

MINUTES

**TEHACHAPI CITY COUNCIL REGULAR MEETING,
TEHACHAPI REDEVELOPMENT SUCCESSOR AGENCY REGULAR MEETING,
TEHACHAPI PUBLIC FINANCING AUTHORITY REGULAR MEETING, AND
TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING
Monday, June 6, 2016 – 6:00 P.M.**

NOTE: Sm, Gr, Wi, Ni and Wa are abbreviations for Council Members Smith, Grimes, Wiggins, Nixon and Wahlstrom, respectively. For example, Gr/Sm denotes Council Member Grimes made the motion and Council Member Smith seconded it. The abbreviation Ab means absent, Abd abstained, Ns noes, and NAT no action taken.

ACTION TAKEN

<p><u>CALL TO ORDER</u></p> <p>Meeting called to order by Mayor Wiggins at 6:00 p.m.</p> <p><u>ROLL CALL</u></p> <p>Roll call by City Clerk Tori Marsh</p> <p>Present: Mayor Wiggins, Mayor Pro-Tem Nixon, Councilmembers Grimes, Smith and Wahlstrom</p> <p>Absent: None</p> <p><u>INVOCATION</u></p> <p>By Dennis Mann, St. Jude’s in the Mountains Church</p> <p><u>PLEDGE TO THE FLAG</u></p> <p>Led by Councilmember Smith</p> <p><u>CONSENT AGENDA</u></p> <p>Approved consent agenda</p> <p><u>AUDIENCE ORAL COMMUNICATIONS</u></p> <ol style="list-style-type: none"> 1. General public comments regarding matters not listed as an agenda item were received from: <ol style="list-style-type: none"> a. No comments 2. Mayor presented a Certificate of Recognition to the Tehachapi Mountain Bike Team 	<p style="text-align: center;">Approved Consent Agenda</p>
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3. Mayor presented a Certificate of Recognition to the City of Tehachapi City Clerk's Department

CITY CLERK REPORTS

*4. **ALL ORDINANCES SCHEDULED FOR INTRODUCTION OR ADOPTION AT THIS MEETING SHALL BE READ BY TITLE ONLY.**

All Ord. Read By Title Only

*5. Minutes for the Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority, and the Tehachapi City Financing Corporation regular meeting on May 9, 2016 - **APPROVED AND FILED.**

Approved & Filed
Gr/Ni Ayes All

*6. A General Municipal Election, consolidated with the Statewide General Election, will be held in the City of Tehachapi on Tuesday, November 8, 2016, for the following Officers: Two (2) members of the City Council, a City Clerk, and a City Treasurer, all with full four (4) year terms – **ADOPTED RESOLUTION 12-16 CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2016, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES; ADOPTED RESOLUTION 13-16 REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF KERN TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 8, 2016, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO §10403 OF THE ELECTIONS CODE**

Adopted Resolution 12-16 Calling And Giving Notice Of The Holding Of A General Municipal Election To Be Held On Tuesday, November 8, 2016, For The Election Of Certain Officers As Required By The Provisions Of The Laws Of The State Of California Relating To General Law Cities; Adopted Resolution 13-16 Requesting The Board Of Supervisors Of The County Of Kern To Consolidate A General Municipal Election To Be Held On November 8, 2016, With The Statewide General Election To Be Held On The Date Pursuant To §10403 Of The Elections Code
Gr/Ni Ayes All

FINANCE DIRECTOR REPORTS

*7. Disbursements, bills and claims for April 27, 2016 through May 31, 2016 – **AUTHORIZED PAYMENTS**

Authorized Payments
Gr/Ni Ayes All

*8. City of Tehachapi Treasurer's Report through April, 2016 – **RECEIVED REPORT**

Received Report
Gr/Ni Ayes All

*9. State Mandated Cost Reimbursement legislation allows for local government agencies to claim reimbursable expenditures mandated by the State. Since 2001/02, the City has contracted with Andy Nichols for SB90 Mandated Cost Claims filings – **APPROVED THE CONTRACT WITH NICHOLS CONSULTING FOR SB90 FILING SERVICES AND AUTHORIZED THE MAYOR TO SIGN**

Approved The Contract With Nichols Consulting For Sb90 Filing Services And Authorized The Mayor To Sign
Gr/Ni Ayes All

