any party may change any of the

foregoing as it relates to the party by giving written notice to the other party of the change in the manner set forth herein.

11. If any action is commenced between the parties concerning any provision of this Agreement or the rights and duties of any party in relation thereto or the interpretation of this Agreement, the prevailing party shall be entitled, in addition to such other relief as may be granted, to a reasonable sum for the party's attorney fees in such action.

12. This Agreement may be amended only by a writing executed by all parties.

13. The parties hereto agree that this Agreement accurately reflects the agreement of the parties and is the product of negotiations between the parties, and shall not create a rebuttable presumption against the party who drafted same.

14. This Agreement contains all of the agreements of the parties with respect to all matters mentioned herein and no prior agreement or understanding pertaining to any such matter shall be effective.

15. Faxed copies of this fully executed Agreement shall be as effective as an original for all purposes.

**IN WITNESS WHEREOF**, the parties have executed this Agreement on the date first hereinabove written.

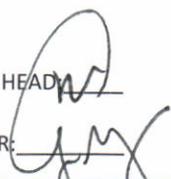
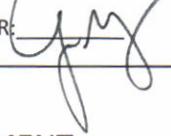
\_\_\_\_\_  
SUSAN WIGGINS, Mayor,  
City of Tehachapi, California

Chris Fulton

By: \_\_\_\_\_  
Chris Fulton



# COUNCIL REPORTS

APPROVED	
DEPARTMENT HEAD	
CITY MANAGER	

**MEETING DATE:** SEPTEMBER 8, 2015    **AGENDA SECTION:** ECONOMIC DEVELOPMENT

---

**TO:** HONORABLE MAYOR WIGGINS AND COUNCIL MEMBERS

**FROM:** MICHELLE VANCE, ECONOMIC DEVELOPMENT COORDINATOR

**DATE:** September 1, 2015

**SUBJECT:** TEHACHAPI GRANFONDO 2015 – ELY CORPUS

---

## BACKGROUND

Attached to this report is an agreement between the City of Tehachapi and Ely Corpus for entertainment at the Tehachapi GranFondo Festival. Ely Corpus will provide a DJ Music at Centennial Plaza in Tehachapi, CA, from 8:30 pm to 5:45 pm on September 19, 2015. Payment for this entertainment will be in the amount of \$800.00

## RECOMMENDATION

**APPROVE THE AGREEMENT BETWEEN THE CITY OF TEHACHAPI AND ELY CORPUS**

## **AGREEMENT**

**THIS AGREEMENT** made this \_\_\_\_\_ day of \_\_\_\_\_, 2015, by and between the CITY OF TEHACHAPI, hereinafter "City", and ELY CORPUS, hereinafter "Contractor,"

### **WITNESSETH:**

**WHEREAS**, City is sponsoring the Tehachapi GranFondo Festival (the "Festival") and wishes to contract with Contractor to provide entertainment; and

**WHEREAS**, Contractor is agreeable to providing entertainment as hereinafter described under the terms and conditions hereinafter set forth.

**NOW, THEREFORE**, in consideration of the mutual covenants and conditions set forth hereinafter, the parties agree as follows:

1. The parties incorporate the foregoing recitals as if fully set forth herein verbatim.
2. Contractor agrees that the Contractor will perform on September 18<sup>th</sup> as follows (the "Entertainment"): at the Centennial Plaza in Tehachapi, California from 8:30 a.m. – 5:30 p.m.
3. Contractor agrees to provide the Entertainment for agreed upon fee of \$800.00.
4. In the performance of Contractor's duties hereunder, Contractor shall provide all instruments and equipment including chairs, music stands, and music stand lights necessary or convenient to providing the Entertainment at Contractor's sole cost and expense. Contractor shall be solely responsible for the cost of the Entertainment traveling to City and for all costs of remaining in City, including, without limitation, hotel or motel accommodations, and for all costs to return to Entertainment's place of business, at Contractor's sole cost and expense. The City will provide the sound system at its expense.

5. Contractor hereby indemnifies, agrees to defend, and holds harmless City, its officers, councilpersons, employees, contractors, and representatives from any and all claims, demands, suits, judgments, liability, damages, costs, and expenses arising in any manner out of this Agreement or occasioned by the performance or attempted performance of the provisions hereof including but not limited to any act or omission to act on the part of Contractor or Contractor's employees, subcontractors, agents, or representatives.

6. In addition to any other methods of termination described in this Agreement, City may terminate this Agreement at any time upon determination that Contractor is not performing its duties properly or has otherwise breached this Agreement. In the event of termination based on nonperformance or other breach of this Agreement, City shall so notify Contractor and this Agreement shall be immediately terminated thereafter and City shall have no liability for any further payment of the Fee. Provided, however, that if Contractor fails to perform the Entertainment at all, then Contractor shall not be entitled to any portion of the Fee. In addition to the foregoing and any other methods of termination authorized in this Agreement, City may terminate this Agreement upon 30 days written notice to Contractor at City's sole and absolute discretion. In the event of any termination without cause, Contractor shall be entitled to payment for Contractor's performance of its obligations hereunder to the date of termination subject to City's approval and acceptance of Contractor's performance.

7. Contractor's services are utilized by City only for the purpose and to the extent set forth in this Agreement and Contractor's relationship to City shall, during the term of this Agreement, be that of an independent contractor.

8. Contractor shall not assign any portion of this Agreement to any other person or entity.

9. If any portion of this Agreement shall be considered invalid by any court of competent jurisdiction, said invalid portion shall not affect the validity of the remainder of the agreement and the agreement shall continue in full force and effect as if the invalid portion had not been included therein.

10. Any notice required under this Agreement shall be effective immediately upon personal delivery of same in writing to the party to whom it is directed or upon deposit in the United States mail, first class, postage prepaid, addressed as hereinafter described or upon facsimile transmission to the facsimile number hereinafter described or upon verbal notification of the party to be notified either in person or by telephone at the telephone number hereinafter described (unless written notice is specifically required elsewhere in this Agreement or under the law). The following shall be used in providing the foregoing notices: City - City Manager, 115 South Robinson Street, Tehachapi, California 93561, Fax - (661) 822-2197, Telephone - (661) 822-2200; and Contractor - Ely Corpus, 1360 Wild Olive Road, Tehachapi, CA 93561, Phone - (661) 349-1078. Any party may change any of the

foregoing as it relates to the party by giving written notice to the other party of the change in the manner set forth herein.

11. If any action is commenced between the parties concerning any provision of this Agreement or the rights and duties of any party in relation thereto or the interpretation of this Agreement, the prevailing party shall be entitled, in addition to such other relief as may be granted, to a reasonable sum for the party's attorney fees in such action.

12. This Agreement may be amended only by a writing executed by all parties.

13. The parties hereto agree that this Agreement accurately reflects the agreement of the parties and is the product of negotiations between the parties, and shall not create a rebuttable presumption against the party who drafted same.

14. This Agreement contains all of the agreements of the parties with respect to all matters mentioned herein and no prior agreement or understanding pertaining to any such matter shall be effective.

15. Faxed copies of this fully executed Agreement shall be as effective as an original for all purposes.

**IN WITNESS WHEREOF**, the parties have executed this Agreement on the date first hereinabove written.

\_\_\_\_\_  
SUSAN WIGGINS, Mayor,  
City of Tehachapi, California

Chris Fulton

By: \_\_\_\_\_  
Ely Corpus

APPROVED	
DEPARTMENT HEAD:	
CITY MANAGER:	

# COUNCIL REPORTS

**MEETING DATE:** SEPTEMBER 8, 2015    **AGENDA SECTION:** DEVELOPMENT SERVICES

---

**TO:** HONORABLE MAYOR WIGGINS AND COUNCIL MEMBERS

**FROM:** JOHN (JAY) SCHLOSSER, P.E.

**DATE:** AUGUST 25, 2015

**SUBJECT:** 2015 REGIONAL SURFACE TRANSPORTATION PROGRAM FUNDING GRANT APPLICATION & RESOLUTION

---

**BACKGROUND:**

Every two years (on average) the City of Tehachapi, as a member agency of the Kern Council of Governments (Kern COG), is given an allocation of Regional Surface Transportation Program (RSTP) funds. This money descends from the federal highway transportation funds allocated by Congress on a periodic basis. A recent example of the use of these funds is Tehachapi Boulevard between Mountain View and Mill Street. One of the requirements of the program is that the City adopt a resolution committing to fund and implement the project.

**PROJECT DESCRIPTION:**

The City of Tehachapi proposes to construct the Surface Seal of Various Roads project in fiscal year 2016/17. The project seeks to apply one of two selected types of seal coat to the following roadways:

1. Caltrans Type II Slurry Seal
  - a. Tehachapi Boulevard (Hayes Street to Dennison Road)
  - b. Dennison Road (Tehachapi Boulevard to Valley Boulevard)
  - c. Challenger Drive (Capital Hills Parkway to Vienna Street)
  - d. Tucker Road (Cherry Lane to Highline Road)
  - e. Mountain View Avenue (Tehachapi Boulevard to Valley Boulevard)
  - f. Curry Street (Pinon Street to Highline Road)
  - g. Tehachapi Boulevard (Dennison Road to Steuber Road)
2. Topien C Seal Coat (or equal)
  - a. Mill Street (Highway 58 to H Street)
  - b. H Street (Mill Street to Green Street)
  - c. Curry Street (Tehachapi Boulevard to Pinon Street)

Current estimates suggest that this work, including necessary re-striping will cost \$391,400. The proposed resolution commits the City to support this project including the associated matching funds totaling \$45,129.

