

## **AGENDA**

**TEHACHAPI CITY COUNCIL REGULAR MEETING,  
TEHACHAPI REDEVELOPMENT SUCCESSOR AGENCY REGULAR MEETING,  
TEHACHAPI PUBLIC FINANCING AUTHORITY REGULAR MEETING, AND  
TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING  
MONDAY, NOVEMBER 7, 2016 - 6:00 P.M.**

Persons desiring disability-related accommodations should contact the City Clerk no later than ten days prior to the need for the accommodation. A copy of any writing that is a public record relating to an open session item of this meeting is available at City Hall, 115 South Robinson Street, Tehachapi, California, 93561.

### **CALL TO ORDER**

### **ROLL CALL**

### **INVOCATION**

Participation in the invocation is strictly voluntary. Each City Councilmember, city employee, and each person in attendance may participate or not participate as he or she chooses.

### **PLEDGE TO FLAG**

### **CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT**

All items listed with an asterisk (\*) are considered to be routine and non-controversial by city staff. Consent items will be considered first and may be approved by one motion if no member of the council or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in listed sequence with an opportunity for any member of the public to address the city council concerning the item before action is taken. Staff recommendations are shown in caps. Please turn all cellular phones off during the meeting.

### **AUDIENCE ORAL AND WRITTEN COMMUNICATIONS**

The City Council welcomes public comments on any items within the subject matter jurisdiction of the Council. We respectfully request that this public forum be utilized in a positive and constructive manner. Persons addressing the Council should first state their name and area of residence, the matter of City business to be discussed, and the organization or persons represented, if any. To ensure accuracy in the minutes, please fill out a speaker's card at the podium. Comments directed to an item on the agenda should be made at the time the item is called for discussion by the Mayor. Questions on non-agenda items directed to the Council or staff should be first submitted to the City Clerk in written form no later than 12:00 p.m. on the Wednesday preceding the Council meeting; otherwise response to the question may be carried over to the next City Council meeting. No action can be taken by the Council on matters not listed on the agenda except in certain specified circumstances. The Council reserves the right to limit the speaking time of individual speakers and the time allotted for public presentations.

1. General public comments regarding matters not listed as an agenda item

TEHACHAPI CITY COUNCIL REGULAR MEETING,  
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TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING  
Monday, November 7, 2016- 6:00 P.M. - PG. 2

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2. Presentation by Main Street Tehachapi regarding Façade Grant Program

**CITY CLERK REPORTS**

Tehachapi City Council Unassigned Res. No. 45-16  
Tehachapi City Council Unassigned Ord. No. 16-06-736  
Tehachapi Redevelopment Successor Agency Unassigned Res. No. 01-16  
Tehachapi Public Financing Authority Unassigned Res. No. 01-16

- \*3. **ALL ORDINANCES SCHEDULED FOR INTRODUCTION OR ADOPTION AT THIS MEETING SHALL BE READ BY TITLE ONLY**
- \*4. Minutes for the Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority, and the Tehachapi City Financing Corporation regular meeting on October 17, 2016 – **APPROVE AND FILE**
- \*5. Disposition of Property – **ADOPT A RESOLUTION AUTHORIZING THE DISPOSITION OF PERSONAL PROPERTY**

**FINANCE DIRECTOR REPORTS**

- \*6. Disbursements, bills, and claims for October 13, 2016 through November 1, 2016 – **AUTHORIZE PAYMENTS**
- \*7. City of Tehachapi Treasurer’s Report through October, 2016 – **RECEIVE REPORT**

**PUBLIC WORKS DIRECTOR**

8. Term Municipal and Industrial (M&I) water agreement related to the practice of recharging State Water Project water (banked water) for later extraction – **APPROVE TERM M&I AGREEMENT BETWEEN TEHACHAPI-CUMMINGS COUNTY WATER DISTRICT AND THE CITY OF TEHACHAPI**
9. Trailer Mounted Vacuum Excavator System Bids – **APPROVE THE PURCHASE OF THE VX30 GAS ENGINE SERIES EXCAVATOR FROM RDO EQUIPMENT COMPANY**

**DEVELOPMENT SERVICES DIRECTOR REPORTS**

10. First reading of an ordinance adopting the 2016 California Building Codes – **INFORMATION ONLY**
11. West Valley Boulevard Bikeway Facilities Project Phase II change order approval – **AUTHORIZE STAFF TO RESOLVE THE VARIOUS UTILITY CONFLICTS WITH THE UPDATED PROJECT DESIGN AS PROPOSED AND INCREASE THE 5% CHANGE ORDER CAP PREVIOUSLY AUTHORIZED TO \$160, 000.00**

