

AGENDA

**TEHACHAPI CITY COUNCIL REGULAR MEETING,
TEHACHAPI REDEVELOPMENT SUCCESSOR AGENCY REGULAR MEETING,
TEHACHAPI PUBLIC FINANCING AUTHORITY REGULAR MEETING, AND
TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING
Monday, December 21, 2015 - 6:00 P.M.**

Persons desiring disability-related accommodations should contact the City Clerk no later than ten days prior to the need for the accommodation. A copy of any writing that is a public record relating to an open session item of this meeting is available at City Hall, 115 South Robinson Street, Tehachapi, California, 93561.

CALL TO ORDER

ROLL CALL

INVOCATION

Participation in the invocation is strictly voluntary. Each City Councilmember, city employee, and each person in attendance may participate or not participate as he or she chooses.

PLEDGE TO FLAG

CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT

All items listed with an asterisk (*) are considered to be routine and non-controversial by city staff. Consent items will be considered first and may be approved by one motion if no member of the council or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in listed sequence with an opportunity for any member of the public to address the city council concerning the item before action is taken. Staff recommendations are shown in caps. Please turn all cellular phones off during the meeting.

AUDIENCE ORAL AND WRITTEN COMMUNICATIONS

The City Council welcomes public comments on any items within the subject matter jurisdiction of the Council. We respectfully request that this public forum be utilized in a positive and constructive manner. Persons addressing the Council should first state their name and area of residence, the matter of City business to be discussed, and the organization or persons represented, if any. To ensure accuracy in the minutes, please fill out a speaker's card at the podium. Comments directed to an item on the agenda should be made at the time the item is called for discussion by the Mayor. Questions on non-agenda items directed to the Council or staff should be first submitted to the City Clerk in written form no later than 12:00 p.m. on the Wednesday preceding the Council meeting; otherwise response to the question may be carried over to the next City Council meeting. No action can be taken by the Council on matters not listed on the agenda except in certain specified circumstances. The Council reserves the right to limit the speaking time of individual speakers and the time allotted for public presentations.

1. General public comments regarding matters not listed as an agenda item.

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TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING**
Monday, December 21, 2015- 6:00 P.M. - PG. 2

CITY CLERK REPORTS

Tehachapi City Council Unassigned Res. No. 68-15
Tehachapi City Council Unassigned Ord. No. 15-12-731
Tehachapi Redevelopment Successor Agency Unassigned Res. No. 02-15
Tehachapi Public Financing Authority Unassigned Res. No. 01-15

- *2. **ALL ORDINANCES SCHEDULED FOR INTRODUCTION OR ADOPTION AT THIS MEETING SHALL BE READ BY TITLE ONLY**
- *3. Minutes for the Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority, and the Tehachapi City Financing Corporation regular meeting on December 7, 2015 – **APPROVE AND FILE**

FINANCE DIRECTOR REPORTS

- *4. Disbursements, bills, and claims for December 3, 2015 through December 15, 2015 – **AUTHORIZE PAYMENTS**
- *5. City of Tehachapi Treasurer’s Report through November, 2015 – **RECEIVE REPORT**

POLICE CHIEF REPORTS

- 6. Lead Dispatcher & Police Technician (Dispatcher) Classification Descriptions and Salary Plan – **APPROVE THE RESOLUTION ESTABLISHING THE SALARY PLAN FOR EACH POSITION CLASSIFICATION IN CITY SERVICE AND REPEALING RESOLUTION NO. 51-15**

ASSISTANT CITY MANAGER REPORTS

- 7. Water Rate Study – **APPROVE THE RESOLUTION INCREASING WATER RATES AND PROVIDING FOR ANNUAL INCREASES THEREAFTER**

CITY MANAGER REPORTS

- 8. Report to Council regarding current activities and programs – **VERBAL REPORT**

On their own initiative, a Councilmember may ask a question for clarification, make a brief announcement, provide a reference to staff or other resources for factual information, take action to have staff place a matter of business on a future agenda, request staff to report back at a subsequent meeting concerning any matter, or make a brief report on his or her own activities. (Per Gov’t. Code §54954.2(a))

ADJOURNMENT

MINUTES

**TEHACHAPI CITY COUNCIL REGULAR MEETING,
 TEHACHAPI REDEVELOPMENT SUCCESSOR AGENCY REGULAR MEETING,
 TEHACHAPI PUBLIC FINANCING AUTHORITY REGULAR MEETING, AND
 TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING
 Monday, December 7, 2015 – 6:00 P.M.**

NOTE: Sm, Gr, Wi, Ni and Wa are abbreviations for Council Members Smith, Grimes, Wiggins, Nixon and Wahlstrom, respectively. For example, Gr/Sm denotes Council Member Grimes made the motion and Council Member Smith seconded it. The abbreviation Ab means absent, Abd abstained, Ns noes, and NAT no action taken.

ACTION TAKEN

<p><u>CALL TO ORDER</u></p> <p>Meeting called to order by Mayor Wiggins at 6:00 p.m.</p> <p><u>ROLL CALL</u></p> <p>Roll call by City Clerk Tori Marsh</p> <p>Present: Mayor Wiggins, Mayor Pro-Tem Nixon, Councilmembers Grimes, Smith and Wahlstrom</p> <p>Absent: None</p> <p><u>INVOCATION</u></p> <p>By Mayor Pro Tem Nixon</p> <p><u>PLEDGE TO THE FLAG</u></p> <p>Led by Councilmember Smith</p> <p><u>CONSENT AGENDA</u></p> <p>Approved consent agenda</p> <p><u>AUDIENCE ORAL COMMUNICATIONS</u></p> <ol style="list-style-type: none"> 1. General public comments regarding matters not listed as an agenda item were received from: <ol style="list-style-type: none"> a. Ken Hetge, City Business Owner, asked questions about water conservation efforts. 2. Mayor swore in new Tehachapi Police Officer Jared McCombs. 	<p style="text-align: center; font-weight: bold;">Approved Consent Agenda Sm/Gr Ayes All</p>
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ACTION TAKEN

CITY CLERK REPORTS

- *3. **ALL ORDINANCES SCHEDULED FOR INTRODUCTION OR ADOPTION AT THIS MEETING SHALL BE READ BY TITLE ONLY.**
- *4. Minutes for the Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority, and the Tehachapi City Financing Corporation regular meeting on November 16, 2015 - **APPROVED AND FILED.**
- *5. St. Malachy’s Live Nativity 6-8 pm Sunday, December 13, 2015 “E” Street – **APPROVED ST. MALACHY CHURCH LIVE NATIVITY SPECIAL EVENT APPLICATION AND ASSOCIATED STREET CLOSURE**

All Ord. Read By Title Only
Sm/Gr Ayes All

Approved & Filed
Sm/Gr Ayes All

Approved St. Malachy Church
Live Nativity Special Event
Application And Associated
Street Closure
Sm/Gr Ayes All

FINANCE DIRECTOR REPORTS

- *6. Disbursements, bills and claims for November 11, 2015 through December 2, 2015 – **AUTHORIZED PAYMENTS**

Authorized Payments
Sm/Gr Ayes All

CITY ATTORNEY REPORTS

- 7. A question has been raised by Councilmembers regarding Councilmembers attending Planning Commission meetings and other subordinate commission meetings. Related to this is the issue of Ex Parte conversations between Councilmembers and their constituents. – **VERBAL REPORT**

DEVELOPMENT SERVICES REPORTS

- 8. **PUBLIC HEARING** - Adoption of an updated Housing Element – **OPENED HEARING AT 6:33 PM; NO CORRESPONDENCE RECEIVED; CITY ENGINEER JAY SCHLOSSER GAVE STAFF REPORT; RECEIVED COMMENTS FROM BUSINESS OWNER KEN HETGE AND CITY RESIDENT BARBARA REYNOLDS; CLOSED HEARING AT 6:43 PM; STAFF RECOMMENDATION; ADOPTED THE HOUSING ELEMENT 2015-2023 PER THE ATTACHED RESOLUTION 67-14**
- 9. Authorization to approve minor planning and building support services agreements – **CITY ENGINEER JAY SCHLOSSER GAVE STAFF REPORT; RECEIVED COMMENTS FROM PROFESSOR REYNOLDS CITY RESIDENT AND KEN HETGE BUSINESS OWNER; APPROVED THE CONSULTING SERVICES AGREEMENT TEMPLATE AND AUTHORIZED THE CITY MANAGER TO EXECUTE ALL FUTURE MINOR CONSULTING SERVICES AGREEMENTS USED IN SERVICE TO THE DEVELOPMENT SERVICES DEPARTMENT FOR BUDGETED ACTIVITIES, UP TO A MAXIMUM VALUE OF \$15,000.00; COUNCILMEMBER SMITH REQUESTED A REPORT OF CONTRACTS ENTERED INTO AT THE FOLLOWING COUNCIL MEETING AFTER A CONTRACT IS SIGNED**

Adopted The Housing Element
2015-2023 Per The Attached
Resolution 67-15
Ni/Sm Motion Carried
Abd Wa

Approved The Consulting
Services Agreement Template
And Authorized The City
Manager To Execute All Future
Minor Consulting Services
Agreements Used In Service To
The Development Services
Department For Budgeted
Activities, Up To A Maximum
Value Of \$15,000.00
Sm/Gr Motion Carried
Ns Wa

POLICE CHIEF REPORTS

10. Police Dispatch Services assessment and options – **POLICE CHIEF KENT KROEGER GAVE STAFF REPORT; RECEIVED COMMENTS FROM CITY RESIDENT BARBARA REYNOLDS AND BUSINESS OWNER KEN HETGE; TERMINATED THE CONTRACT FOR POLICE DISPATCH SERVICES WITH BEAR VALLEY COMMUNITY SERVICES AND AUTHORIZED THE ESTABLISHMENT OF THE TEHACHAPI POLICE DEPARTMENT DISPATCH CENTER EFFECTIVE JULY 1, 2016**

Terminated The Contract For Police Dispatch Services With Bear Valley Community Services And Authorized The Establishment Of The Tehachapi Police Department Dispatch Center Effective July 1, 2016
Sm/Ni Ayes All

ASSISTANT CITY MANAGER REPORTS

11. Americans with Disabilities Act Self-Evaluation and Transition Plan –**ASSISTANT CITY MANAGER CHRIS KIRK GAVE STAFF REPORT; APPROVED THE AGREEMENT BETWEEN THE CITY OF TEHACHAPI AND ARCOR INC. FOR THE DEVELOPMENT OF AN ADA SELF-EVALUATION AND TRANSITION PLAN**

Approved The Agreement Between The City Of Tehachapi And Arcor Inc. For The Development Of An ADA Self-Evaluation And Transition Plan
Gr/Ni Ayes All

CITY MANAGER REPORTS

*12. Non-commercial hangar ground lease agreement – **APPROVED THE NON-COMMERCIAL HANGAR GROUND LEASE AGREEMENT BETWEEN THE CITY OF TEHACHAPI AND KEVEN LENAHAN FOR HANGAR 20E AND AUTHORIZED THE MAYOR TO SIGN**

Approved The Non-Commercial Hangar Ground Lease Agreement Between The City Of Tehachapi And Keven Lenahan For Hangar 20e And Authorized The Mayor To Sign
Sm/Gr Ayes All

13. Report to Council regarding current activities and programs – **VERBAL REPORT.**

COUNCIL MEMBER ANNOUNCEMENTS OR REPORTS

1. Mayor Pro Tem commented on the Christmas parade
2. Councilmember Wahlstrom commented on the City's Christmas Party

CLOSED SESSION

1. Conference with real property negotiator (City Manager) regarding first right of refusal of Airport property described as Hangars 02E and 03E, per Government Code Section 54956.8

Directed Staff Not To Exercise The City's First Right Of Refusal To Purchase Hangars 02E And 03E
Ni/Sm Ayes All

ADJOURNMENT

The City Council/Boards adjourned at 8:00 pm to a Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority and Tehachapi City Financing Corporation Regular Meeting to be held on Monday, December 21, 2015, at 6:00p.m.

ACTION TAKEN

TORI MARSH
City Clerk, City of Tehachapi

Approved this 21st day
Of December, 2015.

SUSAN WIGGINS
Mayor, City of Tehachapi

Accounts Payable To Be Paid Proof List

User: afrescas
 Printed: 12/15/2015 - 2:10PM
 Batch: 10922.12.2015



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
ACCAPS c/o Duviet Rodriguez 3664									
12142015	12/14/2015	350.00	0.00	12/22/2015					0
001-110-6210-000 Conference	Council/ACCAPS 2016 Legislative ConferencG Garrett/E C							False	
	12142015 Total:	350.00							
	3664 Total:	350.00							
ACCAPS c/o Duviet Rodri		350.00							
ACWA/JPIA 0832									
0384359	12/7/2015	55,330.85	0.00	12/22/2015					0
001-000-2380-000 Medical Insurance	Medical Premium/Dec 2015							False	
	0384359 Total:	55,330.85							
0384359-1	12/7/2015	2,376.92	0.00	12/22/2015					0
001-000-2380-000 Medical Insurance	Medical Adjustment/Dec 2015							False	
	0384359-1 Total:	2,376.92							
0384359-2	12/7/2015	7,786.93	0.00	12/22/2015					0
001-000-2381-000 Dental Insurance	Dental Premium/Dec 2015							False	
	0384359-2 Total:	7,786.93							
0384359-3	12/7/2015	258.82	0.00	12/22/2015					0
001-000-2381-000 Dental Insurance	Dental Adjustment/Dec 2015							False	

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
0384359-3 Total:		258.82							
0384359-4 001-000-2382-000 Vision Insurance	12/7/2015	1,128.22	0.00	12/22/2015 Vision Premium/Dec 2015				False	0
0384359-4 Total:		1,128.22							
0384359-5 001-000-2382-000 Vision Insurance	12/7/2015	21.18	0.00	12/22/2015 Vision Adjustment/Dec 2015				False	0
0384359-5 Total:		21.18							
0384359-6 001-000-2340-000 Life Insurance Employees	12/7/2015	1,322.10	0.00	12/22/2015 Life Premium/Dec 2015				False	0
0384359-6 Total:		1,322.10							
0384359-7 001-000-2340-000 Life Insurance Employees	12/7/2015	70.74	0.00	12/22/2015 Life Adjustment/Dec 2015				False	0
0384359-7 Total:		70.74							
0832 Total:		68,295.76							
ACWA/JPIA Total:		68,295.76							
Alpha Landscape Maintenance 1729									
12510-A 001-010-6730-000 Contract Services	11/24/2015	50.00	0.00	12/22/2015 GG/City Office/Monthly Maintenance Dec 2015				False	0
12510-A Total:		50.00							
12510-AA 001-010-6730-000 Contract Services	11/24/2015	25.00	0.00	12/22/2015 GG/Market Place/Monthly Maintenance Dec 2015				False	0
12510-AA Total:		25.00							
12510-B 001-010-6730-000 Contract Services	11/24/2015	85.00	0.00	12/22/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
001-010-6730-000	Contract Services			GG/Union Pacific/Monthly Maintenance Dec 2015					
	12510-B Total:	85.00							
12510-BB	11/24/2015	400.00	0.00	12/22/2015				False	0
	121-121-7137-000 Street Landscape Maintenance			Sirits/Mill St/Monthly Maintenance Dec 2015					
	12510-BB Total:	400.00							
12510-C	11/24/2015	270.00	0.00	12/22/2015				False	0
	121-121-7137-000 Street Landscape Maintenance			Sirits/Capital Hills/Monthly Maintenance Dec 2015					
	12510-C Total:	270.00							
12510-CC	11/24/2015	227.00	0.00	12/22/2015				False	0
	121-121-7137-000 Street Landscape Maintenance			Sirits/South Curry/Monthly Maintenance Dec 2015					
	12510-CC Total:	227.00							
12510-D	11/24/2015	11.00	0.00	12/22/2015				False	0
	121-121-7137-000 Street Landscape Maintenance			Sirits/Street Trees/Monthly Maintenance Dec 2015					
	12510-D Total:	11.00							
12510-DD	11/24/2015	720.00	0.00	12/22/2015				False	0
	121-121-7137-000 Street Landscape Maintenance			Sirits/Dennison St/Monthly Maintenance Dec 2015					
	12510-DD Total:	720.00							
12510-E	11/24/2015	553.00	0.00	12/22/2015				False	0
	001-035-6730-000 Contract Services			Land/Pioneer Park/Monthly Maintenance Dec 2015					
	12510-E Total:	553.00							
12510-EE	11/24/2015	82.00	0.00	12/22/2015				False	0
	001-010-6730-000 Contract Services			GG/Downtown Planters/Monthly Maintenance Dec 2015					
	12510-EE Total:	82.00							
12510-F	11/24/2015	505.00	0.00	12/22/2015				False	0
	001-035-6730-000 Contract Services			Land/Railroad Park/Monthly Maintenance Dec 2015					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
12510-F Total:		505.00							
12510-FF	11/24/2015	28.00	0.00	12/22/2015	GG/Parking Lot & Wall/Monthly Maintenance Dec 2015			False	0
001-010-6730-000 Contract Services									
12510-G Total:		28.00							
12510-G	11/24/2015	105.00	0.00	12/22/2015	GG/Senior Center/Monthly Maintenance Dec 2015			False	0
001-010-6730-000 Contract Services									
12510-G Total:		105.00							
12510-GG	11/24/2015	128.00	0.00	12/22/2015	Railroad Depot/Monthly Maintenance Dec 2015			False	0
001-140-6730-000 Contract Services									
12510-GG Total:		128.00							
12510-H	11/24/2015	35.00	0.00	12/22/2015	GG/Tehachapi BI Phase 4/Monthly Maintenance Dec 2015			False	0
001-010-6730-000 Contract Services									
12510-H Total:		35.00							
12510-HH	11/24/2015	25.00	0.00	12/22/2015	GG/Robinson St Parking Lot/Monthly Maintenance Dec 20			False	0
001-010-6730-000 Contract Services									
12510-HH Total:		25.00							
12510-I	11/24/2015	35.00	0.00	12/22/2015	Police Dept/Monthly Maintenance Dec 2015			False	0
001-100-6730-000 Contract Services									
12510-I Total:		35.00							
12510-II	11/24/2015	10.00	0.00	12/22/2015	Sirrs/Votager St Trees/Monthly Maintenance Dec 2015			False	0
121-121-7137-000 Street Landscape Maintenance									
12510-II Total:		10.00							
12510-J	11/24/2015	40.00	0.00	12/22/2015	GG/Centennial Plaza/Monthly Maintenance Dec 2015			False	0
001-010-6730-000 Contract Services									
12510-J Total:		40.00							