**RECOMMENDATION:**

**ADOPT RESOLUTION, AUTHORIZING THE FILING OF AN APPLICATION FOR 2015 REGIONAL SURFACE TRANSPORTATION PROGRAM FUNDING AND COMMITTING THE NECESSARY LOCAL MATCH AND STATING THE ASSURANCE TO COMPLETE THE PROJECT.**

**RESOLUTION NO.**

**AUTHORIZING THE FILING OF AN APPLICATION FOR 2015 REGIONAL SURFACE TRANSPORTATION PROGRAM FUNDING AND COMMITTING THE NECESSARY LOCAL MATCH AND STATING THE ASSURANCE TO COMPLETE THE PROJECT**

The City of Tehachapi (herein referred to as APPLICANT) is submitting an application to the Kern Council of Governments (Kern COG) for \$391,400.00 in funding from the Regional Surface Transportation program for the Surface Seal of Various Roads (herein referred to as PROJECT); and

APPLICANT has the financial capacity to complete, operate and maintain the project; and

APPLICANT will ensure that funds required from other sources will be reasonably expected to be available on the time frame needed to carry out the project; and

APPLICANT is authorized to execute and file an application for funding the PROJECT under the Regional Surface Transportation Program; and

APPLICANT, by adopting this resolution, does hereby state that:

1. APPLICANT will provide \$45,129.00 in local matching funds; and
2. APPLICANT understands that the Regional Surface Transportation Program funding for the project is fixed at the approved programmed amount, and that any cost increases must be funded by the APPLICANT from other funds, and that APPLICANT does not expect any cost increases to be funded with additional Regional Surface Transportation Program funding; and
3. APPLICANT understands the funding deadlines associated with these funds and will comply with the program implementation procedures

described in Chapter 2 of the Kern COG Project Delivery Policies and Procedures manual; and

4. PROJECT will be implemented as described in the complete application and in this resolution and, if approved, for the amount programmed in the FTIP; and
5. APPLICANT and the PROJECT will comply with the requirements as set forth in the program; and

APPLICANT authorizes its Executive Director, General Manager, or designee to execute and file an application with Kern COG for Regional Surface Transportation Program funding for the PROJECT as referenced in this resolution.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Tehachapi at a special meeting this 31<sup>st</sup> day of August, 2015.

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
Susan Wiggins, Mayor  
City of Tehachapi, California

ATTEST:

\_\_\_\_\_  
Tori Marsh, City Clerk  
City of Tehachapi, California

I hereby certify that the foregoing resolution was duly and regularly adopted by the City Council of the City of Tehachapi at a special meeting thereof held on August 31, 2015.

---

Tori Marsh, City Clerk  
City of Tehachapi, California

# COUNCIL REPORTS

**MEETING DATE:** SEPTEMBER 8, 2015    **AGENDA SECTION:** DEVELOPMENT SERVICES

**TO:** HONORABLE MAYOR WIGGINS AND COUNCIL MEMBERS

**FROM:** JOHN (JAY) SCHLOSSER, P.E., DEVELOPMENT SERVICES DIRECTOR

**DATE:** AUGUST 31, 2015

**SUBJECT:** SNYDER WELL INTERTIE PROJECT - AWARD

**BACKGROUND:**

The City of Tehachapi successfully applied for Proposition 84 Round 2 Integrated Regional Water Management Grant through the Department of Water Resources to connect the City's Snyder Well, located at the intersection of Snyder Avenue and D Street, to the TCCWD non-potable waterline located near the intersection of Dennison Road and Valley Boulevard. The project seeks to construct a waterline through the Jacobsen Middle School site to the existing non-potable waterline. TCCWD will pump the well heavily for several years with the intent to reduce nitrate levels in the ground water. At the end of this period, the well will be returned to the City for potable use. The second primary benefit of the project is to place the school district athletic fields on TCCWD's non-potable system. This reduces the City's potable water usage (saving us money), reduces the school district's water expenses, and increases TCCWD's revenues.

On July 8, 2015 advertising began for the project. Staff opened bids for this project on August 20, 2015. The results of the bid opening are listed in the table below:

Contractor Name	Bid Amount
Cal Prime, Inc	\$326,000.00
Todd Companies	\$412,039.00
G.M. Engineering, Inc.	\$543,962.53
Downing Construction, Inc.	\$550,634.00
HPS Mechanical, Inc.	\$580,000.00
Becka Construction	\$618,316.00

**FISCAL IMPACT:**

The total grant funds available for this project (including Project Administration, Design, Environmental, Construction, and Construction Administration) total \$625,865. The City's funding match is \$24,840 which will be drawn from Water fund or from other sources as directed by the City Finance Department. Cost to rehabilitate the existing well pump (\$175,815) is included in project budget. This project was budgeted for this fiscal year.

**RECOMMENDATION:**

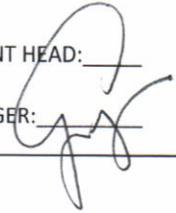
City staff has reviewed the bids as received and has deemed the proposal from Cal Prime, Inc. to be responsive.

**AWARD THE SNYDER WELL INTERTIE PROJECT TO CAL PRIME, INC. IN THE AMOUNT OF \$326,000.00 AND AUTHORIZE THE CITY MANAGER TO APPROVE ANY NECESSARY CHANGE ORDERS UP TO A MAXIMUM OF 5% OF THE ORIGINAL CONTRACT (OR \$16,300).**



# COUNCIL REPORTS

APPROVED
DEPARTMENT HEAD: _____
CITY MANAGER: _____

A handwritten signature in black ink is written over the signature lines of the approval box.

MEETING DATE: SEPTEMBER 8, 2015 AGENDA SECTION: POLICE DEPARTMENT

---

**TO:** HONORABLE MAYOR WIGGINS AND COUNCIL MEMBERS

**FROM:** KENT KROEGER, POLICE CHIEF

**DATE:** August 25, 2015

**SUBJECT:** ACKNOWLEDGEMENT AND RELEASE WITH SOUTHEAST RESOURCE RECOVERY FACILITY (SERFF) FOR THE DESTRUCTION OF NARCOTICS

---

## BACKGROUND

The Tehachapi Police Department seizes and receives numerous articles of property yearly, including controlled substances or narcotics. In order to comply with state mandates and maintain an organized property room, property must be released or disposed of in a timely fashion. A judge of the Superior Court of the State of California, County of Kern, authorizes the disposal of controlled substances or narcotics pursuant to California Health and Safety Codes 11473 and 11473.5 after the items have been held for the time prescribed by law.

Controlled substances or narcotics must be destroyed in a manner prescribed by law. The Southeast Resource Recovery Facility (SERRF), owned and operated by the City of Long Beach, serves many law enforcement agencies throughout California for the disposal of solid waste in the form of controlled substances or narcotics. In order to utilize the disposal services provided by the Southeast Resource Recovery Facility (SERRF), our agency is required to accept the terms and conditions for the destruction of narcotics as established by SERRF by signing the Acknowledgement and Release form provided by SERRF.

## FISCAL IMPACT

There will be no fiscal impact as the disposal fee is paid annually by the State of California Department of Justice and by the U.S. Customs Service.

## RECOMMENDATION

Approve the Acknowledgement and Release with Southeast Resource and Recovery Facility (SERRF) and adopt a resolution giving the Chief of Police authority to sign the Acknowledgement and Release on behalf of the City for the destruction of narcotics and controlled substances.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF TEHACHAPI AUTHORIZING THE  
CITY'S CHIEF OF POLICE OR HIS DESIGNEE TO  
EXECUTE ACKNOWLEDGMENT AND  
RELEASE WITH SOUTHEAST RESOURCE AND  
RECOVERY FACILITY (SERRF)**

---

WHEREAS, controlled substances or narcotics must be destroyed in a manner prescribed by law and the Southeast Resource Recovery Facility (SERRF), owned and operated by the City of Long Beach, serves many law enforcement agencies throughout California for the disposal of solid waste in the form of controlled substances or narcotics; and

WHEREAS, in order to utilize the disposal services provided by the SERRF, an agency is required to accept the terms and conditions for the destruction of narcotics as established by SERRF by signing the Acknowledgement and Release form provided by SERRF; and

WHEREAS, the City Council of the City of Tehachapi (the "City") wishes to authorize the Police Chief or his designee to execute the Acknowledgment and Release on behalf of the City and its police department.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Tehachapi as follows:

1. That the foregoing recitals are true and correct.
2. That the City's Police Chief or his designee is hereby authorized to execute the SERRF Acknowledgment and Release.

PASSED AND ADOPTED on the 7th day of September, 2015 at a regular meeting of the City Council of the City of Tehachapi by the following vote:

AYES: COUNCIL MEMBERS: \_\_\_\_\_

NOES: COUNCIL MEMBERS \_\_\_\_\_

ABSTAIN: COUNCIL MEMBERS: \_\_\_\_\_

ABSENT: COUNCIL MEMBERS: \_\_\_\_\_

\_\_\_\_\_  
SUSAN WIGGINS, Mayor, City of  
Tehachapi, California

ATTEST:

\_\_\_\_\_  
TORI MARSH, City Clerk,  
City of Tehachapi, California

**ACKNOWLEDGMENT AND RELEASE**

FOR GOOD AND VALUABLE CONSIDERATION, including the right to use the Southeast Resource Recovery Facility (SERRF), owned and operated by the City of Long Beach, for the disposal of solid waste in the form of controlled substances (also known as narcotics), **the Tehachapi Police Department**, in the State of California, (collectively herein referred to as "we" or "us" as the context requires) hereby acknowledges and accepts the terms and conditions established by SERRF in The Southeast Resource Recovery Facility (SERRF) Procedure for the Destruction of Narcotics (hereinafter referred to as procedure). We further acknowledge and agree that if we fail to follow any procedure we shall be denied access to SERRF and our request to use SERRF shall be denied.