**POLICE CHIEF REPORTS**

12. Part-Time Police Technician – **APPROVE THE CLASSIFICATION DESCRIPTION AND SALARY RANGE FOR THE PART-TIME POLICE TECHNICIAN POSITION**

**TEHACHAPI CITY COUNCIL REGULAR MEETING,  
TEHACHAPI REDEVELOPMENT SUCCESSOR AGENCY REGULAR MEETING,  
TEHACHAPI PUBLIC FINANCING AUTHORITY REGULAR MEETING, AND  
TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING**

**Monday, November 7, 2016- 6:00 P.M. - PG. 3**

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**ASSISTANT CITY MANAGER REPORTS**

13. Policy to provide prescription safety glasses to employees within certain job classifications that require corrective lenses – **ADOPT THE PRESCRIPTION SAFETY GLASSES POLICY**
  
14. Employee Recognition Policy to provide guidelines for recognition awards in support of business objectives – **ADOPT THE EMPLOYEE RECOGNITION POLICY**

**CITY MANAGER REPORTS**

- \*15. Salary Plan Amendment #4 to include new part-time Police Technician position as required by CalPERS
  - ADOPT A RESOLUTION ESTABLISHING THE SALARY PLAN FOR EACH POSITION CLASSIFICATION IN CITY SERVICE AND REPEALING RESOLUTION NO. 42-16
16. Report to Council regarding current activities and programs – **VERBAL REPORT**

**COUNCILMEMBER REPORTS**

17. Mayoral Certificates of Appreciation to search and recovery organizations of the June Lake tragedy

On their own initiative, a Councilmember may ask a question for clarification, make a brief announcement, provide a reference to staff or other resources for factual information, take action to have staff place a matter of business on a future agenda, request staff to report back at a subsequent meeting concerning any matter, or make a brief report on his or her own activities. (Per Gov't. Code §54954.2(a))

**ADJOURNMENT**

## MINUTES

**TEHACHAPI CITY COUNCIL REGULAR MEETING,  
TEHACHAPI REDEVELOPMENT SUCCESSOR AGENCY REGULAR MEETING,  
TEHACHAPI PUBLIC FINANCING AUTHORITY REGULAR MEETING, AND  
TEHACHAPI CITY FINANCING CORPORATION REGULAR MEETING  
Monday, October 17, 2016 – 6:00 P.M.**

**NOTE:** Sm, Gr, Wi, Ni and Wa are abbreviations for Council Members Smith, Grimes, Wiggins, Nixon and Wahlstrom, respectively. For example, Gr/Sm denotes Council Member Grimes made the motion and Council Member Smith seconded it. The abbreviation Ab means absent, Abd abstained, Ns noes, and NAT no action taken.