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
12510-JJ 601-601-7137-000 Landscape Maintenance	11/24/2015	860.00	0.00	12/22/2015 LLD/Heritage Oaks/Monthly Maintenance Dec 2015				False	0
12510-JJ Total:		860.00							
12510-K 602-602-7137-000 Landscape Maintenance	11/24/2015	321.00	0.00	12/22/2015 LLD/Clear View Estates/Monthly Maintenance Dec 2015				False	0
12510-K Total:		321.00							
12510-KK 603-603-7137-000 Landscape Maintenance	11/24/2015	1,235.00	0.00	12/22/2015 LLD/Autum Hill/Monthly Maintenance Dec 2015				False	0
12510-KK Total:		1,235.00							
12510-L 604-604-7137-000 Landscape Maintenance	11/24/2015	7,790.00	0.00	12/22/2015 LLD/Alta Homes/Monthly Maintenance Dec 2015				False	0
12510-L Total:		7,790.00							
12510-LL 606-606-7137-000 Landscape Maintenance	11/24/2015	3,632.00	0.00	12/22/2015 LLD/Orchard Glen/Monthly Maintenance Dec 2015				False	0
12510-LL Total:		3,632.00							
12510-M 608-608-7137-000 Landscape Maintenance	11/24/2015	25.00	0.00	12/22/2015 LLD/Mill St Cottages/Monthly Maintenance Dec 2015				False	0
12510-M Total:		25.00							
1729 Total:		17,197.00							
Alpha Landscape Maintena		17,197.00							
AT&T 1851									
1212015	12/1/2015	18.80	0.00	12/22/2015 GG/White Pages				False	0
001-010-7320-000 Telephone & Internet									

Invoice Number	Account Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number			Description				Reference			
		12/2015 Total:	18.80							
		1851 Total:	18.80							
		AT&T Total:	18.80							
AT&T	2963									
	7374585	12/2/2015	55.71	0.00	12/22/2015	Air/DSL Fax/Nov 2-Dec 1 2015			False	0
	447-447-7320-000 Telephone									
		7374585 Total:	55.71							
	7374586	12/2/2015	19.64	0.00	12/22/2015	Swr/Telemetry System/Nov 2-Dec 1 2015			False	0
	444-403-7320-000 Telephone									
		7374586 Total:	19.64							
		2963 Total:	75.35							
		AT&T Total:	75.35							
Banks Pest Control Inc.	1724									
	467179	12/4/2015	185.00	0.00	12/22/2015	GG/BI-Monthly Svc Nov 16th/314 N Hayes & 100 Commer			False	0
	447-447-7100-000 Repairs & Maint									
		467179 Total:	185.00							
	470917	12/4/2015	79.00	0.00	12/22/2015	GG/BI-Monthly Svc Nov 16th/104 S Robinson			False	0
	001-010-7101-000 Rep/maint - City Hall									
		470917 Total:	79.00							
	470944	12/4/2015	95.00	0.00	12/22/2015	PD/BI-Monthly Svc/Nov 22/220 C Street			False	0
	001-100-6730-000 Contract Services									

Invoice Number	Account Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
		Description		Reference						
470944 Total:			95.00							
1724 Total:			359.00							
Banks Pest Control Inc. To			359.00							
BC Laboratories Inc.										
0035										
B219585		12/2/2015	15.00	0.00	12/22/2015	Wtr/Curry Resv			False	0
442-403-6780-000 Laboratory Fees										
B219585 Total:			15.00							
B219731		12/2/2015	50.00	0.00	12/22/2015	Wtr/Minton Well/Highline Resv			False	0
442-401-6780-000 Laboratory Fees										
B219731 Total:			50.00							
B219731-I		12/2/2015	36.00	0.00	12/22/2015	Wtr/309 East 1/222 West D/1199 Canyon Dr			False	0
442-403-6780-000 Laboratory Fees										
B219731-I Total:			36.00							
B219842		12/2/2015	325.00	0.00	12/22/2015	Swr/Influent-Effluent/Water Samples			False	0
444-403-6780-000 Laboratory Fees										
B219842 Total:			325.00							
0035 Total:			426.00							
BC Laboratories Inc. Total			426.00							
Benz Construction Services										
1505										
2615098		10/19/2015	726.75	0.00	12/22/2015	GG/Red Cross Relief/Monroe HS/Mudslide			False	0
001-010-6314-000 Emergency Preparedness										

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
2615098 Total:		726.75							
1505 Total:		726.75							
Benz Construction Service		726.75							
Benz Propane Company Inc. 0041									
78286	11/30/2015	32.42	0.00	12/22/2015	PW/Propane Bottle			False	0
001-030-7120-000 Equipment Maint									
78286 Total:		32.42							
0041 Total:		32.42							
Benz Propane Company In		32.42							
Big Papa's 3954									
00148	12/4/2015	2,241.75	0.00	12/22/2015	GG/Christmas Party Dinner			False	0
001-010-5163-000 Employee Relations/promotion									
00148 Total:		2,241.75							
3954 Total:		2,241.75							
Big Papa's Total:		2,241.75							
BlueLine Rental 3566									
26495950001	11/18/2015	2,465.57	0.00	12/22/2015	Strst/Artic Boom Lift DSL/Christmas Lights			False	0
121-121-7520-000 SV/Landscape Electric/Utilities									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
	26495950001 Total:	2,465.57							
	3566 Total:	2,465.57							
	BlueLine Rental Total:	2,465.57							
BSK Associates 0061									
A525201	11/23/2015	1,516.00	0.00	12/22/2015				False	0
444-403-6780-000	Laboratory Fees			Swr/Biosolids					
	A525201 Total:	1,516.00							
	0061 Total:	1,516.00							
	BSK Associates Total:	1,516.00							
Cal Prime Inc 3925									
R06010-4	12/15/2015	95,520.76	0.00	12/22/2015	06010-3101	Misc		False	0
226-003-8150-001	Tcha Bl Impr-Phase III (2006)				Tehachapi Blvd Improvements Phase III				
	R06010-4 Total:	95,520.76							
	3925 Total:	95,520.76							
	Cal Prime Inc Total:	95,520.76							
Coffee Break Service Inc. 2147									
DEC4217	12/7/2015	26.95	0.00	12/22/2015				False	0
001-010-6010-000	Office Supplies				GG/Monthly Water Cooler Rental				

Invoice Number	Account Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description		Reference			
		DEC4217 Total:	26.95							
		2147 Total:	26.95							
		Coffee Break Service Inc. T	26.95							
DataProse Inc. 2478										
DP1503476		11/30/2015	106.06	0.00	12/22/2015		Ref/Printing		False	0
		441-441-6730-000 Contract Services								
		DP1503476 Total:	106.06							
DP1503476-1		11/30/2015	212.11	0.00	12/22/2015		Wtr/Printing		False	0
		442-403-6730-000 Contract Services								
		DP1503476-1 Total:	212.11							
DP1503476-2		11/30/2015	212.11	0.00	12/22/2015		Swr/Printing		False	0
		444-403-6730-000 Contract Services								
		DP1503476-2 Total:	212.11							
DP1503476-3		11/30/2015	222.56	0.00	12/22/2015		Ref/Postage		False	0
		441-441-6100-000 Postage								
		DP1503476-3 Total:	222.56							
DP1503476-4		11/30/2015	445.10	0.00	12/22/2015		Wtr/Postage		False	0
		442-403-6100-000 Postage								
		DP1503476-4 Total:	445.10							
DP1503476-5		11/30/2015	445.10	0.00	12/22/2015		Swr/Postage		False	0
		444-403-6100-000 Postage								
		DP1503476-5 Total:	445.10							

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
2478 Total:		1,643.04							
DataProse Inc. Total:		1,643.04							
Department of Agriculture & Measurement Standards, County of Kern 1743									
A21936	11/24/2015	140.00	0.00	12/22/2015				False	0
442-403-7140-000 Maintenance-meters				Wtr/Non Commercial-Commercial Retesting					
A21936 Total:		140.00							
1743 Total:		140.00							
Department of Agriculture		140.00							
Department of Justice Accounting Office 2874									
138027	12/3/2015	130.00	0.00	12/22/2015				False	0
001-000-4325-000 Misc Fees/Rev-Police				PD/Fingerprint Apps/Child Abuse Index Ck/Peace Officer F					
138027 Total:		130.00							
2874 Total:		130.00							
Department of Justice Acco		130.00							
Diamond Technologies 3807									
15752	11/30/2015	2,024.84	0.00	12/22/2015				False	0
001-010-8240-000 Computer Equipment				IT/Agreement-Monthly Backup/Nov 2015					
15752 Total:		2,024.84							
15925	11/30/2015	33,150.71	0.00	12/22/2015				False	0
					16008-5201	E			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
001-070-8240-000	Computer Equipment				City Virtualization Project Software				
15925 Total:		33,150.71							
15929	11/30/2015	11,145.00	0.00	12/22/2015	16008-7201	Misc		False	0
001-070-8240-000	Computer Equipment				IT/City Virtualization Project Labor				
15929 Total:		11,145.00							
15930	11/30/2015	92,522.58	0.00	12/22/2015	15002-5201	E		False	0
001-100-6730-001	Dispatching Service				PD/Virtualization Project/Software				
15930 Total:		92,522.58							
3807 Total:		138,843.13							
	Diamond Technologies Tot	138,843.13							
Division of Aeronautics									
1531									
3244	12/1/2015	1,511.20	0.00	12/22/2015				False	0
447-447-7001-000	Interest Expense-state				Air/Loan #KER-4-98-L-1/Interest				
3244 Total:		1,511.20							
3244-1	12/1/2015	11,376.00	0.00	12/22/2015				False	0
447-000-2857-000	Loan Caltrans-fuel Tank				Air/Loan #KER-4-98-L-1/Principal				
3244-1 Total:		11,376.00							
1531 Total:		12,887.20							
	Division of Aeronautics To	12,887.20							
Environmental Concepts									
0136									
215331	11/30/2015	935.25	0.00	12/22/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
121-121-7133-000 Street Maint-cold Asphalt									
	215331 Total:	935.25							
	0136 Total:	935.25							
	Environmental Concepts T	935.25							
Gas Company, The									
0395									
11252015	11/25/2015	90.63	0.00	12/22/2015				False	0
001-010-7300-000 Utilities				GG/115 S Robinson St/065 517 0400 7					
11252015	11/25/2015	245.98	0.00	12/22/2015				False	0
001-080-7300-000 Utilities				GG/117 S Robinson St/008 817 0200 5					
	11252015 Total:	336.61							
	0395 Total:	336.61							
	Gas Company, The Total:	336.61							
Grimes, Ed									
1822									
12072015	12/7/2015	164.45	0.00	12/22/2015				False	0
001-110-6220-000 Mileage Reimb/car Rental				Council/Mileage Reimb/Board Annual Planning Retreat Co					
	12072015 Total:	164.45							
	1822 Total:	164.45							
	Grimes, Ed Total:	164.45							
Haaker Equipment Company									
1846									

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
				Description	Reference				
C17969 121-121-7120-000 Maint/repair-sweeper	12/14/2015	621.60	0.00	12/22/2015	Stirts/4 Seg Ctr Brm Set			False	0
C17969 Total:		621.60							
1846 Total:		621.60							
Haaker Equipment Compa		621.60							
HD Supply Waterworks LTD 1801									
E818214 442-403-7100-000 Repairs & Maint	11/23/2015	246.12	0.00	12/22/2015	Wtr/6' Valve Box Cleaner			False	0
E818214 Total:		246.12							
E824396 442-403-7130-000 Repairs & Maint - Water Lines	12/2/2015	1,120.04	0.00	12/22/2015	Wtr/Meter Bx/Utility Bx/Lids			False	0
E824396 Total:		1,120.04							
E824401 442-403-7130-000 Repairs & Maint - Water Lines	11/25/2015	25.80	0.00	12/22/2015	Wtr/Rubber FF Gasket			False	0
E824401 Total:		25.80							
E838407 442-403-7130-000 Repairs & Maint - Water Lines	11/24/2015	208.23	0.00	12/22/2015	Wtr/12x1 IP SS BR Saddle			False	0
E838407 Total:		208.23							
E843949 442-403-8005-000 Meter Purchases	11/25/2015	566.38	0.00	12/22/2015	Wtr/1-1/2 MJ11 Mtr Usg 3G			False	0
E843949 Total:		566.38							
E852725 442-401-7100-000 Repairs & Maint - Pumps	11/25/2015	58.28	0.00	12/22/2015	Wtr/Electrode Sections			False	0

Invoice Number	Account Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number		Description		Reference						
E852725 Total:			58.28							
1801 Total:			2,224.85							
HD Supply Waterworks LT			2,224.85							
Hilltop Publishers, Home of the Loop 3104		12/4/2015	400.00	0.00	12/22/2015					
16874										
001-010-6320-000 Community Promotions										0
GG/Full Page Color Ad/Vol 2909 Nov 7 2015										False
16874 Total:			400.00							
3104 Total:			400.00							
Hilltop Publishers, Home o			400.00							
Hinderliter deLlamas & Associates 1034										
0024673-IN		11/27/2015	1,458.15	0.00	12/22/2015					
001-010-6730-000 Contract Services										0
GG/Contract Svc-Sales Tax 4th Qtr/Audit Svc-Sales Tax										False
0024673-IN Total:			1,458.15							
1034 Total:			1,458.15							
Hinderliter deLlamas & As			1,458.15							
Information Technology Service, County of Kern- 3370										
5286		12/4/2015	630.00	0.00	12/22/2015					
001-100-6730-000 Contract Services										0
PD/CJIS Access License Fee/Jul-Sep 2015										False