WE HEREBY RELEASE, WAIVE, DISCHARGE, AND RELINQUISH THE CITY OF LONG BEACH, ITS OFFICIALS, EMPLOYEES, AND AGENTS FROM ANY AND ALL CLAIMS, DEMANDS, DAMAGE, CAUSES OF ACTION, LOSS, OR LIABILITY ARISING FROM OR CONNECTED WITH THE CITY'S DENIAL OF ACCESS TO SERRF OR THE CITY'S DENIAL OF OUR REQUEST TO USE SERRF, WHETHER SAME SHALL ARISE BY NEGLIGENCE OR OTHERWISE.

We further acknowledge that Section 895.2 of the California Government Code applies and that we and the City of Long Beach each assume the liability imposed on it, its officials, employees or agents for injury caused by a negligent or wrongful act or omission relating to the disposal of controlled substances at SERRF to the same extent that such liability would be imposed in the absence of Section 895.2. To that end, we shall defend, indemnify and hold harmless the City of Long Beach, its officials, employees, and agents and the City of Long Beach shall defend, indemnify and hold us harmless for any claim, demand, damage, cause of action, loss liability, cost or expense that may be imposed on either the City of Long Beach or us solely by virtue of Section 895.2.

**ACKNOWLEDGED AND AGREED**  
State of California  
**Tehachapi Police Department**  
**229 West C Street**  
**Tehachapi, CA 93561**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# The Southeast Resource Recovery Facility (SERRF)

## Procedure for the Destruction of Narcotics

### I. Days and Hours of Operations

SERRF is open for burning narcotics by appointment on Tuesdays, Wednesdays, and Thursdays. Appointment times are 10:00 am and 2:00 pm.

### II. Minimum Security

Five Hundred Pounds (500 lbs.) or More

The following is the minimum security for any narcotics destruction in the amount of five hundred pounds (500 lbs.) or more:

- One armed sworn *officer* to monitor the actual dumping site. This is located on the 6<sup>th</sup> floor next to the chutes.
- Two armed sworn officers to monitor the transportation of drugs from the transporting vehicle to the dumping site .
- One armed sworn *officer* to monitor the unloading of the transporting vehicle located on the ground floor at the sally port.
- Two armed sworn officers to secure the areas around the front of the sally port in which the transporting vehicle parks.

It is recommended that the sworn officers in and around the transporting vehicle each be armed with the minimum of a handgun and a shotgun.

Less than Five Hundred Pounds (500 lbs.)

- For any narcotics destruction of less than five hundred pounds (500 lbs.), a minimum of two armed sworn officers are required.

## Procedure for the Destruction of Narcotics

### II. (Continued)

These recommendations should be considered the minimum security necessary for a narcotics burn. However, as the amount of narcotics to be burned goes up, so does the risk and, naturally, so should the level of security. You will need additional personnel for transportation and disposal of the narcotics.

### III. **Appointment/Access**

Appointments for burning must be made on an as available basis by phoning SERRF at (562) 570-7840. At the time the appointment is made, the agency must advise SERRF of the total weight of narcotics to be burned. On the day of the burn, the Narcotics Destruction Manifest must be complete and hand delivered to SERRF. The Long Beach Police Department Watch Commander is to be notified of the burn by the contracting law enforcement agency.

SERRF has three boilers. Normally a minimum of two of the three will be operating at any given time. Occasionally maintenance requires all boilers to be off-line. Good combustion is difficult to maintain when wet trash is burned. Therefore, rain and maintenance schedules may be a factor in SERRF's decision to schedule a burn or to cancel a burn.

SERRF provides access to the facility, but absolutely no labor, supervision, or tools for the handling and disposing of narcotics. The SERRF Operations Officer will coordinate activities with the Plant Operator. An observer will be present at all times to oversee feed rates.

**Important note: The agency destroying the narcotics must provide all tools and furnishings such as dollies, handcarts, wagons, gloves, eye protection, hard hats, dust masks and security. In addition, facility safety requires all members to provide and wear hard hats, long pants and long sleeves. Appropriate eye and body protection must be worn in the plant at all times. Shorts, short sleeve shirts, dresses, and open toed shoes, are not allowed. The plant's single elevator will be made available for moving narcotics from the ground floor vehicle loading area to the 6<sup>th</sup> level boiler hopper inlet area.**

### IV. **Narcotics Authorized for Disposal**

Only narcotics listed in Exhibit I (attached) may be disposed of at SERRF. Note that liquid PCP may be burned provided that the procedures listed below are followed. Blood, urine and syringes may not be disposed of at SERRF.

## Procedure for the Destruction of Narcotics

### **V. Procedures/Preparations**

For first-time visits, on the pre-arranged burn date, a member of SERRF's staff will meet the law enforcement agency at Gate #3 (North Gate) of the site. He will familiarize the agency with the facility and designate the boiler(s) to be used. Before commencing the burn, the agency will deliver the signed NARCOTICS DISPOSAL MANIFEST (form letter you were provided with) listing the weight and type of drugs to be burned. The list will clearly state the drugs by name and their packaged weights in pounds. The law enforcement agency, officer in charge and the SERRF Operations Officer, will sign the manifest. The manifest will be the basis of SERRF's report to permitting agencies with regard to the amount and type of narcotics burned.

The bags, envelopes, bricks, or bales of organic narcotics listed in Exhibit I, shall be clearly marked with the weight in pounds. The drugs will be fed to the boiler through the hopper at a rate of 500 pounds per grapple load of refuse. Bags, envelopes, bricks, or bales of organic chemically altered narcotics (see Exhibit I), shall be clearly marked with the weight in pounds. These drugs will be fed to the boiler through the hopper separately from organic drugs. The organic chemically altered feed rate is 250 pounds per grapple load of refuse. Organic and organic chemically altered substances that are packaged together will be burned at the rate 250 pounds per grapple load of refuse. Placing of the drugs in the hopper will be done only by the burning agency.

Liquid PCP may be burned in sealed polypropylene or polyethylene containers up to one quart in size. One gallon sealed polyethylene containers may be used if properly mixed with absorbent. We prefer that mixing take place off site. If liquid PCP is to be mixed or treated on site, it is to be handled on the crane control mezzanine deck south of boiler hopper #3. The responsible agency will provide the security to limit access to this area and will be responsible for all PCP mixing, treatment, and clean up of the area. The feed rate for liquid PCP will be two (2) gallons per grapple load of refuse.

The SERRF Operations Officer, or his designee, will monitor the disposal rate.

### **VI FEES**

The disposal fee is paid annually by the State of California Department of Justice and by the U.S. Customs Service.

## **DEFINITION OF ACCEPTABLE WASTE**

"Acceptable Waste" is residential or commercial solid waste that does not contain unprocessable waste.

## **DEFINITION OF UNPROCESSIBLE WASTE**

"Unprocessable Waste" is material which, in the sole judgement of the City, falls into one or more of the following categories:

- Would damage or threaten damage to combustion units or otherwise adversely affect operation or maintenance of SERRF;
- Would present a substantial endangerment to the health or safety of the public or SERRF employees;
- Could cause any permit requirement or condition to be violated;
- Would exceed the materials handling capacity of the combustion feed system.

### **UNPROCESSIBLE WASTE INCLUDES, BUT IS NOT LIMITED TO:**

- Explosives
- Pathological or Biological Waste
- Human or Animal Remains
- Motor Waste
- Street Sweeping Debris
- Significant Quantities of Non-Combustible Materials or Demolition Debris
- Waste from Industrial or Manufacturing Processes
- Extremely Wet Trash

# EXHIBIT I

## Narcotics to be Destroyed

### Organic

Cocaine

Marijuana

Codeine

Morphine

Hashish

Mushrooms

Heroin

Opium

### Organic - Chemically Altered

Amobarbital

Methylened ioxymetampheta mine

Amphetamine

PCC

Barbiturates

PCP-Liquid and Crystal

Benzedrine

Pentobarbital

Dilaudid

Percodan

Fentanyl (China White)

Phenobarbital

Haldon

Quaaludes

Methadone

Seconal

Methamphetamine

Steroids

Methaqualone

Diazepam

LSD

Any of the salts, isomers and salts of isomers of the above listed controlled substances.

To: Law Enforcement Agencies

Re: Use of the Southeast Resource Recovery Facility in Long Beach for the Burning of Certain Controlled Substances.