### ACTION TAKEN

<p><b><u>CALL TO ORDER</u></b></p> <p>Meeting called to order by Mayor Wiggins at 6:00 p.m.</p> <p><b><u>ROLL CALL</u></b></p> <p>Roll call by City Clerk Tori Marsh</p> <p>Present: Mayor Wiggins, Mayor Pro-Tem Nixon, Councilmembers Grimes, Smith and Wahlstrom</p> <p>Absent: None</p> <p><b><u>INVOCATION</u></b></p> <p>By Barry Galloway Pastor Mountain Vineyard Church</p> <p><b><u>PLEDGE TO THE FLAG</u></b></p> <p>Led by Councilmember Grimes</p> <p><b><u>CONSENT AGENDA</u></b></p> <p>Approved consent agenda</p> <p><b><u>AUDIENCE ORAL COMMUNICATIONS</u></b></p> <ol style="list-style-type: none"> <li>1. Received public comments</li> <li>2. Introduced the new Tehachapi Cummings County Water District Manager Tom Neisler</li> </ol>	<p>Approved Consent Agenda Removed Item 12 Ni/Gr All Ayes</p>
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<p>Pinning of Aaron Price as a new Tehachapi Police Department officer</p>	
<p><b><u>ECONOMIC DEVELOPMENT REPORTS</u></b></p>	
<p>3. Tehachapi GranFondo cycling event recap – <b>PRESENTATION ONLY</b></p>	
<p><b><u>CITY CLERK REPORTS</u></b></p>	
<p>*4. <b>ALL ORDINANCES SCHEDULED FOR INTRODUCTION OR ADOPTION AT THIS MEETING SHALL BE READ BY TITLE ONLY.</b></p>	<p>All Ord. Read By Title Only</p>
<p>*5. Minutes for the Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority, and the Tehachapi City Financing Corporation regular meeting on October 17, 2016 - <b>APPROVED AND FILED.</b></p>	<p>Approved &amp; Filed Ni/Gr All Ayes</p>
<p>6. Letter of Resignation from City Treasurer, Laura Jenkins – <b>INFORMATION ONLY</b></p>	
<p><b><u>FINANCE DIRECTOR REPORTS</u></b></p>	
<p>*7. Disbursements, bills and claims for September 29, 2016 through October 12, 2016 – <b>AUTHORIZED PAYMENTS</b></p>	<p>Authorized Payments Ni/Gr All Ayes</p>
<p>*8. City of Tehachapi Treasurer’s Report through September, 2016 – <b>RECEIVED REPORT</b></p>	<p>Received Report Ni/Gr All Ayes</p>
<p>*9. Release of Lien for La Quinta Inn – <b>APPROVED THE RELEASE OF “MEMORANDUM OF DELINQUENT TRANSIENT TAX” FOR THE LA QUINTA INN</b></p>	<p>Approved The Release Of “Memorandum Of Delinquent Transient Tax” For The La Quinta Inn Ni/Gr All Ayes</p>
<p><b><u>PUBLIC WORKS DIRECTOR REPORTS</u></b></p>	
<p>10. Indirect Potable Reuse Project –<b>PUBLIC WORKS DIRECTOR GAVE STAFF REPORT; VERBAL REPORT</b></p>	
<p><b><u>DEVELOPMENT SERVICES REPORTS</u></b></p>	
<p>11. Economic Development Assistance Program – <b>ASSISTANT CITY MANAGER CHRIS KIRK GAVE STAFF REPORT; DIRECTED STAFF TO DEVELOP A DRAFT ECONOMIC DEVELOPMENT ASSISTANCE PROGRAM FOR CONSIDERATION AND ADOPTION BY THE CITY COUNCIL</b></p>	<p>Directed Staff To Develop A Draft Economic Development Assistance Program For Consideration And Adoption By The City Council Sm\Ni All Ayes</p>
<p>*12. Waste Water Treatment Plant Recycled Water Pump Station Notice of Completion – <b>APPROVED THE NOTICE OF COMPLETION FOR THE WASTE WATER TREATMENT PLANT RECYCLED WATER PUMP STATION PROJECT AND DIRECTED STAFF TO RECORD SAME</b></p>	<p>Approved The Notice Of Completion For The Waste Water Treatment Plant Recycled Water Pump Station Project And Directed Staff To Record Same Gr/Ni All Ayes</p>

**CITY MANAGER REPORTS**

13. Report to Council regarding current activities and programs – **VERBAL REPORT.**

**COUNCIL MEMBER ANNOUNCEMENTS OR REPORTS**

1. No report

**CLOSED SESSION**

1. Approval of closed session minutes of October 3, 2016.

Approved October 3, 2016  
Minutes  
Gr/Sm All Ayes

**ADJOURNMENT**

The City Council/Boards adjourned at 7:25pm to a Tehachapi City Council, Tehachapi Redevelopment Successor Agency, Tehachapi Public Financing Authority and Tehachapi City Financing Corporation Regular Meeting to be held on Monday, November 7, 2016, at 6:00p.m.

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TORI MARSH  
City Clerk, City of Tehachapi

Approved this 7<sup>th</sup> day  
Of November, 2016.

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SUSAN WIGGINS  
Mayor, City of Tehachapi



# COUNCIL REPORTS

APPROVED

DEPARTMENT HEAD: \_\_\_\_\_

CITY MANAGER: \_\_\_\_\_

A handwritten signature in black ink is written over the signature line.

**MEETING DATE:** NOVEMBER 7, 2016    **AGENDA SECTION:** CITY CLERK

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**TO:** HONORABLE MAYOR SMITH AND COUNCIL MEMBERS

**FROM:** ASHLEY WHITMORE, DEPUTY CITY CLERK

**DATE:** NOVEMBER 3, 2016

**SUBJECT:** DISPOSITION OF PROPERTY

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## BACKGROUND

The City is in possession of a number of items which are either inoperable or no longer serve a purpose for City business. Prior to donating, selling or disposing of any items, the City Council must adopt a resolution authorizing their disposition.

A list of items set for disposition is attached.