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
				Description	Reference				
5286 Total:		630.00							
3370 Total:		630.00							
Information Technology Se		630.00							
KernData.Com 2915									
20160009	12/7/2015	440.00	0.00	12/22/2015	Fin/Single User Subscription			False	0
001-015-6300-000 Dues & Publications									
20160009 Total:		440.00							
2915 Total:		440.00							
KernData.Com Total:		440.00							
League of California Cities 0956									
102857	12/1/2015	200.00	0.00	12/22/2015	GG/2016 Local Streets & Roads Needs Assessment			False	0
001-010-6300-000 Dues & Publications									
102857 Total:		200.00							
0956 Total:		200.00							
League of California Cities		200.00							
Lee Wilson Electric Co. Inc. 3706									
2300	12/10/2015	4,009.82	0.00	12/22/2015	Air/Change Lamps-Trouble Shoot Riel			False	0
447-447-7100-000 Repairs & Maint									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
	2300 Total:	4,009.82							
	3706 Total:	4,009.82							
	Lee Wilson Electric Co. In	4,009.82							
Mission Linen & Uniform Service									
501414107	12/1/2015	99.10	0.00	12/22/2015	Swr/Linen Maintenance			False	0
001-030-6730-000 Contract Services									
	501414107 Total:	99.10							
501414108	12/1/2015	44.46	0.00	12/22/2015	Swr/Lg Dust Mop/Mats			False	0
444-403-6730-000 Contract Services									
	501414108 Total:	44.46							
501456007	12/8/2015	104.52	0.00	12/22/2015	PW/Linen Maintenance			False	0
001-030-6730-000 Contract Services									
	501456007 Total:	104.52							
501456008	12/8/2015	44.46	0.00	12/22/2015	Swr/Lg Dust Mop/Mats			False	0
444-403-6730-000 Contract Services									
	501456008 Total:	44.46							
	0300 Total:	292.54							
Mission Linen & Uniform		292.54							
Mojave's #1 Service Center									
0897									
1310965	12/2/2015	298.03	0.00	12/22/2015	Wtr/Backhoe/Road Service/Flat Tire/Valve Core Replaced			False	0
442-403-7120-000 Equipment Maint									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
	1310965 Total:	298.03							
1311016	12/7/2015	16.62	0.00	12/22/2015				False	0
442-403-7120-000	Equipment Maint			W/tr/Tractor/Flat Tire					
	1311016 Total:	16.62							
	0897 Total:	314.65							
	Mojave's #1 Service Cente	314.65							
My Fleet Center.com									
2989									
919401	12/1/2015	44.65	0.00	12/22/2015				False	0
447-447-7110-000	Vehicle Maint			Air/2015 Ram Pickup/Oil Change					
	919401 Total:	44.65							
	2989 Total:	44.65							
	My Fleet Center.com Total	44.65							
O'Reilly Automotive Inc									
3848									
4447-140561	11/2/2015	2.44	0.00	12/22/2015				False	0
001-030-7110-000	Vehicle Maint			PW/Oil Filter					
	4447-140561 Total:	2.44							
4447-140631	11/3/2015	13.16	0.00	12/22/2015				False	0
001-040-7110-000	Vehicle Maint			Const/Chevy Silverado Fuel Cap					
	4447-140631 Total:	13.16							
	3848 Total:	15.60							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
	O'Reilly Automotive Inc To	15.60							
P&J Electric Inc. 0182									
5112	11/18/2015	250.00	0.00	12/22/2015				False	0
442-401-7120-000 Equipment Maint	Wtr/Trouble Shoot Auto Dialer								
	5112 Total:	250.00							
	0182 Total:	250.00							
	P&J Electric Inc. Total:	250.00							
Praxair Distribution Inc., 211 0015									
54288656	11/20/2015	155.94	0.00	12/22/2015				False	0
001-030-7120-000 Equipment Maint	PW/Industrial Acetylene/Ind High Press 100cf/Safety & Em								
	54288656 Total:	155.94							
	0015 Total:	155.94							
	Praxair Distribution Inc., 2	155.94							
ProPet Distributors Inc. 3840									
110398	12/2/2015	189.90	0.00	12/22/2015				False	0
604-604-7137-000 Landscape Maintenance	Land/10 Gal Steel Dogipot Trash Receptacle/Liners								
	110398 Total:	189.90							
	3840 Total:	189.90							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
	ProPet Distributors Inc. To	189.90							
RSI Petroleum Products									
0362									
0288695	11/23/2015	880.40	0.00	12/22/2015	PW/Reg Unleaded Gas/Diesel Fuel			False	0
001-030-7400-000 Gas & Oil									
	0288695 Total:	880.40							
0288934	12/1/2015	537.21	0.00	12/22/2015	PW/Reg Unleaded Gas/Diesel Fuel			False	0
001-030-7400-000 Gas & Oil									
	0288934 Total:	537.21							
0362 Total:		1,417.61							
RSI Petroleum Products To		1,417.61							
Safety-Kleen Systems Inc.									
0509									
68546785	11/30/2015	385.62	0.00	12/22/2015	PW/30G Parts Washer-Solvent			False	0
001-030-7120-000 Equipment Maint									
	68546785 Total:	385.62							
0509 Total:		385.62							
Safety-Kleen Systems Inc.		385.62							
Secure On-Site Shredding									
3674									
2632095	11/30/2015	35.00	0.00	12/22/2015	PD/220 West C St.-Shredding			False	0
001-100-6730-000 Contract Services									

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type Reference	PO #	Close PO	Line #
2632095 Total:		35.00							
3674 Total:		35.00							
Secure On-Site Shredding		35.00							
skOO'kum h2o monitoring 3953									
15-889	12/2/2015	2,420.00	0.00	12/22/2015					
442-403-6730-000 Contract Services					Wtr/Backflow Testing Svc/44 Preventers Tested				0
15-889 Total:		2,420.00							
3953 Total:		2,420.00							
skOO'kum h2o monitoring		2,420.00							
South Street Digital, Inc 3903									
10234	12/1/2015	485.25	0.00	12/22/2015					
001-010-6314-000 Emergency Preparedness					GG/Laminated Posters for EOC				0
10234 Total:		485.25							
3903 Total:		485.25							
South Street Digital, Inc To		485.25							
Southern California Edison 0372									
1252015	12/5/2015	77.22	0.00	12/22/2015					
121-121-7520-000 St/Landscape Electric Utilities					3001190981-Highway 202/Nov 3-Dec 4 2015				0

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
1252015-1	12/5/2015	30.43	0.00	12/22/2015				False	0
121-121-7520-000 Sv/Landscape Electric Utilities				3037091928-Highway 202/Nov 1-Dec 1 2015					
1252015-1 Total:		30.43							
1282015	12/8/2015	41.55	0.00	12/22/2015				False	0
604-604-7510-000 Landscape Electricity				3040033468-1002 Applewood St/Nov 4-Dec 7 2015					
1282015-1 Total:		41.55							
1282015-1	12/8/2015	1,623.15	0.00	12/22/2015				False	0
442-401-7300-000 Utilities				3026570809-1299 S Curry St/Nov 4-Dec 7 2015					
1282015-1 Total:		1,623.15							
1282015-2	12/8/2015	40.05	0.00	12/22/2015				False	0
604-604-7510-000 Landscape Electricity				3032283007-1347 Classico Dr/Nov 4-Dec 7 2015					
1282015-2 Total:		40.05							
1282015-3	12/8/2015	28.76	0.00	12/22/2015				False	0
604-604-7510-000 Landscape Electricity				3032283080-1115 Alder Ave/Nov 4-Dec 7 2015					
1282015-3 Total:		28.76							
1282015-4	12/8/2015	28.76	0.00	12/22/2015				False	0
604-604-7510-000 Landscape Electricity				3032283230-1415 Alder Ave/Nov 4-Dec 7 2015					
1282015-4 Total:		28.76							
1282015-5	12/8/2015	2,059.60	0.00	12/22/2015				False	0
442-401-7300-000 Utilities				3001479005-Pinon/Nov 4-Dec 7 2015					
1282015-5 Total:		2,059.60							
1282015-6	12/8/2015	6,424.52	0.00	12/22/2015				False	0
442-401-7300-000 Utilities				3001424507-Curry/Nov 4-Dec 7 2015					
1282015-6 Total:		6,424.52							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
	0372 Total:	10,354.04							
	Southern California Edison	10,354.04							
Sparkletts 0399									
4365880-120115	12/1/2015	77.55	0.00	12/22/2015				False	0
444-403-6080-000 Laboratory Supplies				Svwr/800 Enterprise Way/Hot-Cold Water Cooler Rental					
	4365880-120115 Total:	77.55							
0399 Total:		77.55							
Sparkletts Total:		77.55							
Statewide Traffic Safety & Signs Inc. 3281									
12002087	11/19/2015	118.25	0.00	12/22/2015				False	0
121-121-7100-000 Street Signs & Markings				Srtrs/Custom Sign/Brentwood Drive/Black Oak Dr					
	12002087 Total:	118.25							
12002106	11/23/2015	108.36	0.00	12/22/2015				False	0
121-121-7100-000 Street Signs & Markings				Srtrs/White Marking Chalk					
	12002106 Total:	108.36							
3281 Total:		226.61							
Statewide Traffic Safety &		226.61							
Swift Napa Auto Parts 2111									
858714	12/3/2015	167.69	0.00	12/22/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
001-030-7110-000	Vehicle Maint				PW/Trailer Hitch-2005 Chevy Colorado				
	858714 Total:	167.69							
858950	12/7/2015	88.14	0.00	12/22/2015				False	0
001-030-7110-000	Vehicle Maint				PW/Spring-2005 Chevy Colorado				
	858950 Total:	88.14							
	2111 Total:	255.83							
	Swift Napa Auto Parts Tota	255.83							
Tartaglia Engineering									
2837	11/25/2015	9,550.00	0.00	12/22/2015	13021-2201	Misc		False	0
14-21	447-009-8280-000 Capital Proj - Other				Rehab & Relocate S Parallel Taxiway & Drainage				
	14-21 Total:	9,550.00							
	2837 Total:	9,550.00							
	Tartaglia Engineering Tota	9,550.00							
Tehachapi Area Association of Realtors									
3434	12/1/2015	300.00	0.00	12/22/2015				False	0
2422	001-010-6320-000 Community Promotions				GG/2016 Affiliate Dues				
	2422 Total:	300.00							
	3434 Total:	300.00							
	Tehachapi Area Associatio	300.00							

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
Tehachapi Recycling 0433									
1022015	12/15/2015	14,644.00	0.00	12/22/2015	Recycling Contract/Period 4			False	0
441-441-6771-000 Recycling Serv-contr	Acct								
	1022015 Total:	14,644.00							
	0433 Total:	14,644.00							
	Tehachapi Recycling Total	14,644.00							
Tehachapi Sanitation 0434									
1012015	12/10/2015	68,984.93	0.00	12/22/2015	Refuse Contract/Period 4			False	0
441-441-6770-000 Refuse Serv-contr	Acct								
	1012015 Total:	68,984.93							
	1032015	14,397.29	0.00	12/22/2015	Gate Fee/Period 4			False	0
441-441-6770-000 Refuse Serv-contr	Acct								
	1032015 Total:	14,397.29							
	0434 Total:	83,382.22							
	Tehachapi Sanitation Total	83,382.22							
Tehachapi-Cummings County Water District 0426									
12152015	12/3/2015	798.85	0.00	12/22/2015				False	0
442-401-6729-000 Contract-Water Supply					City of Tehachapi-TUSD/005402/Nov 1-Nov 30 2015				
12152015	12/3/2015	4.50	0.00	12/22/2015				False	0
606-606-7300-000 Utilities					City of Tehachapi-Median/005405/Nov 1-Nov 30 2015				
12152015	12/3/2015	4.50	0.00	12/22/2015				False	0
604-604-7300-000 Utilities					City of Tehachapi-Warrior Park/005403/Nov 1-Nov 30 2015				
12152015	12/3/2015	4.50	0.00	12/22/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
606-606-7300-000 Utilities									
12152015	12/3/2015	4.50	0.00	12/22/2015	City of Tehachapi-Landscaping/005404/Nov 1-Nov 30 2015			False	0
442-401-6729-000 Contract-Water Supply									
12152015	12/3/2015	4.50	0.00	12/22/2015	City of Tehachapi-Benz Sanitation/005401/Nov 1-Nov 30 2015			False	0
442-401-6729-000 Contract-Water Supply									
12152015	12/3/2015	4.50	0.00	12/22/2015	City of Tehachapi-Chemtool/0055399/Nov 1-Nov 30 2015			False	0
442-401-6729-000 Contract-Water Supply									
	12152015 Total:	825.85							
	0426 Total:	825.85							
	Tehachapi-Cummings Cou	825.85							
Universal Electronic Alarms Inc									
3956									
TRN-CA24479	11/30/2015	1,490.00	0.00	12/22/2015	Beckay-Installation of Fire Alarm			False	0
001-150-7100-000 Repairs & Maint									
	TRN-CA24479 Total:	1,490.00							
TRN-CA24480	12/1/2015	27.00	0.00	12/22/2015	Beckay-Quarterly Monitoring of Fire Alarm System			False	0
001-150-6730-000 Contract Services									
	TRN-CA24480 Total:	27.00							
	3956 Total:	1,517.00							
	Universal Electronic Alarm	1,517.00							
USA Bluebook									
0450									
805754	11/18/2015	277.20	0.00	12/22/2015	Swr/Four Weather Gear-J Parks			False	0
444-403-5170-000 Uniforms									
	805754 Total:	277.20							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
806771	11/18/2015	199.23	0.00	12/22/2015				False	0
444-403-5170-000	Uniforms			Swr/Four Weather Gear-W Misiura					
	806771 Total:	199.23							
811607	11/25/2015	60.83	0.00	12/22/2015				False	0
444-403-6080-000	Laboratory Supplies			Swr/Cover Slips for Microscope/Microscopes Slides					
	811607 Total:	60.83							
812945	11/30/2015	166.23	0.00	12/22/2015				False	0
444-403-5170-000	Uniforms			Swr/Carhartt Extremes Coat					
	812945 Total:	166.23							
	0450 Total:	703.49							
	USA Bluebook Total:	703.49							
WITTS Everything for the Office									
0476									
139528-0	11/25/2015	49.43	0.00	12/22/2015				False	0
001-030-6030-000	Computer Supplies			PW/HP 564XL High Yield					
	139528-0 Total:	49.43							
139543-0	11/30/2015	42.32	0.00	12/22/2015				False	0
001-030-6710-000	Printing			PW/Custom Printing					
	139543-0 Total:	42.32							
139543-01	11/30/2015	42.32	0.00	12/22/2015				False	0
442-403-6710-000	Printing			Wtr/Custom Printing					
	139543-01 Total:	42.32							
139543-02	11/30/2015	21.14	0.00	12/22/2015				False	0
444-403-6010-000	Office Supplies			Swr/Custom Printing					

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
139543-02 Total:		21.14							
139553-0 001-010-6010-000 Office Supplies	12/4/2015	7.97	0.00	12/22/2015 GG/2 Part Ticket				False	0
139553-0 Total:		7.97							
139564-0 001-010-6010-000 Office Supplies	12/2/2015	29.10	0.00	12/22/2015 GG/Binders				False	0
139564-0 Total:		29.10							
139571-0 001-010-6010-000 Office Supplies	12/1/2015	96.54	0.00	12/22/2015 GG/Paper/Daily Planner				False	0
139571-0 Total:		96.54							
139574-0 001-010-6010-000 Office Supplies	12/3/2015	44.09	0.00	12/22/2015 GG/Pens/Stapler/Note Pads				False	0
139574-0 Total:		44.09							
139657-0 001-010-6010-000 Office Supplies	12/10/2015	59.42	0.00	12/22/2015 GG/Calendar/8 1/2x11 Paper				False	0
139657-0 Total:		59.42							
139670-0 001-100-7105-000 Janitorial Supplies	12/9/2015	39.30	0.00	12/22/2015 PD/Multifold Towel				False	0
139670-0 Total:		39.30							
0476 Total:		431.63							
WITTS Everything for the		431.63							

Invoice Number	Account Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
					Description		Reference			

Report Total:

482,591.19

Accounts Payable
Computer Check Register

User: afrescas
 Printed: 12/08/2015 - 10:51AM
 Batch: 10908.12.2015
 Bank Account: AP



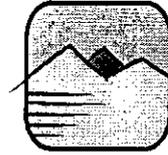
CITY OF
TEHACHAPI
 CALIFORNIA

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
44008	0030	The Bakersfield Californian	12/8/2015		
				2635774	585.00
		Check 44008 Total:			585.00
44009	3665	Dustan Hostetler	12/8/2015		
				1252015	100.00
		Check 44009 Total:			100.00
44010	3952	Juana Munoz	12/8/2015		
				1212015	54.02
		Check 44010 Total:			54.02
		Report Total:			739.02

Accounts Payable

Checks by Date - Summary By Check Number

User: afrescas
Printed: 12/15/2015 - 2:24 PM



CITY OF
TEHACHAPI
CALIFORNIA

Check Number	Vendor No	Vendor Name	Check Date	Check Amount
44011	2556	Franchise Tax Board	12/15/2015	105.00
44012	2556	Franchise Tax Board	12/15/2015	58.00
44013	3268	State Disbursement Unit	12/15/2015	302.28
Report Total:				465.28

Accounts Payable
Computer Check Register

User: afrescas
Printed: 12/15/2015 - 11:52AM
Batch: 10915.12.2015
Bank Account: AP

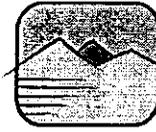


Check	Vendor No	Vendor Name	Date	Invoice No	Amount
44014	1505	Benz Construction Services	12/15/2015		
				2635457	202.57
				2635459	418.49
				238361068	162.57
				238361068-1	18.07
				238361067	109.77
				238361066	105.87
				2632094	35.00
	2635877	1,108.95			
Check 44014 Total:					2,161.29
44015	1739	Chevron & Texaco Business C	12/15/2015		
				46100625	261.09
				46100625-1	3,266.12
Check 44015 Total:					3,527.21
44016	3714	Accounting Unit Department	12/15/2015		
				12102015	157.50
Check 44016 Total:					157.50
44017	0241	Kern Bros. Trucking Inc.	12/15/2015		
				1582	1,205.22
Check 44017 Total:					1,205.22
44018	2940	US Bank Corporate Payment :	12/15/2015		
				JC-A-7454	107.99
				AW-A-3064479	183.00
				JC-B-4850D	577.50
				AW-B-CY91501	1,528.01
				JS-A-0002	50.00
				JS-B-8999	15.00
				W-C-295599018	11.57
				JS-C-0788	280.00
				'-D13774081380	289.53
				CK-A-2213	-399.94
				W-E-234489259	266.14
				W-F-234489995	264.14
				CK-B-1256	7.02
				AW-G-238435	101.10
				CK-C-665482	44.85
AW-H-3351	49.99				
CK-D-722553	17.45				
AW-I-62007	444.68				
HC-A-11102015	110.00				
AW-J-1017	24.00				
HC-B-6603	209.43				

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
				AW-K-1296	12.99
				TG-A-10312015	2.00
				AW-L-5122	44.05
				TG-B-035537	70.03
				TG-C-16	21.72
				MV-A-904760	33.47
				MV-B-5010290	75.70
				TG-D-015331	35.48
				MV-C-1560857	109.93
				TG-E-066712	32.85
				TG-F-211227	24.88
				IV-D-681015857	49.99
				TG-G-3137	30.00
				MV-E-051817	286.38
				TG-H-5103272	275.45
				V-F-1007152079	22.77
				KK-A-2372248	48.39
				MV-G-1571376	31.43
				KK-B-85363262	209.37
				MV-H-4926	70.00
				KK-C-82476446	209.37
				MV-I-006156	39.05
				MV-J-072658	25.95
				KK-D-6273052	156.33
				MV-K-11102015	60.68
				MV-L-1486229	38.88
				KK-E-491226	53.78
				KK-EE-491226	8.49
				MV-M-11182015	30.34
				KK-F-1220237	15.84
				KK-G-22587	1,671.43
				KK-H-6309029	199.99
				KK-I-3574201	12.99
					<hr/>
			Check 44018 Total:		8,191.46
					<hr/>
			Report Total:		15,242.68
					<hr/>
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Accounts Payable
Computer Check Register