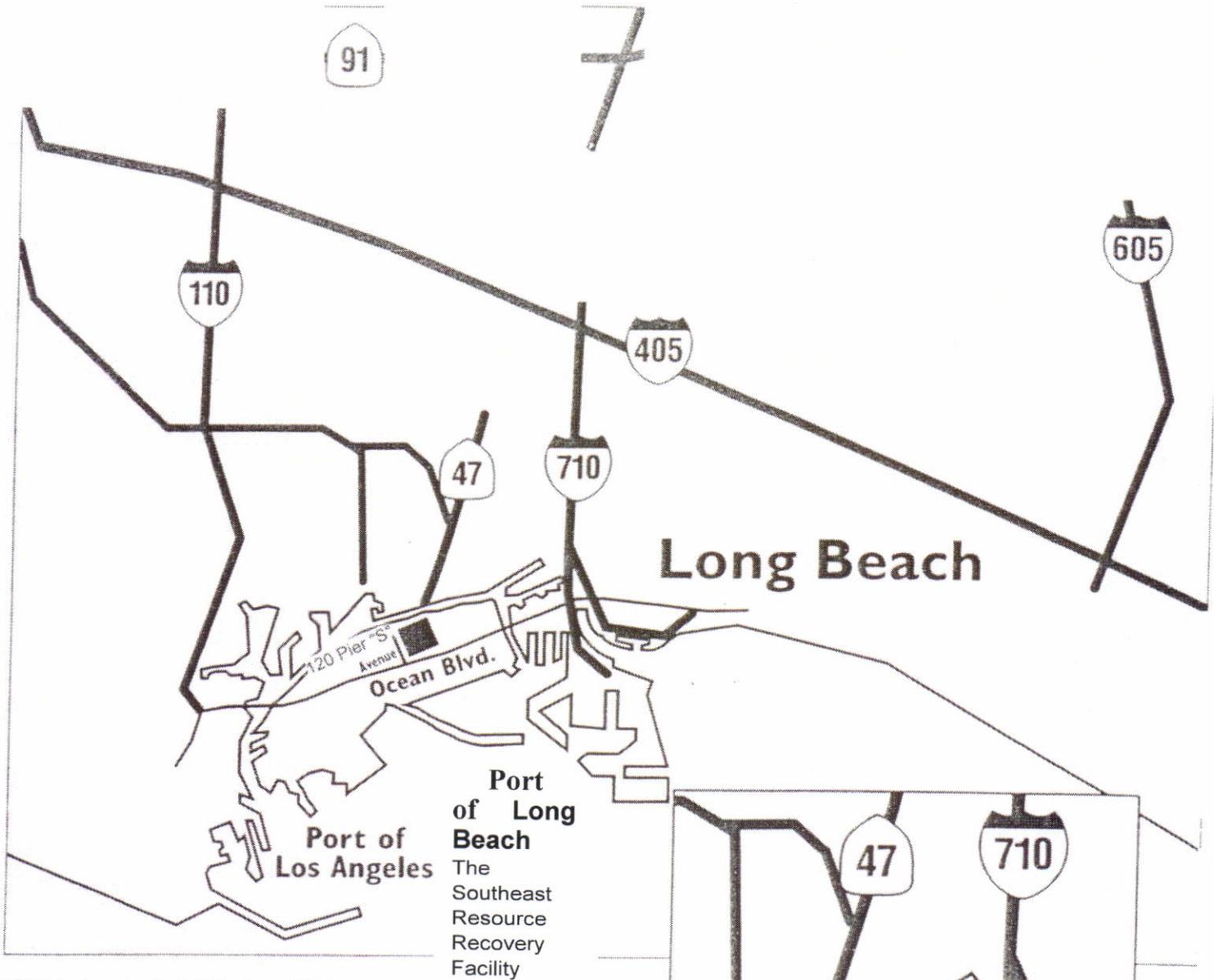
Before any law enforcement agency will be allowed to use SERRF, the attached "AcknowledQement and Release" must be signed by an authorized representative of the law enforcement agency and must be on file at SERRF.

How Do You Determine Who is Authorized to Sign?

- If you represent a police or sheriff's department in a city or a county, then you must seek the advice of your legal counsel (e.g., City Attorney or County Counsel) or Risk Management Department and secure their written acknowledgement that the person signing the document has the authority to act on behalf of your agency. You should attach a copy of the written authorization to the "Acknowledgement and Release".
- If you represent a department of the State of California or a department of the United States Government, then you must attach evidence of your authority to sign.

In any event, IF YOU HAVE ANY QUESTIONS regarding who is authorized to sign, you must contact the City Attorney in the city or the County Counselor in your county. With respect to state agencies, contact the office of the state Attorney General or an attorney assigned to your agency. With respect to federal agencies, contact the U.S. Attorney or an attorney assigned to your agency.

# SERRF SOUTHEAST RESOURCE RECOVERY FACILITY

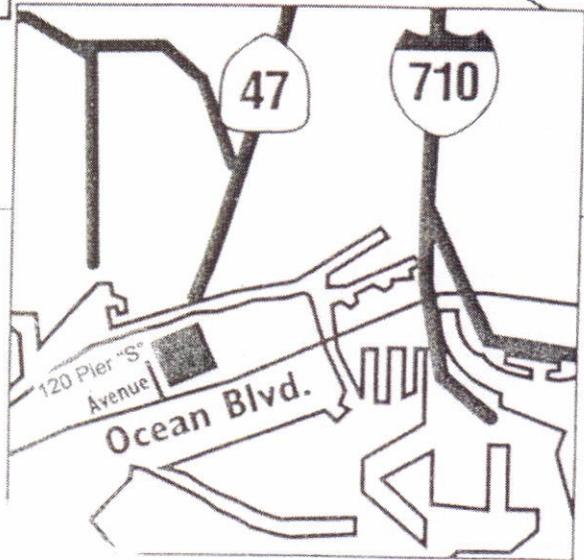


**(SERRF) Is located at 120 Pier "5" Avenue in Long Beach, CA.**

Take the Long Beach Fwy (710) South. Follow signs to Terminal Island - Pier "S" / Pier "T" and across the Gerald Desmond Bridge. Pier S is the second off ramp (after Pier T). Go to the second light and make a right turn on Pier "S" Ave: Facility is on the right side. Make a right into Facility at Gate 2. (Just before railroad overpass).

More information regarding SERRF can be obtained by contacting the Electric Generation Bureau at (562) 570-7840.

More information on the City of Long Beach Source Reduction and Recycling Program can be obtained by contacting the Environmental Services Bureau at (562) 570-2850, located at 2929 E. Willow Street, Long Beach, CA 90806.





# COUNCIL REPORTS

APPROVED
DEPARTMENT HEAD: _____
CITY MANAGER: _____

*[Handwritten signature]*

MEETING DATE: AUGUST 31, 2015    AGENDA SECTION: POLICE DEPARTMENT

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**TO:** HONORABLE MAYOR WIGGINS AND COUNCIL MEMBERS

**FROM:** KENT KROEGER, POLICE CHIEF

**DATE:** August 20, 2015

**SUBJECT:** AMENDMENT TO MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF TEHACHAPI/TEHACHAPI POLICE DEPARTMENT AND THE TEHACHAPI UNIFIED SCHOOL DISTRICT

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## BACKGROUND

As the Council is aware, the Tehachapi Police Department was awarded a grant in the amount of \$125,000 from the Department of Justice (DOJ) COPS Hiring Program in 2013. The purpose of this grant was to assign a law enforcement officer, known as a School Resource Officer (SRO) to the Tehachapi Unified School District in order to enhance student safety, decrease the frequency of youth violence, dissuade gang activities, encourage good relations between the Tehachapi Police Department and the student community, and to promote the overall safety and security of the educational environment at Tehachapi Unified Schools. The Council recently approved the Memorandum of Understanding (MOU) between the City of Tehachapi/Tehachapi Police Department and the Tehachapi Unified School District however, the Tehachapi Unified School District requested an amendment to that document. The School District requested the inclusion of additional language ensuring the Tehachapi Police Department would provide a replacement SRO in the event the assigned SRO was not available to perform his duties due to illness, injury, vacation or other similar absence. Staff considered this to be a reasonable request which could be accommodated and after conferring with the City Attorney, the MOU was amended.

## RECOMMENDATION

Approve the Amended Memorandum of Understanding between the City of Tehachapi / the Tehachapi Police Department and the Tehachapi Unified School District and authorize the Mayor to sign subject to approval by the City Attorney.

**MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF  
TEHACHAPI/TEHACHAPI POLICE DEPARTMENT  
AND THE TEHACHAPI UNIFIED SCHOOL DISTRICT REGARDING  
THE POSITION OF GRANT FUNDED SCHOOL RESOURCE OFFICER FOR  
THE  
2015-2016 SCHOOL YEAR**

This Memorandum of Understanding (MOU) is entered into between the City of Tehachapi, on behalf of the Tehachapi Police Department (jointly referred to herein as "TPD"), and the Tehachapi Unified School District (TUSD). The purpose of this MOU is to delineate each party's rights and responsibilities with regard to the assignment of a TPD law enforcement officer, known as a School Resource Officer (SRO), funded under the 2013 COPS Hiring Program, to work closely with the TUSD.

Recitals

A. The parties agree that the assignment of a TPD law enforcement officer, funded under the 2013 COPS Hiring Program, to work closely with TUSD as a SRO will enhance student safety, decrease the frequency of drug use and substance abuse by youths, lessen the occurrence of youth violence, dissuade gang activities, encourage good relations between TPD and the student community, benefit law enforcement generally in the Tehachapi community, and promote the overall safety and security of the educational environment at TUSD schools.

B. The parties desire to delineate their respective rights and responsibilities in connection with the creation and maintenance of a grant funded SRO position by TPD.

Terms

The parties agree as follows:

1. Responsibilities of TPD:

Any law enforcement officer assigned to the SRO position contemplated by this MOU shall be a trained and sworn peace officer employed by TPD.

TPD will provide to TUSD an informative profile of any officer to be assigned as SRO, which will include sufficient information to identify the officer, his or her education and law enforcement experience, and other such public information deemed appropriate by the Chief of Police.

TPD will assign to the position of SRO only those law enforcement officers agreeable to TUSD and TPD.