## RECOMMENDATION

**ADOPT A RESOLUTION AUTHORIZING THE DISPOSITION OF PERSONAL PROPERTY**

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
TEHACHAPI AUTHORIZING THE DISPOSITION OF  
PERSONAL PROPERTY**

WHEREAS, the City of Tehachapi ("City") has in its possession numerous items of personal property which are either outdated or inoperable, a list of which is attached hereto as Exhibit "A" and by this reference made a part hereof; and

WHEREAS, as to those items listed as "Outdated", they are not able to be updated and therefore have no value for continued use; and

WHEREAS, as to those items identified as "Inoperable", they are either irreparable or cannot be made operable at a cost which justifies doing so; and

WHEREAS, as to those items identified as "incompatible", they are not compatible with current equipment needed for its use; and

WHEREAS, pursuant to Government Code Section 37350, the City Council of the City of Tehachapi has the authority to sell, give or otherwise dispose of said personal property in any manner that it chooses.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEHACHAPI that the personal property described in Exhibit "A" shall be sold at public bids, donated, or disposed of at the landfill in a manner as is authorized by law.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Tehachapi at a regular meeting this 7<sup>th</sup> day of November, 2016.

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
SUSAN WIGGINS, MAYOR  
City of Tehachapi, California

ATTEST:

\_\_\_\_\_  
TORI MARSH, CITY CLERK  
City of Tehachapi, California

I hereby certify that the foregoing resolution was duly and regularly adopted by the City Council of the City of Tehachapi at a regular meeting thereof held on November 7, 2016.

\_\_\_\_\_  
TORI MARSH, CITY CLERK  
City of Tehachapi, California

EXHIBIT "A"

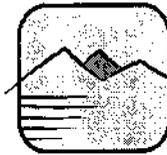
Surplus Equipment

1. 1968 Chevy Pickup VIN: CE148Z125435	Inoperable
2. Bomag Mini Roller SN: 1016200Z2685	Outdated
3. Yardman Chipper, Shredder & Vacuum SN: 1E310C10308	Outdated
4. Allegro Air Blower Model: 9505 SN: 48624	Outdated
5. Wacker Compactor SN: 501312684	Outdated
6. Crack Chaser SN: 1202	Outdated
7. Bishman & Royal Air Jack SN: 605J9	Outdated
8. Balderson Forklift Attachment SN: 113480	Outdated
9. Miscellaneous Office Equipment	Outdated

# Accounts Payable

## Checks by Date - Detail by Vendor Number

User: afrescas  
 Printed: 11/1/2016 5:03 PM



CITY OF  
**TEHACHAPI**  
 CALIFORNIA

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	0035	BC Laboratories Inc.		
	B245257	Water Samples/East F/Laura Ln/Cathy Ln/Green		210.00
	B245509	Wtr/Curry Reservoir		15.00
	B247003	Wtr/Bacteriological/309 East I/222 West D/1119		36.00
	B247274	Wtr/Curry Reservoir		15.00
	B247626	Wtr/Bacteriological/1185 Fig/1073 Hickory/802		36.00
	B248082	Wtr/Curry Reservoir		15.00
	B248397	Wtr/Bacteriological/Tanglewood/Oakwood/Bren		36.00
Total for this ACH Check for Vendor 0035:				363.00
Total for Vendor 0035 (BC Laboratories Inc.):				363.00
ACH	0182	P&J Electric Inc.		
	5382	Swr/Electrical Materials/Remove-Install F.I.T/C		1,505.04
Total for this ACH Check for Vendor 0182:				1,505.04
Total for Vendor 0182 (P&J Electric Inc.):				1,505.04
ACH	0276	Martin & Chapman Company		
	2016477	CC/14x8.5" AA Ruled 2 Column A-Z Index Tab		104.82
Total for this ACH Check for Vendor 0276:				104.82
Total for Vendor 0276 (Martin & Chapman Company):				104.82
ACH	0300	Mission Linen & Uniform Service		
	503492411	PW/Linen Maintenance		44.62
	503492412	PW/Mats		22.55
	503540976	PW/Linen Maintenance		14.15
	503540977	PW/Mats		22.55
Total for this ACH Check for Vendor 0300:				103.87
Total for Vendor 0300 (Mission Linen & Uniform Service):				103.87
ACH	0362	RSI Petroleum Products		
	0298815	PW/Regular Unleaded Gas/Diesel Fuel		718.03
	0299032	PW/Regular Unleaded Gas		474.89
Total for this ACH Check for Vendor 0362:				1,192.92
Total for Vendor 0362 (RSI Petroleum Products):				1,192.92

