

## AGENDA

**TEHACHAPI CITY COUNCIL SPECIAL MEETING,  
TEHACHAPI REDEVELOPMENT SUCCESSOR AGENCY SPECIAL MEETING,  
TEHACHAPI PUBLIC FINANCING AUTHORITY SPECIAL MEETING, AND  
TEHACHAPI CITY FINANCING CORPORATION SPECIAL MEETING**

**WELLS EDUCATION CENTER  
300 SOUTH ROBINSON STREET  
MONDAY, JUNE 20, 2016 – 5:00 P.M.**

Persons desiring disability-related accommodations should contact the City Clerk no later than ten days prior to the need for the accommodation. A copy of any writing that is a public record relating to an open session of this meeting is available at City Hall, 115 South Robinson Street, Tehachapi, California.

### CALL TO ORDER

### ROLL CALL

### PLEDGE TO FLAG

### AUDIENCE COMMUNICATIONS

This portion of the meeting is reserved for persons to address the Council/Board members on items on the agenda.

### BUSINESS

### CITY MANAGER/FINANCE DIRECTOR REPORTS

1. Presentation on the five-year budget for Fiscal-Years 2016/17 through 2020/21 – **ADOPT THE PROPOSED RESOLUTION APPROVING AND ADOPTING THE CITY OF TEHACHAPI'S BUDGET FOR THE FISCAL YEAR 2016/17 AND PRELIMINARY BUDGET FOR FISCAL YEARS 2017/18, 2018/19, 2019/20 and 2020/21**
2. Appropriation Limit for the fiscal year 2016/17 – **ADOPT A RESOLUTION ESTABLISHING AN APPROPRIATION LIMIT FOR THE FISCAL YEAR 2016/17**
3. Employees' contribution rate change for California Public Employees' Retirement System – **ADOPT THE PROPOSED RESOLUTIONS LOWERING THE EMPLOYER PAID MEMBER CONTRIBUTIONS FOR MISCELLANEOUS AND PUBLIC SAFETY EMPLOYEES'**
4. Part-Time Community Engagement Specialist Position – **APPROVE THE CLASSIFICATION DESCRIPTION AND SALARY RANGE FOR THE COMMUNITY ENGAGEMENT SPECIALIST**

5. Salary Plan for each position classification in City service as required by CalPERS - **ADOPT A RESOLUTION ESTABLISHING THE SALARY PLAN FOR EACH POSITION CLASSIFICATION IN CITY SERVICE AND REPEALING RESOLUTION NO. 68-15**

**ADJOURNMENT**



APPROVED

DEPARTMENT HEAD: \_\_\_\_\_

CITY MANAGER: \_\_\_\_\_

A handwritten signature in black ink, appearing to be "A. M.", is written over the signature lines in the approval box.

# COUNCIL REPORTS

MEETING DATE: JUNE 20, 2016 AGENDA SECTION: CITY MANAGER

---

**TO:** HONORABLE MAYOR WIGGINS AND COUNCIL MEMBERS

**FROM:** GREG GARRETT, CITY MANAGER

**DATE:** JUNE 14, 2016

**SUBJECT:** Five Year Budget for Fiscal Years 2016/17 through 2020/21

---

On Monday, June 20th, the five-year budget for fiscal years 2016/17 through 2020/21 was presented to the council and the public. The final budget amount presented for fiscal year 2016/17 is \$19,186,908 and preliminary budget amounts for 2017/18, 2018/19, 2019/20 and 2020/21 are \$16,694,802, \$14,917,948 \$15,188,033 and \$15,531,181 respectively. Staff believes that all questions and concerns raised during the budget workshop were addressed and answered.

## OPTIONS

1. Approve the five-year budget for fiscal years 2016/17 through 2020/21 as presented.
2. Modify the five-year budget and re-present it at a later date.

## RECOMMENDATION

Staff recommends that Council approve and adopt Resolution for the City's final budget for fiscal year 2016/17 and preliminary budget for fiscal years 2017/18 through 2020/21 as presented.

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
TEHACHAPI APPROVING AND ADOPTING THE CITY OF  
TEHACHAPI'S BUDGET FOR THE FISCAL YEAR 2016-17, THE  
PRELIMINARY BUDGET FOR FISCAL YEARS 2017-18, 2018-19,  
2019-20 AND 2020-21**

---

WHEREAS, the City Council of the City of Tehachapi did review and hold public meetings on the Budget and Preliminary Budget for Fiscal Years 2016-17 through 2020-21, at Wells Education Center, 300 South Robinson Street, at which time said Budget and Preliminary Budget were modified, revised, corrected, amended and changed, and matters pertaining thereto, were heard and considered; and

WHEREAS, the City Council wishes to approve the Budget for Fiscal Year 2016-2017 and the Preliminary Budget for Fiscal Years 2017-18 through 2020-21; and

WHEREAS, the City Council of the City of Tehachapi has heretofore, or hereafter will, raise sufficient revenues to finance and balance said Budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Tehachapi as follows:

SECTION 1. The foregoing recitals are true and correct.

SECTION 2. The Budget of the City of Tehachapi for Fiscal Year 2016-17, as amended, modified, revised, and corrected by the City Council, is hereby approved and adopted, including the specified amounts for each of the various funds, departments, programs and accounts as set forth.

SECTION 3. The Preliminary Budget of the City of Tehachapi for Fiscal Year 2017-18 through 2020-21, as amended modified, revised, and corrected by City Council, is hereby approved and adopted.

SECTION 4. The Budget and Preliminary Budget for the City of Tehachapi, for the Fiscal Years 2016-17 through 2020-2021, as amended, modified, revised and corrected by the City Council, shall be placed on file in the office of the City Clerk and shall be open to public inspection.

SECTION 5. The Finance Director is hereby authorized and instructed to take all steps necessary to implement this resolution in accordance with the provisions of the Budget.

SECTION 6. Without prior approval of the City Council, the City Manager shall have the authority to transfer appropriations of up to \$20,000.00 from program to program but

not from fund to fund, except shifts in appropriations relating to personnel, provided that any transfer of more than such amount or any transfer from fund to fund (except as relates to personnel) shall be approved by the City Council.

SECTION 7. The City Manager shall approve the Encumbrances and Continuing Appropriations from Fiscal Year 2015-16 which shall become part of the City Budget for Fiscal Year 2016-17.

SECTION 9. The Budget for Fiscal Year 2016-17, as submitted, amended, modified, revised, corrected, adopted and filed by the City Council, shall be the City Budget for Fiscal Year 2016-17 and is subject to the requirements of Article XIII B of the California Constitution.

SECTION 10. The Budget for Fiscal Year 2016-17, as submitted, amended, modified, revised, corrected and adopted by the City Council includes appropriations which are subject to and are within the Appropriations Limit established for the fiscal year 2016-17.

SECTION 11. The City Council hereby appropriates any revenues in excess of expenditures to meet contingencies for undetermined operating and capital expenses.

PASSED AND ADOPTED at a special meeting of the City Council of the City of Tehachapi held on the 20<sup>th</sup> day of June 2016, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
SUSAN WIGGINS, Mayor of the  
City of Tehachapi, California

ATTEST:

\_\_\_\_\_  
Tori Marsh  
City Clerk of the City of Tehachapi

I hereby certify that the foregoing resolution was duly and regularly adopted by the City Council of the City of Tehachapi at a Special Meeting thereof held on June 20, 2016

---

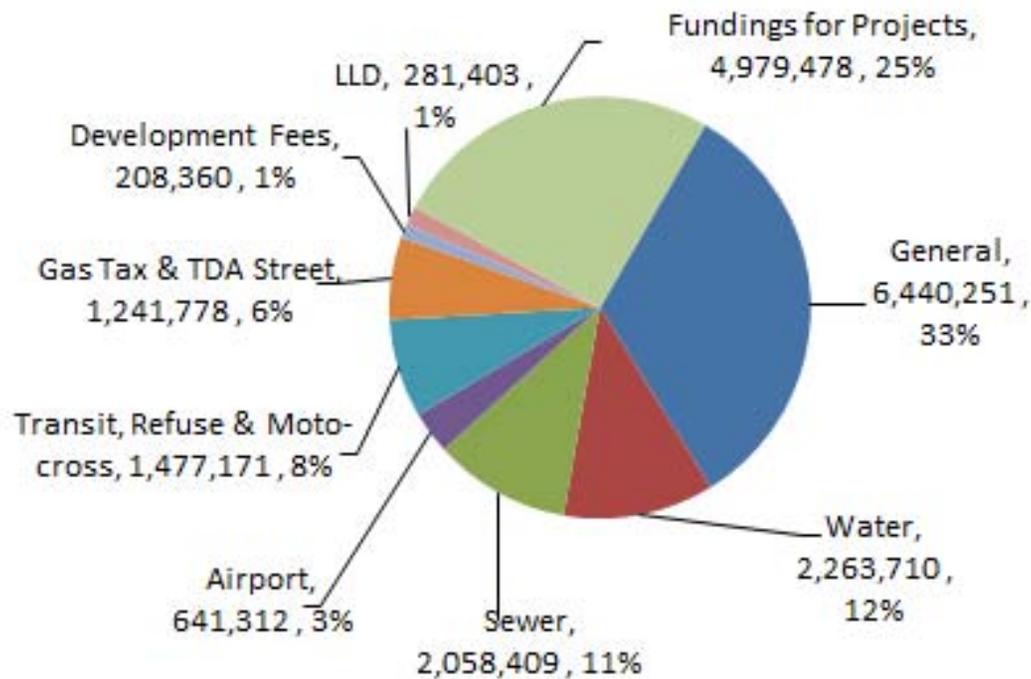
Tori Marsh  
City Clerk of the City of Tehachapi

CITY OF TEHACHAPI  
FIVE YEAR BUDGET  
PRESENTATION  
General Fund

2016/2017 – 2020/2021

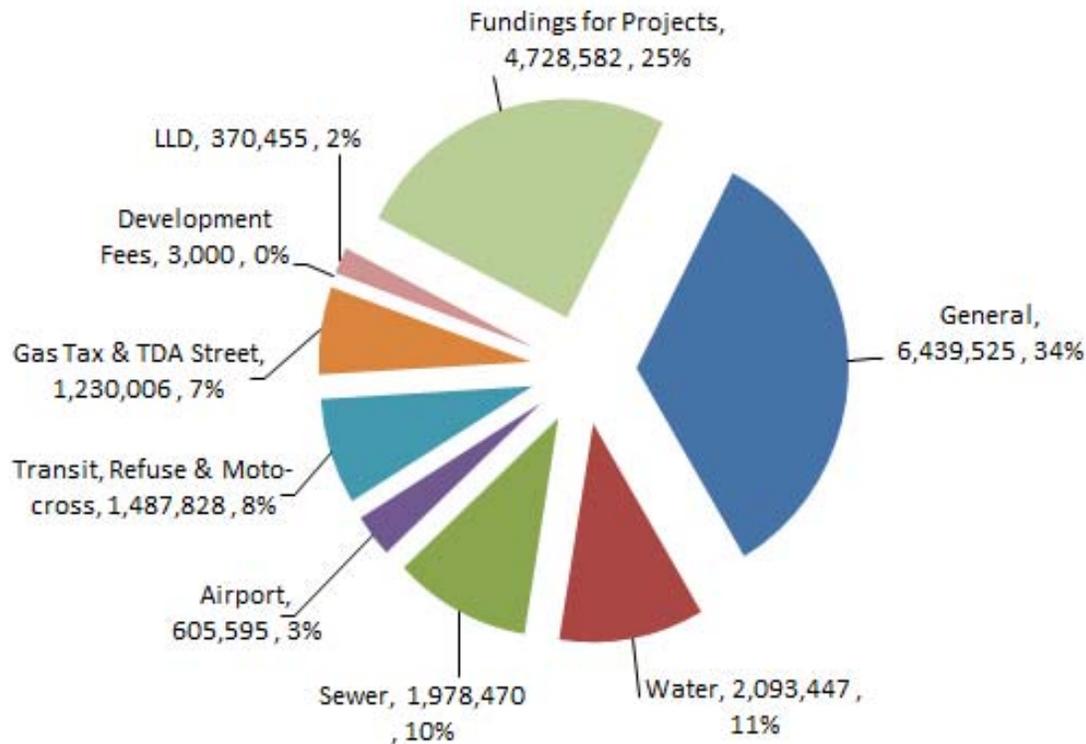
June 20, 2016

# 2016/17 CITY-WIDE REVENUE BUDGET



	Revenues	%
General	6,440,251	32.9%
Water	2,263,710	11.6%
Sewer	2,058,409	10.5%
Airport	641,312	3.3%
Transit, Refuse & Moto-cross	1,477,171	7.5%
Gas Tax & TDA Street	1,241,778	6.3%
Development Fees	208,360	1.1%
LLD	281,403	1.4%
Fundings for Projects	4,979,478	25.4%
	<b>19,591,872</b>	<b>100.0%</b>

# 2016/17 CITY-WIDE EXPENDITURE BUDGET

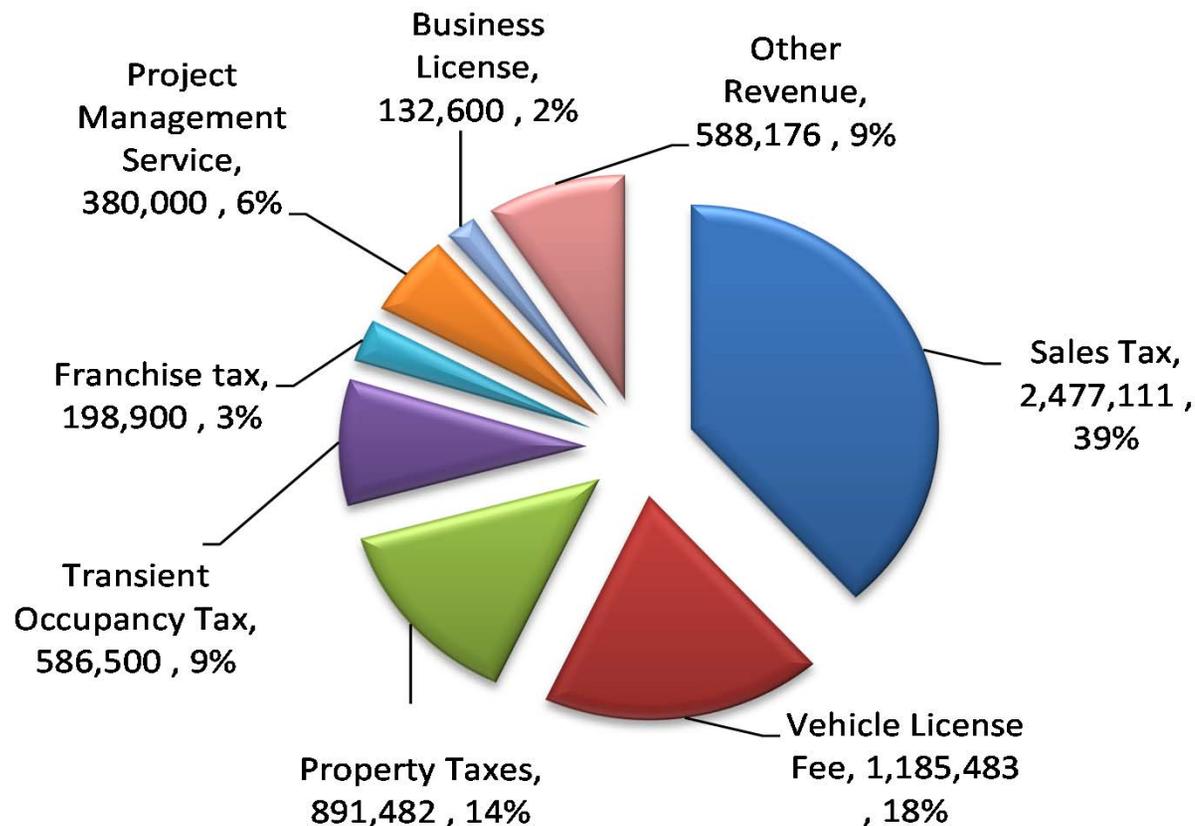


	<u>Expenditures</u>	%
General	6,439,525	34.0%
Water	2,093,447	11.1%
Sewer	1,978,470	10.4%
Airport	605,595	3.2%
Transit, Refuse & Moto-cross	1,487,828	7.9%
Gas Tax & TDA Street	1,230,006	6.5%
Development Fees	3,000	0.0%
LLD	370,455	2.0%
Fundings for Projects	4,728,582	25.0%
	<b>18,936,908</b>	<b>100.0%</b>

# GENERAL FUND REVENUE

## \$6,440,251

### 2016/17 General Fund Revenue



# GENERAL FUND REVENUE

## Top 10 Revenue Sources 2016/17

<u>Rank</u>	<u>Revenue</u>	<u>Description</u>	<u>% to Total</u>
1	2,477,111	Sales Tax	38.5%
2	1,185,483	Vehicle License Fee	18.4%
3	891,482	Property Taxes	13.8%
4	586,500	Transient Occupancy Tax	9.1%
5	380,000	Project Management Service	5.9%
6	198,900	Franchise tax	3.1%
7	132,600	Business License Tax	2.1%
8	100,000	SLESF Allocation	1.6%
9	95,091	Sales Tax public safety	1.5%
10	90,000	Landscape Service Fee	1.4%
	<u>6,137,166</u>		<u>95.3%</u>

# GENERAL FUND REVENUE

## List of Other Revenues

Construction Service Fee	85,000
Building Permit	70,000
Grant - Police	30,000
Passport Processing Revenue	30,000
Court fines CHP	24,000
Miscellaneous Revenue	15,000
Planning Application Fee	15,000
Interest Income	10,000
Miscellaneous Permit Fee	10,000
Traffic Safety	8,000
Property Lease Revenue	2,385
Parking Bail	1,000
Parking Citation Revenue	1,000
Record Retention Fee-City Clerk	1,000
City employee Labor Reimbursement	500
Maps/Copies-Planning	200
	<b>303,085</b>