TPD will assign the SRO to TUSD during the regular school year, during summer school, and when students are on campus for pre-school year activities, such as football

practice. It is agreed that this period of time is approximately 10 months. The SRO may only be assigned non-school related duties during an emergency, a crisis, manpower shortage, when school is not in session, or as otherwise determined by TPD. In the event the SRO who is assigned to TUSD is not available on any given day to perform his or her duties due to illness, injury, vacation, or other similar absence, TPD will provide a temporary replacement SRO.

TPD will consult and coordinate with TUSD with regard to the activities and duties of the SRO. Both TPD and TUSD will designate a primary contact person for this purpose. For TPD, that person may be the assigned SRO.

TPD will participate in regular "Safe Campus Committee" meetings arranged by the school district, for the purpose of discussing school safety, youth drug use issues, gang participation/ activity, and other youth related crime. TPD will designate a representative for this purpose, which may be the assigned SRO. TUSD will encourage maximum attendance by school site administrators and/or their designees.

TPD will participate in School Attendance Review Board meetings when invited. The TPD representative at such meetings may be the assigned SRO.

TPD will provide the SRO with a patrol vehicle and associated equipment (radio, computer, fax, etc.). TPD will bear the cost of operating, maintaining, and repairing the patrol vehicle and associated equipment (gas, oil, tires, repairs, etc.)

TPD will approve overtime as may be necessary and only with the concurrence of, or at the request of, TUSD and TUSD will pay 50% of the SRO's overtime pay.

TPD will compile statistics and other information regarding: 1) juvenile arrests; 2) SRO time while physically at school sites; 3) the nature and frequency of participation in school related activities by all TPD personnel; 4) officer training regarding the prevention of drug use by youths; and 5) other matters that may lead to informed decision making by the Tehachapi City Counsel and TUSD Board of Trustees, or the successful application for future grant opportunities, if any. TPD will report such information annually to the TUSD Board of Trustees.

TPD will arrange and fund any training that may be needed by or recommended for the SRO.

The SRO will make reasonable efforts to perform the following:

- Review and revise as necessary, or initiate development of school protocols to be used in the event of a tragic situation developing at a school site.

- Participate in a coordinated intervention system facilitating referral of high risk youths to intervention and counseling programs.

- Participate in intervention activities designed to (1) decrease drug possession and sales, (2) increase arrests for drug possession and sales, and (3) increase law

enforcement visibility on and around elementary, middle school, and high school campuses as appropriate.

-Schedule, announce, and conduct periodic training of school personnel, including campus security staff, in maintaining school safety, recognizing signs and symptoms of drug use, gang identification and prevention, and prevention of youth violence or other youth related crime.

-Schedule and conduct school-wide or classroom presentations, such as DARE, GREAT instruction, and bicycle safety programs for sixth graders and other presentations as necessary, to students in grades 7-12.

-Provide consultation and training as necessary to other law enforcement personnel who may be required to interact with youthful suspects. Such counseling or training should include recognition and understanding of symptoms typically associated with cognitive disabilities, such as mental retardation, ADHD, and autism.

- Perform other duties as mutually agreed, such as conflict mediation, patrolling and traffic control in and around school sites.

- Respect the constitutional and statutory rights accorded to students and school staff.

- Make reasonable efforts to cooperate with TUSD administrative personnel, however the SRO will not be used to enforce school administrative discipline.

## 2. Responsibilities of TUSD:

TUSD will make reasonable efforts to cooperate with the assigned SRO and related TPD personnel.

TUSD will reimburse TPD for 50 percent of the local matching funds as required by the COPS Hiring Program, which has provided \$125,000.00 in grant funding over a three year period toward the SRO's monthly salary and benefits. TUSD will only reimburse for the 10 month period referenced in Paragraph 1. TPD is entirely responsible for the SRO's monthly salary and benefits during the remaining two months of the year. TPD shall submit invoices for reimbursement to TUSD on a quarterly basis.

TUSD will reimburse TPD for 50 percent of the cost of outside training provided to the SRO, but only when the TUSD Superintendent has given his/her prior approval, in writing, authorizing the expenditure.

If the City of Tehachapi or TPD receives funding through a grant or from a third party for the purpose of establishing or maintaining a SRO, TUSD's reimbursement obligation is contingent upon, and only to the extent that, such funding has been dedicated solely to the SRO position and has been fully exhausted.

TUSD will provide the SRO with office space, supplies, and equipment necessary to develop and deliver pertinent information or presentations to students, school staff, other law enforcement officers/agencies, or to prepare for the meetings required under this MOU, including access to alarm codes, word processing equipment, copying machines, overhead projectors, and stationery supplies, as well as secretarial assistance and help from TUSD media and technology personnel.

3. Employment Status of the SRO. The parties agree that in performing the services pursuant to this MOU, the SRO is an employee of TPD, is not a TUSD employee, and is not entitled to participate in any pension plan, insurance, bonus, or similar benefits TUSD may provide for its employees. The SRO shall be directed and instructed by TPD.

TPD shall provide all services under this MOU as an independent contractor and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this MOU shall be deemed to create any relationship of principal and agent, master and servant, or employer and employee between TUSD and the SRO.

TPD shall be solely responsible for withholding, applicable payroll taxes, and contributions, including but not limited to federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance. TPD agrees to hold harmless, indemnify, and defend TUSD from any liability resulting from TPD's failure to make such payments, including self-employment taxes.

If TUSD is held to be an employer or co-employer of the SRO due to the acts or conduct of TPD, TPD shall hold harmless and indemnify TUSD from and against any and all claims for loss, liability, or damages arising from that holding, as well as any expenses, costs, taxes, penalties, and interest charges incurred by TUSD as a result of that holding.

4. Information Sharing.

TUSD and TPD must balance safety interests and student privacy interests. All information sharing should be based upon The Family Educational Rights and Privacy Act (FERPA) and California laws that govern the release of records. FERPA does contain exceptions to the general consent requirement, including the "health or safety emergency exception." Disclosures based on this exception must be documented in the student's education records to memorialize the emergency that formed the basis for the disclosure.

5. Duration. This MOU shall be effective on the date signed by the authorized representatives of each party and shall continue in effect until June 30, 2016. It may then be duly extended by the affirmative action of both parties for periods of time not to exceed three years.

6. Termination. This MOU may be terminated without cause by either party. The party desiring termination must provide written notice to the other party. Termination will be effective 30 calendar days after actual receipt of the written notice. TUSD will reimburse TPD pro rata for services up to the date of actual termination.

7. Indemnification. Each party shall defend, hold harmless, and indemnify the other, its governing board, Council, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, death, sickness, or injury to any person(s) or damage to any property, (but not to include consequential damages), from any cause whatsoever arising from or connected with the party's actions and conduct except to the extent resulting from the actions or conduct of the other party, its governing board, Council, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives.

This indemnity shall survive termination of this MOU and is in addition to any other rights or remedies that TUSD may have under law and/or otherwise.

8. Insurance. Each party shall obtain, pay for, and maintain in effect during the life of this MOU the following policies of insurance issued by an insurance company admitted to do business in California (or self-insurance or joint powers coverage): (1) general liability with minimum coverage limits of \$1,000,000 per occurrence; (2) automobile liability as required by state law; (3) professional liability (malpractice) with a limit of liability not less than \$1,000,000 per occurrence; and (4) workers' compensation insurance as required under state law.

Each party shall furnish the other with a certificate or certificates of insurance containing the endorsements required under this section, and the other party shall have the right to inspect the insured's original insurance policies (or self-insurance memorandum of coverage) upon request. Upon notification of receipt of a notice of cancellation, change, or reduction in coverage, the party whose insurance is so affected shall immediately file with the other a certified copy of the required new or renewal policy and certificates for such policy.

9. Nondiscrimination. Neither party shall discriminate in the treatment or employment of any individual or group of individuals on any ground prohibited by law, nor shall the personnel of either party harass any person based on gender or any other basis prohibited by applicable law in the course of performing its obligations under this MOU.

10. Notices. Any notice under this MOU shall be in writing, and any written notice or other document shall be deemed to have been duly given on the date of personal service on the party or on the second business day after mailing, if the document is mailed by registered or certified mail addressed to the party at the address set forth below, or at the most recent address specified by the addressee through written notice under this provision. Failure to conform to the requirement that mailings be done by registered or certified mail shall not defeat the effectiveness of notice actually received by the addressee.

11. Miscellaneous.

A. Entire Agreement. This MOU constitutes the final, complete, and exclusive statement of the terms of the agreement between the parties pertaining to SRO services to be rendered, and supersedes all prior and contemporaneous understandings or MOUs of the parties. No party has been induced to enter into this MOU by, nor is any party relying on, any representation or warranty outside those expressly set forth in this MOU.

B. Amendment. The provisions of this MOU may be modified only by mutual agreement of the parties. No modification shall be binding unless it is in writing and signed by the party against whom enforcement of the modification is sought.

C. Waiver. Any of the terms or conditions of this MOU may be waived at any time by the party entitled to the benefit of the term or condition, but no such waiver shall affect or impair the right of the waiving party to require observance, performance, or satisfaction either of that term or condition as it applies on a subsequent occasion or any other term or condition of this MOU.

D. Assignment. Neither party may assign any rights or benefits or delegate any duties under this MOU without the written consent of the other party. Any purported assignment without written consent shall be void.