User: afrescas
Printed: 12/15/2015 - 12:21PM
Batch: 10914.12.2015
Bank Account: AP



CITY OF
TEHACHAPI
CALIFORNIA

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
44019	3066	AECOM Technical Services I	12/15/2015	37663845	17,727.00
				37649597	19,651.68
Check 44019 Total:					37,378.68
44020	2200	Argo Chemical	12/15/2015	1511203	1,229.50
				Check 44020 Total:	
					1,229.50
44021	1843	The Bank of New York Mello	12/15/2015	252-1909718	1,760.00
				Check 44021 Total:	
					1,760.00
44022	0035	BC Laboratories Inc.	12/15/2015	B218474	50.00
				B218474-1	36.00
				B218935	30.00
				B219311	325.00
				B218858	50.00
				B218858-1	36.00
				B219372	15.00
				B219556	30.00
Check 44022 Total:					572.00
44023	0061	BSK Associates	12/15/2015	0075173	4,334.00
				0075167	3,686.50
Check 44023 Total:					8,020.50
44024	2893	Cardmember Service	12/15/2015	9914	540.00
				Check 44024 Total:	
					540.00
44025	1313	Certified Laboratories	12/15/2015	2113347	265.11
				2113347-1	230.46
				2113347-2	234.11
				2113347-3	234.10
Check 44025 Total:					963.78
44026	2776	Consolidated Electrical Dist.	12/15/2015	0351-461359	52.08

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
					Check 44026 Total:
					52.08
44027	1440	Deluxe For Business	12/15/2015		
				2035680902	458.18
					Check 44027 Total:
					458.18
44028	3807	Diamond Technologies	12/15/2015		
				15898	693.00
					Check 44028 Total:
					693.00
44029	3844	Franchise Tax Board	12/15/2015		
				2227	67.99
					Check 44029 Total:
					67.99
44030	0193	Hach Company	12/15/2015		
				9680743	146.79
					Check 44030 Total:
					146.79
44031	1801	HD Supply Waterworks LTD	12/15/2015		
				E808786	96.75
					Check 44031 Total:
					96.75
44032	3657	Wiley D. Hughes Surveying I:	12/15/2015		
				1584	595.00
					Check 44032 Total:
					595.00
44033	2707	MailFinance	12/15/2015		
				H5649568	454.50
					Check 44033 Total:
					454.50
44034	0304	Mojave Sanitation	12/15/2015		
				2631662	132.36
				2632047	170.00
					Check 44034 Total:
					302.36
44035	3914	R.C. Becker & Son, Inc.	12/15/2015		
				R14016-4	16,981.05
					Check 44035 Total:
					16,981.05
44036	0362	RSI Petroleum Products	12/15/2015		
				0288548	606.06
					Check 44036 Total:
					606.06
44037	1506	San Joaquin Safety Shoes	12/15/2015		
				67063	201.02
					Check 44037 Total:
					201.02
44038	3674	Secure On-Site Shredding	12/15/2015		
				2632093	35.00

Check	Vendor No	Vendor Name	Date	Invoice No	Amount
					Check 44038 Total:
					35.00
44039	3199	Slick Fish Marketing Co.	12/15/2015		
				2227	271.93
				2227-1	-67.99
					Check 44039 Total:
					203.94
44040	3503	Solenis LLC	12/15/2015		
				131010115	3,991.59
					Check 44040 Total:
					3,991.59
44041	3173	Soto Tire & Wheels	12/15/2015		
				0308	25.00
					Check 44041 Total:
					25.00
44042	0372	Southern California Edison	12/15/2015		
				1212015	16.79
				1212015-1	108.46
				1212015-2	238.38
				1212015-3	173.85
				1212015-4	16.79
				1212015-5	1,919.52
				1222015	24.18
				1222015-1	77.69
				1222015-2	14.10
					Check 44042 Total:
					2,589.76
44043	2111	Swift Napa Auto Parts	12/15/2015		
				856763	104.71
				857183	7.45
					Check 44043 Total:
					112.16
44044	3730	Tractor Supply Credit Plan	12/15/2015		
				012484	257.98
				016552	906.12
				016955	562.12
				0265171	107.49
				018118	39.75
					Check 44044 Total:
					1,873.46
					Report Total:
					79,950.15

CITY OF TEHACHAPI
 TREASURER'S REPORT
 FY 2015-16

		MONTH END BANK STATEMENT BALANCE					
		6/30/2015	7/31/2015	8/31/2015	9/30/2015	10/31/2015	11/30/2015
BANK ACCOUNTS							
General Checking	Bank of the Sierra 21002-06457	426,685.99	1,372,564.55	650,579.37	638,877.46	533,950.92	504,930.60
Water Deposit Trust	Bank of the Sierra 21002-08503	113,275.00	111,885.00	109,870.00	112,350.00	114,280.00	110,840.00
AD 83-1/87-1, Tucker	Bank of the Sierra 21004-80193	87,633.41	87,633.41	87,633.41	87,635.93	87,635.93	0.00
AD 89-3	Bank of the Sierra 21002-81054	828.82	828.82	828.82	828.82	828.82	0.00
Payroll	Bank of the West 709-031215	95,969.25	96,667.76	96,154.64	95,805.81	95,329.56	94,978.17
AFLAC Flex Spending	Bank of the West 709-039747	12,710.24	13,455.85	14,157.15	15,590.75	16,624.61	14,394.12
Airport key Deposit/Cr Card Purch	Bank of the West 709-029821	51,136.91	78,059.11	98,317.06	118,446.96	138,059.48	149,296.15
Ashtown Water Escrow	Bank of the West CD 709-000-855969	107,978.09	107,978.09	107,978.09	107,978.09	107,978.09	107,978.09
1994/2004 Refunding Bond	Bank of New York 870513-870517	0.00	0.00	0.00	0.00	0.00	0.00
LAIF	State of California 98-15-914	9,038,313.75	8,446,589.49	8,446,589.49	8,146,589.49	7,755,980.20	6,255,980.20
	Total Funds in Banks	9,934,531.46	10,315,662.08	9,612,108.03	9,324,103.31	8,850,667.61	7,238,397.33
INVESTMENTS							
CSJVRMA Investment Pool	Chandler Asset Mgt 1113	2,061,202.00	2,064,311.00	2,064,354.00	2,074,141.00	2,071,972.00	2,071,972.00
Loaned to Wtr/Swr to pay-off COP2000		145,889.41	145,889.41	145,889.41	145,889.41	145,889.41	145,889.41
	Total Investments	2,207,091.41	2,210,200.41	2,210,243.41	2,220,030.41	2,217,861.41	2,217,861.41
TOTAL PORTFOLIO		12,141,622.87	12,525,862.49	11,822,351.44	11,544,133.72	11,068,529.02	9,456,258.74
RDA SUCCESSOR AGENCY FUNDS							
RDA 2007	Bank of New York 870951/52/53/54	333,060.99	333,060.99	333,060.99	333,060.99	333,060.99	734,320.99
RDA 2005	Bank of New York 870711-16	292,456.25	292,456.25	292,456.25	292,456.25	292,456.25	681,397.50
Successor Agency RDA	LAIF 98-15-914 (2)	3,143,650.05	3,143,650.05	3,143,650.05	3,143,650.05	3,143,650.05	3,143,650.05
	Total RDA Successor Agency Funds	3,769,167.29	3,769,167.29	3,769,167.29	3,769,167.29	3,769,167.29	4,559,368.54



APPROVED
DEPARTMENT HEAD: _____
CITY MANAGER: _____

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COUNCIL REPORTS

MEETING DATE: DECEMBER 21, 2015 AGENDA SECTION: CITY MANAGER

TO: HONORABLE MAYOR WIGGINS AND COUNCIL MEMBERS

FROM: GREG GARRETT, CITY MANAGER

DATE: DECEMBER 15, 2015

SUBJECT: LEAD DISPATCHER & POLICE TECHNICIAN (DISPATCHER) CLASSIFICATION DESCRIPTIONS AND SALARY PLAN

BACKGROUND

As Council is aware, the City of Tehachapi and the Tehachapi Police Department will be terminating our contract for Police Dispatch Services with Bear Valley Community Services District and establishing the Tehachapi Police Department Dispatch Center effective July 1, 2016. With this in mind, the job classifications and salary plans require approval before we begin the recruitment and hiring process to staff the Dispatch Center.

As Council will recall, the staffing model for the Dispatch Center requires a Lead Dispatcher and five (5) Police Technicians (Dispatchers). Staff has created the required job classifications for these positions and in doing so, utilized the California Peace Officer Standards and Training (P.O.S.T.) requirements for Public Safety Dispatcher positions as well as similar job classifications from other law enforcement agencies in the area. In developing the proposed salary plan, staff analyzed the salary schedules for similar positions from other law enforcement agencies in the area.

RECOMMENDATION

APPROVE THE CLASSIFICATION DESCRIPTIONS FOR THE LEAD DISPATCHER AND POLICE TECHNICIAN; ADOPT RESOLUTION ESTABLISHING THE SALARY PLAN FOR EACH POSITION CLASSIFICATION IN CITY SERVICE AND REPEALING RESOLUTION NO. 51-15.

RESOLUTION NO.

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
TEHACHAPI, CALIFORNIA ESTABLISHING THE SALARY
PLAN FOR EACH POSITION CLASSIFICATION IN CITY
SERVICE AND REPEALING RESOLUTION NO. 51-15**

WHEREAS, The California Public Employee Retirement System (CalPERS) is requiring the City Council of the City of Tehachapi to repeal Resolution No. 51-15 in its entirety and adopt a new resolution when changes are made to the previously adopted salary plan; and

WHEREAS, The City Council of the City of Tehachapi adopted Resolution No. 51-15 on August 3, 2015 establishing a salary plan; and

WHEREAS, The City Council of the City of Tehachapi desires to amend the salary schedule including the positions of Lead Dispatcher and Police Technician; and

WHEREAS, The City Manager has prepared and recommended an updated "Salary Plan" for City Employee Position Classifications; and

WHEREAS, The City Council of the City of Tehachapi desires to adopt an updated "Salary Plan" for all City Employee Position Classifications.

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL FOR THE CITY, AS FOLLOWS:

Section 1 That the Salary Plan set forth in Exhibit "A", which is attached hereto and made a part hereof shall be the Salary Plan for the City of Tehachapi.

Section 2 That the effective date of said Salary Plan shall be December 26, 2015.

Section 3 That Resolution No. 51-15 is hereby repealed in its entirety.

Section 4 The Report and assessment as presented to the City Council and on file in the office of the City Clerk are hereby confirmed as filed.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Tehachapi at a regular meeting this 21st day of December, 2015.

AYES:

NOES:

ABSENT:

ABSTAIN:

Susan Wiggins, Mayor of
City of Tehachapi, California

ATTEST:

TORI MARSH, City Clerk of the
City of Tehachapi, California

I hereby certify that the foregoing resolution was duly and regularly adopted by the City Council of the City of Tehachapi at a regular meeting thereof held on December 21, 2015.

TORI MARSH, City Clerk of the
City of Tehachapi, California

LEAD DISPATCHER

DEFINITION

To perform dispatching services as well as supervise and assist in training of dispatchers/police technicians for the City of Tehachapi Police Department. Plans, coordinates, supervises and participates in day to day functions of the Tehachapi Police Department Dispatch Center.

SUPERVISION RECEIVED AND EXERCISED

Receives supervision from the Administrative Sergeant. Provides technical supervision for the Police Technician positions assigned to the Tehachapi Police Department Dispatch Center.

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS

Essential and other important responsibilities and duties may include, but are not limited to, the following:

Essential Functions

Operates telephone, radio, computer aided dispatch system, 9-1-1 telephone system and other emergency equipment.

Receives emergency calls which must be properly processed, including the dispatching of personnel and equipment to scenes of fire, police incidents, accidents, rescue operations, and other emergencies.

Receives routine calls and gives information as requested.

Receives and transmits messages between field units, receives and transmits messages through the computer aided dispatch system, including police messages locally and nationwide.

Monitors emergency communications to determine needs for assistance, and ensures that assigned calls and other relevant information are entered into the system.

Accurately prepares and maintain radio, phone and other log records.

Enters information into automated systems, including, but not limited to, missing persons, stolen or lost property, stolen vehicle, domestic violence restraining orders and firearms.

Ability to search various databases and automated systems in response to information requested.

Compile statistical information and produce reports and analysis as required.

Shall have the ability to train entry level Police Dispatcher/Police Technician and provide relief for off duty supervisors.

Maintains and executes both probationary and annual Employee Performance Evaluations.

Performs related work as required.

MINIMUM QUALIFICATIONS

Experience and Training Guidelines

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Minimum of three (3) years of progressively responsible experience in a law enforcement dispatch center.

Education or Training:

Equivalent to a high school diploma.

License and Certificate:

Possession of California P.O.S.T. Public Safety Dispatcher Basic Academy (120 hour course). Typing certificate of 35 wpm.

PHYSICAL AND MENTAL REQUIREMENTS

Mobility: frequent use of keyboard; frequent sitting for long periods of time; occasional bending or squatting. **Lifting:** frequently up to 10 pounds; occasionally up to 25 pounds. **Vision:** constant use of overall vision; frequent reading and close-up work; occasional color and depth vision. **Dexterity:** frequent repetitive motion; frequent writing; frequent grasping, holding, and reaching.

Hearing/Talking: frequent hearing and talking, in person and on the phone.

Emotional/Psychological: frequent decision-making and concentration; frequent public and/or coworker contact; occasional working alone. **Environmental:** frequent exposure to noise.

WORKING CONDITIONS

Work is performed in a typical temperature controlled office environment subject to typical office noise and environment. Position may require occasional holiday/weekend work or travel.

Adopted: 12/21/15

Revised:

FLSA: overtime eligible

POLICE TECHNICIAN

DEFINITION

To perform dispatching services as well as provide technical, clerical, and record keeping services for the City of Tehachapi Police Department.

SUPERVISION RECEIVED AND EXERCISED

Receives supervision from the Administrative Sergeant or Lead Dispatcher.

ESSENTIAL AND MARGNIAL FUNCTION STATEMENTS

Essential and other important responsibilities and duties may include, but are not limited to, the following:

Essential Functions

Operates telephone, radio, computer aided dispatch system, 9-1-1 telephone system and other emergency equipment.

Receives emergency calls which must be properly processed, including the dispatching of personnel and equipment to scenes of fire, police incidents, accidents, rescue operations, and other emergencies.

Receives routine calls and gives information as requested.

Receives and transmits messages between field units, receives and transmits messages through the computer aided dispatch system, including police messages locally and nationwide.

Monitors emergency communications to determine needs for assistance, and ensures that assigned calls and other relevant information are entered into the system.

Accurately prepares and maintain radio, phone and other log records.

Enters information into automated systems, including, but not limited to, missing persons, stolen or lost property, stolen vehicle, domestic violence restraining orders and firearms.

Ability to search various databases and automated systems in response to information requested.

Compile statistical information and produce reports and analysis as required.

Prepares requisitions for unit supplies, maintains inventory of supplies and determines replacement or restocking needs; picks up unit supplies and vehicle parts as needed.

Ensures that departmental vehicles are inspected, serviced and maintained to meet operational needs of facility or unit, and records monthly gas card usage.

Coordinates the maintenance and repairs of vehicles, and maintains vehicle maintenance records. Performs related work as required.

MINIMUM QUALIFICATIONS

Experience and Training Guidelines

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Minimum of one (1) year of clerical experience, preferably for a public safety agency.

Education or Training:

Equivalent to a high school diploma.

License and Certificate:

Possession of, or ability to obtain within 12 months of hire, a California P.O.S.T. Public Safety Dispatcher Basic Academy (120 hour course). Typing certificate of 35 wpm.

PHYSICAL AND MENTAL REQUIREMENTS

Mobility: frequent use of keyboard; frequent sitting for long periods of time; occasional bending or squatting. **Lifting:** frequently up to 10 pounds; occasionally up to 25 pounds. **Vision:** constant use of overall vision; frequent reading and close-up work; occasional color and depth vision. **Dexterity:** frequent repetitive motion; frequent writing; frequent grasping, holding, and reaching.

Hearing/Talking: frequent hearing and talking, in person and on the phone.

Emotional/Psychological: frequent decision-making and concentration; frequent public and/or coworker contact; occasional working alone. **Environmental:** frequent exposure to noise.

WORKING CONDITIONS

Work is performed in a typical temperature controlled office environment subject to typical office noise and environment. Position may require occasional holiday/weekend work or travel.