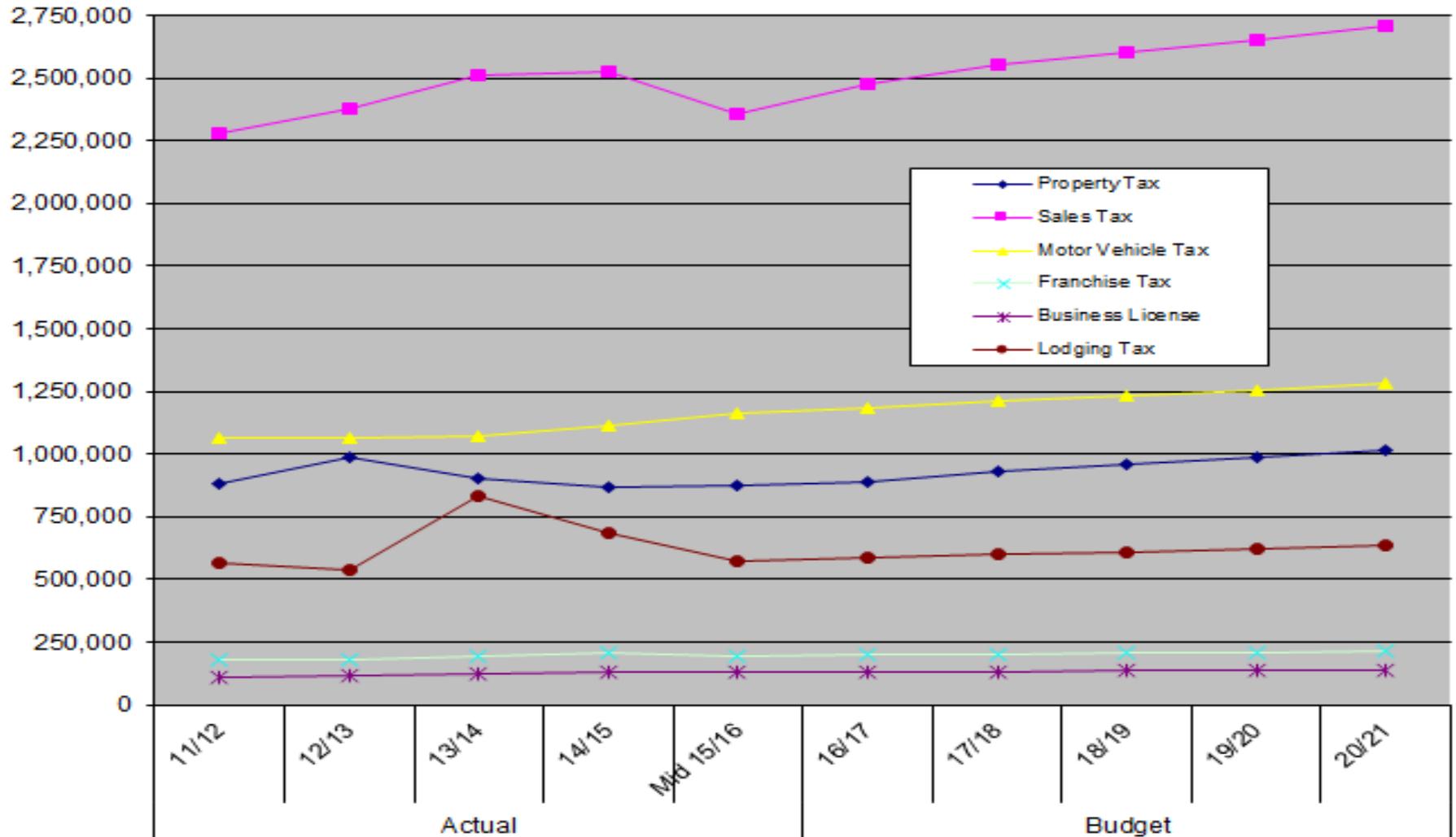
# GENERAL FUND REVENUE

## Major Revenues 2016/17 vs. 2015/16

<b><u>Description</u></b>	<b><u>16/17 - 15/16</u></b>
Sales Tax	117,958
Vehicle License Fee	23,245
Property Taxes	13,782
Transient Occupancy Tax	11,500
Project Management Service	40,000
Franchise tax	3,900
Business License Tax	2,600
SLESF Allocation	0
Sales Tax public safety	2,770
Landscape Service Fee	0
	<hr/>
	<b>215,754</b>
	<hr/>

# GENERAL FUND REVENUE

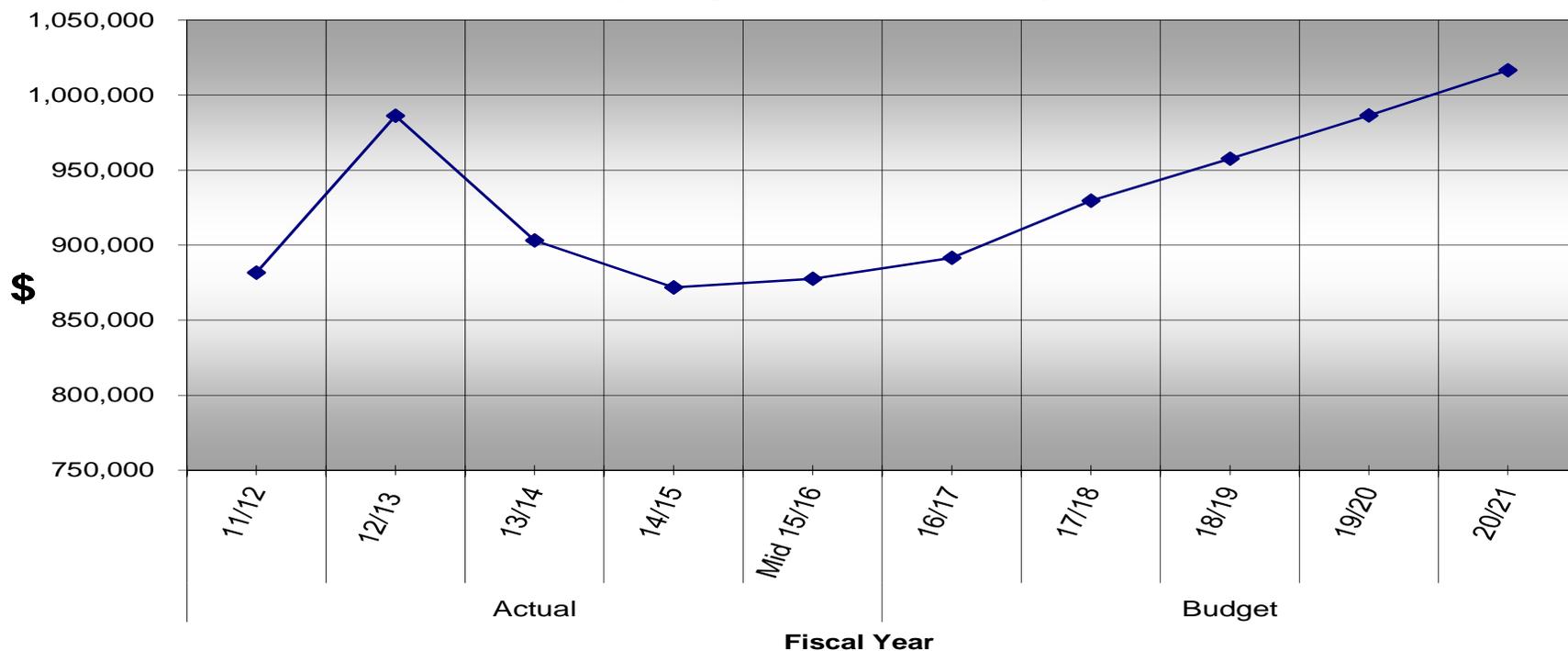
## Major General Fund Revenues



# GENERAL FUND REVENUE

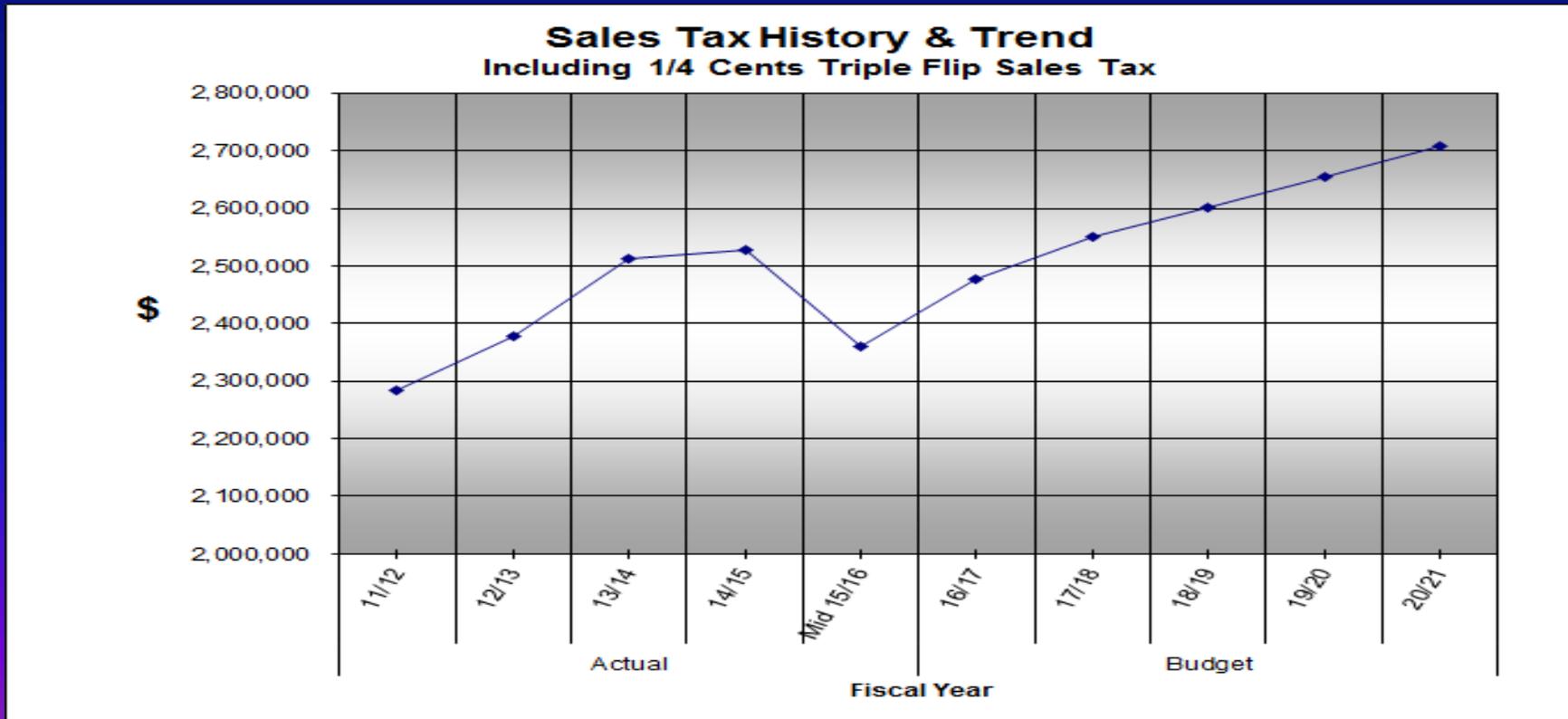
- 2016/17 Property Tax Revenue: \$891,482
  - 1.6% Increase from 2015/16
  - 2.3% Increase from 2014/15
  - Anticipated Average Annual Growth (5 year): 3%

**Property Taxes History & Trend**



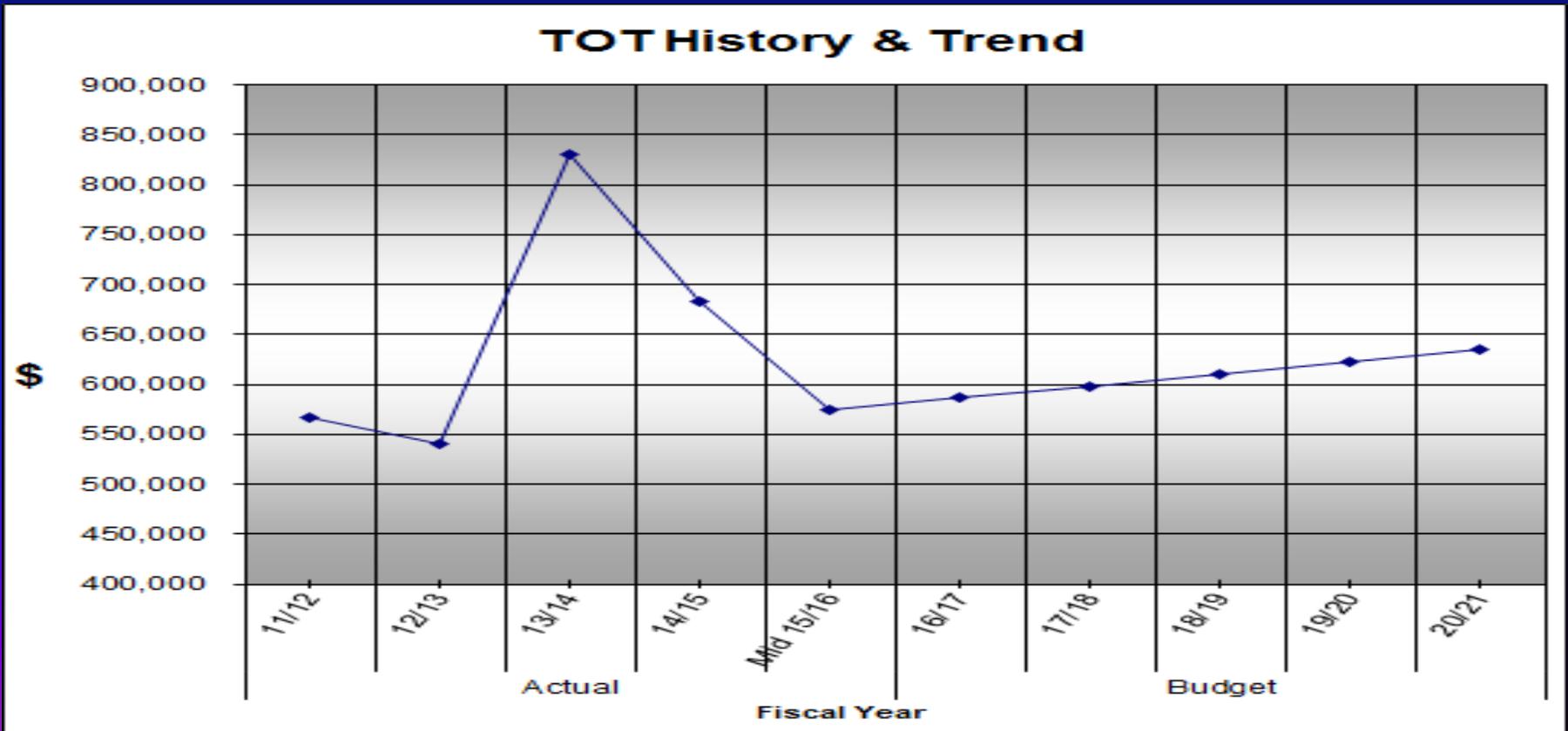
# GENERAL FUND REVENUE

- 2016/17 Sales Tax Revenue: \$2,477,111
  - 5.0% Increase from 2015/16
  - 2.0% Decrease from 2014/15
  - Anticipated Average Annual Growth (5 year): 2.8%



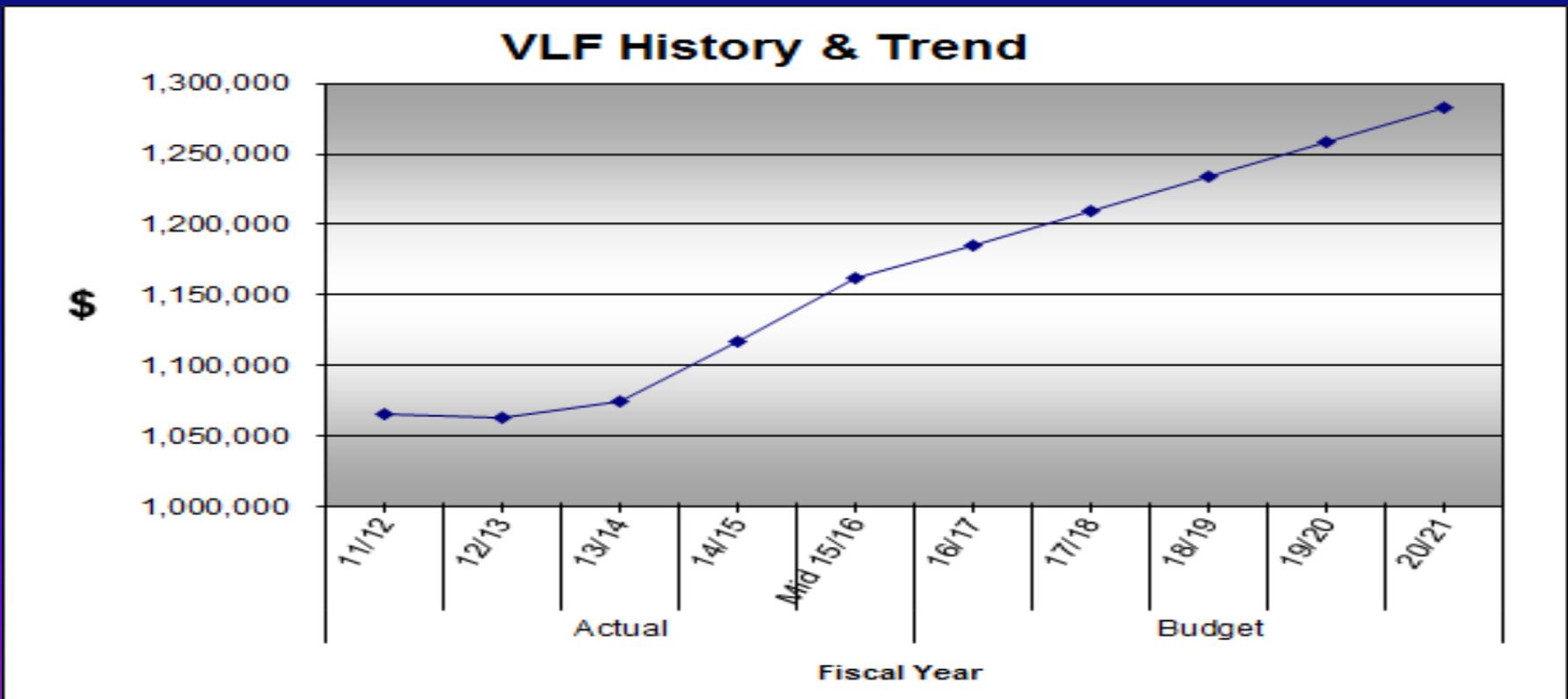
# GENERAL FUND REVENUE

- 2016/17 Transient Occupancy Tax: \$586,500
  - 2.0% Increase from 2015/16
  - 14.2% Decrease from 2014/15
  - Anticipated Average Annual Growth (5 year): 2.0%