E. Parties in Interest. Nothing in this MOU, whether express or implied, is intended to confer any rights or remedies under or by reason of this MOU on any person other than the parties to it and their respective successors and assigns, nor is anything in this MOU intended to relieve or discharge the obligation or liability of any third person to either party to this MOU, nor shall any provision give any third person any right of subrogation or action against either party to this MOU.

F. Severability. If any provision of this MOU is held by an arbitrator or court of competent jurisdiction to be invalid or unenforceable, the remainder of the MOU shall continue in full force and effect and shall in no way be impaired or invalidated.

[Signatures on the following page]

TEHACHAPI UNIFIED  
SCHOOL DISTRICT

CITY OF TEHACHAPI

By:   
Nick Heinlein  
Chief Administrator, Business Services  
300 S. Robinson Street  
Tehachapi, California 93561

By: \_\_\_\_\_  
Susan Wiggins, Mayor  
115 South Robinson Street  
Tehachapi, California 93561

Date: 8/11/15

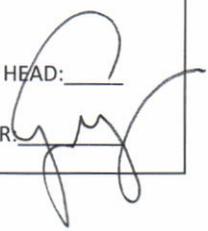
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Kent Kroeger, Chief of Police  
Tehachapi Police Department  
220 W. C Street  
Tehachapi, California 93561

Date: \_\_\_\_\_



APPROVED
DEPARTMENT HEAD: _____
CITY MANAGER: _____

A handwritten signature in black ink is written over the signature lines of the approval box.

# COUNCIL REPORTS

**MEETING DATE: SEPTEMBER 8, 2015 AGENDA SECTION: POLICE DEPARTMENT**

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**TO: HONORABLE MAYOR WIGGINS AND COUNCIL MEMBERS**

**FROM: AARON PRICE, CODE ENFORCEMENT OFFICER**

**DATE: SEPTEMBER 8, 2015**

**SUBJECT: EMERGENCY ABATEMENT AT 202 BARTLETT COURT**

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## BACKGROUND

Pursuant to Municipal Code Section 1.16.065M, emergency abatements may be conducted by the city when it is in the interest of public health and/ or public safety. This code also requires a hearing before the city council following such abatement in order to determine whether the Code Enforcement Officer's abatement was appropriate.

On February 8, 2011, the subject property was posted as uninhabitable and/ or unsafe by the City of Tehachapi Building Department due to substandard housing conditions. Since that time there have been ongoing complaints that people are occupying the condemned residence. In recent months the complaints have increased. There is also an ongoing criminal case for occupying the condemned residence being prosecuted by The District Attorney's Office.

Given the lack of compliance with the vacate notice and the concerns for the safety of the public, which have been brought to our attention by the residents of Bartlett Court, an abatement warrant was obtained on August 14, 2015 for the purposes of boarding and securing the condemned residence.

On August 17, 2015, an abatement warrant was served on the property. Through the use of a private contractor the city boarded and secured the residence to prevent further unauthorized entry. All boards were painted to match the structure.

Pursuant to the Tehachapi Municipal Code and the Code Enforcement fee resolution approved by the city council a cost for abatement activities was determined. Based on the complete file from 2005-2015 the total cost would be \$14,465.00. As the City has never attempted to collect this debt, staff would recommend that we waive the fees prior to 2015, totaling \$6,916.00. The remaining balance for abatement activities in 2015 would total \$7,549.00.

## **RECOMMENDATION**

Staff recommends that the City Council approve emergency abatement actions conducted by Code Enforcement at 202 Bartlett Court and approve a lien in the amount \$7,549.00 and waiving the previous balance of \$6,916.00. This lien would cover the cost for 2015 only.



08.17.2015 10:40



08.17.2015 13:47



08.17.2015 14:03



08.17.2015 14:08



APPROVED
DEPARTMENT HEAD: _____
CITY MANAGER: _____

*[Handwritten signature]*

# COUNCIL REPORTS

**MEETING DATE:** SEPTEMBER 8, 2015    **AGENDA SECTION:** ASST. CITY MANAGER

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**TO:** HONORABLE MAYOR WIGGINS AND COUNCIL MEMBERS

**FROM:** CHRIS KIRK, ASSISTANT CITY MANAGER

**DATE:** 9/2/15

**SUBJECT:** WATER RATE STUDY

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**BACKGROUND**

As the Council is aware, the City has enjoyed significant reductions in potable water use compared to our base year of 2013. In July 2015, the City, our residents, and businesses reduced water consumption by a total of 39% compared to 2103. We are definitely doing our part to help the rest of the State!

Independent of the efforts associated with the current year's drought, City staff began work in 2014 on reviewing the existing City water rates. To assist us in that effort, the City's contract engineering firm, AECOM, completed a comprehensive review of City water rates with direction and guidance from City management, engineering, and public works staff. The final draft of that report, including recommendations for a new rate structure, is attached to this memo.

In short, City staff gave AECOM direction to calculate and propose a new rate structure that would cover the costs of maintaining existing water infrastructure irrespective of the amount of water actually used. This was calculated using water meter size as a guide. For information purposes, the size and scale of the City water system was created to accommodate the possible demands of customers based upon their water meter size. For instance, a 1-inch residential water meter can only draw a certain amount of water through the system at a given time, while a 6-inch commercial meter can draw significantly more over the same period of time, and therefore necessitates a more robust water infrastructure system to accommodate that possible demand. It's like comparing the flow rate of a garden hose to that of a fire hydrant. One creates a significantly higher demand on the system.

To calculate a proposed rate, AECOM identified two primary cost types within the Water Department budget: 1. Fixed Costs and 2. Variable Costs. Fixed costs, such as maintaining and repairing water lines, wells, tanks, etc. do not change if more or less water is used. Variable costs, such as power to run pumps, or the cost to purchase water to recharge the aquifer do change when more or less water is used. The majority of costs in the water department budget are fixed and while a large portion of the fixed costs of operation are personnel costs, it's important to note that the City operates with far fewer employees per connection than the State average. Currently, the City has 1 operator for every 741 connections. According to the California Rural Water

Association, the State average is 1 operator for 400 connections meaning that Tehachapi maintains more connections with less people.

With that in mind, the proposed base rate for Zone A residential customers (which are primarily older areas of the City) is suggested to increase by \$0.39 per month, while the proposed rate for Zone B customers (which are primarily newer areas of the City) is suggested to decrease by \$8.04 per month.

Base rates for commercial meters under the existing rate structure (originally adopted in ) were the same for all meters, meaning that a large commercial water user paid the same amount for their first 4000 gallons of water usage as a single family home despite a significantly larger potential demand on the system. The new proposed rate structure makes significant changes to that structure with base rates for water service increasing up to \$733.06 per month for the largest meter sizes. These large meter sizes are most often seen at large water users such as a hotel or major commercial center. Additional specifics about the base rates for all meter sizes are in the report attached to this memo.

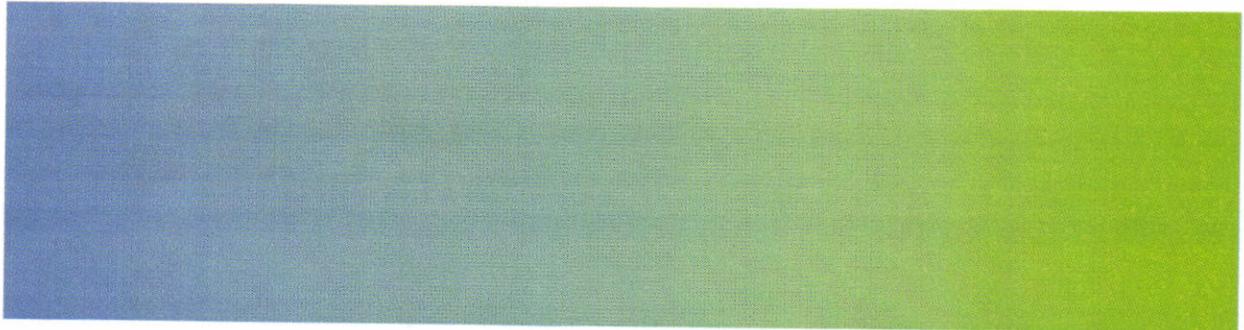
It is important to note that the base rate charge covers an initial allotment of 4,000 gallons of waters used. Beyond 4,000 gallons, the City's existing rate structure charges users an additional sum for each 1000 gallons used. As water usage increases, the cost per 1000 gallons also increases. Moving forward, we are proposing that water be charged at a single rate of \$1.82 for each 1000 gallons used above the initial allotment in Zone A, and \$2.30 for each 1000 gallons used about the initial allotment in Zone B. For reference, the existing tiers range from \$0.65-\$3.70 per 1000 gallons in Zone A, and \$0.96-\$5.55 per 1000 gallons in Zone B.

In effect, the proposed changes balance out the revenue stream generated from water rates such that major swings in water usage due to drought or other issues, do not create a situation where the water department has to operate in the red just to maintain existing infrastructure.