Adopted: 12/21/15

Revised:

FLSA: overtime eligible

CITY OF TEHACHAPI
Salary Plan FY 2015/2016

1.3% Cost of Living Increase **AMENDMENT #3**

	MONTHLY																		
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
Development Services Dir	7490	7678	7869	8066	8267	8474	8685	8902	9125	9353	9587	9827	10073	10326	10584	10848	11120	11397	11740
Planning Manager	6255	6411	6571	6735	6904	7076	7253	7434	7620	7810	8006	8206	8412	8623	8838	9059	9286	9518	9804
Senior Planner	5167	5297	5430	5565	5704	5847	5993	6143	6297	6454	6615	6780	6949	7123	7302	7484	7671	7863	8099
Planner	4402	4513	4625	4741	4859	4981	5106	5233	5364	5498	5635	5776	5921	6069	6221	6377	6536	6699	6900
Economic Dev Coordinator	3922	4021	4121	4224	4330	4438	4549	4663	4779	4899	5021	5147	5276	5407	5542	5681	5823	5969	6148
City Engineer	6881	7052	7228	7409	7594	7783	7978	8178	8382	8591	8806	9027	9253	9485	9722	9965	10215	10470	10784
Associate Engineer	5568	5708	5850	5997	6147	6301	6459	6620	6785	6955	7129	7307	7489	7677	7869	8066	8268	8475	8728
Assistant Engineer	4581	4695	4813	4933	5057	5184	5313	5446	5582	5721	5864	6011	6161	6315	6473	6635	6801	6971	7180
Engineering Assistant	3552	3641	3732	3825	3920	4019	4119	4222	4328	4436	4546	4660	4776	4896	5018	5144	5273	5404	5566
Chief Building Official	4402	4513	4625	4741	4859	4981	5106	5233	5364	5498	5635	5776	5921	6069	6221	6377	6536	6699	6900
Building Inspector	3552	3641	3732	3825	3920	4019	4119	4222	4328	4436	4546	4660	4776	4896	5018	5144	5273	5404	5566
Development Services Tech	3506	3594	3684	3776	3871	3968	4067	4168	4273	4379	4489	4601	4717	4834	4955	5078	5205	5334	5495
Finance Director	7490	7678	7869	8066	8267	8474	8685	8902	9125	9353	9587	9827	10073	10326	10584	10848	11120	11397	11740
Financial Services Manager	6255	6411	6571	6735	6904	7076	7253	7434	7620	7810	8006	8206	8412	8623	8838	9059	9286	9518	9804
Accountant II	4710	4828	4949	5072	5199	5328	5462	5599	5739	5882	6029	6180	6335	6493	6655	6822	6992	7167	7382
Accountant I	4117	4220	4326	4434	4544	4658	4774	4894	5016	5142	5271	5402	5537	5676	5818	5964	6112	6265	6454
HR Coordinator	3506	3594	3684	3776	3871	3968	4067	4168	4273	4379	4489	4601	4717	4834	4955	5078	5205	5334	5495
Accounting Technician	3059	3136	3214	3294	3376	3460	3547	3636	3727	3820	3915	4014	4114	4217	4322	4431	4541	4655	4795
Account Clerk	2555	2619	2684	2751	2820	2891	2963	3037	3113	3191	3271	3353	3437	3523	3611	3702	3794	3889	4005
Assistant City Manager	7490	7678	7869	8066	8267	8474	8685	8902	9125	9353	9587	9827	10073	10326	10584	10848	11120	11397	11740
Administrative Manager	5167	5297	5430	5565	5704	5847	5993	6143	6297	6454	6615	6780	6949	7123	7302	7484	7671	7863	8099
Senior Administrative Asst	3187	3267	3349	3433	3519	3607	3697	3790	3885	3982	4081	4184	4288	4395	4505	4617	4733	4851	4997
Administrative Asst II	2555	2619	2684	2751	2820	2891	2963	3037	3113	3191	3271	3353	3437	3523	3611	3702	3794	3889	4005
Administrative Asst I	2329	2387	2447	2508	2571	2636	2701	2769	2838	2909	2982	3057	3134	3212	3292	3375	3459	3546	3652
Public Works Director	7490	7678	7869	8066	8267	8474	8685	8902	9125	9353	9587	9827	10073	10326	10584	10848	11120	11397	11740
Public Works Manager	4843	4964	5088	5215	5345	5479	5616	5756	5900	6047	6199	6354	6513	6676	6843	7015	7189	7369	7589
Public Works Supervisor	4402	4513	4625	4741	4859	4981	5106	5233	5364	5498	5635	5776	5921	6069	6221	6377	6536	6699	6900
Lead Maintenance Worker	3787	3882	3978	4077	4180	4285	4392	4501	4614	4730	4849	4970	5094	5221	5352	5486	5623	5764	5937
Senior Maintenance Worker	3400	3485	3572	3661	3752	3846	3943	4041	4142	4245	4352	4460	4572	4686	4804	4924	5048	5174	5329
Maintenance Worker II	3143	3222	3303	3386	3472	3559	3648	3739	3832	3928	4027	4127	4230	4336	4444	4555	4669	4785	4929
Maintenance Worker I	2866	2938	3012	3087	3165	3244	3326	3409	3494	3582	3671	3763	3857	3953	4052	4153	4257	4363	4494
Utilities Manager	5167	5297	5430	5565	5704	5847	5993	6143	6297	6454	6615	6780	6949	7123	7302	7484	7671	7863	8099
Utilities Supervisor	4581	4695	4813	4933	5057	5184	5313	5446	5582	5721	5864	6011	6161	6315	6473	6635	6801	6971	7180
Chief Wastewater Operator	3976	4076	4179	4284	4392	4502	4614	4730	4848	4969	5094	5221	5351	5485	5622	5763	5906	6054	6236
Senior Wastewater Operator	3787	3882	3978	4077	4180	4285	4392	4501	4614	4730	4849	4970	5094	5221	5352	5486	5623	5764	5937
Wastewater Operator II	3400	3485	3572	3661	3752	3846	3943	4041	4142	4245	4352	4460	4572	4686	4804	4924	5048	5174	5329
Wastewater Operator I	3293	3375	3459	3546	3635	3726	3819	3914	4012	4113	4216	4321	4430	4540	4654	4770	4890	5012	5162

CITY OF TEHACHAPI
Salary Plan FY 2015/2016

1.3% Cost of Living Increase **AMENDMENT #3**

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
Lead Water Systems Operator	3976	4076	4179	4284	4392	4502	4614	4730	4848	4969	5094	5221	5351	5485	5622	5763	5906	6054	6236
Senior Water Systems Operator	3787	3882	3978	4077	4180	4285	4392	4501	4614	4730	4849	4970	5094	5221	5352	5486	5623	5764	5937
Water Systems Operator II	3400	3485	3572	3661	3752	3846	3943	4041	4142	4245	4352	4460	4572	4686	4804	4924	5048	5174	5329
Water Systems Operator I	3293	3375	3459	3546	3635	3726	3819	3914	4012	4113	4216	4321	4430	4540	4654	4770	4890	5012	5162
Lead Landscape Maintenance	3400	3485	3572	3661	3752	3846	3943	4041	4142	4245	4352	4460	4572	4686	4804	4924	5048	5174	5329
Fleet Coordinator	3400	3485	3572	3661	3752	3846	3943	4041	4142	4245	4352	4460	4572	4686	4804	4924	5048	5174	5329
Police Chief	7490	7678	7869	8066	8267	8474	8685	8902	9125	9353	9587	9827	10073	10326	10584	10848	11120	11397	11740
Lieutenant	5167	5297	5430	5565	5704	5847	5993	6143	6297	6454	6615	6780	6949	7123	7302	7484	7671	7863	8099
Sergeant	4117	4220	4326	4434	4544	4658	4774	4894	5016	5142	5271	5402	5537	5676	5818	5964	6112	6265	6454
Senior Officer	3518	3606	3696	3789	3884	3981	4080	4183	4287	4394	4504	4616	4732	4850	4972	5096	5224	5355	5516
Officer	3301	3383	3469	3556	3645	3736	3829	3925	4024	4124	4227	4333	4441	4552	4666	4782	4902	5024	5175
Code Enforcement Officer	3143	3222	3303	3386	3472	3559	3648	3739	3832	3928	4027	4127	4230	4336	4444	4555	4669	4785	4929
Lead Dispatcher	3036	3112	3190	3270	3352	3436	3522	3610	3700	3793	3888	3985	4085	4187	4292	4399	4509	4622	4761
Police Technician	2746	2815	2885	2957	3031	3107	3185	3265	3347	3431	3517	3605	3695	3787	3882	3979	4078	4180	4305
Executive Asst to the Chief	3187	3267	3349	3433	3519	3607	3697	3790	3885	3982	4081	4184	4288	4395	4505	4617	4733	4851	4997
Police Clerk	2555	2619	2684	2751	2820	2891	2963	3037	3113	3191	3271	3353	3437	3523	3611	3702	3794	3889	4005
Airport Manager	5167	5297	5430	5565	5704	5847	5993	6143	6297	6454	6615	6780	6949	7123	7302	7484	7671	7863	8099
Airport Operations Coordinator	3400	3485	3572	3661	3752	3846	3943	4041	4142	4245	4352	4460	4572	4686	4804	4924	5048	5174	5329

PART-TIME (HOURLY)

PT Laborer	15.50	15.89	16.29	16.70	17.12	17.55	17.99	18.44	18.90	19.37
PT Office Assistant	14.95	15.32	15.70	16.09	16.49	16.90	17.32	17.75	18.19	18.64

ELECTED / CONTRACT

City Council (Elected)	\$300 per Month
City Clerk (Elected)	\$300 per Month
City Treasurer (Elected)	\$300 per Month
City Manager	Per Contract ~ \$14,499/month as of July 11, 2015
City Attorney	Per Contract ~ \$130/hour as of July 1, 2013

Last Adopted:	August 11, 2015	Res. # 51-15
Date to be Adopted:	December 21, 2015	Res. #
Date Effective:	December 22, 2015	

Changes: Positions Added: Lead Dispatcher
 Dispatcher / Police Technician

COUNCIL REPORTS

MEETING DATE: DECEMBER 21, 2015 **AGENDA SECTION:** ASST. CITY MANAGER

TO: HONORABLE MAYOR WIGGINS AND COUNCIL MEMBERS

FROM: CHRIS KIRK, ASSISTANT CITY MANAGER

DATE: DECEMBER 14, 2015

SUBJECT: WATER RATE STUDY

BACKGROUND

As the Council is aware, in early 2015 City staff initiated a comprehensive review of the City's current water rate structure. The primary purpose for this review was to ensure that important conservation efforts implemented under the drought would not have a severe negative impact on the operational budget of the water department, which is solely supported with water user fees.

To assist us in that effort, the City's contract engineering firm, AECOM, completed a comprehensive review of City water rates with direction and guidance from City management, engineering, and public works staff. In short, the City's existing water rate structure, which has not been updated since it was originally adopted in 1998, does not adequately support operational costs when water usage is low because revenue is largely tied to water usage. As such, good conservation efforts have a negative impact on the Water Fund budget.

To correct this issue, a new rate structure (attached Exhibit A) was proposed to the Council on September 21, 2015. This new structure ensures that the fixed operational costs of providing water service are captured in the base water rate, rather than in the sale of water. The proposed rate structure also eliminates the tiered rates previously used by the City, whereby the cost per unit of water increases as the amount of water use increases.

Since the Council's initial action in September, City staff provided notice of the rate change (attached Exhibit B) to all property owners in the City as prescribed by law using the most recent property tax rolls from Kern County. As of the writing of this staff report, two valid protests were received in writing prior to publication of this report. One letter was received from an aircraft hangar lessee that does not currently have water service. One e-mail was received without any identifying property information. One comment letter was received from the Tehachapi Cummings County Water District General Manager, John Martin. Other correspondence received prior the Agenda being published will also be included in the Agenda Packet with the letters above.

The final draft the water rate study report, which includes recommendations for a new rate structure, is attached to this memo as Exhibit C.

RECOMMENDATION: APPROVE THE RESOLUTION, INCREASING CITY WATER RATES IN THE CITY OF TEHACHAPI AND PROVIDING FOR ANNUAL INCREASES THEREAFTER

EXHIBIT A

MONTHLY READY-TO-SERVE-CHARGE			
ZONE A			
Meter Size	2014-15 Existing Charge	Proposed 2015-16 Charge	Proposed 2016-17 Charge
Single Family Residence (1" and smaller)	\$ 20.41	\$ 20.80	\$ 21.50
1 inch (non-SFR)	\$ 20.41	\$ 55.50	\$ 57.40
1 1/2 inch	\$ 20.41	\$ 69.40	\$ 71.70
2 inch	\$ 20.41	\$ 138.70	\$ 143.40
3 inch	\$ 20.41	\$ 208.00	\$ 215.00
4 inch	\$ 20.41	\$ 277.40	\$ 286.70
6 inch	\$ 20.41	\$ 693.40	\$ 716.70
ZONE B			
Meter Size	2014-15 Existing Charge	Proposed 2015-16 Charge	Proposed 2016-17 Charge
Single Family Residence (1" and smaller)	\$ 30.34	\$ 22.30	\$ 22.90
1 inch (non-SFR)	\$ 30.34	\$ 59.50	\$ 61.10
1 1/2 inch	\$ 30.34	\$ 74.40	\$ 76.40
2 inch	\$ 30.34	\$ 148.70	\$ 152.70
3 inch	\$ 30.34	\$ 223.00	\$ 229.00
4 inch	\$ 30.34	\$ 297.40	\$ 305.40
6 inch	\$ 30.34	\$ 743.40	\$ 763.40
OUTSIDE CORPORATE LIMITS			
Meter Size	2014-15 Existing Charge	Proposed 2015-16 Charge	Proposed 2016-17 Charge
Single Family Residence (1" and smaller)	\$ 39.34	\$ 30.11	\$ 30.92
1 inch (non-SFR)	\$ 39.34	\$ 80.33	\$ 82.49
1 1/2 inch	\$ 39.34	\$ 100.44	\$ 103.14
2 inch	\$ 39.34	\$ 200.75	\$ 206.15
3 inch	\$ 39.34	\$ 301.05	\$ 309.15
4 inch	\$ 39.34	\$ 401.49	\$ 412.29
6 inch	\$ 39.34	\$ 1,003.59	\$ 1,030.59
Notes: 1) Monthly ready-to-serve charge is applied to all services. The quantity of water used above the 4,000 gallon/month initial allotment is an additional charge computed at the quantity rate.			

EXHIBIT A

QUANTITY RATES (PER 1000 gallons) for water in excess of initial allotment of 4,000 gallons/month:			
	2014-15 Existing Charge	Proposed 2015-16 Charge	Proposed 2016-17 Charge
ZONE A:	\$0.65-\$3.70	\$1.82	\$1.87
ZONE B:	\$0.96-\$5.55	\$2.30	\$2.35
Outside Corporate Limits:	\$1.75-\$6.97	\$3.11	\$3.17

CONSTRUCTION/HYDRANT METER			
	2014-15 Existing Charge	Proposed 2015-16 Charge	Proposed 2016-17 Charge
Minimum Charge	\$159.28	\$693.40	\$716.70
Quantity Rate	\$3.82	\$3.82	\$3.82

Note: Monthly Ready-To-Serve Charges and Quantity Rates for Years 2017-18, 2018-19, and 2019-20, are proposed to be adjusted for inflations in accordance with changes in the Consumer Price Index. Calculation of the change in CPI is proposed to be based on the changes in values for January for the years immediately prior to each fiscal year.

EXHIBIT B



PROPOSITION 218 NOTICE OF PUBLIC HEARING ON PROPOSED CHANGES TO WATER RATES

NOTICE IS HEREBY GIVEN that a public hearing will be held before the Tehachapi City Council at 6:00 PM or as soon thereafter as the matter may be heard on Monday, December 21, 2015 in the Board Room of the Wells Education Center located at 300 South Robinson Street, Tehachapi, California, for the purpose of considering changes to water rates. The new rates, if adopted, will go into effect on January 1, 2016. In compliance with Proposition 218, affected property owners are hereby informed of the proposed changes to water rates.

The City recently completed a comprehensive water rate study (the "Report") of the revenues and expenditures for the water enterprise fund to ensure sufficient revenues are collected to provide for the short and long term water service needs of the community. The Report by AECOM issued in August, 2015, is available for review at the Tehachapi City Hall, 115 South Robinson Street, Tehachapi, California and on the City's website at www.liveuptehachapi.com. The Report found that the present level of revenue is insufficient to meet anticipated expenses and so the attached changes are proposed.

The City has two water service zones. Zone A represents areas with ground water rights as a part of the ground water adjudication. Zone B represents areas without rights to groundwater. The City also has established water rates for water service outside of its corporate boundaries (although no such service is presently provided) and proposes to increase those rates. The City also proposes a charge for taking water from fire hydrants. The rate changes include both increases and decreases in the monthly "ready to serve" charges depending upon meter type and size. This ready to serve charge is the base charge for water service and includes a customer's first 4,000 gallons of water used each month.. The proposal also replaces the tiered usage rates in each zone or area with a single usage rate. **Attachment 1** to this notice shows the proposed rates.