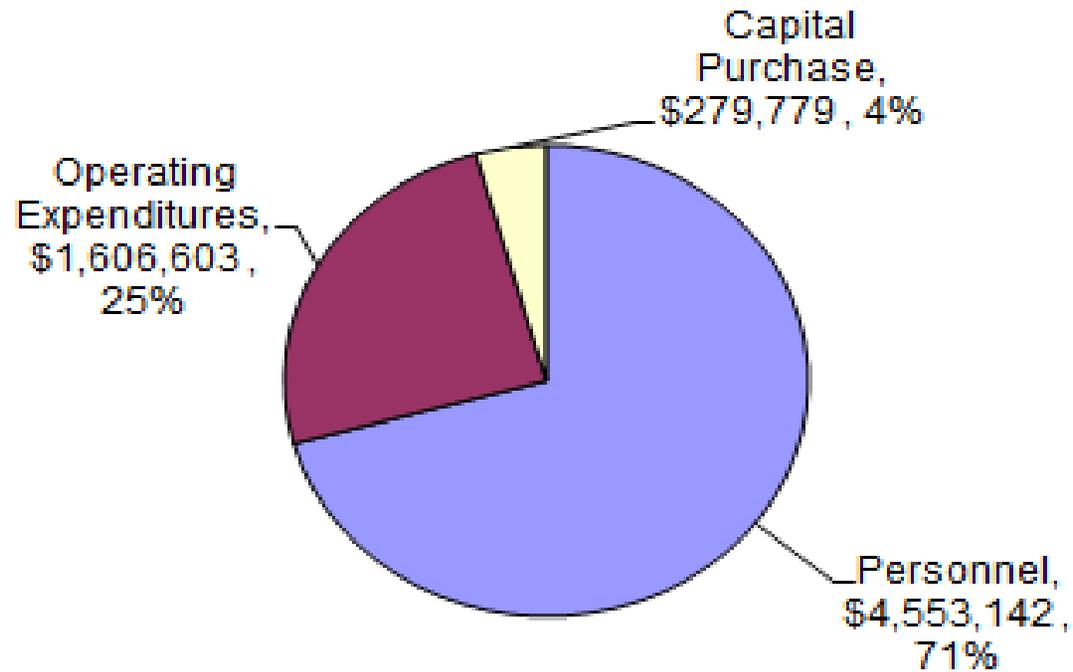
# GENERAL FUND REVENUE

- 2016/17 Vehicle License Fee: \$1,185,483
  - 2.0% Increase from 2015/16
  - 6.1% Increase from 2014/15
  - Anticipated Average Annual Growth (5 year): 2.0%



# GENERAL FUND EXPENDITURE

**Fiscal Year 2016/2017**  
**\$6,439,525**



# PERSONNEL COST BUDGET 2016/17

- 1.6% Cost of Living Increase
- Starting FY 2016/17, Employees will pay full member contributions
- New Positions Budgeted:
  - Assistant Engineer
  - A Lead Dispatcher
  - Six Police Technicians (Dispatching Service)

# GENERAL FUND EXPENDITURE

2016/17

- \$22,000 July 4<sup>th</sup> Fireworks
- \$41,000 Community Promotion (includes Hot Dog Festival)
- \$35,000 Animal Control (Status Quo)
- \$92,081 Fire Service Contract (plus Fire Property Tax)
- \$57,407 Two Police Vehicles
- \$15,000 Sidewalk Improvement
- \$18,000 Planning / Permit Software

# GENERAL FUND EXPENDITURE

2016/17 - Continued

- \$35,000 Laserfiche Upgrade (Records)
- \$71,000 Public Works – Water Truck
- \$10,000 Shop Air Compressor
- \$12,000 Public Works – Storage Building
- \$60,000 Server, Hardware/Software & Workstations (City-wide)
- \$11,000 Public Records Facility Lease
- \$130,000 City-Wide VOIP Phone System (Second Payment of three)

# GENERAL FUND EXPENDITURE

## Overhead Allocation

Allocations From:	16/17	17/18	18/19	19/20	20/21
General Government	(115,174)	(105,851)	(105,426)	(105,214)	(105,272)
Finance	(37,140)	(37,062)	(39,388)	(40,503)	(38,514)
IT	(115,446)	(114,575)	(97,491)	(97,892)	(98,587)
Council	(12,259)	(12,416)	(12,366)	(12,341)	(12,348)
City Clerk	(44,579)	(23,768)	(26,619)	(25,277)	(28,225)
Treasurer	(2,845)	(2,684)	(2,894)	(2,679)	(2,902)
	(327,443)	(296,355)	(284,185)	(283,906)	(285,848)

# GENERAL FUND BUDGET SUMMARY

	Actual		BUDGET				
	2014/15	Mid 2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
<b>BEGINNING EQUITY 7/1</b>	<b>\$7,638,553</b>	<b>\$8,213,335</b>	<b>\$8,140,675</b>	<b>\$8,141,401</b>	<b>\$8,209,387</b>	<b>\$8,210,191</b>	<b>\$8,186,810</b>
<b>REVENUES:</b>							
Property Tax - Sec/Unsec	871,822	877,700	891,482	929,716	957,568	986,504	1,016,578
Sales Tax	1,855,083	2,150,000	2,477,111	2,551,424	2,602,452	2,654,501	2,707,592
In Lieu Sales Tax - Triple Flip	672,331	209,153	0	0	0	0	0
TOT	683,826	575,000	586,500	598,230	610,195	622,398	634,846
Motor Vehicle	1,116,987	1,162,238	1,185,483	1,209,192	1,233,376	1,258,044	1,283,205
Service Revenue	539,878	560,500	555,500	555,500	555,500	555,500	555,500
Other Taxes/ Revenues	1,220,801	772,613	744,176	752,356	740,715	749,257	757,987
<b>Total Revenue</b>	<b>6,960,728</b>	<b>6,802,204</b>	<b>6,440,251</b>	<b>6,596,419</b>	<b>6,699,807</b>	<b>6,826,205</b>	<b>6,955,708</b>
<b>EXPENDITURES:</b>							
Personnel	4,146,379	4,192,694	4,553,142	4,763,821	4,933,500	5,102,271	5,265,275
Operating Expenditures	2,278,402	2,573,195	1,841,619	1,766,260	1,780,982	1,779,515	1,799,888
Operating Transfer Out	80,730	166,950	1,200	1,200	1,200	1,200	1,200
Overhead Allocation	(360,523)	(379,844)	(327,443)	(296,355)	(284,185)	(283,906)	(285,848)
Capital Purchase	240,959	282,405	279,779	202,279	176,279	159,279	152,279
<b>Total Expenditure</b>	<b>6,385,946</b>	<b>6,874,864</b>	<b>6,439,525</b>	<b>6,528,433</b>	<b>6,699,003</b>	<b>6,849,586</b>	<b>7,024,022</b>
<b>Adjustment to Prior Year / Reserve</b>							
<b>REVENUE vs. EXPENSES</b>	<b>574,782</b>	<b>(72,660)</b>	<b>726</b>	<b>67,986</b>	<b>803</b>	<b>(23,381)</b>	<b>(68,314)</b>
<b>Ending Equity 6/30</b>	<b>8,213,335</b>	<b>8,140,675</b>	<b>8,141,401</b>	<b>8,209,387</b>	<b>8,210,191</b>	<b>8,186,810</b>	<b>8,118,496</b>
<b>CASH FLOW ANALYSIS</b>							
Beginning Fund Equity *		8,213,335	8,140,675	8,141,401	8,209,387	8,210,191	8,186,810
Revenues		6,802,204	6,440,251	6,596,419	6,699,807	6,826,205	6,955,708
Less: Net Expenditures		(6,874,864)	(6,439,525)	(6,528,433)	(6,699,003)	(6,849,586)	(7,024,022)
Less: Advances & Reserve ***		(6,348,558)	(6,459,963)	(6,519,004)	(6,575,733)	(6,618,522)	(6,633,818)
<b>CASH BALANCE</b>		<b>1,792,117</b>	<b>1,681,438</b>	<b>1,690,383</b>	<b>1,634,457</b>	<b>1,568,288</b>	<b>1,484,677</b>

# GENERAL FUND BUDGET SUMMARY

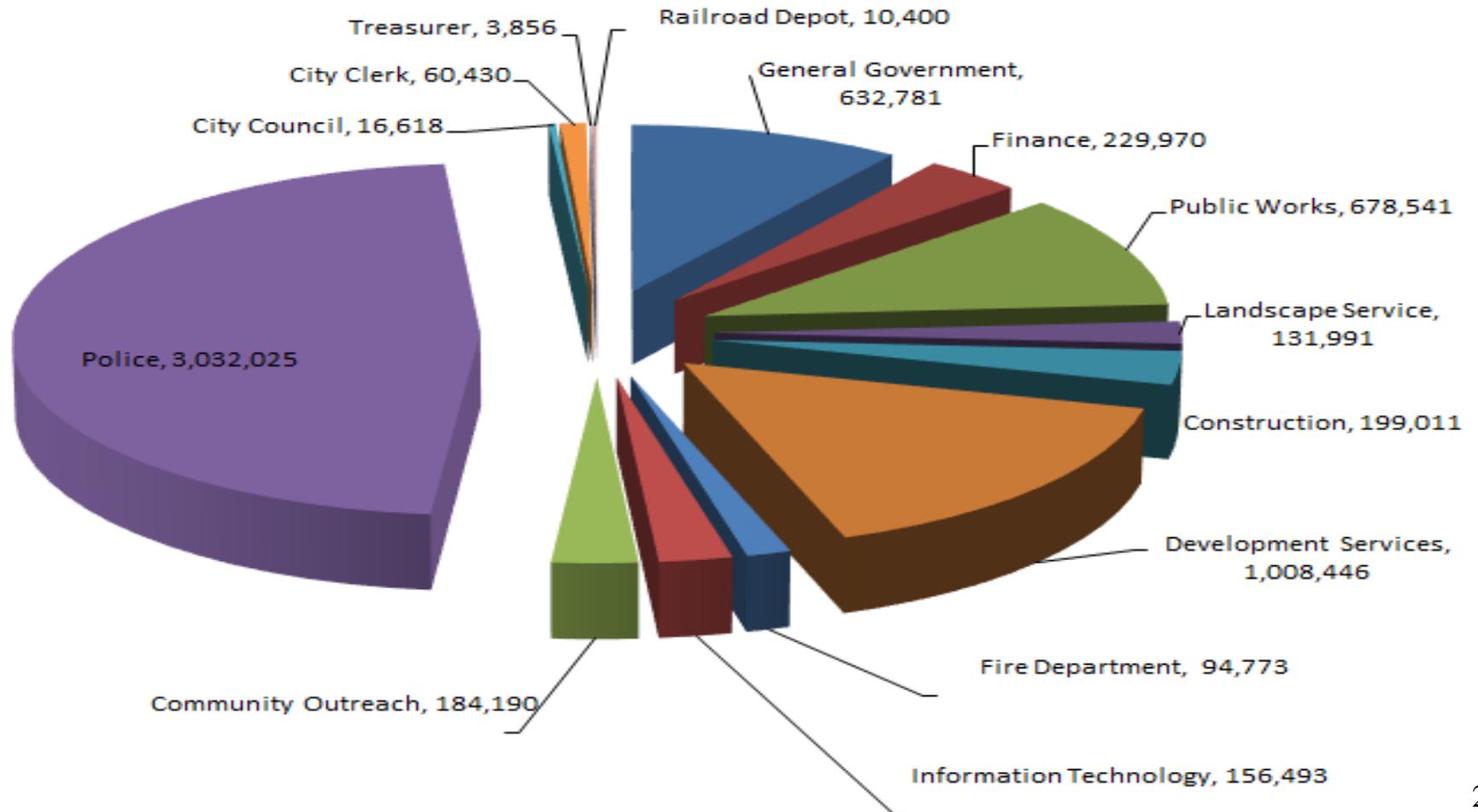
## RESERVES / LOANS TO OTHER FUNDS

	<u>2014/15</u>	<u>Mid 2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
<b>*** Advances, Loans and Restricted:</b>	<b>BALANCE</b>						
<b>Reserves</b>							
Reserved for Specific Purposes		75,265					
Committed Fund Balance Reserve		963,561	62,863	27,735	32,762	27,930	30,239
Airport	1,479,698	14,169	(49,718)	(66,954)	(84,292)	(93,402)	(103,203)
Police Building	2,053,118						
AD 89-2 Admin Cost	230,627	10,000	10,000	10,000	10,000	10,000	10,000
AD 89-3 East Teha Blvd	26,827	10,000	10,000	10,000	10,000	10,000	10,000
LLD's	260,076	60,000	60,000	60,000	70,000	70,000	70,000
Project Funds	809,504						
RDA Successor Agency	339,193	20,000	20,000	20,000	20,000	20,000	0
Prepaid Expenses	(1,740)	(1,740)	(1,740)	(1,740)	(1,740)	(1,740)	(1,740)
<b>Total Advance to Other Funds</b>	<b>5,197,303</b>	<b>1,151,255</b>	<b>111,406</b>	<b>59,041</b>	<b>56,729</b>	<b>42,788</b>	<b>15,297</b>

# GENERAL FUND EXPENDITURE BY DEPARTMENT

GENERAL FUND		A M O U N T					P E R C E N T A G E				
		Budget					Budget				
		16/17	17/18	18/19	19/20	20/21	16/17	17/18	18/19	19/20	20/21
TOTAL											
010	General Government	632,781	624,555	630,829	636,851	641,899	9.8%	9.6%	9.4%	9.3%	9.1%
015	Finance	229,970	230,973	242,072	245,295	249,611	3.6%	3.5%	3.6%	3.6%	3.6%
030	Public Works	678,541	674,148	702,026	699,655	715,951	10.5%	10.3%	10.5%	10.2%	10.2%
035	Landscape Service	131,991	135,710	137,465	139,177	140,934	2.0%	2.1%	2.1%	2.0%	2.0%
040	Construction	199,011	205,790	210,583	213,565	216,459	3.1%	3.2%	3.1%	3.1%	3.1%
050	Development Services	1,008,446	1,012,704	1,038,718	1,061,362	1,083,272	15.7%	15.5%	15.5%	15.5%	15.4%
060	Fire Department	94,773	100,475	105,818	111,455	117,402	1.5%	1.5%	1.6%	1.6%	1.7%
070	Information Technology	156,493	151,105	129,485	130,477	131,276	2.4%	2.3%	1.9%	1.9%	1.9%
080	Community Outreach	184,190	187,345	187,495	190,685	190,914	2.9%	2.9%	2.8%	2.8%	2.7%
100	Police	3,032,025	3,143,969	3,248,490	3,356,953	3,468,014	47.1%	48.2%	48.5%	49.0%	49.4%
110	City Council	16,618	16,375	16,424	16,449	16,442	0.3%	0.3%	0.2%	0.2%	0.2%
120	City Clerk	60,430	31,346	35,354	33,692	37,583	0.9%	0.5%	0.5%	0.5%	0.5%
130	Treasurer	3,856	3,539	3,844	3,570	3,864	0.1%	0.1%	0.1%	0.1%	0.1%
140	Railroad Depot	10,400	10,400	10,400	10,400	10,400	0.2%	0.2%	0.2%	0.2%	0.1%
<b>GEN. FUND TOTAL</b>		<b>6,439,525</b>	<b>6,528,433</b>	<b>6,699,003</b>	<b>6,849,586</b>	<b>7,024,022</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>

# GENERAL FUND EXPENDITURES by Dept. (2016/17)



Questions?

# CITY OF TEHACHAPI

## Enterprise Fund

**2016/2017 – 2020/2021**

**FIVE YEAR BUDGET**

**PRESENTATION**

June 20, 2016

# WATER FUND REVENUE

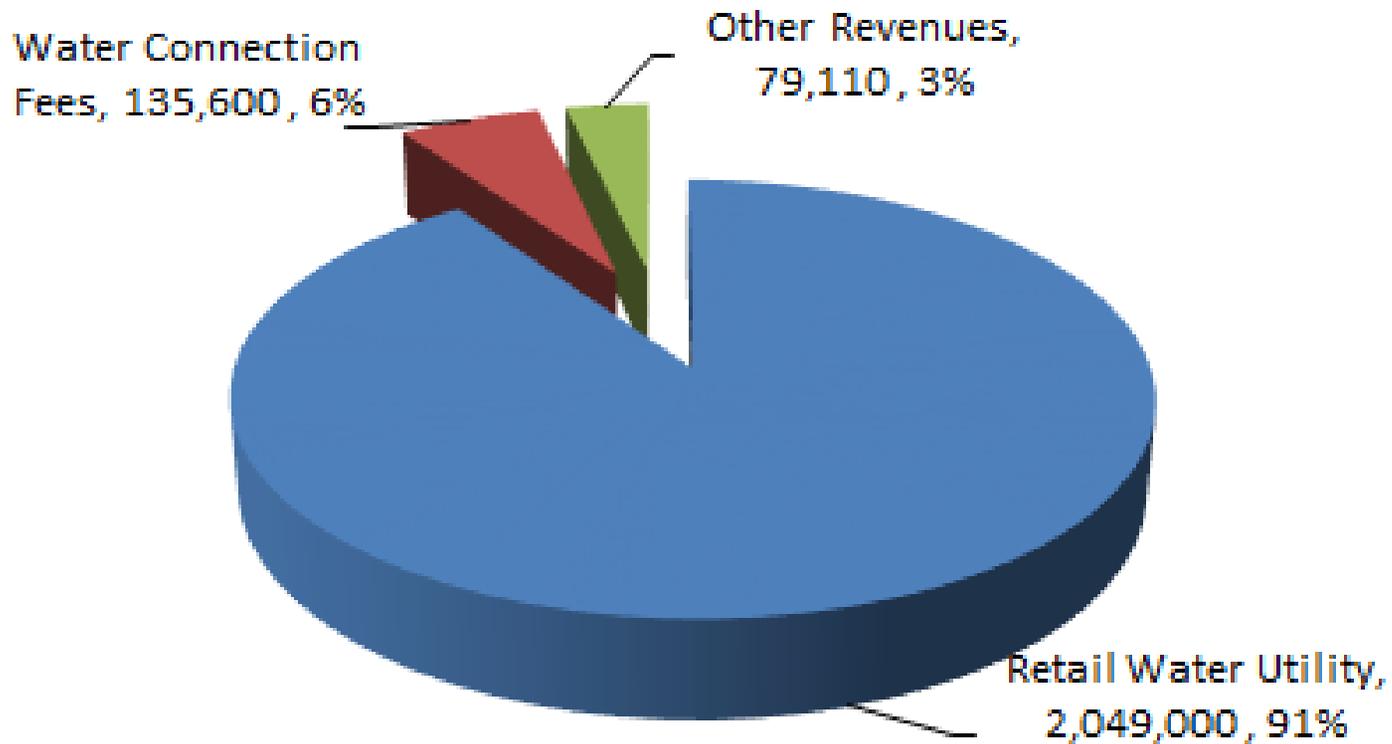
## 2016/17

- Water Connection Fee based on 20 EDU (\$6,780 per EDU) ~ \$135,600
  - EDU = Equivalent Dwelling Unit
- 7% Water Utility Revenue Increase
  - (the New Rate Structure took effect, January 2016)