### **RECOMMENDATION**

**DIRECT STAFF TO INITIATE THE PROCESS FOR UPDATING THE CITY'S WATER RATES PURSUANT TO STATE LAWS**

# City of Tehachapi Water Rate Study Report

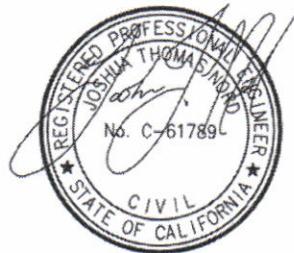


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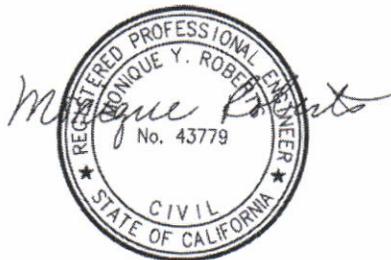
August 2015

**City of Tehachapi**

**AECOM**



Joshua T. Nord, PE, Project Manager



Monique Roberts, PE, Senior Engineer

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**CITY OF TEHACHAPI**  
**WATER RATE STUDY REPORT**

The purpose of this report is to review the existing water service charges for the City of Tehachapi (City) and to propose new rates based upon the anticipated budget expenditures over the next two fiscal years: 2015-16 and 2016-17. Revised water service charges have been recommended based on the City's projected budget expenditures and assumptions relative to future growth and water usage in the City.

**Existing Water Service Rates**

Existing water service charges for 2014-15 are based on a minimum monthly service charge as well as a quantity rate component which varies by Zone. Zone A represents the areas within the City with groundwater rights as a part of the groundwater adjudication. Zone B includes the newer developments in the City without rights to groundwater for which the City is required to augment its supplies with imported surface water. The monthly service charge includes an initial monthly usage allotment of 4,000 gallons.

**Existing Rates (as of June 2015)**

<b>Zone A</b>	<b>Quantity Charge</b>
<b>Minimum Monthly Charge = \$20.41</b>	<b>(per 1,000 gal)</b>
Plus	
Over 4,000 gallons up to 10,000	\$0.65
Over 10,000 gallons up to 20,000	\$0.96
Over 20,000 gallons up to 40,000	\$2.05
Over 40,000 gallons up to 60,000	\$2.50
Over 60,000 gallons up to 80,000	\$2.97
Over 80,000 gallons up to 100,000	\$3.40
Over 100,000 gallons	\$3.70

<b>Zone B</b>	<b>Quantity Charge</b>
<b>Minimum Monthly Charge = \$30.34</b>	<b>(per 1,000 gal)</b>
Plus	
Over 4,000 gallons up to 10,000	\$0.96
Over 10,000 gallons up to 20,000	\$1.41
Over 20,000 gallons up to 40,000	\$3.09
Over 40,000 gallons up to 60,000	\$3.71
Over 60,000 gallons up to 80,000	\$4.45
Over 80,000 gallons up to 100,000	\$5.09
Over 100,000 gallons	\$5.55

<b>Outside Corporate Limits Minimum Monthly Charge = \$39.34</b>	<b>Quantity Charge (per 1,000 gal)</b>
Plus	
Over 4,000 gallons up to 10,000	\$1.75
Over 10,000 gallons up to 20,000	\$2.52
Over 20,000 gallons up to 40,000	\$4.25
Over 40,000 gallons up to 60,000	\$4.99
Over 60,000 gallons up to 80,000	\$5.82
Over 80,000 gallons up to 100,000	\$6.47
Over 100,000 gallons	\$6.97

<b>Fire Hydrant Minimum Charge</b>	<b>Quantity Charge (per 1,000 gal)</b>
\$159.28	\$3.82

### Existing Water Connections and Usage by Zone

As of December 2014, the City has approximately 3,000 water service connections. A summary of the number of connections and total annual water usage by zone from 2014 City billing records is shown below.

#### 2014 Connections and Annual Water Usage

<b>Zone</b>	<b>Total Connections</b>	<b>Total Annual Water Usage (1000 gallons)</b>	<b>Percent of Total Water Usage</b>
Zone A	1,652	239,993	52%
Zone B	1,285	267,742	48%
<b>Total</b>	<b>2,937</b>	<b>561,735</b>	<b>100%</b>

### Water System Expenditures

Each year the City prepares a budget that includes anticipated expenses and revenue associated with the ongoing operation of the City's water system. The current budget includes a projection of future budgets for the following four years. The City's water system budget is prepared in two parts, one covering water production and the other for water distribution. **Table 1A** is a summary of both City budgets for the budget years from 2014-15 through 2016-17 utilizing the City's budget line item numbering system.

The various line items in **Table 1A** have each been categorized as fixed, mixed, or variable expenses. The purpose of assigning the expenses to these categories was to determine whether each item would be funded by way of a base Ready-to-Serve charge (monthly service charge) or by a Quantity charge based on water usage. If an item is noted as fixed then it has been determined by the City that those costs are not generally affected by how much water is delivered by the City. Variable costs (i.e., power, water

purchases, and chemicals) are expenses that are directly related to the quantity of water delivered by the City. Items in the mixed category have been determined to be partially fixed and partially variable based upon the quantity of water delivered by the City. It has been estimated by the City that a reasonable factor for the assignment of the mixed expenses as variable expenses would be 30%.

The portion of the water system expenses to be assigned to Zone A and Zone B are calculated in **Table 1B**. At present, the City obtains its water from the pumping of groundwater from City wells. As a result of the groundwater basin adjudication, the City has a right to pump an annual quantity of 1,850 acre-feet from the groundwater basin. Groundwater pumped in excess of this amount needs to be provided through the purchase and recharge of surface water supplies. The City has an agreement with the Tehachapi-Cummings County Water District to purchase surface water (from the State Water Project) for groundwater recharge. The cost of these water purchases are assigned to Zone B as shown in line items 8010 and 8300 in **Table 1A**. The remaining expenses, both fixed and variable, have been assigned 52% to Zone A and 48% to Zone B based on the percentage of total water deliveries made to each zone.

The Total Water Operating Expenses shown in **Tables 1A and 1B** must be offset by miscellaneous non-operating revenues, ready-to-serve revenues, and quantity rate revenues.

### **Miscellaneous Non-Operating Water System Revenues**

**Table 2** summarizes the budgeted miscellaneous non-operating water system revenues from the City's five year budget (2014-15 through 2016-17). These revenues do not include the revenues raised through monthly service charges and quantity rate charges.

The difference between the projected expenses (**Table 1A and 1B**) and the miscellaneous non-operating revenues (**Table 2**) is the amount that must be collected by both the ready-to-serve charges and the quantity rate charges per unit of water delivered.

### **Meter Equivalent Calculations**

Currently, the City has approximately 3,000 metered connections in service. **Table 3** shows the approximate breakdown of meters by size and zone as estimated from data provided by the City. The vast majority of the meters within the City are for single family residential customers. In the past, the typical meter size for single family residential customers in the City was 5/8 x 3/4 inches. Meters for new single family residential customers are now required to be at least one-inch in order to meet fire protection guidelines. Since, absent the residential fire protection regulation changes, the 5/8 x 3/4 inch meter would still be the standard for single family residential meters, it was selected as the basis for calculating meter equivalents for the larger meter sizes. All single family residential water meters one-inch and smaller are therefore included in the SFR (1" and smaller) meter size category

One-inch meters for commercial and other uses as well as larger meter sizes were converted to equivalent standard SFR meters based on the flow capacity of the various meter sizes from Table 5-3 of the American Waterworks Association Manual M6. The flow capacity of the single family residential meters (1" and smaller) was assumed to be the capacity of the typical 5/8 x 3/4 inch meter. The flow capacity of the various meters was used to weight the value of each meter as compared to the standard single family residential meter (1" and smaller) in terms of meter equivalents. The calculation of meter equivalents by zone is shown in **Table 4**. **Table 5** shows the projected increase in meter equivalents based on a growth rate of 1.98%.

## **Proposed Water Rates and Charges**

**Table 6** summarizes the ready-to-serve funds that are required based on the fixed operating expenses (**Tables 1A and 1B**) and the miscellaneous non-operating revenue (**Table 2**) and then calculates the required minimum annual and monthly ready-to-serve charge per meter equivalent.

## **Projected Water System Revenues**

In order to determine the appropriate quantity rate it was first necessary to calculate the total water volume that is anticipated to be delivered in each year of the analysis. **Table 7A** summarizes the distributed water volumes for calendar year 2014 by zone. **Table 7B** estimates the quantity of water sales by zone for the next two fiscal years. The annual quantity of water included in the base monthly service charge (an initial allotment of 4,000 gallons per month) was estimated based on City provided meter data for 2014. Projections of future water sales have been calculated assuming a conservation factor of 10% for 2015-16 sales from 2014 usage, due to continued drought conditions and state mandated conservation measures. Future use was further assumed to increase at a rate of 1.98% per year to match the projected increase in population.

The total projected revenue amounts required to be collected by quantity rates for each zone are calculated in **Table 8** by subtracting the total miscellaneous non-operating revenue (from **Table 2**) and the amount to be raised from Ready-to-Serve charges (from **Table 6**) from the total operating expenses (from **Table 1B**).

In **Table 9**, the required quantity rate revenue required is divided by the estimated volume of water to be distributed in order to calculate the quantity rates (i.e., the rate per unit [1000 gallons] of water delivered in excess of the 4,000 gallons per month initial allotment).

## **Recommendations**

It is recommended that the City adopt the proposed water rates as summarized in **Table 10**. The proposed rates increase the monthly ready-to-serve charges and the quantity rates for fiscal years 2015-16 and 2016-17 in order to provide the required revenues to meet estimated budget expenses for those years. Ready-to-serve charges and quantity rates for fiscal years 2017-18, 2018-19, and 2019-20 are proposed to be adjusted for inflation in accordance with changes in the Consumer Price Index (CPI) for those years. Calculation of the change in CPI is proposed to be based on the changes in values for January for the years immediately prior to each fiscal year.