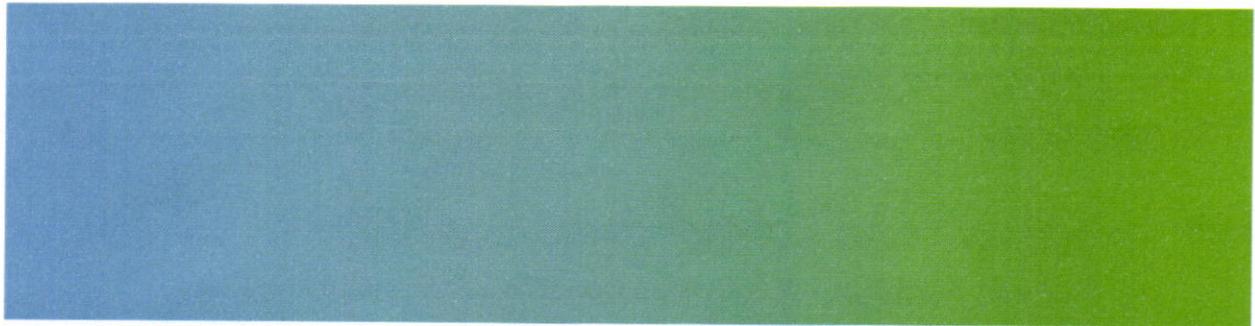
Additionally, each year's rates will be increased by the Consumer Price Index as previously established by the City. If you have questions regarding this notice or how it may affect your property, call 661-822-2200 from 7:00 AM to 5:30 PM or email City staff at ckirk@tehachapicityhall.com.

PUBLIC COMMENT and protests will be accepted in writing before the hearing date indicated above by the City Clerk, at City Hall located at 115 South Robinson Street, Tehachapi, California 93561. Any interested person including property owners, may appear at the hearing and be heard to protest against the changes. Written protests to the proposed changes must be delivered in writing prior to the conclusion of the public hearing on December 21, 2015. All written protests must identify the assessor's parcel number, identify the address of the parcel and include the name and signature of the property owner submitting the protest. If written protests are received from a majority of property owners of the affected parcels, the proposed rate changes will not be approved.

A handwritten signature in blue ink that reads "Tori Marsh". The signature is written in a cursive style and is positioned above a horizontal line.

TORI MARSH, CITY CLERK
CITY OF TEHACHAPI, CA

City of Tehachapi Water Rate Study Report

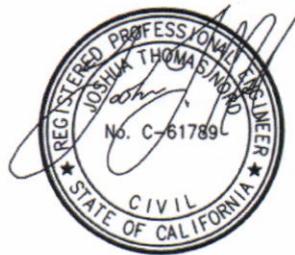


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August 2015

City of Tehachapi

AECOM



Joshua T. Nord, PE, Project Manager



Monique Roberts, PE, Senior Engineer

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- 1A. – Summary of Projected Water System Operation and Administrative Costs
- 1B. – Total Administrative and Operational and Water System Cost per Zone
- 2. – Summary of Projected Water System Non-Operating Revenues
- 3. – Water Meters by Size
- 4. – Calculation of Meter Equivalents 2014-15
- 5. – Meter Equivalents Growth Projection Total
- 6. – Projected Ready-to-Serve Funds Collected by Meter Size
- 7A. – 2014 Water Distribution
- 7B. – Total Historical and Future Water Sales
- 8. – Projected Quantity Revenues Required
- 9. – Proposed Unit Water Cost
- 10. – Proposed Water Rates

CITY OF TEHACHAPI
WATER RATE STUDY REPORT

The purpose of this report is to review the existing water service charges for the City of Tehachapi (City) and to propose new rates based upon the anticipated budget expenditures over the next two fiscal years: 2015-16 and 2016-17. Revised water service charges have been recommended based on the City's projected budget expenditures and assumptions relative to future growth and water usage in the City.

Existing Water Service Rates

Existing water service charges for 2014-15 are based on a minimum monthly service charge as well as a quantity rate component which varies by Zone. Zone A represents the areas within the City with groundwater rights as a part of the groundwater adjudication. Zone B includes the newer developments in the City without rights to groundwater for which the City is required to augment its supplies with imported surface water. The monthly service charge includes an initial monthly usage allotment of 4,000 gallons.

Existing Rates (as of June 2015)

Zone A	Quantity Charge
Minimum Monthly Charge = \$20.41	(per 1,000 gal)
Plus	
Over 4,000 gallons up to 10,000	\$0.65
Over 10,000 gallons up to 20,000	\$0.96
Over 20,000 gallons up to 40,000	\$2.05
Over 40,000 gallons up to 60,000	\$2.50
Over 60,000 gallons up to 80,000	\$2.97
Over 80,000 gallons up to 100,000	\$3.40
Over 100,000 gallons	\$3.70

Zone B	Quantity Charge
Minimum Monthly Charge = \$30.34	(per 1,000 gal)
Plus	
Over 4,000 gallons up to 10,000	\$0.96
Over 10,000 gallons up to 20,000	\$1.41
Over 20,000 gallons up to 40,000	\$3.09
Over 40,000 gallons up to 60,000	\$3.71
Over 60,000 gallons up to 80,000	\$4.45
Over 80,000 gallons up to 100,000	\$5.09
Over 100,000 gallons	\$5.55

Outside Corporate Limits Minimum Monthly Charge = \$39.34	Quantity Charge (per 1,000 gal)
Plus	
Over 4,000 gallons up to 10,000	\$1.75
Over 10,000 gallons up to 20,000	\$2.52
Over 20,000 gallons up to 40,000	\$4.25
Over 40,000 gallons up to 60,000	\$4.99
Over 60,000 gallons up to 80,000	\$5.82
Over 80,000 gallons up to 100,000	\$6.47
Over 100,000 gallons	\$6.97

Fire Hydrant Minimum Charge	Quantity Charge (per 1,000 gal)
\$159.28	\$3.82

Existing Water Connections and Usage by Zone

As of December 2014, the City has approximately 3,000 water service connections. A summary of the number of connections and total annual water usage by zone from 2014 City billing records is shown below.

2014 Connections and Annual Water Usage

Zone	Total Connections	Total Annual Water Usage (1000 gallons)	Percent of Total Water Usage
Zone A	1,652	293,993	52%
Zone B	1,285	267,742	48%
Total	2,937	561,735	100%

Water System Expenditures

Each year the City prepares a budget that includes anticipated expenses and revenue associated with the ongoing operation of the City's water system. The current budget includes a projection of future budgets for the following four years. The City's water system budget is prepared in two parts, one covering water production and the other for water distribution. **Table 1A** is a summary of both City budgets for the budget years from 2014-15 through 2016-17 utilizing the City's budget line item numbering system.

The various line items in **Table 1A** have each been categorized as fixed, mixed, or variable expenses. The purpose of assigning the expenses to these categories was to determine whether each item would be funded by way of a base Ready-to-Serve charge (monthly service charge) or by a Quantity charge based on water usage. If an item is noted as fixed then it has been determined by the City that those costs are not generally affected by how much water is delivered by the City. Variable costs (i.e., power, water

purchases, and chemicals) are expenses that are directly related to the quantity of water delivered by the City. Items in the mixed category have been determined to be partially fixed and partially variable based upon the quantity of water delivered by the City. It has been estimated by the City that a reasonable factor for the assignment of the mixed expenses as variable expenses would be 30%.

The portion of the water system expenses to be assigned to Zone A and Zone B are calculated in **Table 1B**. At present, the City obtains its water from the pumping of groundwater from City wells. As a result of the groundwater basin adjudication, the City has a right to pump an annual quantity of 1,850 acre-feet from the groundwater basin. Groundwater pumped in excess of this amount needs to be provided through the purchase and recharge of surface water supplies. The City has an agreement with the Tehachapi-Cummings County Water District to purchase surface water (from the State Water Project) for groundwater recharge. The cost of these water purchases are assigned to Zone B as shown in line items 8010 and 8300 in **Table 1A**. The remaining expenses, both fixed and variable, have been assigned 52% to Zone A and 48% to Zone B based on the percentage of total water deliveries made to each zone.

The Total Water Operating Expenses shown in **Tables 1A and 1B** must be offset by miscellaneous non-operating revenues, ready-to-serve revenues, and quantity rate revenues.

Miscellaneous Non-Operating Water System Revenues

Table 2 summarizes the budgeted miscellaneous non-operating water system revenues from the City's five year budget (2014-15 through 2016-17). These revenues do not include the revenues raised through monthly service charges and quantity rate charges.

The difference between the projected expenses (**Table 1A and 1B**) and the miscellaneous non-operating revenues (**Table 2**) is the amount that must be collected by both the ready-to-serve charges and the quantity rate charges per unit of water delivered.

Meter Equivalent Calculations

Currently, the City has approximately 3,000 metered connections in service. **Table 3** shows the approximate breakdown of meters by size and zone as estimated from data provided by the City. The vast majority of the meters within the City are for single family residential customers. In the past, the typical meter size for single family residential customers in the City was 5/8 x 3/4 inches. Meters for new single family residential customers are now required to be at least one-inch in order to meet fire protection guidelines. Since, absent the residential fire protection regulation changes, the 5/8 x 3/4 inch meter would still be the standard for single family residential meters, it was selected as the basis for calculating meter equivalents for the larger meter sizes. All single family residential water meters one-inch and smaller are therefore included in the SFR (1" and smaller) meter size category

One-inch meters for commercial and other uses as well as larger meter sizes were converted to equivalent standard SFR meters based on the flow capacity of the various meter sizes from Table 5-3 of the American Waterworks Association Manual M6. The flow capacity of the single family residential meters (1" and smaller) was assumed to be the capacity of the typical 5/8 x 3/4 inch meter. The flow capacity of the various meters was used to weight the value of each meter as compared to the standard single family residential meter (1" and smaller) in terms of meter equivalents. The calculation of meter equivalents by zone is shown in **Table 4**. **Table 5** shows the projected increase in meter equivalents based on a growth rate of 1.98%.

Proposed Water Rates and Charges

Table 6 summarizes the ready-to-serve funds that are required based on the fixed operating expenses (**Tables 1A and 1B**) and the miscellaneous non-operating revenue (**Table 2**) and then calculates the required minimum annual and monthly ready-to-serve charge per meter equivalent.

Projected Water System Revenues

In order to determine the appropriate quantity rate it was first necessary to calculate the total water volume that is anticipated to be delivered in each year of the analysis. **Table 7A** summarizes the distributed water volumes for calendar year 2014 by zone. **Table 7B** estimates the quantity of water sales by zone for the next two fiscal years. The annual quantity of water included in the base monthly service charge (an initial allotment of 4,000 gallons per month) was estimated based on City provided meter data for 2014. Projections of future water sales have been calculated assuming a conservation factor of 10% for 2015-16 sales from 2014 usage, due to continued drought conditions and state mandated conservation measures. Future use was further assumed to increase at a rate of 1.98% per year to match the projected increase in population.

The total projected revenue amounts required to be collected by quantity rates for each zone are calculated in **Table 8** by subtracting the total miscellaneous non-operating revenue (from **Table 2**) and the amount to be raised from Ready-to-Serve charges (from **Table 6**) from the total operating expenses (from **Table 1B**).

In **Table 9**, the required quantity rate revenue required is divided by the estimated volume of water to be distributed in order to calculate the quantity rates (i.e., the rate per unit [1000 gallons] of water delivered in excess of the 4,000 gallons per month initial allotment).

Recommendations

It is recommended that the City adopt the proposed water rates as summarized in **Table 10**. The proposed rates increase the monthly ready-to-serve charges and the quantity rates for fiscal years 2015-16 and 2016-17 in order to provide the required revenues to meet estimated budget expenses for those years. Ready-to-serve charges and quantity rates for fiscal years 2017-18, 2018-19, and 2019-20 are proposed to be adjusted for inflation in accordance with changes in the Consumer Price Index (CPI) for those years. Calculation of the change in CPI is proposed to be based on the changes in values for January for the years immediately prior to each fiscal year.

TABLE 1A
SUMMARY OF PROJECTED OPERATION AND ADMINISTRATIVE COSTS
CITY OF TEHACHAPI WATER SYSTEM

	Category	2014-15 Budget	2015-16 Estimated	2016-17 Estimated	
5000	Personnel Expense				
5005	Full Time Salaries	Mixed	\$604,759.00	\$634,132.00	\$662,715.00
5010	Part Time Salaries	Mixed	\$8,911.00	\$6,641.00	\$6,773.00
5015	Overtime	Mixed	\$23,000.00	\$23,000.00	\$23,000.00
2020	Physical Exam	Mixed	\$352.00	\$352.00	\$352.00
5100	FICA Taxes	Mixed	\$47,393.00	\$49,087.00	\$50,758.00
5110	Medical Insurance	Mixed	\$188,459.00	\$201,654.00	\$218,508.00
5120	Workers Comp.	Mixed	\$43,084.00	\$45,180.00	\$47,247.00
5130	SUI Taxes	Mixed	\$2,736.00	\$2,649.00	\$2,649.00
5140	Employers Paid PERS	Mixed	\$82,942.00	\$87,379.00	\$98,934.00
5150	Life Insurance	Mixed	\$3,340.00	\$3,612.00	\$3,993.00
5170	Uniform	Mixed	\$1,850.00	\$1,850.00	\$1,850.00
5180	Hepatitis Program	Mixed	\$120.00	\$120.00	\$120.00
6000	Operating Expense				
6005	Small Tool (Portable)	Mixed	\$4,000.00	\$4,000.00	\$4,000.00
6030	Computer Supplies	Mixed	\$1,500.00	\$1,500.00	\$1,500.00
6100	Postage	Fixed	\$5,100.00	\$5,100.00	\$5,100.00
6150	Meals & Lodging	Fixed	\$1,100.00	\$1,100.00	\$1,100.00
6200	Education/Training	Fixed	\$4,000.00	\$4,000.00	\$4,000.00
6220	Mileag Reim.	Fixed	\$1,000.00	\$1,000.00	\$1,000.00
6250	Bad Debt Exp	Mixed	\$4,000.00	\$4,000.00	\$4,000.00
6300	Dues & Publications	Fixed	\$2,500.00	\$2,500.00	\$2,500.00
6315	CCI-Work Crew	Fixed	\$2,000.00	\$2,000.00	\$2,000.00
6700	Advertising	Mixed	\$200.00	\$200.00	\$200.00
6710	Printing	Fixed	\$700.00	\$700.00	\$700.00
6730	Contract Services	Mixed	\$15,500.00	\$15,500.00	\$15,500.00
6741	Legal Serv-ext Ord	Mixed	\$2,000.00	\$2,000.00	\$2,000.00
6760	Engineering	Mixed	\$16,500.00	\$16,500.00	\$16,500.00
6780	Laboratory Fees	Mixed	\$20,000.00	\$20,000.00	\$20,000.00
6800	Insurance & Bonds	Mixed	\$7,500.00	\$7,500.00	\$7,500.00
7000	Operating Expense				
7100	Repair & Maint.	Fixed	\$20,000.00	\$20,000.00	\$20,000.00
7105	Janitorial Supply	Fixed	\$2,000.00	\$2,000.00	\$2,000.00
7106	Safety Supplies	Fixed	\$6,000.00	\$6,000.00	\$6,000.00
7110	Vehicle Maint.	Mixed	\$11,000.00	\$11,000.00	\$11,000.00
7120	Equipment Maint.	Mixed	\$14,500.00	\$14,500.00	\$14,500.00
7125	Computer Maint.	Mixed	\$500.00	\$500.00	\$500.00
7130	Rep/Maint. Water Lns	Fixed	\$60,000.00	\$60,000.00	\$60,000.00
7140	Maint - Meters	Fixed	\$3,000.00	\$3,000.00	\$3,000.00
7150	Repairs - Street	Mixed	\$35,000.00	\$35,000.00	\$35,000.00
7200	Equip. Rental	Mixed	\$2,500.00	\$2,500.00	\$2,500.00
7220	Facility Lease Exp	Mixed	\$3,245.00	\$3,245.00	\$3,245.00
7300	Utilities	Variable	\$248,386.00	\$260,555.00	\$273,333.00
7320	Telephone	Fixed	\$4,500.00	\$4,500.00	\$4,500.00
7400	Gas and oil	Fixed	\$11,300.00	\$11,300.00	\$11,300.00
7430	Chemicals	Variable	\$20,500.00	\$20,500.00	\$20,500.00
7450	Misc. Fees/Permits	Mixed	\$13,000.00	\$13,000.00	\$13,000.00
7999	Allocated Cost	Fixed	\$125,123.00	\$74,509.00	\$87,333.00
8000	Capital Outlay				
8005	Meter Purchases	Mixed	\$30,000.00	\$30,000.00	\$30,000.00
8010	Purch Wtr TCCWD (Zone B only) ³	Variable	\$100,000.00	\$101,980.00	\$104,000.00
8210	Structure Improvement	Mixed	\$115,000.00	\$40,000.00	\$40,000.00
8220	Improvement-Misc	Mixed	\$550,000.00	\$150,000.00	\$150,000.00
8240	Comp. HW/SW	Mixed	\$6,000.00	\$6,000.00	\$6,000.00
8250	Machine & Equip	Mixed	\$77,400.00	\$65,000.00	\$75,000.00
8300	Water rights/Purchase (Zone B Only)	Fixed	\$25,000.00	\$20,000.00	\$20,000.00
Total Fixed Operating Expenses			\$1,628,727	\$1,266,030	\$1,328,724
Total Variable Operating Expenses			\$949,773	\$832,315	\$868,486
Total Operating Expenses			\$2,578,500	\$2,098,345	\$2,197,210

Notes:

- 1) Budget items have been identified as either fixed, mixed, or variable. These terms indicate whether the revenue to cover the item will be from Ready-to-Serve charges (fixed items and fixed portion of mixed items) or by Quantity Rate charges (variable and variable portion of mixed items).
- 2) It is estimated that a portion of the mixed expenses equaling **30%** varies with the amount of water distributed by the City.
- 3) Cost of purchased water assumed to increase by **1.98%** annually.