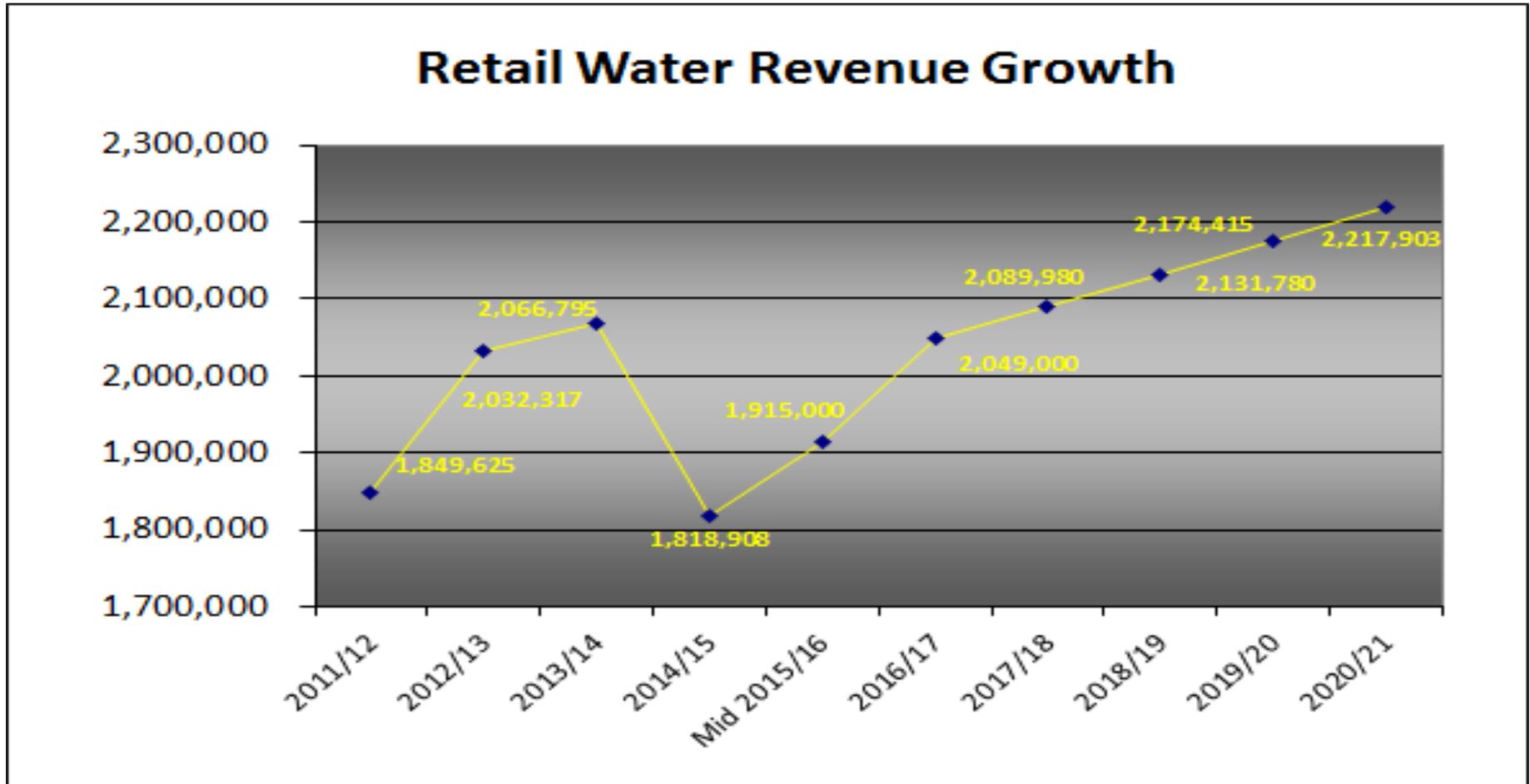
# WATER FUND REVENUE

## \$2,263,710

### 2016/17 Water Revenue Budget

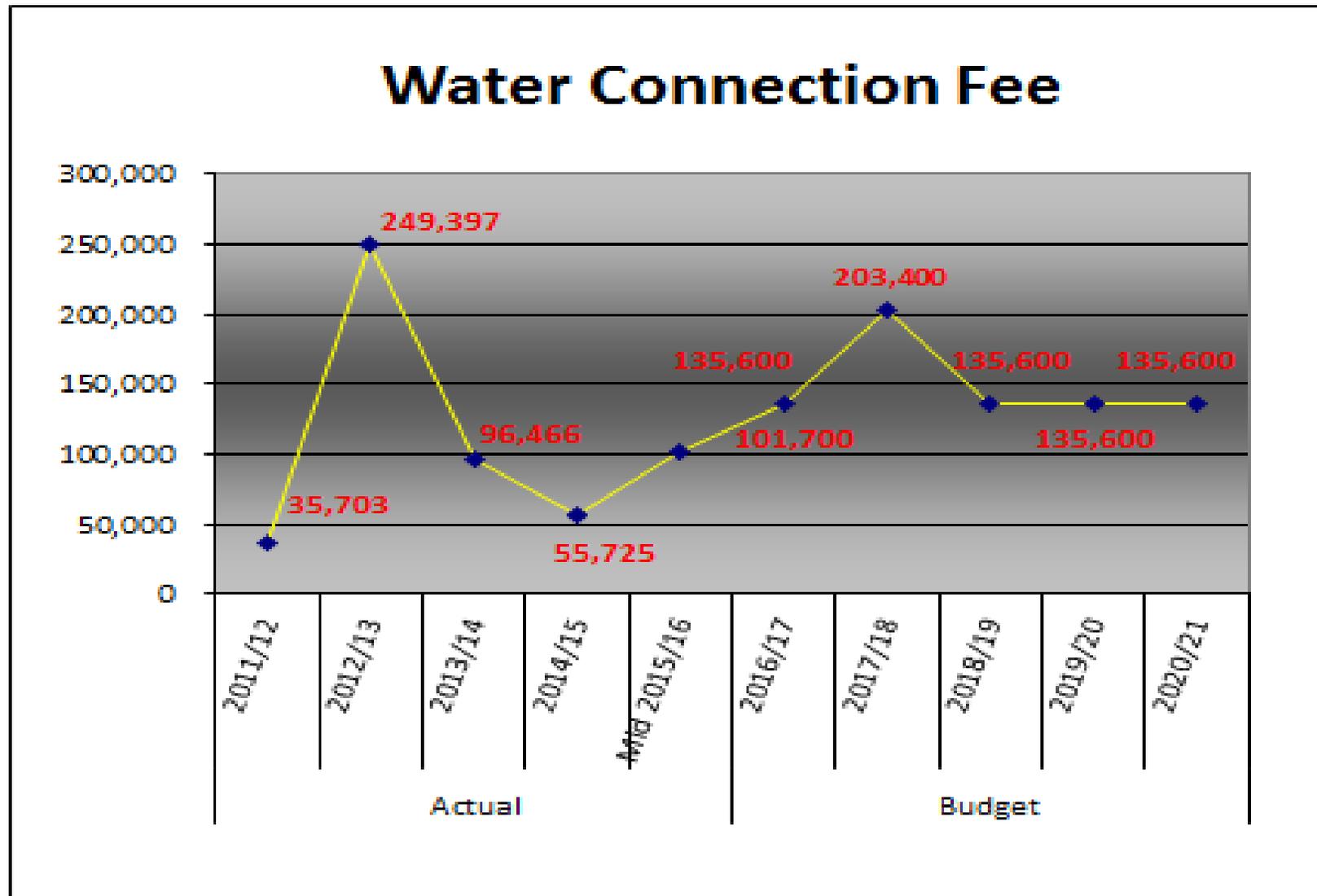


# WATER FUND REVENUE



RETAIL WATER REVENUE										
% Change	9.49%	9.88%	1.70%	-11.99%	5.28%	7.00%	2.00%	2.00%	2.00%	2.00%
FY	2011/12	2012/13	2013/14	2014/15	Mid 2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
Revenue	1,849,625	2,032,317	2,066,795	1,818,908	1,915,000	2,049,000	2,089,980	2,131,780	2,174,415	2,217,903

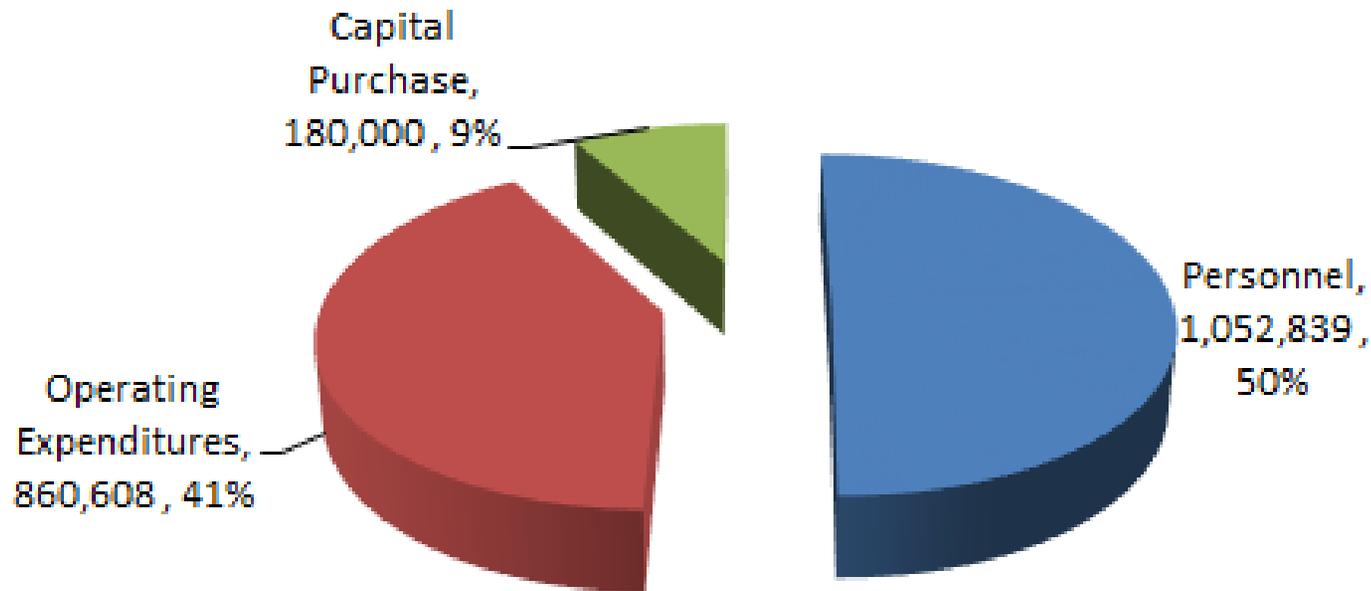
# WATER FUND REVENUE



# WATER FUND EXPENSES

## \$2,093,447

### 2016/17 Water Expense Budget



# WATER FUND EXPENSES

- Five Years
  - Water Purchase (TCCWD) \$300,000
  - Radio Read Meters \$100,000
  - Structure Improvement, PRV & Hydrant Replacements \$150,000
  - Water Lines / Well Rehabilitation \$360,000
  - Vehicle Replacements, New Air Compressor \$141,000
  - 2004 Refunding Bond Debt Services:
    - \$34,086; \$80,580; \$86,040; \$84,940; \$86,447

# WATER FUND EXPENSES

## 2016 / 2017

- Meters Purchase \$20,000
- Water Purchase/Lease \$50,000
- PRV & Hydrant Replacements  
\$30,000
- Dennison Well Rehab / Valve  
Insertion \$80,000

# WATER OPERATING FUND

	ACTUAL		BUDGET				
	2014/15	Mid 2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
<b>REVENUES:</b>							
Retail Water Utility	1,818,908	1,915,000	2,049,000	2,089,980	2,131,780	2,174,415	2,217,903
Interest Income	2,548	1,000	0	0	0	0	0
Other Revenues	125,993	750,570	79,110	79,110	79,110	79,110	79,110
<b>Total Revenue</b>	<b>1,947,449</b>	<b>2,666,570</b>	<b>2,128,110</b>	<b>2,169,090</b>	<b>2,210,890</b>	<b>2,253,525</b>	<b>2,297,013</b>
<b>EXPENDITURES:</b>							
Personnel	1,016,444	1,046,204	1,052,839	1,099,708	1,133,079	1,162,036	1,188,002
Operating Expenditures	839,265	879,265	860,608	897,414	912,199	925,846	930,067
Depreciation	251,138	0	0	0	0	0	0
Capital Purchase	28,270	714,377	180,000	215,000	206,000	200,000	250,000
<b>Total Expenditure</b>	<b>2,135,117</b>	<b>2,639,846</b>	<b>2,093,447</b>	<b>2,212,122</b>	<b>2,251,278</b>	<b>2,287,882</b>	<b>2,368,068</b>
<b>Revenue vs. Expense</b>	<b>(187,668)</b>	<b>26,724</b>	<b>34,663</b>	<b>(43,032)</b>	<b>(40,388)</b>	<b>(34,357)</b>	<b>(71,055)</b>
Beginning Unrestricted Cash & A/R		1,832,530	1,859,254	1,893,917	1,850,885	1,810,496	1,776,139
Revenue		2,666,570	2,128,110	2,169,090	2,210,890	2,253,525	2,297,013
Expenses		(2,639,846)	(2,093,447)	(2,212,122)	(2,251,278)	(2,287,882)	(2,368,068)
Ending Cash & A/R Balance - Cumulative Total		<b>1,859,254</b>	<b>1,893,917</b>	<b>1,850,885</b>	<b>1,810,496</b>	<b>1,776,139</b>	<b>1,705,085</b>

# WATER CAPACITY INCREASE PROJECTS FUND

	ACTUAL		BUDGET				
	2014/15	Mid 2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
<b>REVENUES:</b>							
Retail Water Utility	0	0	0	0	0	0	0
Water Connection Fees	55,725	101,700	135,600	203,400	135,600	135,600	135,600
Interest Income	0	0	0	0	0	0	0
Other Revenues	1,500	33,000	0	0	0	0	0
<b>Total Revenue</b>	<b>57,225</b>	<b>134,700</b>	<b>135,600</b>	<b>203,400</b>	<b>135,600</b>	<b>135,600</b>	<b>135,600</b>
<b>EXPENDITURES:</b>							
Personnel	0	0	0	0	0	0	0
Operating Expenditures	0	100,000	0	0	0	0	0
Depreciation	0	0	0	0	0	0	0
Capital Purchase	0	0	0	0	0	0	0
<b>Total Expenditure</b>	<b>0</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenue vs. Expense</b>	<b>57,225</b>	<b>34,700</b>	<b>135,600</b>	<b>203,400</b>	<b>135,600</b>	<b>135,600</b>	<b>135,600</b>
Beginning Unrestricted Cash & A/R		(1,537,301)	(1,502,601)	(1,367,001)	(1,163,601)	(1,028,001)	(892,401)
Revenue		134,700	135,600	203,400	135,600	135,600	135,600
Expenses		(100,000)	0	0	0	0	0
<b>Ending Cash &amp; A/R Balance - Cumulative Total</b>		<b>(1,502,601)</b>	<b>(1,367,001)</b>	<b>(1,163,601)</b>	<b>(1,028,001)</b>	<b>(892,401)</b>	<b>(756,801)</b>

# WATER FUND SUMMARY

	ACTUAL			BUDGET			
	2014/15	Mid 2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
<b>REVENUES:</b>							
Retail Water Utility	1,818,908	1,915,000	2,049,000	2,089,980	2,131,780	2,174,415	2,217,903
Water Connection Fees	55,725	101,700	135,600	203,400	135,600	135,600	135,600
Interest Income	2,548	1,000	0	0	0	0	0
Other Revenues	127,493	783,570	79,110	79,110	79,110	79,110	79,110
<b>Total Revenue</b>	<b>2,004,674</b>	<b>2,801,270</b>	<b>2,263,710</b>	<b>2,372,490</b>	<b>2,346,490</b>	<b>2,389,125</b>	<b>2,432,613</b>
<b>EXPENDITURES:</b>							
Personnel	1,016,444	1,046,204	1,052,839	1,099,708	1,133,079	1,162,036	1,188,002
Operating Expenditures	839,265	979,265	860,608	897,414	912,199	925,846	930,067
Depreciation	251,138	0	0	0	0	0	0
Capital Purchase	28,270	714,377	180,000	215,000	206,000	200,000	250,000
<b>Total Expenditure</b>	<b>2,135,117</b>	<b>2,739,846</b>	<b>2,093,447</b>	<b>2,212,122</b>	<b>2,251,278</b>	<b>2,287,882</b>	<b>2,368,068</b>
<b>Revenue vs. Expense</b>	<b>(130,443)</b>	<b>61,424</b>	<b>170,263</b>	<b>160,368</b>	<b>95,212</b>	<b>101,243</b>	<b>64,545</b>
Beginning Unrestricted Cash		295,229	356,653	526,916	687,284	782,495	883,738
Revenue		2,801,270	2,263,710	2,372,490	2,346,490	2,389,125	2,432,613
Expenses		(2,739,846)	(2,093,447)	(2,212,122)	(2,251,278)	(2,287,882)	(2,368,068)
<b>Ending Cash &amp; A/R Balance - Cumulative Total</b>		<b>356,653</b>	<b>526,916</b>	<b>687,284</b>	<b>782,495</b>	<b>883,738</b>	<b>948,284</b>