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	0372	Southern California Edison		
	10202016	GG/3001191078/115 S Robinson/Sep 16-Oct 18		981.56
	10202016-A	DSD/3001191086/117 S Robinson/Sep 16-Oct 1		313.59
	10202016-B	Const/3027621308/100 Commercial Way/Sep 16		92.74
	10202016-C	Const/3027874638/101 Commercial Way/Sep 16		132.43
	10202016-D	PW/3027165130/800 Enterprise/Sep 1-Oct 1 201		91.71
	10202016-E	PW/3030594014/800 Enterprise Shop/Sep 16-Oct		224.09
	10202016-F	Swr/3001191027/800 Enterprise/Sep 16-Oct 18		392.57
	10202016-G	Air/3001191005/314 N Hayes St/Sep 16-Oct 18		113.78
	10202016-H	Air/3001191007/9999 1/2 Hayes St/Sep 16-Oct 1		104.88
	10202016-I	Air/3001191024/316 N Mojave St/Sep 16-Oct 18		33.01
	10202016-J	Air/3010031432/314 N Hayes St Papi/Sep 16-Oct		93.46
	10202016-K	Air/3014805014/409 Bryan Ct/Sep 16-Oct 18 20		195.98
	10202016-L	Air/3022794036/West End Tehachapi Airport/Se		30.41
	10202016-M	Air/3026017222/314 N Hayes St #B/Sep 16-Oct		293.54
	10202016-N	Air/3031602904/314 N Hayes St #G3/Sep 16-Oct		31.50
	10202016-O	Air/3033415083/Dennison s/o Hwy 58/Sep 16-C		142.21
	10202016-P	Air/3031228520/314 N Hayes St/Sep 16-Oct 18		201.79
	10212016	Strts/3045404849/2069 E Tehachapi Blvd B/Sep		12.95
	10212016-A	Strts/3045405009/2069 E Tehachapi Blvd A/Sep		14.67
	10222016	LLD/3030247040/318 East E St/Sep 21-Oct 21		85.49
	10222016-A	GG/3024610954/311 East D St/Sep 21-Oct 21 20		113.70
	10222016-B	Land/3036023096/114 S Green/Sep 21-Oct 21 20		161.54
	10222016-C	Strts/3039720563/113 S Mojave St/Sep 21-Oct 2		151.15
	10222016-D	DD/3041243996/104 S Robinson St/Sep 21-Oct		41.81
	10252016	Strts/3039764732/213 S Curry St A/Sep 22-Oct		17.75
	10252016-A	GG/3038101012/200 W Tehachapi Blvd/Sep 22-		97.02
	10252016-B	PD/3041405573/220 West C/Sep 22-Oct 24 2016		1,741.41
	10252016-C	LLD/3032809567/329 1/2 D St/Sep 22-Oct 24 20		110.24
	10262016	Drain/3041481187/119 Industrial Pkwy/Sep 23-Oct		27.14
	10262016-A	GG/3009658698/1125 Capital Hills/Sep 23-Oct		25.66
	10262016-B	Strts/3033175626/209 1/2 E Tehachapi Blvd/Sep		26.17
	10262016-C	Strts/3032669808/333 1/2 E Tehachapi Blvd/Sep		178.18
	10262016-D	GG/3030020393/111 West I St/Sep 23-Oct 25 20		59.60
	10262016-E	Strts/3044506843/866 Tehachapi Blvd/Sep 23-Oct		26.03
	10262016-F	Swr/3002010214/800 Enterprise/Sep 23-Oct 25		5,886.47
	10262016-G	Swr/3001191072/880 Enterprise/Sep 23-Oct 25		1,293.87
	10262016-H	GG/3026111038/109 E Tehachapi Blvd/Sep 23-Oct		52.66
	10272016	PW/3035440510/801 Mountain View Ave/Sep 26-Oct		51.71
	10282016	Strts/3017193095/Curry-D St/Sep 26-Oct 26 201		14.67
	10282016-A	Wtr/3019620821/358 East D St/Sep 26-Oct 26 2		2,643.20
	10282016-B	Strts/3001191080/Tehachapi Blvd w/o Green/Sep		14.67
	10282016-C	Strts/3024394092/103 Tehachapi Blvd/Sep 26-Oct		87.07
	10282016-D	Strts/3024394117/101 E Tehachapi Blvd #B/Sep		213.16
	10282016-E	Strts/3025113899/110 S Mill St/Sep 26-Oct 26 2		135.90
Total for this ACH Check for Vendor 0372:				16,753.14
Total for Vendor 0372 (Southern California Edison):				16,753.14
ACH	0373	Thomas F. Schroeter Attorney @ Law		
	10272016	Airport-Partial Allocation of Fees		260.00
	10272016-A	Pers 7%		-303.25
	10272016-B	GG/Legal Fees/Sep 28-Oct 26 2016		4,205.50
Total for this ACH Check for Vendor 0373:				4,162.25