ECONOMIC DEVELOPMENT COORDINATOR

*10. Agreement with Kiddie Amusements for entertainment at the 4th of July Hotdog Festival - **APPROVED AN AGREEMENT BETWEEN KIDDIE AMUSEMENTS AND THE CITY OF TEHACHAPI AND AUTHORIZED THE MAYOR TO SIGN**

Approved An Agreement Between Kiddie Amusements And The City Of Tehachapi And Authorized The Mayor To Sign
Gr/Ni Ayes All

*11. Agreement with Movin' On for entertainment at the July 4th Hotdog Festival - **APPROVED AN AGREEMENT BETWEEN MOVIN' ON AND THE CITY OF TEHACHAPI AND AUTHORIZED THE MAYOR TO SIGN**

Approved An Agreement Between Movin' On And The City Of Tehachapi And Authorized The Mayor To Sign

ACTION TAKEN

*12. Agreement with Chris Fulton for entertainment at the July 4th Hotdog Festival - **APPROVED AN AGREEMENT BETWEEN CHRIS FULTON AND THE CITY OF TEHACHAPI AND AUTHORIZED THE MAYOR TO SIGN**

Gr/Ni Ayes All
 Approved An Agreement Between Chris Fulton And The City Of Tehachapi And Authorized The Mayor To Sign
 Gr/Ni Ayes All

*13. Agreement with T-Pops for entertainment at the July 4th Hotdog Festival – **APPROVED AN AGREEMENT BETWEEN TPOPS AND THE CITY OF TEHACHAPI AND AUTHORIZED THE MAYOR TO SIGN**

Approved An Agreement Between TPOPS And The City Of Tehachapi And Authorized The Mayor To Sign
 Gr/Ni Ayes All

*14. Agreement with Tehachapi Community Orchestra for entertainment at the July 4th Hotdog Festival – **APPROVED AN AGREEMENT BETWEEN TEHACHAPI COMMUNITY ORCHESTRA AND THE CITY OF TEHACHAPI AND AUTHORIZED THE MAYOR TO SIGN**

Approved An Agreement Between Tehachapi Community Orchestra And The City Of Tehachapi And Authorized The Mayor To Sign

DEVELOPMENT SERVICES MANAGER REPORTS

15. Minor Services Consultant agreement with RRM Design Group, Inc. to update the City of Tehachapi Landscape Design Guidelines – **CITY ENGINEER JAY SCHLOSSER GAVE STAFF REPORT; INFORMATION ONLY**

POLICE CHIEF REPORTS

16. Agreement for the California Highway Patrol Bakersfield Communications Platform – **POLICE CHIEF KENT KROEGER GAVE STAFF REPORT; ADOPTED RESOLUTION 14-16 APPROVING THE MEMORANDUM OF UNDERSTANDING AND FREQUENCY USE AGREEMENT BETWEEN THE CALIFORNIA HIGHWAY PATROL AND THE TEHACHAPI POLICE DEPARTMENT AND AUTHORIZED THE CITY'S CHIEF OF POLICE TO EXECUTE SAME**

Adopted Resolution 14-16 Approving The Memorandum Of Understanding And Frequency Use Agreement Between The California Highway Patrol And The Tehachapi Police Department And Authorized The City's Chief Of Police To Execute Same
 Ni/Sm Ayes All

17. Agreement with the County of Kern for dispatch radio equipment space on the El Rancho communication site – **POLICE CHIEF KENT KROEGER GAVE STAFF REPORT; APPROVED THE COMMUNICATION SITE LEASE AGREEMENT BETWEEN THE COUNTY OF KERN AND THE CITY OF TEHACHAPI AND AUTHORIZED THE MAYOR TO SIGN, SUBJECT TO APPROVAL BY THE CITY ATTORNEY**

Approved The Communication Site Lease Agreement Between The County Of Kern And The City Of Tehachapi And Authorized The Mayor To Sign, Subject To Approval By The City Attorney
 Gr/Ni Ayes All

CITY ATTORNEY REPORTS

*18. Legal Services Agreement with Richards, Watson and Gershon (RWG) to perform legal services from time to time as directed. RWG presently provides legal services regarding the successor agency to the City's redevelopment agency. RWG provides a wide range of other municipal legal services to cities throughout the state. From time to time, the City needs additional specialized legal services. - **APPROVED LEGAL SERVICES AGREEMENT WITH RICHARDS WATSON AND GERSHON**