# SEWER FUND REVENUE

## 2016/17

Sewer Connection Fee based on 20 EDU  
(\$7,259 per EDU) ~ \$145,180

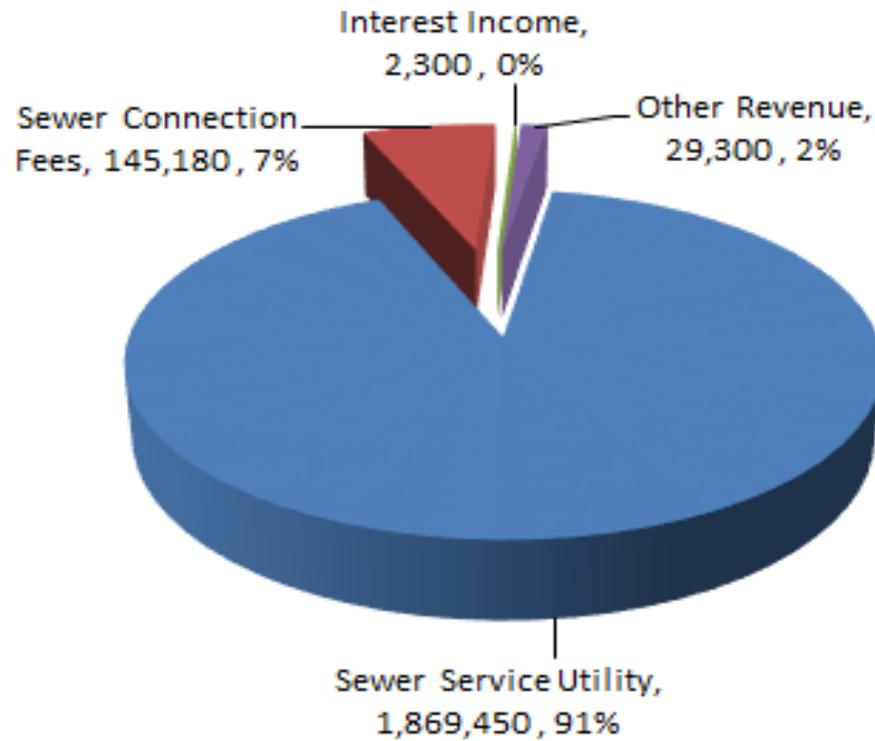
➤ EDU = Equivalent Dwelling Unit

- 3% Sewer Service Revenue Increase
  - (1.6% Sewer Rate Increase, January 2016)

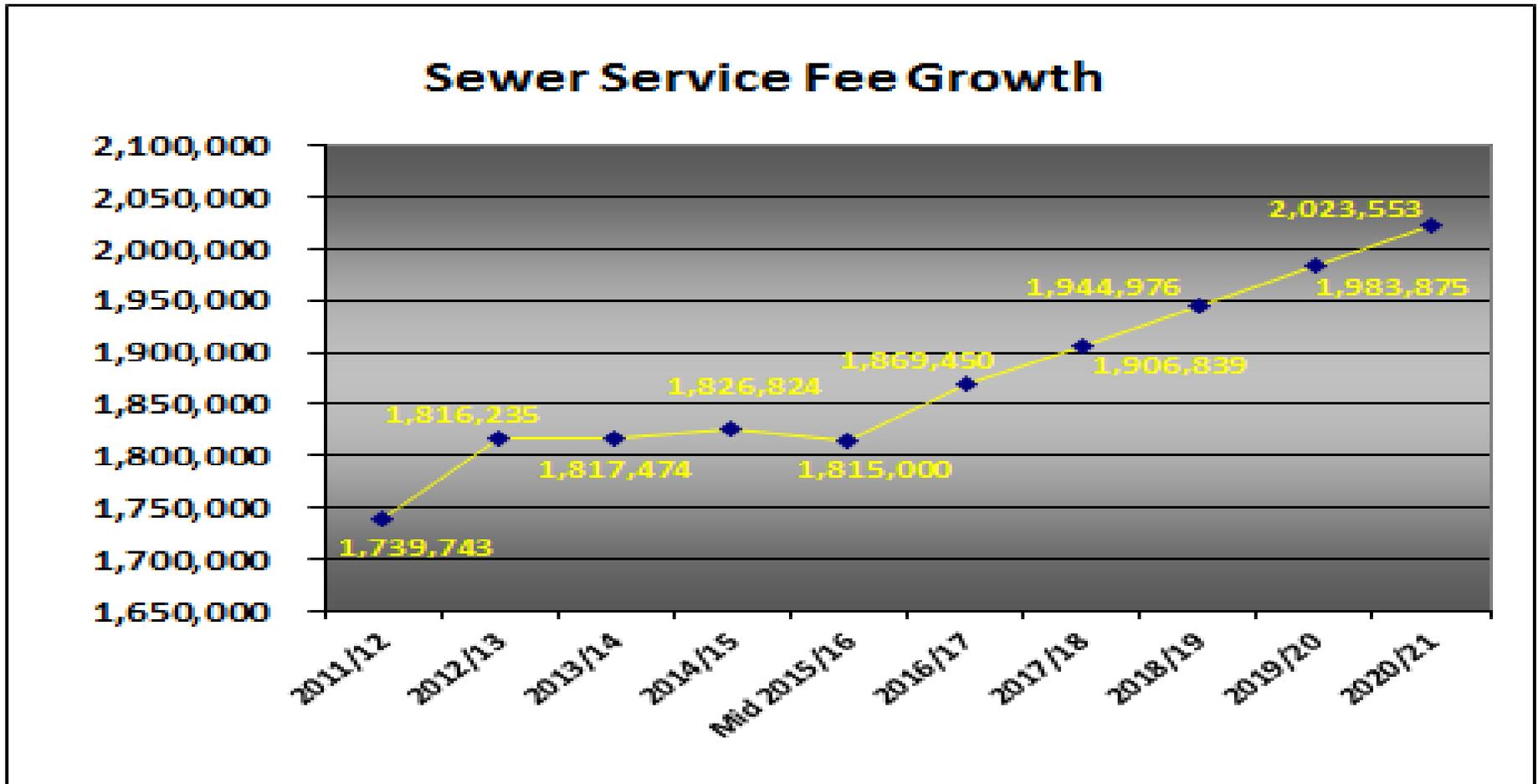
# SEWER FUND REVENUE

## \$2,046,230

### 2016/17 Sewer Revenue Budget

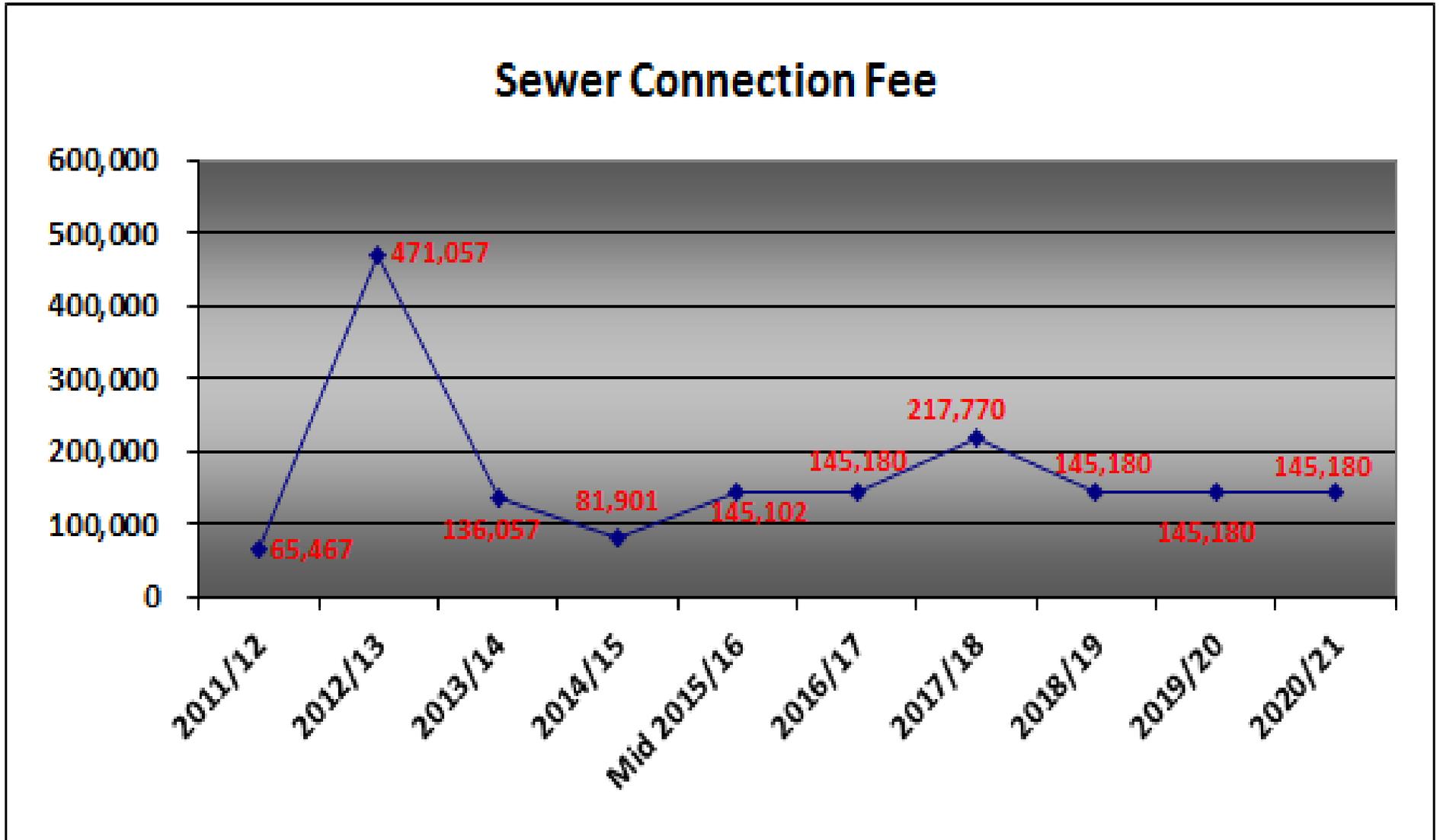


# SEWER FUND REVENUE



Sewer Service Fee										
% Change	4.80%	4.40%	0.07%	0.51%	-0.65%	3.00%	2.00%	2.00%	2.00%	2.00%
Fiscal Year	2011/12	2012/13	2013/14	2014/15	Mid 2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
Revenue	1,739,743	1,816,235	1,817,474	1,826,824	1,815,000	1,869,450	1,906,839	1,944,976	1,983,875	2,023,553

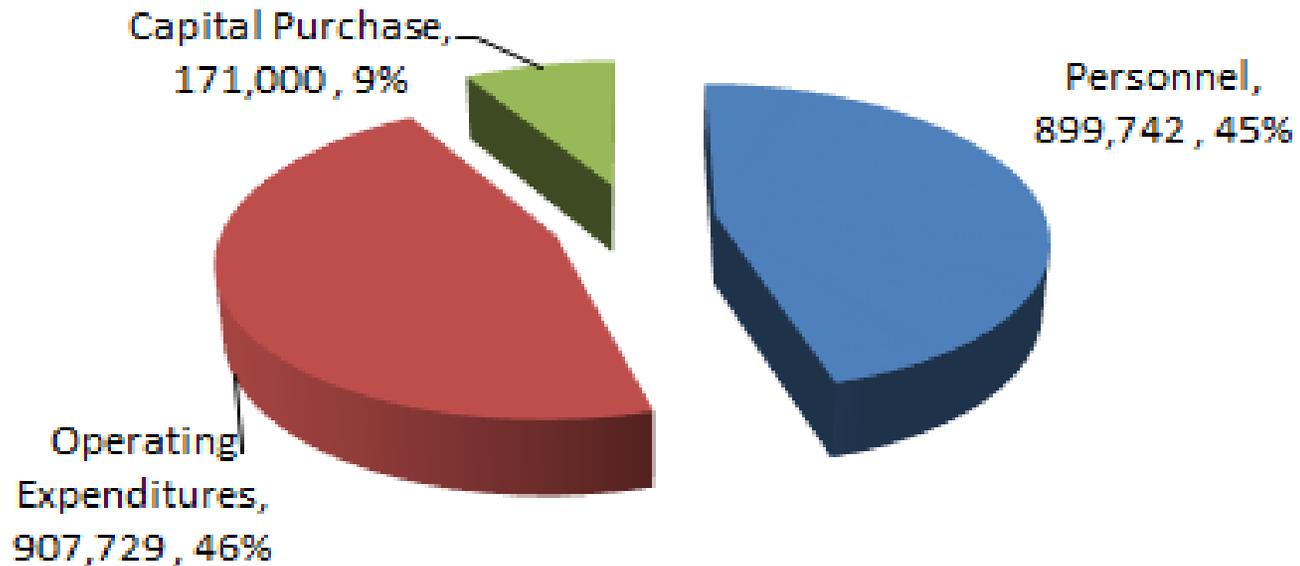
# SEWER FUND REVENUE



# SEWER FUND EXPENSES

## \$1,978,470

### 2016/17 Sewer Expense Budget



# SEWER FUND EXPENSES

- Five Years
  - Manhole Rehabilitation \$170,000
  - Headworks Screw Recoat, Clarifier Rebuild \$230,000
  - Sludge Order & Root Control \$250,000
  - SCADA Spare Parts, ½ Ton Pick up Truck & Spare Motors \$80,000
  - 2004 Refunding Bond Debt Services:
    - \$209,383; \$494,989; \$528,529; \$521,773; \$531,031

# SEWER FUND EXPENSES

## 2016 / 2017

- Replace West Screw Pump \$70,000
- Root Control \$50,000
- Manhole Rehabilitation \$50,000

# SEWER OPERATING FUND

	ACTUAL		BUDGET				
	2014/15	Mid 2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
<b>REVENUES:</b>							
Sewer Service Utility	1,826,824	1,815,000	1,881,629	1,919,262	1,957,647	1,996,800	2,036,736
Sewer Connection Fees	0	0	0	0	0	0	0
Bond/Loan Proceeds	0	0	0	0	0	0	0
Interest Income	2,315	2,000	2,300	2,300	3,000	3,000	3,000
Other Revenue	(95,981)	435,945	29,300	29,300	29,300	29,300	29,300
<b>Total Revenue</b>	<b>1,733,158</b>	<b>2,252,945</b>	<b>1,913,229</b>	<b>1,950,862</b>	<b>1,989,947</b>	<b>2,029,100</b>	<b>2,069,036</b>
<b>EXPENDITURES:</b>							
Personnel	849,402	897,801	899,742	942,076	972,988	997,068	1,017,678
Operating Expenditures	623,300	817,264	762,303	995,514	1,025,933	1,018,923	1,026,694
Depreciation	503,157	0	0	0	0	0	0
Capital Purchase	62,300	513,135	171,000	161,000	141,000	141,000	121,000
<b>Total Expenditure</b>	<b>2,038,159</b>	<b>2,228,200</b>	<b>1,833,045</b>	<b>2,098,590</b>	<b>2,139,921</b>	<b>2,156,992</b>	<b>2,165,372</b>
<b>Operating Surplus(Deficit)</b>	<b>(305,000)</b>	<b>24,745</b>	<b>80,185</b>	<b>(147,728)</b>	<b>(149,974)</b>	<b>(127,892)</b>	<b>(96,336)</b>
Beginning Unrestricted Cash & Accounts R		494,155	518,900	599,085	451,357	301,382	173,491
Revenue		2,252,945	1,913,229	1,950,862	1,989,947	2,029,100	2,069,036
Expenses		(2,228,200)	(1,833,045)	(2,098,590)	(2,139,921)	(2,156,992)	(2,165,372)
Loan to other Funds							
<b>Ending Cash &amp; A/R Balance - Cumulative</b>		<b>518,900</b>	<b>599,085</b>	<b>451,357</b>	<b>301,382</b>	<b>173,491</b>	<b>77,155</b>

# SEWER CAPACITY INCREASE PROJECTS FUND

	ACTUAL		BUDGET				
	2014/15	Mid 2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
<b>REVENUES:</b>							
Sewer Service Utility	0	0	0	0	0	0	0
Sewer Connection Fees	81,901	145,102	145,180	217,770	145,180	145,180	145,180
Bond/Loan Proceeds	0	0	0	0	0	0	0
Interest Income	10,066	7,000	0	0	0	0	0
Other Revenue	0	0	0	0	0	0	0
<b>Total Revenue</b>	<b>91,968</b>	<b>152,102</b>	<b>145,180</b>	<b>217,770</b>	<b>145,180</b>	<b>145,180</b>	<b>145,180</b>
<b>EXPENDITURES:</b>							
Personnel	0	0	0	0	0	0	0
Operating Expenditures	54,624	264,138	145,426	144,289	143,850	143,713	143,580
Depreciation	0	0	0	0	0	0	0
Capital Purchase	16,254	190,000	0	0	0	0	0
<b>Total Expenditure</b>	<b>70,878</b>	<b>454,138</b>	<b>145,426</b>	<b>144,289</b>	<b>143,850</b>	<b>143,713</b>	<b>143,580</b>
<b>Operating Surplus(Deficit)</b>	<b>21,090</b>	<b>(302,036)</b>	<b>(246)</b>	<b>73,481</b>	<b>1,330</b>	<b>1,467</b>	<b>1,600</b>
Beginning Unrestricted Cash & Accounts R		3,045,044	1,008,008	1,112,622	1,290,963	1,397,153	1,503,480
Revenue		152,102	145,180	217,770	145,180	145,180	145,180
Expenses		(454,138)	(145,426)	(144,289)	(143,850)	(143,713)	(143,580)
Loan to other Funds		(1,735,000)	104,860	104,860	104,860	104,860	104,860
<b>Ending Cash &amp; A/R Balance - Cumulative</b>		<b>1,008,008</b>	<b>1,112,622</b>	<b>1,290,963</b>	<b>1,397,153</b>	<b>1,503,480</b>	<b>1,609,940</b>