**TABLE 1B
TOTAL ADMINISTRATIVE AND OPERATIONAL WATER SYSTEM COST PER ZONE**

Category	2014-15 Budget	2015-16 Estimated	2016-17 Estimated
Zone A <u>Fixed</u> Operating Budget	\$833,938	\$647,935	\$680,536
Zone A <u>Variable</u> Operating Budget	\$441,882	\$379,774	\$397,533
Total Zone A Operating Budget	\$1,275,820	\$1,027,710	\$1,078,069
Zone B <u>Fixed</u> Operating Budget	\$794,789	\$618,094	\$648,187
Zone B <u>Variable</u> Operating Budget	\$507,891	\$452,541	\$470,953
Total Zone B Operating Budget	\$1,302,680	\$1,070,635	\$1,119,141
Total Operating Expenses	\$2,578,500	\$2,098,345	\$2,197,210

Notes:

- 1) Cost sharing breakdown 52% of total fixed costs assessed to Zone A
52% of total variable costs assessed to Zone A

**TABLE 2
SUMMARY OF PROJECTED WATER SYSTEM NON-OPERATING REVENUES**

	Applicable Zone	2014-15 Budget	2015-16 Estimated ²	2016-17 Estimated ²
Water Revenue				
4181	City Staff Reimbursement	Both	\$0	\$0
4185	State Grant/KC Air Pollution	Both	\$555,000	\$0
4330	Misc. Revenue	Zone A	\$22,000	\$22,000
4331	Insurance Claim	Both	\$0	\$0
4336	Bad Debts Recovery	Both	\$800	\$800
4460	Ashtown Water Loan Repayment	Zone A	\$10,560	\$10,560
4480	Water Meter Installation	Zone B	\$3,850	\$4,000
4490	Other Penalties / NSF Checks	Both	\$50,000	\$40,000
4600	Interest Income	Both	\$0	\$0
4650	2004 Fwd Refunding Deferred Revenue	Both	\$0	\$0
4990	Operating Transfers In	Both	\$0	\$0
TOTAL¹		\$642,210	\$77,360	\$77,360

Projected Revenue Breakdown by Zone³

Zone A	\$53,776	\$53,776
Zone B	\$23,584	\$23,584
Total Expenses Less Total Revenues²:	\$1,936,290	\$2,020,985
Zone A	\$973,934	\$1,024,293
Zone B	\$1,047,051	\$1,095,557

Notes:

- 1) Projected Revenues as shown excludes revenue to be collected through ready-to-serve and quantity charges.
 2) Estimated budget expenses for future years per City of Tehachapi.
 3) Revenue sharing breakdown - Percentage of shared revenue applied to Zone A = 52%
 4) Total amount to be collected through ready-to-serve and quantity charges.

**TABLE 3
WATER METERS BY SIZE**

Total		Zone A²		Zone B²	
Meter Size (inches)	Total¹	Meter Size (inches)	Total	Meter Size (inches)	Total
SFR (1" and smaller)	2367	SFR (1" and smaller)	1418	SFR (1" and smaller)	949
1.00 (non-SFR)	430	1.00 (non-SFR)	177	1.00 (non-SFR)	253
1.50	23	1.50	10	1.50	13
2.00	105	2.00	40	2.00	65
3.00	0	3.00	0	3.00	0
4.00	8	4.00	4	4.00	4
6.00	4	6.00	3	6.00	1
8.00	0	8.00	0	8.00	0
12.00	0	12.00	0	12.00	0
Total	2937	Total	1652	Total	1285

Notes:

- 1) Approximate meter breakdown per City of Tehachapi information for 2014-15.
- 2) Meter sizes by zone are estimated.

**TABLE 4
CALCULATION OF METER EQUIVALENTS 2014-15**

TOTAL

Meter Size (inches)	Number of Meters by Size	Meter Flow Capacity¹ (gpm)	Standard Meter Equivalent²	Number of Equivalent Meters³
SFR (1" and smaller)	2367	15	1.0	2367
1.00 (non-SFR)	430	40	2.7	1147
1.50	23	50	3.3	77
2.00	105	100	6.7	700
3.00	0	150	10.0	0
4.00	8	200	13.3	107
6.00	4	500	33.3	133
Totals:	2937			4530

ZONE A

Meter Size (inches)	Number of Meters by Size	Meter Flow Capacity¹ (gpm)	Standard Meter Equivalent²	Number of Equivalent Meters³
SFR (1" and smaller)	1418	15	1.0	1418
1.00 (non-SFR)	177	40	2.7	472
1.50	10	50	3.3	33
2.00	40	100	6.7	267
3.00	0	150	10.0	0
4.00	4	200	13.3	53
6.00	3	500	33.3	100
Totals:	1652			2343

ZONE B

Meter Size (inches)	Number of Meters by Size	Meter Flow Capacity¹ (gpm)	Standard Meter Equivalent²	Number of Equivalent Meters³
SFR (1" and smaller)	949	15	1.0	949
1.00 (non-SFR)	253	40	2.7	675
1.50	13	50	3.3	43
2.00	65	100	6.7	433
3.00	0	150	10.0	0
4.00	4	200	13.3	53
6.00	1	500	33.3	33
Totals:	1285			2187

Notes:

- 1) Meter flow capacities taken from AWWA M6, Table 5-3. The flow capacity of a 5/8 x 3/4" meter is used for the basis for single family residential meters (1" and smaller).
- 2) Meter equivalents calculated as ratio of meter flow capacity to meter flow capacity of 5/8 x 3/4 inch meter.
- 3) Number of equivalent meters is the number of meters per size times the meter equivalent.

**TABLE 5
METER EQUIVALENTS GROWTH PROJECTIONS TOTAL**

Number of Equivalent Meters	Zone A	Zone B	Total
2015-16	2,390	2,231	4,621
2016-17	2,438	2,275	4,713

Notes:

Meter equivalents assumed to grow by 1.99% per year.

**TABLE 6
PROJECTED READY-TO-SERVE FUNDS COLLECTED BY METER SIZE**

ZONE A

Year	No. Meter Equiv.	Ready-to-Serve Revenue Req'd ¹	<u>Calculated Ready-to-Serve Per Meter Equivalent</u>		<u>Proposed Ready-to-Serve Per Meter Equivalent</u>		Funds Collected	
			Annual	Monthly ²	Annual	Monthly	Annual	Monthly
2015-16	2,390	\$594,159	\$248.60	\$20.72	\$249.60	\$20.80	\$596,544	\$49,712
2016-17	2,438	\$626,760	\$257.08	\$21.42	\$258.00	\$21.50	\$629,004	\$52,417

ZONE B

Year	No. Meter Equiv.	Ready-to-Serve Revenue Req'd ¹	<u>Calculated Ready-to-Serve Per Meter Equivalent</u>		<u>Proposed Ready-to-Serve Per Meter Equivalent</u>		Funds Collected	
			Annual	Monthly ²	Annual	Monthly	Annual	Monthly
2015-16	2,231	\$594,510	\$266.48	\$22.21	\$267.60	\$22.30	\$597,016	\$49,751
2016-17	2,275	\$624,603	\$274.55	\$22.88	\$274.80	\$22.90	\$625,170	\$52,098

Notes:

- 1) Ready-to-Serve Revenue required is calculated based as Fixed Expenses (Table 1B) minus Miscellaneous Non-Operating Revenue (Table 2).
- 2) Monthly cost is the Ready-to-Serve revenue required divided by the number of meter equivalents which is then rounded to the nearest \$0.10.

TABLE 7A
2014 WATER DISTRIBUTION

Month	Volume Distributed			Total (1000 gal)
	Zone A (1000 gal)	Zone B (1000 gal)	Total (1000 gal)	
January	12,594	10,960	23,554	
February	11,702	10,445	22,147	
March	16,872	16,358	33,230	
April	21,276	19,777	41,053	
May	25,944	24,108	50,052	
June	43,106	39,089	82,195	
July	38,239	33,884	72,123	
August	38,917	34,752	73,669	
September	31,913	28,356	60,269	
October	25,989	22,990	48,979	
November	16,849	16,445	33,294	
December	10,592	10,578	21,170	
Total	293,993	267,742	561,735	

TABLE 7B
Total Historical and Future Water Sales
(1000 gallons)

Description	2014	Projected	
		2015-16	2016-17
Zone A			
Total Water Distributed	293,993		
Estimated Initial Allotment	68,053		
Zone A Estimated Water Sales	225,940	207,820	211,935
Zone B			
Total Water Distributed	267,742		
Estimated Initial Allotment	54,327		
Zone B Estimated Water Sales	213,415	196,299	200,186
Total Estimated Water Sales	439,355	404,119	412,120

Notes:

Conservation factor 2015-16

10%

Water distributed is expected to increase by

1.98%

per year.

**TABLE 8
PROJECTED QUANTITY REVENUES REQUIRED**

ZONE A	2015-16	2016-17
Total Operating Expenses (per Table 1B)	\$1,027,710	\$1,078,069
Total Misc. Non-Operating Revenue (per Table 2)	\$53,776	\$53,776
Total Ready-to-Serve Revenues (per Table 6)	\$596,544	\$629,004
Quantity Rate Revenues Required	\$377,390	\$395,289

ZONE B	2015-16	2016-17
Total Operating Expenses (per Table 1B)	\$1,070,635	\$1,119,141
Total Misc. Non-Operating Revenue (per Table 2)	\$23,584	\$23,584
Total Ready-to-Serve Revenues (per Table 6)	\$597,016	\$625,170
Quantity Rate Revenues Required	\$450,036	\$470,387

**TABLE 9
PROPOSED UNIT WATER COST**

ZONE A	2015-16	2016-17
Quantity Rate Revenues Required (see Table 8)	\$377,390	\$395,289
Estimated Water Sales (1000 gallons) (see Table 7B)	207,820	211,935
Rate Per Unit (Unit = 1000 gallons)	\$1.82	\$1.87

ZONE B	2015-16	2016-17
Quantity Rate Revenues Required (see Table 8)	\$450,036	\$470,387
Estimated Water Sales (1000 gallons) (see Table 7B)	196,299	200,186
Rate Per Unit (Unit = 1000 gallons)	\$2.30	\$2.35

Notes:

1) Volume of water distributed has been increased by

1.98%

**TABLE 10
CITY OF TEHACHAPI
PROPOSED WATER RATES**

MONTHLY READY-TO-SERVE CHARGE

ZONE A	2014-15		Propopsed	Proposed
Meter Size	Existing		2015-16 Charge	2016-17 Charge
	Charge			
SFR (1" and smaller)	\$20.41	\$	20.80	\$ 21.50
1 inch (non-SFR)	\$20.41	\$	55.50	\$ 57.40
1 1/2 inch	\$20.41	\$	69.40	\$ 71.70
2 inch	\$20.41	\$	138.70	\$ 143.40
3 inch	\$20.41	\$	208.00	\$ 215.00
4 inch	\$20.41	\$	277.40	\$ 286.70
6 inch	\$20.41	\$	693.40	\$ 716.70

ZONE B	2014-15		Propopsed	Proposed
Meter Size	Existing		2015-16 Charge	2016-17 Charge
	Charge			
SFR (1" and smaller)	\$30.34	\$	22.30	\$ 22.90
1 inch (non-SFR)	\$30.34	\$	59.50	\$ 61.10
1 1/2 inch	\$30.34	\$	74.40	\$ 76.40
2 inch	\$30.34	\$	148.70	\$ 152.70
3 inch	\$30.34	\$	223.00	\$ 229.00
4 inch	\$30.34	\$	297.40	\$ 305.40
6 inch	\$30.34	\$	743.40	\$ 763.40

OUTSIDE CORPORATE LIMITS	2014-15		Propopsed	Proposed
Meter Size	Existing		2015-16 Charge	2016-17 Charge
	Charge			
SFR (1" and smaller)	\$39.34	\$	30.11	\$ 30.92
1 inch (non-SFR)	\$39.34	\$	80.33	\$ 82.49
1 1/2 inch	\$39.34	\$	100.44	\$ 103.14
2 inch	\$39.34	\$	200.75	\$ 206.15
3 inch	\$39.34	\$	301.05	\$ 309.15
4 inch	\$39.34	\$	401.49	\$ 412.29
6 inch	\$39.34	\$	1,003.59	\$ 1,030.59

Notes:

- 1) Monthly ready-to-serve charge is applied to all services. The quantity of water used above the 4,000 gallon/month initial allotment is an additional charge computed at the quantity rate.
- 2) Rates have been rounded up to the nearest \$0.10.

QUANTITY RATES (PER 1000 gallons) for water in excess of initial allotment of 4,000 gallons/month:

	Existing	Proposed	Proposed
	2014-15	2015-16	2016-17
Zone A:	\$0.65-\$3.70	\$1.82	\$1.87
Zone B:	\$0.96-\$5.55	\$2.30	\$2.35
Outside Corporate Limits:	\$1.75-\$6.97	\$3.11	\$3.17

CONSTRUCTION/HYDRANT METER

	Existing	Proposed	Proposed
	2014-15	2015-16	2016-17
Minimum Charge	\$159.28	\$693.40	\$716.70
Quantity Rate	\$3.82	\$3.82	\$3.82

Note: Monthly Ready-to-Serve Charges and Quantity Rates for Years 2017-18, 2018-19, and 2019-20 are proposed to be adjusted for inflation in accordance with changes in the Consumer Price Index. Calculation of the change in CPI is proposed to be based on the changes in values for January for the years immediately prior to each fiscal year.

2 NOVEMBER 2015

WATER/SEWER ACCOUNT # :

PAGE 1

~~015627-000~~

RECEIVED

NOV 02 2015

CITY OF TEHACHAPI

ASSESSOR TAX #

223-219-09-00-4

ADDRESS

49518 MICHAEL AVE,
 (ASHE VILLAGE)
 TEHACHAPI, CALIF 93561

RESIDENT:

ANDREW EDWARD CHATOS

STATEMENT: (CONCERNING WATER RATES
CHANGES [PROPOSED])

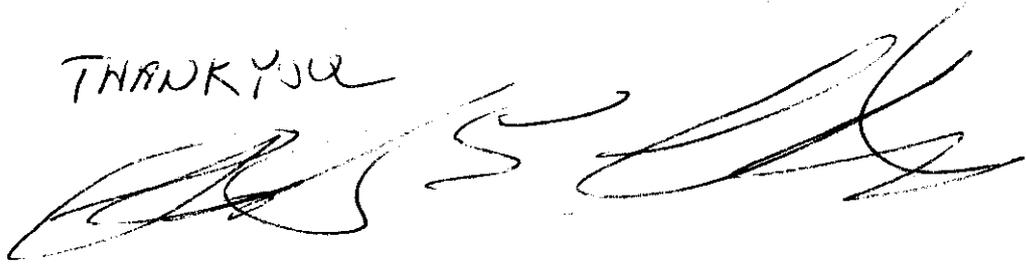
I STRONGLY OPPOSE ANY CHANGES
 TO OUR WATER RATES AS ADVANCED
 BY OUR CITY OFFICIALS IN RECENTLY
 RECEIVED CORRESPONDENCE. (WHY WAS
 IT NOT ALSO ANNOUNCED IN THE TEHACHAPI
 NEWS AND IN 'THE LOOP'? ALSO, WHAT
 ABOUT THE NOTIFICATION OF LANDLORDS
 AND THOSE IN OUR COMMUNITY THAT
 MAY ONLY BE ABLE TO READ SPANISH?
 IT APPEARS THAT YOU DO NOT WANT ANY
 INPUT ON YOUR DESIGNS FROM THIS

PAGE 2

PORTION OF OUR COMMUNITY. I ASSUME YOU HAVE ALSO EXCLUDED STORE, SHOPS, AND 'SENIOR' AND 'LOW INCOME' HOUSING UNITS IN TENACHAPI. YOUR PUBLIC MEETINGS ARE NOT ACCESSABLE TO THOSE OF US, WHO ARE HANDICAPPED OR DISABLED. ('DIAL-A-RIDE' CERSES OPERATION AT THE TIME OF YOUR SCHEDULED MEETINGS. WE MAY BE ABLE TO GET THERE TO YOUR MEETINGS, BUT WE WOULD BE LEFT WITH NO WAY TO GET HOME, UNLESS WE SLEEP ON THE SIDE WALK OVERNIGHT, TO BE ABLE TO USE 'DIAL-A-RIDE' TO RETURN TO OUR HOMES OR HOUSES THE NEXT AM.)

I WILL FOLLOW THE RESULTS OF YOUR MEETING(S). I WILL USE IT TO DETERMINE IF I VOTE FOR ANY 'INCUMBENTS' IN SUBSEQUENT ELECTIONS, AND IF I ALSO USE MY VERY BIG MOUTH TO VOICE MY APPROVAL OR DISSENT TO OTHERS IN TENACHAPI THAT VOTE.

THANK YOU



ANDREW E. CRATOS

1355 Arabian Dr., City of Tehachapi, CA 93561-8107, [REDACTED]
[REDACTED]

11-26-2015

RECEIVED
NOV 23 2015
CITY OF TEHACHAPI

CITY of TEHACHAPI
Tori Marsh, City Clerk
300 S. Robinson St.
Tehachapi, CA 93561

Re.: **Proposition 218, Proposed Water Rate Increase**, ATN 2230-401-02-00-04,
1355 Arabian Dr., City of Tehachapi

Dear Ms. Marsh:

No increase in residential water rate should be applied to residents as like myself:

- A senior citizen
- On permanent disability retirement
- Who lives on a small, fixed disability income
- Is physically unable to do any type of work and
- Is confined to bed most of the time to recuperate from multiple operations.