Approved Legal Services Agreement With Richards Watson And Gershon
 Gr/Ni Ayes All

CITY MANAGER REPORTS

- *19. Amendments to the Employee Personnel Manual to reflect changes in staffing, law or to clarify the document – **ADOPTED RESOLUTION 15-16 APPROVING AMENDED EMPLOYEE PERSONNEL MANUAL AND REPEALING RESOLUTION NO. 08-16**
- 20. An action to initiate the process and declare the City’s intention to levy assessments within the Landscaping and Lighting District No. 1 – **CITY MANAGER GREG GARRETT GAVE STAFF REPORT; ADOPTED THREE RESOLUTIONS 19-16, 20-16, AND 21-16: (1) INITIATING PROCEDURES FOR LEVY AND COLLECTION OF ASSESSMENTS FOR THE FISCAL YEAR 2016/2017; (2) PRELIMINARY APPROVAL OF THE ENGINEER’S REPORT; (3) DECLARING THE CITY’S INTENTION TO LEVY AND COLLECT ASSESSMENTS, WHICH SETS THE TIME AND PLACE OF THE PUBLIC HEARING FOR MONDAY, JUNE 20, 2016 AT 6:00 PM**
- 21. An action to initiate the process and declare the City’s intention to levy assessments within the Drainage Benefit Assessment District No. 1 - **ADOPTED THREE (3) RESOLUTIONS 16-16, 17-16, AND 18-16: (1) INITIATING PROCEDURES FOR LEVY AND COLLECTION OF ASSESSMENTS FOR THE FISCAL YEAR 2016/2017; (2) PRELIMINARY APPROVAL OF THE ENGINEER’S REPORT; (3) DECLARING THE CITY’S INTENTION TO LEVY AND COLLECT ASSESSMENTS, WHICH SETS THE TIME AND PLACE OF THE PUBLIC HEARING FOR MONDAY, JUNE 20, 2016 AT 6:00 PM**
- 22. An action to initiate the process and declare the City’s intention to levy assessments within the Drainage Benefit Assessment District No. 2014-1 - **ADOPTED THREE (3) RESOLUTIONS 22-16, 23-16, AND 24-16: (1) INITIATING PROCEDURES FOR LEVY AND COLLECTION OF ASSESSMENTS FOR THE FISCAL YEAR 2016/2017; (2) PRELIMINARY APPROVAL OF THE ENGINEER’S REPORT; (3) DECLARING THE CITY’S INTENTION TO LEVY AND COLLECT ASSESSMENTS, WHICH SETS THE TIME AND PLACE OF THE PUBLIC HEARING FOR MONDAY, JUNE 20, 2016 AT 6:00 PM**
- 23. Report to Council regarding current activities and programs – **VERBAL REPORT.**

Adopted Resolution 15-16 Approving Amended Employee Personnel Manual And Repealing Resolution No. 08-16
 Gr/Ni Ayes All

Adopted Three Resolutions 19-16, 20-16, And 21-16: (1) Initiating Procedures For Levy And Collection Of Assessments For The Fiscal Year 2016/2017; (2) Preliminary Approval Of The Engineer’s Report; (3) Declaring The City’s Intention To Levy And Collect Assessments, Which Sets The Time And Place Of The Public Hearing For Monday, June 20, 2016 At 6:00 Pm
 Sm/Ni Ayes All

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 Sm/Ni Ayes All

COUNCIL MEMBER ANNOUNCEMENTS OR REPORTS

- 1. Councilmember Grimes announced the Tehachapi High School Warrior Football team will be selling tickets for the pancake breakfast on the 4th of July.
- 2. Mayor Pro Tem Nixon reported on the progress of the Medical Marijuana Ordinance committee.
- 3. Mayor Pro Tem Nixon would like City Staff to formulate a list of possible service projects for non-profits to work on.
- 4. Mayor Pro Tem Nixon reported on her tour of Edwards Air Force Base.

ADJOURNMENT

The City Council/Boards adjourned at 7:40pm to a Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority and Tehachapi City Financing Corporation Regular Meeting to be held on Monday, June 20, 2016, at 6:00p.m.

TORI MARSH
City Clerk, City of Tehachapi

Approved this 20th day
Of June, 2016.

SUSAN WIGGINS
Mayor, City of Tehachapi