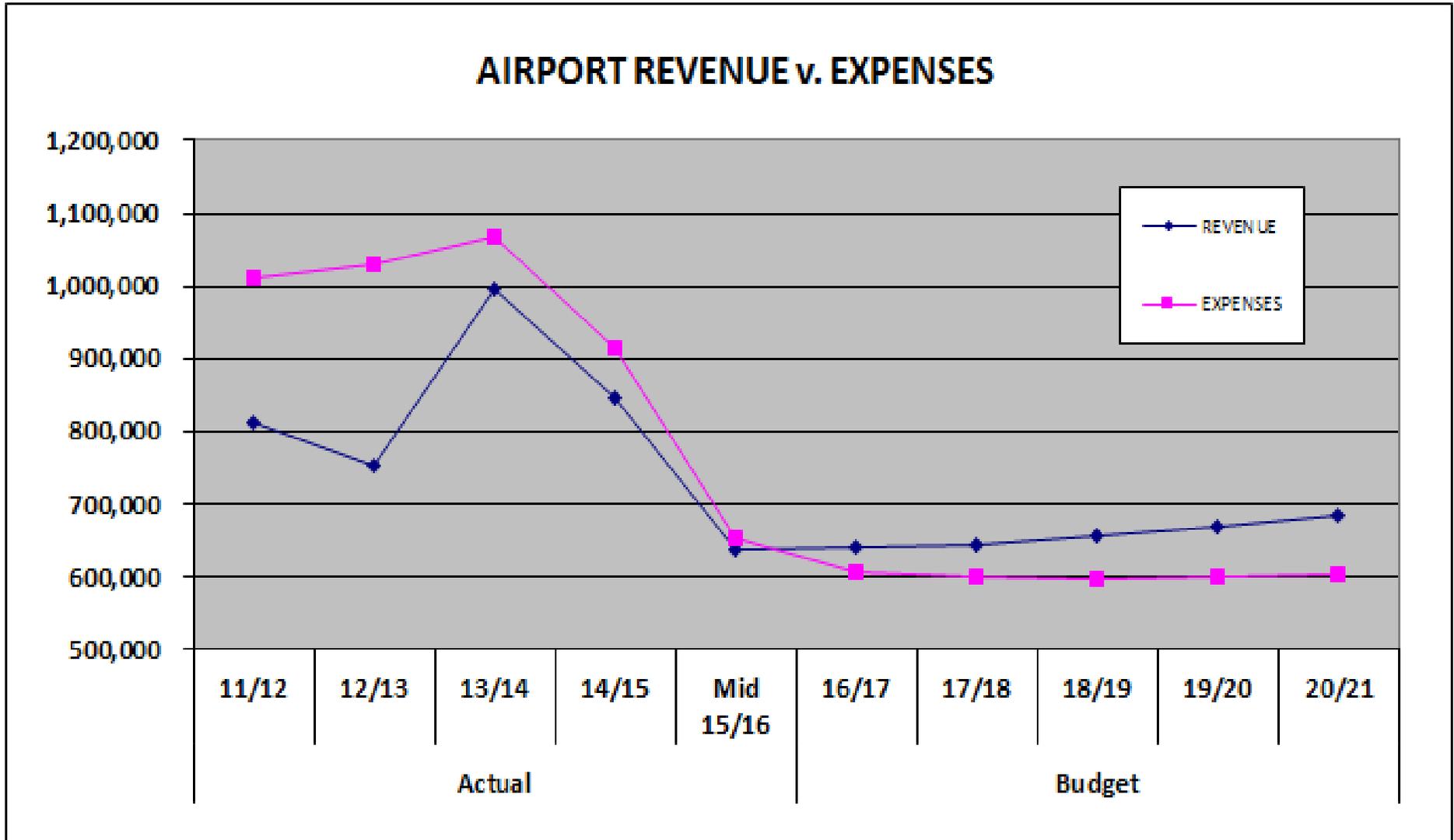
# SEWER FUND SUMMARY

	ACTUAL		BUDGET				
	2014/15	Mid 2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
<b>REVENUES:</b>							
Sewer Service Utility	1,826,824	1,815,000	1,881,629	1,919,262	1,957,647	1,996,800	2,036,736
Sewer Connection Fees	81,901	145,102	145,180	217,770	145,180	145,180	145,180
Interest Income	12,382	9,000	2,300	2,300	3,000	3,000	3,000
Other Revenue	(95,981)	435,945	29,300	29,300	29,300	29,300	29,300
<b>Total Revenue</b>	<b>1,825,126</b>	<b>2,405,047</b>	<b>2,058,409</b>	<b>2,168,632</b>	<b>2,135,127</b>	<b>2,174,280</b>	<b>2,214,216</b>
<b>EXPENDITURES:</b>							
Personnel	849,402	897,801	899,742	942,076	972,988	997,068	1,017,678
Operating Expenditures	677,924	1,081,402	907,729	1,139,804	1,169,783	1,162,636	1,170,274
Depreciation	503,157	0	0	0	0	0	0
Capital Purchase	78,553	703,135	171,000	161,000	141,000	141,000	121,000
<b>Total Expenditure</b>	<b>2,109,037</b>	<b>2,682,338</b>	<b>1,978,470</b>	<b>2,242,879</b>	<b>2,283,771</b>	<b>2,300,705</b>	<b>2,308,952</b>
<b>Operating Surplus(Deficit)</b>	<b>(283,910)</b>	<b>(277,291)</b>	<b>79,939</b>	<b>(74,248)</b>	<b>(148,644)</b>	<b>(126,425)</b>	<b>(94,736)</b>
Beginning Unrestricted Cash & Accounts R		3,539,199	1,526,908	1,711,707	1,742,320	1,698,535	1,676,971
Revenue		2,405,047	2,058,409	2,168,632	2,135,127	2,174,280	2,214,216
Expenses		(2,682,338)	(1,978,470)	(2,242,879)	(2,283,771)	(2,300,705)	(2,308,952)
Loan to other Funds		(1,735,000)	104,860	104,860	104,860	104,860	104,860
<b>Ending Cash &amp; A/R Balance - Cumulativ</b>		<b>1,526,908</b>	<b>1,711,707</b>	<b>1,742,320</b>	<b>1,698,535</b>	<b>1,676,971</b>	<b>1,687,095</b>

# AIRPORT FUND

- Anticipated Average Annual Operating Revenue Growth in Next 5 Years:  
1.4%
- Anticipated Average Annual Operating Expense Decrease in Next 5 Years:  
Negative 1.5%

# AIRPORT OPERATIONS FUND

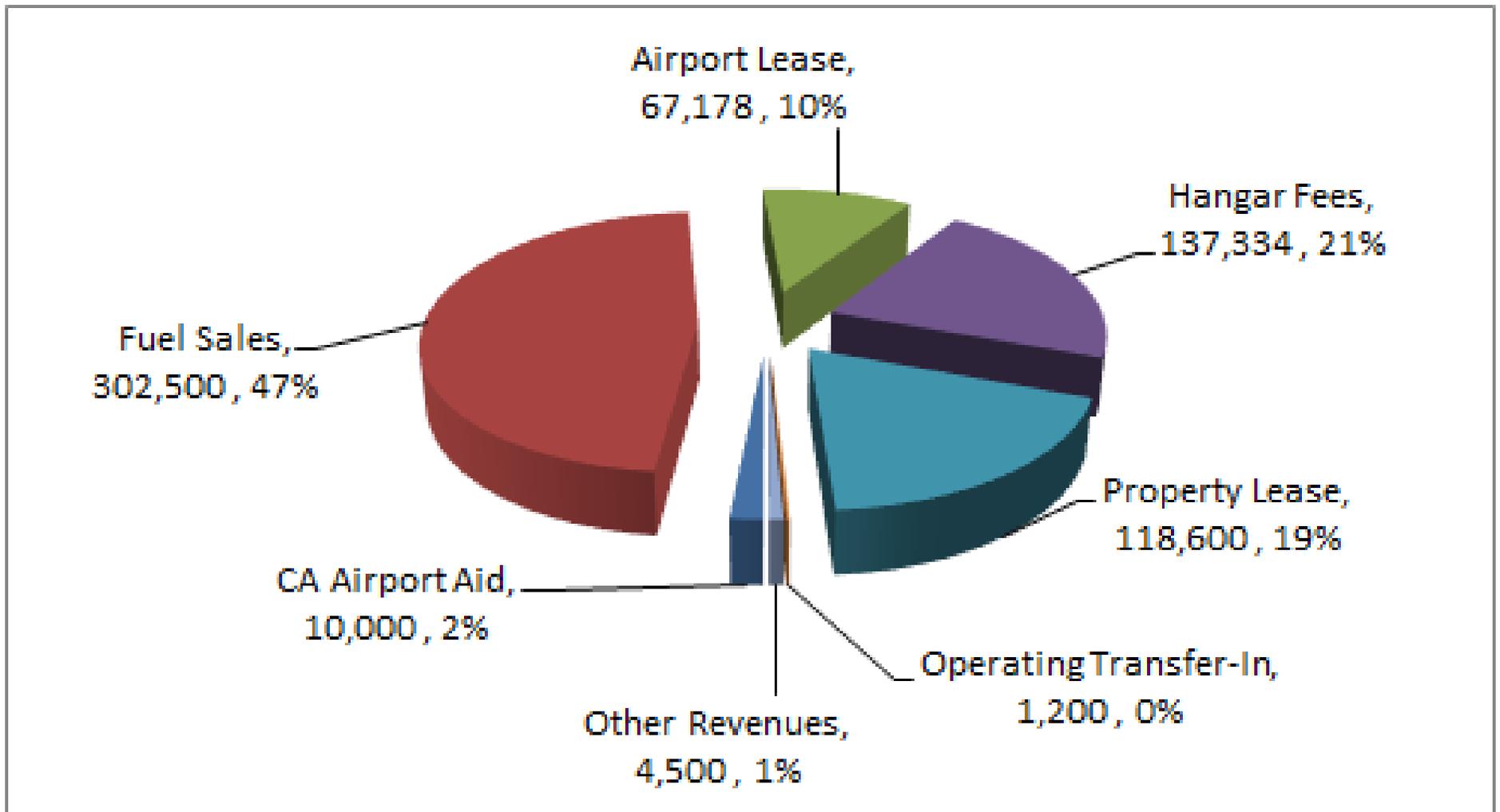


# AIRPORT FUND SUMMARY

	ACTUAL		BUDGET				
	2014/15	Mid 2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
<b>REVENUES:</b>							
CA Airport Aid	10,000	10,000	10,000	10,000	10,000	10,000	10,000
FAA Grant	164,082	11,806	0	0	0	0	0
Fuel Sales	368,827	215,000	302,500	302,500	302,500	302,500	302,500
Airport Lease	62,149	62,000	67,178	69,194	71,269	73,408	75,610
Hangar Fees	113,495	124,693	137,334	147,725	158,429	169,453	180,808
Property Lease	118,628	173,000	118,600	108,600	108,600	108,600	108,600
Operating Transfer-In	0	37,200	1,200	1,200	1,200	1,200	1,200
Other Revenues	9,265	4,703	4,500	4,500	4,500	4,500	4,500
<b>Total Revenue</b>	<b>846,445</b>	<b>638,402</b>	<b>641,312</b>	<b>643,719</b>	<b>656,498</b>	<b>669,661</b>	<b>683,218</b>
<b>EXPENDITURES:</b>							
Personnel	228,237	87,309	135,174	140,850	145,288	149,676	153,776
Operating Expenses	270,491	280,418	193,421	182,915	173,918	173,583	173,239
Fuel Purchase	317,060	204,250	275,000	275,000	275,000	275,000	275,000
Depreciation	159,333	No Budget	No Budget	No Budget	No Budget	No Budget	No Budget
Capital Purchase	(61,022)	80,594	2,000	2,000	2,000	2,000	2,000
<b>Total Expenditure</b>	<b>914,099</b>	<b>652,571</b>	<b>605,595</b>	<b>600,765</b>	<b>596,206</b>	<b>600,258</b>	<b>604,015</b>
<b>Surplus/(deficit)</b>	<b>(67,654)</b>	<b>(14,169)</b>	<b>35,718</b>	<b>42,954</b>	<b>60,292</b>	<b>69,402</b>	<b>79,203</b>
Beginning Cash - Projected *		(1,455,598)	(1,469,767)	(1,434,049)	(1,391,095)	(1,330,803)	(1,261,400)
Add: Revenue		638,402	641,312	643,719	656,498	669,661	683,218
Less: Expenses		(652,571)	(605,595)	(600,765)	(596,206)	(600,258)	(604,015)
Ending Cash - Projected *		(1,469,767)	(1,434,049)	(1,391,095)	(1,330,803)	(1,261,400)	(1,182,198)

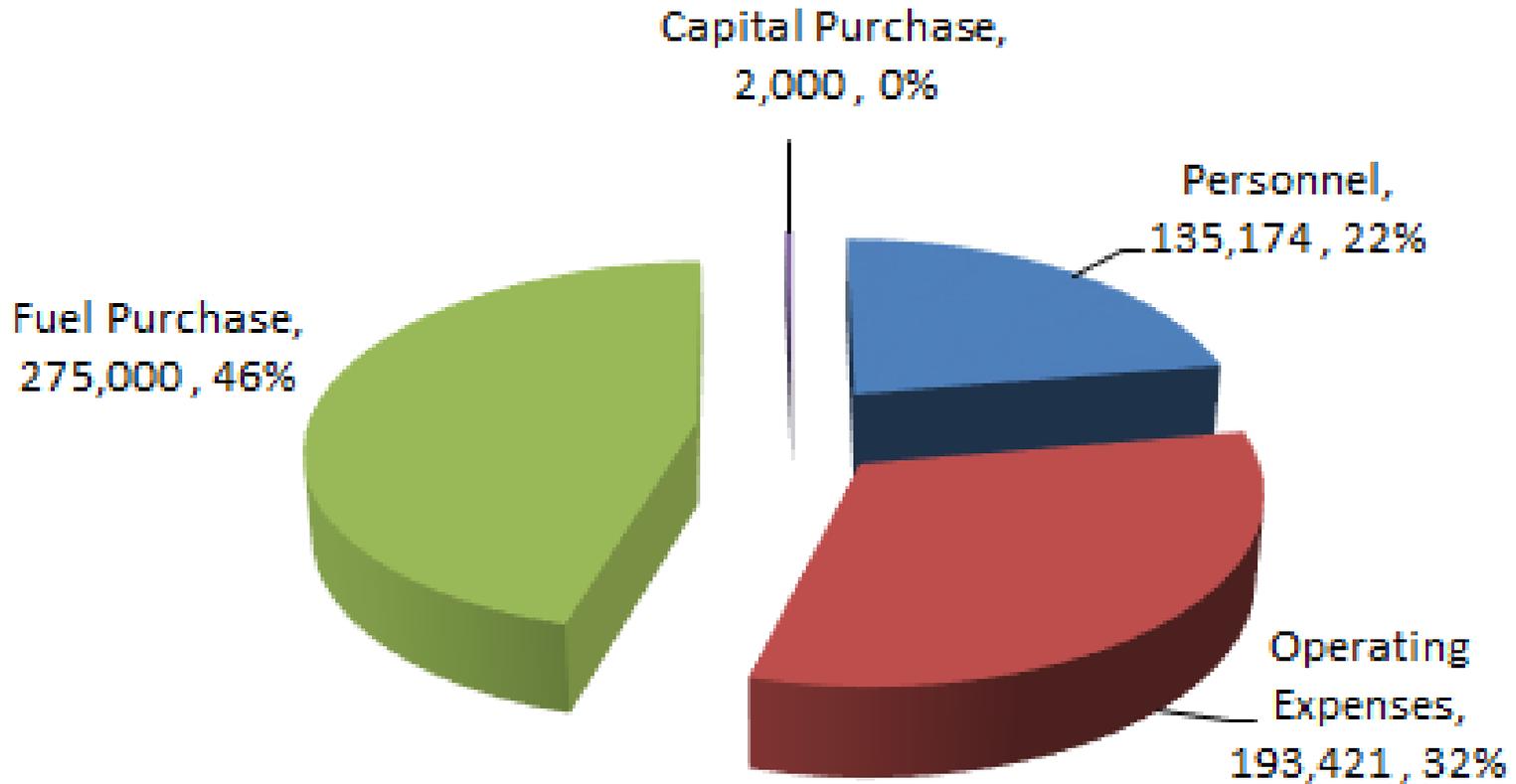
# AIRPORT FUND REVENUE

## 2016/17: \$641,312



# AIRPORT FUND EXPENSE

2016/17: \$605,595



# REFUSE FUND SUMMARY

	Actual		BUDGET				
	2014/15	Mid 2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
<b>REVENUES:</b>							
Refuse Collection Fees	882,163	890,000	904,240	925,428	947,113	969,306	992,018
Recycling Fees	186,674	188,000	191,760	196,253	200,852	205,558	210,375
Penalties / NSF checks	13,371	12,000	12,192	12,000	12,000	12,000	12,000
Other Revenue	173,483	117,732	119,646	122,450	125,319	128,255	131,261
<b>Total Revenue</b>	<b>1,255,691</b>	<b>1,207,732</b>	<b>1,227,838</b>	<b>1,256,131</b>	<b>1,285,284</b>	<b>1,315,119</b>	<b>1,345,654</b>
<b>EXPENDITURES:</b>							
Personnel	66,761	68,216	92,478	96,695	99,847	102,830	105,450
Refuse Payment to Benz	824,822	832,150	845,464	865,275	885,551	906,301	927,537
Recycle Payment to Benz	174,540	175,780	179,296	183,497	187,797	192,197	196,701
Operating Expenditures	182,283	138,229	148,464	151,195	154,510	158,163	162,100
<b>Total Expenditure</b>	<b>1,248,407</b>	<b>1,214,375</b>	<b>1,265,702</b>	<b>1,296,662</b>	<b>1,327,704</b>	<b>1,359,491</b>	<b>1,391,787</b>
<b>Revenue vs. Expense</b>	<b>7,284</b>	<b>(6,643)</b>	<b>(37,864)</b>	<b>(40,531)</b>	<b>(42,420)</b>	<b>(44,372)</b>	<b>(46,133)</b>
Beginning Cash - Projected *		102,433	95,790	57,926	17,394	(25,026)	(69,398)
Add: Revenue		1,207,732	1,227,838	1,256,131	1,285,284	1,315,119	1,345,654
Less: Expenses		(1,214,375)	(1,265,702)	(1,296,662)	(1,327,704)	(1,359,491)	(1,391,787)
Ending Cash - Projected *		95,790	57,926	17,394	(25,026)	(69,398)	(115,531)