Sincerely,


Graham Johnson

P. S.: Documentation of disability from the State of California will be provided upon your request.

RECEIVED
NOV 04 2015
CITY OF TEHACHAPI

November 3, 2015

Carol Ann McEachran
Owner
24460 San Juan Drive
Tehachapi, CA
93561

Carol Ann McEachran
Owner
Hangar 21 West
Tehachapi Airport
Tehachapi, Ca 93561

To: Whom it may concern;

I own two properties one of which is not within the Tehachapi City Limits. I ,also, own a hangar located on the Tehachapi Municipal Airport, Hangar 21 West. At the later facility there is no water hook-up.

At the point of residence, there is of course , water. I can see no reason for a higher water charge. I do conserve. I have replaced my lawn, reused water, and only water on the days required by the conservation which is on going in the city and surrounding communities. I pay my water charges to Bear Valley Springs through the Cummings Valley water district

Ergo, I strongly oppose the proposed rate hike.

Sincerely,

Carol Ann McEachran


Harold Lyons

Christopher B. Kirk

From: Kim Ellis [REDACTED]
Sent: Friday, October 30, 2015 9:15 PM
To: Christopher B. Kirk
Subject: No on any water rate increase

Please no on any water rate increase !



Tehachapi-Cummings County Water District

Our Water • Our Future

Directors:

David Hadley
Jonathan Hall
James Pack
Jean Prel
David E. Worden

Officers:

David E. Worden, *President*
Jean Prel, *Vice President*
John A. Martin, *General Manager*
Lori Bunn, *Secretary*

November 4, 2015

Honorable Susan Wiggins
City Council
City of Tehachapi
115 S Robinson Street
Tehachapi, CA 93561

Dear Mayor Wiggins:

You will be considering the adoption of new water rates on December 21. As the general manager of the wholesale water agency in Tehachapi and as the Watermaster's representative for the adjudicated Tehachapi Basin, I have some concerns about the potential impact the proposed rates may have on water consumption patterns in the Basin.

But first I would like to state what this letter is not. It is not a criticism of the City's management. I believe that you have assembled a highly professional and competent management team. They have worked with the water district on numerous mutually-beneficial projects. The City has been a true partner in our water resource planning efforts. Your efforts to reduce water demand during this historic drought are to be applauded.

Also, this is not in any way an effort to impose the water district's will on the City. I understand full well that water rates are completely within the discretion of the City Council and that the issue is wholly between you and your ratepayers/citizens. I have no desire to try to tell you how to run your finances or to provide legal advice. I understand that Prop 218 and the recent San Juan Capistrano case have complicated water rate making and that your task is not an easy one. The financial hardship created by the drought is a very real challenge that the City Council must address.

Finally, this is not a protest letter. Please don't place it in that stack. I am not a City resident or property owner and I have no right to protest your proposed rates.

My concern, and the reason for writing this letter, is that the proposed rates will encourage water consumption compared with your existing rates because they lack the clear price signals that your current rates possess. The AECOM revenue forecast for fiscal year 2016-17 shows that only 41% of billed revenue will come from quantity (volume) charges. Under your current rates, 55% of revenue came from quantity charges in fiscal 2014-15. The California Urban Water Conservation Council recommends that 70% of billed revenue come from volume charges. Getting more revenue from ready-to-serve charges (the base charge) and less from the quantity charge does provide revenue stability, but it reduces the customers' incentive to conserve because there is less money to be saved by reducing consumption, and it doesn't cost the customer as much when they waste water.

The AECOM report tries to match fixed costs with fixed revenues from the ready-to-serve charge. Similarly, it tries to match variable costs with variable revenues from the quantity rates. While on its face this does make sense, it raises a question. Why is an allowance of 4,000 gallons per month (a variable element) included in the base charge (a fixed element)? If the intent is to collect only fixed costs through the base charge, then no quantity of water should be included. Otherwise there is a mismatch. Moreover, the customer has no incentive to conserve within the 4,000 gallons per month allowance. The 4,000 gallon allowance accounts for 22% of all consumption.

One question that should be asked, and that I hope your management team can explain to you, is this: **How do the proposed rates support the City's water conservation goals?**

All of the water retailers in Tehachapi are faced with the same revenue shortfall issue caused by this historic drought and the state's water reduction mandate. I had hoped that the water district could work with the four retail agencies (the City and the three CSDs) to devise rate strategies that would raise sufficient revenue without creating disincentives to conserve. That discussion had just begun when the City published its water rate proposal.

All of the water providers in Tehachapi are faced with the same dilemma of sustainably providing enough water for growing populations. Since water rights are fully allocated, water for growth must come from greater imports of State Water Project water, which has had an average allocation of only 41% over the last eight years. Being dependent on an ever increasing imported water supply can't be the only strategy for satisfying water demand. Demand management measures must play a part. Giving up on one of those tools – effective pricing – could make providing enough water even more difficult in the future.

The questions raised by the San Juan Capistrano case have not yet been fully answered, but the prevailing wisdom is that conservation rates are not illegal as long as they are justified by cost. The Association of California Water Agencies will be holding a special webinar briefing on this very issue on November 10. Whether or not the city can afford to wait without suffering irreparable financial harm is for the Council to decide. I wish you could wait and consider rate options that promote water conservation as well as provide stable revenue. I fear that once the City adopts these non-conservation rates, the community services districts will follow suit and we will lose the momentum for water conservation that we have tried so hard to promote.

Thank you for the opportunity to express my concerns.

Sincerely,



John Martin
General Manager

cc: Greg Garrett, City Manager, City of Tehachapi
Jon Curry, Public Works Director, City of Tehachapi
Board of Directors

Christopher B. Kirk

From: Ron Verderame [REDACTED]
Sent: Thursday, December 17, 2015 10:27 AM
To: Christopher B. Kirk
Subject: water rate increase

Mr Kirk

It has come to my attention that the City of Tehachapi is planning a rate increase to customers based on the size of the water pipe that comes into their building.

As a resident of Tehachapi, I do not support this idea.

Water bills should be based on the amount of water used, period.

The owner or renter of a building has no control of the size of the pipe that comes to their building.

Sincerely

Ron Verderame
24601 Deertrail Dr
Tehachapi, CA 93561

Christopher B. Kirk

From: Prototype Mech [REDACTED]
Sent: Thursday, December 17, 2015 10:44 AM
To: Christopher B. Kirk
Subject: I oppose the water rate increase

I oppose the water rate increase.

Dave Robins
21240 Sierra Vista Dr.
Tehachapi

Christopher B. Kirk

From: Dave Johnson [REDACTED]
Sent: Thursday, December 17, 2015 10:56 AM
To: Christopher B. Kirk
Subject: Water rate hike

Sir

I oppose an increase in the water price increase for local Tehachapi businesses. We all pay too much for too little as it is,
Dave Johnson
22119 Mariposa Rd.
Tehachapi, CA. 93561

Sent from my iPhone

December 17, 2015

Mr. Chris Kirk
City of Tehachapi
115 S. Robinson St.
Tehachapi, CA

RECEIVED
DEC 17 2015
CITY OF TEHACHAPI

RE: Water rate increase opposition letter 1 of 15

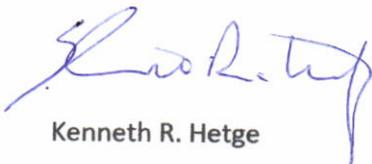
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Therefore, I am sending back to the City of Tehachapi all of the original letters sent to me via USPS, unopened except for the 1 opened to read the content, with a cover letter indicating my opposition to the rate hike.

You may then internally decide what parcel or address to apply my opposition letter to or against. As you may or may not know, we own numerous aircraft hangars at the Tehachapi Municipal Airport, which is most likely the source of your bulk computer generated mailer.

Sincerely,



Kenneth R. Hetge

20251 Woodford-Tehachapi Rd.

Tehachapi, CA



December 17, 2015

Mr. Chris Kirk
City of Tehachapi
115 S. Robinson St.
Tehachapi, CA

RECEIVED
DEC 17 2015
CITY OF TEHACHAPI

RE: Water rate increase opposition letter 2 of 15

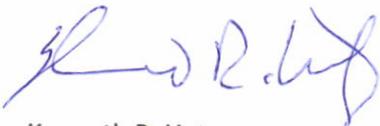
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December 17, 2015

Mr. Chris Kirk
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115 S. Robinson St.
Tehachapi, CA

RECEIVED
DEC 17 2015
CITY OF TEHACHAPI

RE: Water rate increase opposition letter 3 of 15

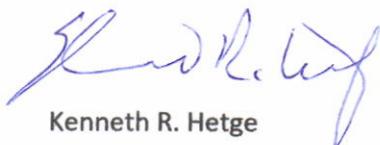
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December 17, 2015

Mr. Chris Kirk
City of Tehachapi
115 S. Robinson St.
Tehachapi, CA

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CITY OF TEHACHAPI

RE: Water rate increase opposition letter 4 of 15

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Tehachapi, CA


December 17, 2015

Mr. Chris Kirk
City of Tehachapi
115 S. Robinson St.
Tehachapi, CA

RECEIVED
DEC 17 2015
CITY OF TEHACHAPI

RE: Water rate increase opposition letter 5 of 15

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Tehachapi, CA



December 17, 2015

Mr. Chris Kirk
City of Tehachapi
115 S. Robinson St.
Tehachapi, CA

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CITY OF TEHACHAPI

RE: Water rate increase opposition letter 6 of 15

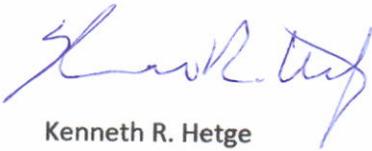
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Tehachapi, CA



December 17, 2015

Mr. Chris Kirk
City of Tehachapi
115 S. Robinson St.
Tehachapi, CA

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RE: Water rate increase opposition letter 7 of 15

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Sincerely,

Kenneth R. Hetge
20251 Woodford-Tehachapi Rd.
Tehachapi, CA

661-822-2827

December 17, 2015

Mr. Chris Kirk
City of Tehachapi
115 S. Robinson St.
Tehachapi, CA

RECEIVED
DEC 17 2015
CITY OF TEHACHAPI

RE: Water rate increase opposition letter 8 of 15

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Tehachapi, CA



December 17, 2015

Mr. Chris Kirk
City of Tehachapi
115 S. Robinson St.
Tehachapi, CA

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CITY OF TEHACHAPI

RE: Water rate increase opposition letter 9 of 15

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RE: Water rate increase opposition letter 10 of 15

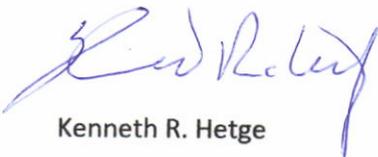
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Tehachapi, CA

661-822-2827

December 17, 2015

Mr. Chris Kirk
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RE: Water rate increase opposition letter 11 of 15

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December 17, 2015

Mr. Chris Kirk
City of Tehachapi
115 S. Robinson St.
Tehachapi, CA

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CITY OF TEHACHAPI

RE: Water rate increase opposition letter 12 of 15

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Kenneth R. Hetge

20251 Woodford-Tehachapi Rd.

Tehachapi, CA

[REDACTED]

December 17, 2015

Mr. Chris Kirk
City of Tehachapi
115 S. Robinson St.
Tehachapi, CA

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CITY OF TEHACHAPI

RE: Water rate increase opposition letter 13 of 15

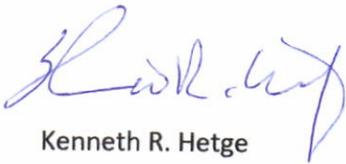
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20251 Woodford-Tehachapi Rd.

Tehachapi, CA

661-822-2827

December 17, 2015

RECEIVED
DEC 17 2015
CITY OF TEHACHAPI

Mr. Chris Kirk
City of Tehachapi
115 S. Robinson St.
Tehachapi, CA

RE: Water rate increase opposition letter 14 of 15

Dear Mr. Kirk,

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Tehachapi, CA



December 17, 2015

Mr. Chris Kirk
City of Tehachapi
115 S. Robinson St.
Tehachapi, CA

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CITY OF TEHACHAPI

RE: Water rate increase opposition letter 15 of 15

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Sincerely,



Kenneth R. Hetge

20251 Woodford-Tehachapi Rd.

Tehachapi, CA



Dec 17, 2015

To Chris Kirk

I am against raising the
water rates here in Tehachapi,
my properties include.

RECEIVED
DEC 1 / 2015
CITY OF TEHACHAPI

1- 527- Pauley

2- 520 - "

3- 321 "

4- 315 "

5- 311 "

6 - 216 Robinson

7- 201 - East E

8 - 203 "

9 207 "

10 207 1/2 "

Robert A. Cunningham


12-17-2015

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEHACHAPI INCREASING WATER RATES AND PROVIDING FOR ANNUAL INCREASES THEREAFTER

WHEREAS, Section 7 of Ordinance No. 370 of the City of Tehachapi (the "City") authorizes the City Council to set water rates by resolution; and

WHEREAS, Sections 2 and 3 (b) of Ordinance No. 482 of the City establishes policy and creates zones for the provision of water based upon the availability of pumping rights; and

WHEREAS, the City completed a comprehensive rate study of the revenues and expenditures for the water enterprise fund to insure sufficient revenues are collected to effectively provide for the short and long-term water service needs for the City; and

WHEREAS, in compliance with Article 13D of the California Constitution (otherwise known as Proposition 218), the City sent notices to all property owners within the City setting forth the proposed water rate increases more particularly described in Exhibit "A" attached hereto and by this reference made a part hereof (the "New Water Rates") and conducted a hearing not less than 45 days after mailing the notices; and

WHEREAS, less than 50% of the property owners in the City and the customers of record in the City's water accounts protested the water rate increases and;

WHEREAS, the City Council now desires to increase water rates to provide revenues for the repair, replacement, construction, improvement, and maintenance and operation of the City water utility, and to provide for annual increases thereafter to pay for increases in the costs of same.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Tehachapi as follows:

1. That the foregoing findings and recitals are true and correct.

2. That commencing January 1, 2016, the New Water Rates attached as Exhibit "A" shall take effect and shall be applied to all water usage supplied by the City.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Tehachapi on December 21, 2015 by the following vote:

AYES: COUNCIL MEMBERS: _____

NOES: COUNCIL MEMBERS: _____

ABSTAIN: COUNCIL MEMBERS: _____

ABSENT: COUNCIL MEMBERS: _____

SUSAN WIGGINS, Mayor of the City of Tehachapi, California

ATTEST:

TORI MARSH, City Clerk of the City of Tehachapi, California

EXHIBIT A

MONTHLY READY-TO-SERVE-CHARGE			
ZONE A			
Meter Size		2015-16 Charge	2016-17 Charge
Single Family Residence (1" and smaller)		\$ 20.80	\$ 21.50
1 inch (non-SFR)		\$ 55.50	\$ 57.40
1 1/2 inch		\$ 69.40	\$ 71.70
2 inch		\$ 138.70	\$ 143.40
3 inch		\$ 208.00	\$ 215.00
4 inch		\$ 277.40	\$ 286.70
6 inch		\$ 693.40	\$ 716.70
ZONE B			
Meter Size		2015-16 Charge	2016-17 Charge
Single Family Residence (1" and smaller)		\$ 22.30	\$ 22.90
1 inch (non-SFR)		\$ 59.50	\$ 61.10
1 1/2 inch		\$ 74.40	\$ 76.40
2 inch		\$ 148.70	\$ 152.70
3 inch		\$ 223.00	\$ 229.00
4 inch		\$ 297.40	\$ 305.40
6 inch		\$ 743.40	\$ 763.40
OUTSIDE CORPORATE LIMITS			
Meter Size		2015-16 Charge	2016-17 Charge
Single Family Residence (1" and smaller)		\$ 30.11	\$ 30.92
1 inch (non-SFR)		\$ 80.33	\$ 82.49
1 1/2 inch		\$ 100.44	\$ 103.14
2 inch		\$ 200.75	\$ 206.15
3 inch		\$ 301.05	\$ 309.15
4 inch		\$ 401.49	\$ 412.29
6 inch		\$ 1,003.59	\$ 1,030.59
Notes: 1) Monthly ready-to-serve charge is applied to all services. The quantity of water used above the 4,000 gallon/month initial allotment is an additional charge computed at the quantity rate.			

EXHIBIT A

QUANTITY RATES (PER 1000 gallons) for water in excess of initial allotment of 4,000 gallons/month:			
		2015-16 Charge	2016-17 Charge
ZONE A:		\$1.82	\$1.87
ZONE B:		\$2.30	\$2.35
Outside Corporate Limits:		\$3.11	\$3.17

CONSTRUCTION/HYDRANT METER			
		2015-16 Charge	2016-17 Charge
Minimum Charge		\$693.40	\$716.70
Quantity Rate		\$3.82	\$3.82

Note: Monthly Ready-To-Serve Charges and Quantity Rates for Years 2017-18, 2018-19, and 2019-20 are proposed to be adjusted for inflations in accordance with changes in the Consumer Price Index, Los Angeles-Riverside-Orange County CPI-U. Calculation of the change in CPI is proposed to be based on the changes in values for January for the years immediately prior to each fiscal year.