**TABLE 1A  
SUMMARY OF PROJECTED OPERATION AND ADMINISTRATIVE COSTS  
CITY OF TEHACHAPI WATER SYSTEM**

	Category	2014-15 Budget	2015-16 Estimated	2016-17 Estimated	
<b>5000</b>	<b>Personnel Expense</b>				
5005	Full Time Salaries	Mixed	\$604,759.00	\$634,132.00	\$662,715.00
5010	Part Time Salaries	Mixed	\$8,911.00	\$6,641.00	\$6,773.00
5015	Overtime	Mixed	\$23,000.00	\$23,000.00	\$23,000.00
2020	Physical Exam	Mixed	\$352.00	\$352.00	\$352.00
5100	FICA Taxes	Mixed	\$47,393.00	\$49,087.00	\$50,758.00
5110	Medical Insurance	Mixed	\$188,459.00	\$201,654.00	\$218,508.00
5120	Workers Comp.	Mixed	\$43,084.00	\$45,180.00	\$47,247.00
5130	SUI Taxes	Mixed	\$2,736.00	\$2,649.00	\$2,649.00
5140	Employers Paid PERS	Mixed	\$82,942.00	\$87,379.00	\$98,934.00
5150	Life Insurance	Mixed	\$3,340.00	\$3,612.00	\$3,993.00
5170	Uniform	Mixed	\$1,850.00	\$1,850.00	\$1,850.00
5180	Hepatitis Program	Mixed	\$120.00	\$120.00	\$120.00
<b>6000</b>	<b>Operating Expense</b>				
6005	Small Tool (Portable)	Mixed	\$4,000.00	\$4,000.00	\$4,000.00
6030	Computer Supplies	Mixed	\$1,500.00	\$1,500.00	\$1,500.00
6100	Postage	Fixed	\$5,100.00	\$5,100.00	\$5,100.00
6150	Meals & Lodging	Fixed	\$1,100.00	\$1,100.00	\$1,100.00
6200	Education/Training	Fixed	\$4,000.00	\$4,000.00	\$4,000.00
6220	Mileag Reim.	Fixed	\$1,000.00	\$1,000.00	\$1,000.00
6250	Bad Debt Exp	Mixed	\$4,000.00	\$4,000.00	\$4,000.00
6300	Dues & Publications	Fixed	\$2,500.00	\$2,500.00	\$2,500.00
6315	CCI-Work Crew	Fixed	\$2,000.00	\$2,000.00	\$2,000.00
6700	Advertising	Mixed	\$200.00	\$200.00	\$200.00
6710	Printing	Fixed	\$700.00	\$700.00	\$700.00
6730	Contract Services	Mixed	\$15,500.00	\$15,500.00	\$15,500.00
6741	Legal Serv-ext Ord	Mixed	\$2,000.00	\$2,000.00	\$2,000.00
6760	Engineering	Mixed	\$16,500.00	\$16,500.00	\$16,500.00
6780	Laboratory Fees	Mixed	\$20,000.00	\$20,000.00	\$20,000.00
6800	Insurance & Bonds	Mixed	\$7,500.00	\$7,500.00	\$7,500.00
<b>7000</b>	<b>Operating Expense</b>				
7100	Repair & Maint.	Fixed	\$20,000.00	\$20,000.00	\$20,000.00
7105	Janitorial Supply	Fixed	\$2,000.00	\$2,000.00	\$2,000.00
7106	Safety Supplies	Fixed	\$6,000.00	\$6,000.00	\$6,000.00
7110	Vehicle Maint.	Mixed	\$11,000.00	\$11,000.00	\$11,000.00
7120	Equipment Maint.	Mixed	\$14,500.00	\$14,500.00	\$14,500.00
7125	Computer Maint.	Mixed	\$500.00	\$500.00	\$500.00
7130	Rep/Maint. Water Lns	Fixed	\$60,000.00	\$60,000.00	\$60,000.00
7140	Maint - Meters	Fixed	\$3,000.00	\$3,000.00	\$3,000.00
7150	Repairs - Street	Mixed	\$35,000.00	\$35,000.00	\$35,000.00
7200	Equip. Rental	Mixed	\$2,500.00	\$2,500.00	\$2,500.00
7220	Facility Lease Exp	Mixed	\$3,245.00	\$3,245.00	\$3,245.00
7300	Utilities	Variable	\$248,386.00	\$260,555.00	\$273,333.00
7320	Telephone	Fixed	\$4,500.00	\$4,500.00	\$4,500.00
7400	Gas and oil	Fixed	\$11,300.00	\$11,300.00	\$11,300.00
7430	Chemicals	Variable	\$20,500.00	\$20,500.00	\$20,500.00
7450	Misc. Fees/Permits	Mixed	\$13,000.00	\$13,000.00	\$13,000.00
7999	Allocated Cost	Fixed	\$125,123.00	\$74,509.00	\$87,333.00
<b>8000</b>	<b>Capital Outlay</b>				
8005	Meter Purchases	Mixed	\$30,000.00	\$30,000.00	\$30,000.00
8010	Purch Wtr TCCWD (Zone B only) <sup>3</sup>	Variable	\$100,000.00	\$101,980.00	\$104,000.00
8210	Structure Improvement	Mixed	\$115,000.00	\$40,000.00	\$40,000.00
8220	Improvement-Misc	Mixed	\$550,000.00	\$150,000.00	\$150,000.00
8240	Comp. HW/SW	Mixed	\$6,000.00	\$6,000.00	\$6,000.00
8250	Machine & Equip	Mixed	\$77,400.00	\$65,000.00	\$75,000.00
8300	Water rights/Purchase (Zone B Only)	Fixed	\$25,000.00	\$20,000.00	\$20,000.00
	<b>Total Fixed Operating Expenses</b>		<b>\$1,628,727</b>	<b>\$1,266,030</b>	<b>\$1,328,724</b>
	<b>Total Variable Operating Expenses</b>		<b>\$949,773</b>	<b>\$832,315</b>	<b>\$868,486</b>
	<b>Total Operating Expenses</b>		<b>\$2,578,500</b>	<b>\$2,098,345</b>	<b>\$2,197,210</b>

**Notes:**

- Budget items have been identified as either fixed, mixed, or variable. These terms indicate whether the revenue to cover the item will be from Ready-to-Serve charges (fixed items and fixed portion of mixed items) or by Quantity Rate charges (variable and variable portion of mixed items).
- It is estimated that a portion of the mixed expenses equaling 30% varies with the amount of water distributed by the City.
- Cost of purchased water assumed to increase by 1.98% annually.

**TABLE 1B  
TOTAL ADMINISTRATIVE AND OPERATIONAL WATER SYSTEM COST PER ZONE**

Category	2014-15 Budget	2015-16 Estimated	2016-17 Estimated
Zone A <u>Fixed</u> Operating Budget	\$833,938	\$647,935	\$680,536
Zone A <u>Variable</u> Operating Budget	\$441,882	\$379,774	\$397,533
<b>Total Zone A Operating Budget</b>	<b>\$1,275,820</b>	<b>\$1,027,710</b>	<b>\$1,078,069</b>
Zone B <u>Fixed</u> Operating Budget	\$794,789	\$618,094	\$648,187
Zone B <u>Variable</u> Operating Budget	\$507,891	\$452,541	\$470,953
<b>Total Zone B Operating Budget</b>	<b>\$1,302,680</b>	<b>\$1,070,635</b>	<b>\$1,119,141</b>
<b>Total Operating Expenses</b>	<b>\$2,578,500</b>	<b>\$2,098,345</b>	<b>\$2,197,210</b>

**Notes:**

- 1) Cost sharing breakdown 52% of total fixed costs assessed to Zone A  
52% of total variable costs assessed to Zone A

**TABLE 2  
SUMMARY OF PROJECTED WATER SYSTEM NON-OPERATING REVENUES**

	Applicable Zone	2014-15 Budget	2015-16 Estimated <sup>2</sup>	2016-17- Estimated <sup>2</sup>
<b>Water Revenue</b>				
4181	City Staff Reimbursement	Both	\$0	\$0
4185	State Grant/KC Air Pollution	Both	\$555,000	\$0
4330	Misc. Revenue	Zone A	\$22,000	\$22,000
4331	Insurance Claim	Both	\$0	\$0
4336	Bad Debts Recovery	Both	\$800	\$800
4460	Ashtown Water Loan Repayment	Zone A	\$10,560	\$10,560
4480	Water Meter Installation	Zone B	\$3,850	\$4,000
4490	Other Penalties / NSF Checks	Both	\$50,000	\$40,000
4600	Interest Income	Both	\$0	\$0
4650	2004 Fwd Refunding Deferred Revenue	Both	\$0	\$0
4990	Operating Transfers In	Both	\$0	\$0
<b>TOTAL<sup>1</sup></b>			<b>\$642,210</b>	<b>\$77,360</b>

**Projected Revenue Breakdown by Zone<sup>3</sup>**

Zone A			\$53,776	\$53,776
Zone B			\$23,584	\$23,584
<b>Total Expenses Less Total Revenues<sup>2</sup>:</b>		<b>\$1,936,290</b>	<b>\$2,020,985</b>	<b>\$2,119,850</b>
Zone A			\$973,934	\$1,024,293
Zone B			\$1,047,051	\$1,095,557

**Notes:**

- 1) Projected Revenues as shown excludes revenue to be collected through ready-to-serve and quantity charges.  
2) Estimated budget expenses for future years per City of Tehachapi.  
3) Revenue sharing breakdown - Percentage of shared revenue applied to Zone A = 52%  
4) Total amount to be collected through ready-to-serve and quantity charges.