# TRANSIT FUND SUMMARY

	Actual		BUDGET				
	<u>2014/15</u>	<u>Mid 2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
<b>REVENUES:</b>							
FTA Revenue-section 18	52,303	40,200	40,000	40,000	40,000	40,000	40,000
Passenger Fares	5,737	5,700	5,800	5,800	6,380	7,018	7,720
Transit Article 4	142,181	164,250	203,533	180,348	187,642	195,620	191,285
Other Revenues	0	10	0	0	0	0	0
Total Revenue	<b>200,221</b>	<b>210,160</b>	<b>249,333</b>	<b>226,148</b>	<b>234,022</b>	<b>242,638</b>	<b>239,005</b>
<b>EXPENDITURES:</b>							
Personnel	30,494	29,510	30,151	31,147	32,003	32,837	33,567
Operating Expenses	166,753	181,651	191,976	195,000	202,020	209,801	205,438
Total Expenses	<b>197,247</b>	<b>211,161</b>	<b>222,126</b>	<b>226,148</b>	<b>234,022</b>	<b>242,638</b>	<b>239,005</b>
<b>Surplus/(deficit)</b>	<b>2,974</b>	<b>(1,001)</b>	<b>27,207</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Beginning Fund Balance		(26,206)	(27,207)	0	0	0	0
Current Yr Revenue		210,160	249,333	226,148	234,022	242,638	239,005
Current Yr Expenses		(211,161)	(222,126)	(226,148)	(234,022)	(242,638)	(239,005)
Ending Fund Balance		(27,207)	0	0	0	0	0

# CAPITAL PROJECT BUDGET

Fund No.	Fund Description	Project Cost					5-Yr Total	Revenue Budget (5Yr)		
		16/17	17/18	18/19	19/20	20/21		Grants	Fees/Matching	Other Revenue
121	Gas Tax Fund	688,592	688,846	697,622	707,849	738,670	3,521,578			3,528,041
122	Streets and Road Funds	541,414	428,110	428,094	428,078	428,061	2,253,758			2,131,711
129	Facilities Impact Fee	0	0	0	0	0	0			524,300
226-004	TDA Bike Safety	3,000	0	3,000	0	3,000	9,000	9,000		
228	Traffic Signals - Regional	0	0	0	0	0	0		140,000	2,500
331	HSIP East Teha Imprv Proj	816,909	0	0	0	0	816,909	1,100,954	0	0
333	Alternative Transportation Program (ATPs)	563,200	0	0	0	0	563,200	795,926	0	0
334	Railroad Double Tracking	201,973	0	0	0	0	201,973	0	0	0
335	RDA Bond Proceeds Projects	420,000	0	0	0	0	420,000	0	0	0
336	Mulberry Transit Stop Enhancement	15,000	0	0	0	0	15,000	0	0	0
337	ATP-SR2S Gap Closure	766,500	0	0	0	0	766,500	790,000	0	0
338	Rail Corridor Ped. Safety	155,000	2,087,000	0	0	0	2,242,000	2,040,000	201,973	0
339	Mill / Capital Hills Rehabilitation Project	740,000	0	0	0	0	740,000	0		740,000
340	Industrial Parkway Extension Project (formerly	420,000	0	0	0	0	420,000	0		420,000
341	Tehachapi Boulevard Bikepath Project Ph1 (fo	310,000	0	0	0	0	310,000	360,000	0	0
342	Tucker Road Rehabilitation Project (formerly u	320,000	0	0	0	0	320,000	315,000		40,625
344	Park & Ride	0	0	0	0	0	0	15,000		0
	Fund Transfers Between Funds	(1,105,781)	(379,519)	(379,519)	(379,519)	(379,519)	(2,623,857)	0	0	(2,623,857)
		\$ 4,855,807	\$ 2,824,437	\$ 749,197	\$ 756,408	\$ 790,212	\$ 9,976,061	\$ 5,425,880	\$ 341,973	\$ 4,763,320

# LANDSCAPING LIGHTING DISTRICTS

	2016 / 2017 BUDGET										
	Heritage	Clear	Autumn	Alta	Gerald	Orchard	Mill Street	W. of HS	Industrial	Tehachapi Bl	DBAD
	Oaks	View	Hills	Homes	Jorgensen	Glen	Cottages		Parkway	Superior Cnst	Teh Blvd
	<u>(601) 6062</u>	<u>(602) 6212</u>	<u>(603) 6215</u>	<u>(604) 6216</u>	<u>(605) 6248</u>	<u>(606) 5812</u>	<u>(608) 6360</u>	<u>(610) 6723A</u>	<u>614</u>	<u>(615) 11353</u>	<u>(701) 11353</u>
									Voted "No"		
<b>REVENUES:</b>											
Property Tax - LLD	26,988	17,608	30,804	99,046	0	89,784	5,068	0	0	3,954	7,228
Interest Income	0	446	0	0	110	0	0	33	0	26	308
<b>Total Revenue</b>	<b>26,988</b>	<b>18,053</b>	<b>30,804</b>	<b>99,046</b>	<b>110</b>	<b>89,784</b>	<b>5,068</b>	<b>33</b>	<b>0</b>	<b>3,980</b>	<b>7,536</b>
<b>EXPENDITURES:</b>											
Admin. Charges	3,718	1,290	3,324	12,780	0	7,616	375	0	247	446	1,591
Landscape Maintenance	20,000	5,000	20,948	121,275	0	50,393	1,500	0	2,000	2,623	0
Other Operating Charges	22,081	9,604	17,440	23,370	0	35,801	2,748	0	800	2,426	1,061
<b>Total Expenditure</b>	<b>45,799</b>	<b>15,894</b>	<b>41,711</b>	<b>157,425</b>	<b>0</b>	<b>93,809</b>	<b>4,623</b>	<b>0</b>	<b>3,047</b>	<b>5,495</b>	<b>2,652</b>
<b>Surplus/(deficit)</b>	<b>(18,810)</b>	<b>2,159</b>	<b>(10,907)</b>	<b>(58,379)</b>	<b>110</b>	<b>(4,025)</b>	<b>445</b>	<b>33</b>	<b>(3,047)</b>	<b>(1,514)</b>	<b>4,884</b>
Beginning Fund Balance	(76,543)	146,276	(90,274)	(96,082)	36,332	(47,341)	(28,411)	24,896	88	(4,739)	80,387
Add: Revenue (+)	26,988	18,053	30,804	99,046	110	89,784	5,068	33	0	3,980	7,536
Less: Expense (-)	(45,799)	(15,894)	(41,711)	(157,425)	0	(93,809)	(4,623)	0	(3,047)	(5,495)	(2,652)
Ending Fund Balance	(95,354)	148,436	(101,181)	(154,462)	36,442	(51,366)	(27,966)	24,929	(2,959)	(6,253)	85,270

Questions?



APPROVED
DEPARTMENT HEAD: _____
CITY MANAGER: _____

*[Handwritten signature]*

# COUNCIL REPORTS

MEETING DATE: JUNE 20, 2016 AGENDA SECTION: FINANCE DIRECTOR

---

**TO:** HONORABLE MAYOR WIGGINS AND COUNCIL MEMBERS

**FROM:** HANNAH CHUNG, FINANCE DIRECTOR

**DATE:** JUNE 7, 2016

**SUBJECT:** Appropriation Limit for the Fiscal Year 2016/17

---

## BACKGROUND

In November 1979 the voter of the State of California approved Proposition 4, commonly known as "appropriations limit" or "Gann limit". The proposition created Article XIII B of the State Constitution, a law that requires the state and local governments to adopt an annual appropriation limit. The appropriation limit establishes a limit on the proceeds of taxes that may be appropriated for spending in a given fiscal year.

In June 1990, the Proposition 111 was passed modifying the Proposition 4. Two of the provisions included in Proposition 111 were to provide for an option for local government to select from adjustment factors that would allow them to be more responsive to local growth and to require an annual review of the appropriation limit calculations. The adjustment factors can be based on either the growth in California per capita income (Per Capita Income) or the growth in non-residential assessed valuation due to new construction within the City (New Construction Rate). The adjustment factor for population can be based on either a population growth rate in Tehachapi or Kern County.

The limit is based on actual appropriations from fiscal year 1978/79 and it is increased each year by population and economic growth factors. The calculation includes only revenues that are classified as proceeds from taxes and allows for certain exclusions including transfers, capital outlays, payment for debt services, appropriations supported by increased gas taxes, appropriations required to comply with mandates of the courts or federal government, such as FLSA overtime or payment of FICA/Medicare Tax.

When the limit is exceeded, Proposition 4 requires the surplus to be returned to taxpayers within two years. Appropriations in the two-year period can be averaged before becoming subject to excess revenue provisions of the Gann limit.

The appropriation limit calculation for the fiscal year 2016/17 is derived from the percentage change in **California Per Capita Personal Income** and the population rate change in the **Kern County**. The percentage change in Per Capita Income was 5.37% and the population rate changes for the Kern County was 0.80%.

The calculated appropriations limit for the City of Tehachapi for the Fiscal Year 2016-2017 is \$11,657,060.

**FISCAL IMPACT**

No fiscal impact unless appropriations from tax proceeds exceed the limit.

**RECOMMENDATION**

Staff recommends council adopt the resolution establishing an appropriation limit for the fiscal year 2016-2017.

## **PUBLIC NOTICE**

May 11, 2016

### **APPROPRIATION LIMITATION FOR 2016 – 2017**

California per capita personal income change times population change converted to a ratio:

$$(1.0537 \times 1.0080) = 1.06213$$

The 2015 - 2016 limitation times ratio of change:

$$(\$10,975,173 \times 1.06213) = \$11,657,060$$

(1) Price Factor:

Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. Local jurisdictions may select either the percentage change in California per capita personal income or the percentage change in the local assessment roll due to the addition of local non-residential new construction. The percentage change used in setting the 2016-2017 limit is:

California per capita personal income: 5.37% change

(2) Population Factor:

The population percentage change was prepared pursuant to Sections 2227 and 2228 of the Revenue and Taxation Code and is calculated as of January 1. The change from January 1, 2015, to January 1, 2016 is used in setting the 2016-2017 appropriation limit. Section 7901 of the Government Code allows "A city or special district may choose to use the change in population within its jurisdiction or within the county in which it is located".

State of California - Department of Finance

Population (Kern County) 1-1-2015: 852,643

Population (Kern County) 1-1-2016: 859,502 0.80% Change

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY  
OF TEHACHAPI ESTABLISHING AN  
APPROPRIATIONS LIMIT PURSUANT TO ARTICLE XIII  
B OF THE CALIFORNIA CONSTITUTION AND  
REPEALING RESOLUTION NO. 34-15**

---

WHEREAS, Article XIII B of the California Constitution provides that the total annual appropriations subject to limitation for each governmental entity, including this City, shall not exceed the appropriations limit of such entity of government for the prior year, as adjusted for changes in the California per capita income or assessment roll for new non-residential construction and population, except as otherwise provided for in said Article XIII B and implementing State statutes; and

WHEREAS, pursuant to Section 7910 of the California Government Code, "Each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit and make other necessary determinations for the following fiscal year pursuant to Article XIII B at a regularly scheduled meeting or noticed special meeting"; and

WHEREAS, the City's appropriations limit was last established by Resolution No. 34-15 on June 1, 2015; and

WHEREAS, since the data necessary to calculate the increase in non-residential assessed valuation is generally not available from County assessors' office, there is the possible need to adjust the limit once the assessment data is available; and

WHEREAS, the appropriations limit for the City of Tehachapi has been calculated and determined, on a provisional basis, using the per capita income and population factors, for the Fiscal Year 2016-2017 to be \$ 11,657,060; and

WHEREAS, the documentation and calculations necessary to arrive at said limitation amount have heretofore been available for public inspection for the required fifteen (15) days.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Tehachapi as follows:

SECTION 1. That an appropriations limit in the amount of \$11,657,060 is hereby established for Fiscal Year 2016-2017.

SECTION 2. That all supporting documentation used in the determination of said appropriations limit be made available at the Tehachapi City Hall during normal business hours for inspection by the public.

SECTION 3. That Resolution No. 34-15 is hereby repealed in its entirety.

PASSED AND ADOPTED by the City Council of the City of Tehachapi at a regular meeting this 20th day of June, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

SUSAN WIGGINS, Mayor of the  
City of Tehachapi, California

ATTEST:

---

TORI MARSH  
City Clerk of the City of Tehachapi, California

I hereby certify that the foregoing Resolution was duly and regularly adopted by the City Council of the City of Tehachapi at a regular meeting thereof held on June 20, 2016

---

TORI MARSH  
City Clerk of the City of Tehachapi, California



APPROVED \_\_\_\_\_  
 DEPARTMENT HEAD: \_\_\_\_\_  
 CITY MANAGER: \_\_\_\_\_

# COUNCIL REPORTS

MEETING DATE: JUNE 20, 2016 AGENDA SECTION: CITY MANAGER

**TO:** HONORABLE MAYOR WIGGINS AND COUNCIL MEMBERS

**FROM:** GREG GARRETT, CITY MANAGER

**DATE:** JUNE 7, 2016

**SUBJECT:** Employees' Contribution Rate Change for California Public Employees' Retirement System

**BACKGROUND**

As Council is aware, in 1994/95, 1999/2000, 2000/01 and 2001/02 the City began gradually paying the employees' portion of retirement contributions to CalPERS. This was provided to employees during these years in exchange for not receiving an annual cost of living increase. At that time, there were no safety category employees and there were far fewer employees. The gradual increases in the City's contribution toward the employee's portion of retirement contributions for the miscellaneous category are shown below:

Fiscal Year	Amount or % Paid by the City	Annual Increase	Resolution
1994/1995	\$70	\$70	30-94
1999/2000	1.7%	1.7% of Wage minus \$70	11-99
2000/2001	4.0%	2.3%	23-99
2001/2002	7.0%	3.0%	23-99

From July 11, 2012, employees began paying a portion of the member contributions. Employees will gradually increase their contribution amount until the full employee's share of contributions is being paid as shown below:

MEMBER CONTRIBUTION TO BE PAID BY EE		
FIVE YEAR PLAN		
Fiscal Year	Misc. Group	Police
2012/13	2.0%	2.5%
2013/14	3.5%	4.0%
2014/15	5.0%	5.5%
2015/16	6.0%	7.0%
2016/17	7.0%	9.0%

As shown in the table, miscellaneous and police safety category employees will pay 7% and 9% PERS full member contribution rate in fiscal year 2016/17 respectively (effective first pay period in July). However, any new employee, hired after 11/25/2012 and are already CalPERS or reciprocity agency member will pay full member contribution rates, 7% for miscellaneous category and 9% for the police safety category. Employees new to CalPERS will pay PEPR (Public Employees' Pension Reform Act) rates, 6.25% for miscellaneous category and 11.5% for the police safety category.

**RECOMMENDATION**

**ADOPT RESOLUTIONS FOR CLASSIC MISCELLANEOUS AND CLASSIC PUBLIC SAFETY EMPLOYEES' EMPLOYER PAID MEMBER CONTRIBUTION RATES CHANGE.**

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF TEHACHAPI AUTHORIZING  
EMPLOYER PAID MEMBER CONTRIBUTIONS  
FOR EMPLOYEES OF THE MISCELLANEOUS  
PLAN**

---

WHEREAS, the governing body of the City of Tehachapi has the authority to implement Government Code Section 20691; and

WHEREAS, the governing body of the City of Tehachapi has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer; and

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the City of Tehachapi of a Resolution to commence said Employer Paid Member Contributions (EPMC); and

WHEREAS, the governing body of the City of Tehachapi has identified the following conditions for the purpose of its election to pay EPMC:

- (a) This benefit shall apply to all employees of the Classic Miscellaneous Plan.
- (b) This benefit shall consist of paying 0% of the normal member contributions as EPMC.
- (c) The effective date of this Resolution shall be **June 26, 2016**.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of

Tehachapi as follows:

1. That the foregoing recitals are true and correct.
2. That the City Council hereby elects to pay the Employer Paid Member

Contributions as set forth above.

PASSED AND ADOPTED on the 20<sup>th</sup> day of June, 2016 at a regular meeting of the City Council of the City of Tehachapi by the following vote:

AYES: COUNCIL MEMBERS: \_\_\_\_\_

NOES: COUNCIL MEMBERS: \_\_\_\_\_

ABSTAIN: COUNCIL MEMBERS: \_\_\_\_\_

ABSENT: COUNCIL MEMBERS: \_\_\_\_\_

\_\_\_\_\_  
SUSAN WIGGINS, Mayor, City of  
Tehachapi, California

ATTEST:

\_\_\_\_\_  
VICTORIA MARSH, City Clerk,  
City of Tehachapi, California

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF TEHACHAPI AUTHORIZING  
EMPLOYER PAID MEMBER CONTRIBUTIONS  
FOR SAFETY EMPLOYEES**

---

WHEREAS, the governing body of the City of Tehachapi has the authority to implement Government Code Section 20691; and

WHEREAS, the governing body of the City of Tehachapi has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer; and

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the City of Tehachapi of a Resolution to commence said Employer Paid Member Contributions (EPMC): and

WHEREAS, the governing body of the City of Tehachapi has identified the following conditions for the purpose of its election to pay EPMC:

- (a) This benefit shall apply to all employees of Classic Safety Police Plan.
- (b) This benefit shall consist of paying 0% of the normal member contributions as EPMC.
- (c) The effective date of this Resolution shall be **June 26, 2016**.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Tehachapi as follows:

1. That the foregoing recitals are true and correct.
2. That the City Council hereby elects to pay the Employer Paid Member Contributions as set forth above.

PASSED AND ADOPTED on the 20th day of June, 2016 at a regular meeting of the City Council of the City of Tehachapi by the following vote:

AYES: COUNCIL MEMBERS: \_\_\_\_\_

NOES: COUNCIL MEMBERS: \_\_\_\_\_

ABSTAIN: COUNCIL MEMBERS: \_\_\_\_\_

ABSENT: COUNCIL MEMBERS: \_\_\_\_\_

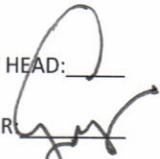
\_\_\_\_\_  
SUSAN WIGGINS, Mayor, City of  
Tehachapi, California

ATTEST:

\_\_\_\_\_  
VICTORIA MARSH, City Clerk,  
City of Tehachapi, California



# COUNCIL REPORTS

APPROVED	
DEPARTMENT HEAD:	
CITY MANAGER:	

**MEETING DATE:** June 20, 2016    **AGENDA SECTION:** CITY MANAGER

---

**TO:** HONORABLE MAYOR WIGGINS AND COUNCIL MEMBERS

**FROM:** GREG GARRETT, CITY MANAGER

**DATE:** June 15, 2016

**SUBJECT:** PART-TIME COMMUNITY ENGAGEMENT SPECIALIST

---

## BACKGROUND

Community engagement is an important part of local governance. Sharing information, providing transparency, and answering citizen questions is a critical piece of providing effective municipal services. As the community continues to grow and change, and as the nature of media and public discourse continues to change, the City must also keep pace.

As a full-service municipality with a small staff, it can be difficult to efficiently share information about issues of community concern in a proactive way. Currently, public information sharing and responding to questions falls to everyone at the City and that will continue to be the case as we make customer service our top priority.

However, with the creation of a part-time Community Engagement Specialist position, we will have a dedicated individual tasked with maintaining relationships with the local and regional media, developing and distributing public information pieces about general City activities and special issues of concern, producing engaging media for citizens to watch or listen to, and more. This position will complement and enhance current activities of City Staff and will not serve as a sole replacement for those responsibilities. As the ability of the City to share and discuss information grows, transparency and better decision making will naturally increase.

Education and experience requirements for the position include a degree in marketing, communications, journalism or a related field, as well as two years of responsible experience in a public outreach field.

## FISCAL IMPACT

The proposed salary range for this position is \$20.23 to \$25.27 per hour. It is expected that employee will work less than 1,000 hours annually and the position will not be filled until Fall 2016.

## RECOMMENDATION

**APPROVE THE CLASSIFICATION DESCRIPTION AND SALARY RANGE FOR THE COMMUNITY ENGAGEMENT SPECIALIST**

## **COMMUNITY ENGAGEMENT SPECIALIST**

### **DEFINITION**

To recommend, design, and develop professional community engagement solutions and to facilitate the coordination and dissemination of information to the public and the media; to ensure that the dissemination of public information is clear, accurate, and effective; to recommend and develop methods for improved communication between the community, special targeted audiences, the media and the City; to develop and utilize print, web, and other media to inform the community about City activities, and to proactively address issues and misinformation.

### **SUPERVISION RECEIVED AND EXERCISED**

Receives direction from the City Manager.

### **ESSENTIAL AND MARGINAL FUNCTION STATEMENTS**

*Essential and other important responsibilities and duties may include, but are not limited to, the following:*

#### **Essential Functions**

Confer with the City Manager, Assistant City Manager, and other Department Heads to develop, coordinate, and implement a variety of informational, educational, and outreach solutions to the general public, community groups, other agencies, or City Staff as part of the City's commitment to transparency and community engagement.

Maintain and expand the use of the City's website, social media, and other online resources.

Reinforce the City's branding strategy in external communications, and maintain and update City branding documents and style guides.

Work with all City departments to prepare and distribute on-going and scheduled print materials, including newsletters, flyers, and other similar materials.

Evaluate current best practices for social media engagement and develop a coordinated strategy for more effective publicizing of information related to City activities.

Prepare and distribute video, radio, and other multimedia to inform the general public of the activities of and the issues being addressed by the City Council.

Prepares and presents reports and recommendations to the City Manager and the City Council.

Prepares correspondence, reports, proclamations, awards, media releases, and a variety of other written materials for the City Manager, City Council, and other City staff as requested.

Builds and maintains positive working relationships with co-workers, other City employees, and the public using principles of good customer service.

During times of emergency, may serve as the Public Information Officer of the City.

**Marginal Functions:**

Perform related duties as assigned.

**MINIMUM QUALIFICATIONS**

**Knowledge of:**

- Principles, practices and techniques of public information, communication program development, and media relations.
- Considerable knowledge of, and the ability to effectively utilize, computer applications and technology related to the work, including but not limited to web design and maintenance, video production, presentation software, and image editing software.
- Functions and activities of municipal government and public administration.
- English usage, spelling, grammar, punctuation.
- Effective presentation methods.
- Graphic design principles and software.
- Efficient use of word processing, spreadsheet applications, desktop publishing, and audio/visual presentation software applications.

**Ability to:**

- Analyze complex issues and problems, evaluate alternatives and recommend practical solutions.
- Coordinate multiple projects and meet critical deadlines.
- Design, develop and implement media and community engagement strategies.
- Prepare clear and concise reports, correspondence and other written materials.
- Manage Web and social media content.
- Use social media to provide public information and to promote City activities. Maintain accurate records and files.
- Collect, analyze, interpret, and apply data to various planning projects
- Utilize applicable computer software programs.
- Understand and carry out oral and written directions.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

**Experience and Training Guidelines**

*Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

**Experience:**

Two years of responsible experience in marketing or public outreach field with extensive written or verbal communication.

**Training:**

Equivalent to a Bachelor's degree from an accredited college or university with major course work in Communications, Marketing, Journalism, or a related field. Appropriate experience may be considered as a substitute for education.

**License and Certificate:**

Possession of, or ability to obtain, an appropriate valid California driver's license.

**PHYSICAL AND MENTAL REQUIREMENTS**

**Mobility:** frequent use of keyboard; frequent sitting for long periods of time; occasional bending or squatting. **Lifting:** frequently up to 10 pounds; occasionally up to 25 pounds. **Vision:** constant use of overall vision; frequent reading and close-up work; occasional color and depth vision. **Dexterity:** frequent repetitive motion; frequent writing; frequent grasping, holding, and reaching.

**Hearing/Talking:** frequent hearing and talking, in person and on the phone.

**Emotional/Psychological:** frequent decision-making and concentration; frequent public and/or coworker contact; occasional working alone. **Environmental:** frequent exposure to noise.

**WORKING CONDITIONS**

Work is performed in a typical temperature controlled office environment subject to typical office noise and environment. Positions may require occasional holiday/weekend work or travel.

Adopted

Revised

FLSA            non-exempt



APPROVED  
DEPARTMENT HEAD: \_\_\_\_\_  
CITY MANAGER: \_\_\_\_\_

A handwritten signature in black ink is written over the signature line of the approval box.

# COUNCIL REPORTS

**MEETING DATE:** JUNE 20, 2016    **AGENDA SECTION:** CITY MANAGER

---

**TO:** HONORABLE MAYOR WIGGINS AND COUNCIL MEMBERS

**FROM:** GREG GARRETT, CITY MANAGER

**DATE:** JUNE 8, 2016

**SUBJECT:** ADOPT SALARY SCHEDULE

---

## BACKGROUND

The last amended Salary Schedule was adopted on December 21, 2015 by the Resolution 68-15. Two changes are proposed to the last updated Salary Schedule. One is a 1.6% increase in Cost of Living Allowance and the other is an additional part-time position, Community Engagement Specialist.

## FISCAL IMPACT

A 1.6% City-wide wage increase will take place effective June 26, 2016.

## RECOMMENDATION

Adopt resolution for 2016-17 Salary Schedule and repeal Resolution 68-15.

**RESOLUTION NO.**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
TEHACHAPI, CALIFORNIA ESTABLISHING THE SALARY  
PLAN FOR EACH POSITION CLASSIFICATION IN CITY  
SERVICE AND REPEALING RESOLUTION NO. 68-15**

WHEREAS, The City Council of the City of Tehachapi may from time to time establish a plan of compensation for all Employees of the City of Tehachapi; and

WHEREAS, The City Council of the City of Tehachapi adopted Resolution No. 68-15 on December 21, 2015 establishing a salary plan; and

WHEREAS, the California Public Employee Retirement System (CalPERS) is requiring the City Council of the City of Tehachapi to repeal Resolution No. 68-15 its entirety by adopting a new resolution when changes are made to the previously adopted salary plan; and

WHEREAS, The City Manager has prepared and recommended an updated "Salary Plan" for City Employee Position Classifications; and

WHEREAS, The City Council of the City of Tehachapi desires to adopt an updated "Salary Plan" for all City Employee Position Classifications.

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL FOR THE CITY, AS FOLLOWS:

**Section 1** That the Salary Plan set forth in Exhibit "A", which is attached hereto and made a part hereof shall be the Salary Plan for the City of Tehachapi.

Section 2 That the effective date of said Salary Plan shall be June 26, 2016.

Section 3 That Resolution No. 68-15 is hereby repealed in its entirety.

Section 4 The Report and assessment as presented to the City Council and on file in the office of the City Clerk are hereby confirmed as filed.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Tehachapi at a special meeting this 20th day of June, 2016.

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
Susan Wiggins, Mayor of  
City of Tehachapi, California

ATTEST:

\_\_\_\_\_  
TORI MARSH, City Clerk of the  
City of Tehachapi, California

I hereby certify that the foregoing resolution was duly and regularly adopted by the City Council of the City of Tehachapi at a special meeting thereof held on June 20, 2016.

\_\_\_\_\_  
TORI MARSH, City Clerk of the  
City of Tehachapi, California

**CITY OF TEHACHAPI**

Salary Plan FY 2016/2017 1.600% Cost of Living Increase

FULL TIME	MONTHLY																		
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
Development Services Dir	7610	7801	7995	8195	8399	8610	8824	9044	9271	9503	9740	9984	10234	10491	10753	11022	11298	11579	11928
Planning Manager	6355	6514	6676	6843	7014	7189	7369	7553	7742	7935	8134	8337	8547	8761	8979	9204	9435	9670	9961
Senior Planner	5250	5382	5517	5654	5795	5941	6089	6241	6398	6557	6721	6888	7060	7237	7419	7604	7794	7989	8229
Planner	4472	4585	4699	4817	4937	5061	5188	5317	5450	5586	5725	5868	6016	6166	6321	6479	6641	6806	7010
Economic Dev Coordinator	3985	4085	4187	4292	4399	4509	4622	4738	4855	4977	5101	5229	5360	5494	5631	5772	5916	6065	6246
City Engineer	6991	7165	7344	7528	7716	7908	8106	8309	8516	8728	8947	9171	9401	9637	9878	10124	10378	10638	10957
Associate Engineer	5657	5799	5944	6093	6245	6402	6562	6726	6894	7066	7243	7424	7609	7800	7995	8195	8400	8611	8868
Assistant Engineer	4654	4770	4890	5012	5138	5267	5398	5533	5671	5813	5958	6107	6260	6416	6577	6741	6910	7083	7295
Engineering Assistant	3609	3699	3792	3886	3983	4083	4185	4290	4397	4507	4619	4735	4852	4974	5098	5226	5357	5490	5655
Chief Building Official	4472	4585	4699	4817	4937	5061	5188	5317	5450	5586	5725	5868	6016	6166	6321	6479	6641	6806	7010
Building Inspector	3609	3699	3792	3886	3983	4083	4185	4290	4397	4507	4619	4735	4852	4974	5098	5226	5357	5490	5655
Development Services Tech	3562	3652	3743	3836	3933	4031	4132	4235	4341	4449	4561	4675	4792	4911	5034	5159	5288	5419	5583
Finance Director	7610	7801	7995	8195	8399	8610	8824	9044	9271	9503	9740	9984	10234	10491	10753	11022	11298	11579	11928
Financial Services Manager	6355	6514	6676	6843	7014	7189	7369	7553	7742	7935	8134	8337	8547	8761	8979	9204	9435	9670	9961
Accountant II	4785	4905	5028	5153	5282	5413	5549	5689	5831	5976	6125	6279	6436	6597	6761	6931	7104	7282	7500
Accountant I	4183	4288	4395	4505	4617	4733	4850	4972	5096	5224	5355	5488	5626	5767	5911	6059	6210	6365	6557
HR Coordinator	3562	3652	3743	3836	3933	4031	4132	4235	4341	4449	4561	4675	4792	4911	5034	5159	5288	5419	5583
Accounting Technician	3108	3186	3265	3347	3430	3515	3604	3694	3787	3881	3978	4078	4180	4284	4391	4502	4614	4729	4872
Account Clerk	2596	2661	2727	2795	2865	2937	3010	3086	3163	3242	3323	3407	3492	3579	3669	3761	3855	3951	4069
Assistant City Manager	7610	7801	7995	8195	8399	8610	8824	9044	9271	9503	9740	9984	10234	10491	10753	11022	11298	11579	11928
Administrative Manager	5250	5382	5517	5654	5795	5941	6089	6241	6398	6557	6721	6888	7060	7237	7419	7604	7794	7989	8229
Senior Administrative Asst	3238	3319	3403	3488	3575	3665	3756	3851	3947	4046	4146	4251	4357	4465	4577	4691	4809	4929	5077
Administrative Asst II	2596	2661	2727	2795	2865	2937	3010	3086	3163	3242	3323	3407	3492	3579	3669	3761	3855	3951	4069
Administrative Asst I	2366	2425	2486	2548	2612	2678	2744	2813	2883	2956	3030	3106	3184	3263	3345	3429	3514	3603	3710
Public Works Director	7610	7801	7995	8195	8399	8610	8824	9044	9271	9503	9740	9984	10234	10491	10753	11022	11298	11579	11928
Public Works Manager	4920	5043	5169	5298	5431	5567	5706	5848	5994	6144	6298	6456	6617	6783	6952	7127	7304	7487	7710
Public Works Supervisor	4472	4585	4699	4817	4937	5061	5188	5317	5450	5586	5725	5868	6016	6166	6321	6479	6641	6806	7010
Lead Maintenance Worker	3848	3944	4042	4142	4247	4354	4462	4573	4688	4806	4927	5050	5176	5305	5438	5574	5713	5856	6032
Senior Maintenance Worker	3454	3541	3629	3720	3812	3908	4006	4106	4208	4313	4422	4531	4645	4761	4881	5003	5129	5257	5414
Maintenance Worker II	3193	3274	3356	3440	3528	3616	3706	3799	3893	3991	4091	4193	4298	4405	4515	4628	4744	4862	5008
Maintenance Worker I	2912	2985	3060	3136	3216	3296	3379	3464	3550	3639	3730	3823	3919	4016	4117	4219	4325	4433	4566
Utilities Manager	5250	5382	5517	5654	5795	5941	6089	6241	6398	6557	6721	6888	7060	7237	7419	7604	7794	7989	8229
Utilities Supervisor	4654	4770	4890	5012	5138	5267	5398	5533	5671	5813	5958	6107	6260	6416	6577	6741	6910	7083	7295
Chief Wastewater Operator	4040	4141	4246	4353	4462	4574	4688	4806	4926	5049	5176	5305	5437	5573	5712	5855	6000	6151	6336
Senior Wastewater Operator	3848	3944	4042	4142	4247	4354	4462	4573	4688	4806	4927	5050	5176	5305	5438	5574	5713	5856	6032
Wastewater Operator II	3454	3541	3629	3720	3812	3908	4006	4106	4208	4313	4422	4531	4645	4761	4881	5003	5129	5257	5414
Wastewater Operator I	3346	3429	3514	3603	3693	3786	3880	3977	4076	4179	4283	4390	4501	4613	4728	4846	4968	5092	5245

**CITY OF TEHACHAPI**  
**Salary Plan FY 2016/2017**

1.600% **Cost of Living Increase**

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
Lead Water Systems Operator	4040	4141	4246	4353	4462	4574	4688	4806	4926	5049	5176	5305	5437	5573	5712	5855	6000	6151	6336
Senior Water Systems Operator	3848	3944	4042	4142	4247	4354	4462	4573	4688	4806	4927	5050	5176	5305	5438	5574	5713	5856	6032
Water Systems Operator II	3454	3541	3629	3720	3812	3908	4006	4106	4208	4313	4422	4531	4645	4761	4881	5003	5129	5257	5414
Water Systems Operator I	3346	3429	3514	3603	3693	3786	3880	3977	4076	4179	4283	4390	4501	4613	4728	4846	4968	5092	5245
Lead Landscape Maintenance	3454	3541	3629	3720	3812	3908	4006	4106	4208	4313	4422	4531	4645	4761	4881	5003	5129	5257	5414
Fleet Coordinor	3454	3541	3629	3720	3812	3908	4006	4106	4208	4313	4422	4531	4645	4761	4881	5003	5129	5257	5414
Police Chief	7610	7801	7995	8195	8399	8610	8824	9044	9271	9503	9740	9984	10234	10491	10753	11022	11298	11579	11928
Lieutenant	5250	5382	5517	5654	5795	5941	6089	6241	6398	6557	6721	6888	7060	7237	7419	7604	7794	7989	8229
Sergeant	4183	4288	4395	4505	4617	4733	4850	4972	5096	5224	5355	5488	5626	5767	5911	6059	6210	6365	6557
Senior Officer	3574	3664	3755	3850	3946	4045	4145	4250	4356	4464	4576	4690	4808	4928	5052	5178	5308	5441	5604
Officer	3354	3437	3525	3613	3703	3796	3890	3988	4088	4190	4295	4402	4512	4625	4741	4859	4980	5104	5258
Code Enforcement Officer	3193	3274	3356	3440	3528	3616	3706	3799	3893	3991	4091	4193	4298	4405	4515	4628	4744	4862	5008
Lead Dispatcher	3085	3162	3241	3322	3406	3491	3578	3668	3759	3854	3950	4049	4150	4254	4361	4469	4581	4696	4837
Police Technician	2790	2860	2931	3004	3079	3157	3236	3317	3401	3486	3573	3663	3754	3848	3944	4043	4143	4247	4374
Executive Asst to the Chief	3238	3319	3403	3488	3575	3665	3756	3851	3947	4046	4146	4251	4357	4465	4577	4691	4809	4929	5077
Police Clerk	2596	2661	2727	2795	2865	2937	3010	3086	3163	3242	3323	3407	3492	3579	3669	3761	3855	3951	4069
Airport Manager	5250	5382	5517	5654	5795	5941	6089	6241	6398	6557	6721	6888	7060	7237	7419	7604	7794	7989	8229
Airport Operations Coordinator	3454	3541	3629	3720	3812	3908	4006	4106	4208	4313	4422	4531	4645	4761	4881	5003	5129	5257	5414

**PART-TIME (HOURLY)**

PT Laborer	15.75	16.14	16.55	16.96	17.39	17.83	18.27	18.73	19.20	19.68
PT Office Assistant	15.19	15.57	15.95	16.35	16.75	17.17	17.60	18.03	18.48	18.94
PT Community Engagement Specialist	20.23	20.74	21.26	21.79	22.33	22.89	23.46	24.05	24.65	25.27

**ELECTED / CONTRACT**

City Council (Elected)	\$300 per Month
City Clerk (Elected)	\$300 per Month
City Treasurer (Elected)	\$300 per Month
City Manager	14731 per month as of June 26, 2016
City Attorney	130 per hour as of July 1, 2013

Last Adopted:	December 21, 2015	Res. # 68-15
Date to be Adopted:	June 20, 2016	Res. #
Date Effective:	June 26, 2016	

Changes: 1.6% CPI Increase  
 PT Community Engagement Specialist Addition