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Vendor 0373 (Thomas F. Schroeter Attorney @ Law):				4,162.25
ACH	0450 078693	USA Bluebook Swr/Uniforms-Bib Overall-Jacket		126.36
Total for this ACH Check for Vendor 0450:				126.36
Total for Vendor 0450 (USA Bluebook):				126.36
ACH	0476 143005-0 143027-0 143084-0 143103-0	WITTS Everything for the Office GG/Sheet Protectors GG/HP Cartridge/Click Eraser/8.5x11 Paper/Stap GG/File Folders/Sharpie Markers/Correction Tap GG/Calculator Rolls		15.03 130.07 50.60 8.59
Total for this ACH Check for Vendor 0476:				204.29
Total for Vendor 0476 (WITTS Everything for the Office):				204.29
ACH	0543 105922 106588	BSE Rents PW/2- Motomix Fuel 1qt PW/3- Motomix Fuel 1qt		18.40 27.61
Total for this ACH Check for Vendor 0543:				46.01
Total for Vendor 0543 (BSE Rents):				46.01
ACH	1055 4833 4834	Mercury Graphics GG/Full Color Letterhead PD/Business Cards/W Horning/M Christain		201.35 111.59
Total for this ACH Check for Vendor 1055:				312.94
Total for Vendor 1055 (Mercury Graphics):				312.94
ACH	1286 37231 37380 37483	M&M's Sports Uniforms & Embroidery GG/Polo Shirts/K Budge Bench Plaques/The Good Die Young-Kyle Duan Bench Plaque/Quiet Spectator & Music Enthusia		129.47 240.67 265.66
Total for this ACH Check for Vendor 1286:				635.80
Total for Vendor 1286 (M&M's Sports Uniforms & Embroidery):				635.80
ACH	1505 2825909	Benz Construction Services Swr/Sewer Treatment Septic Pumping		450.00
Total for this ACH Check for Vendor 1505:				450.00
Total for Vendor 1505 (Benz Construction Services):				450.00
ACH	1718	IIMC		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	9222016	DSD/IIMC Annual Membership Fee Renewal		100.00
		Total for this ACH Check for Vendor 1718:		100.00
		Total for Vendor 1718 (IIMC):		100.00
ACH	1801 G147988	HD Supply Waterworks LTD Wtr/1KA Master Lock		193.50
		Total for this ACH Check for Vendor 1801:		193.50
		Total for Vendor 1801 (HD Supply Waterworks LTD):		193.50
ACH	1982	SSD Systems		
	1214594-A	Air/314 Hayes-Pilots Lounge/Alarm Svc/Nov 1-		39.25
	1214594-A-a	DSD/129 East F St-Annex/Alarm Svc/Nov 1-20		49.00
	1214594-A-b	PW/800 Enterprise Way/Alarm Svc/Nov 1-20 20		49.66
	1214594-A-c	Swr/750 Enterprise Way-Water Treatment/Alarm		33.08
	1214594-A-d	Wtr/750 Enterprise Way-Water Treatment/Alarm		33.09
	1214594-A-e	Swr/750 Enterprise Way-Water Storage/Alarm S		27.47
	1214594-A-f	Wtr/750 Enterprise Way-Water Storage/Alarm S		27.48
	1214594-A-g	RR Depot/101 Tehachapi Bl/Alarm Svc/Nov 1-2		84.37
	1214594-A-h	PD/220 C St/Alarm Svc/Nov 1-20 2016		149.52
	1214594-A-I	GG/115 S Robinson-City Hall/Alarm Svc/Nov 1-		37.01
	1214594-A-k	Const/100 Commercial Way/Alarm Svc/Nov 1-2		37.01
	1214594-A-l	Air/314 Hayes St-Pilots Lounge/Alarm Svc/Nov		24.67
	423651-S	GG/Ticket 699779/Remote Programming/Ashley		29.60
	424327-S	Swr/Ticket 700855/Remote Programming/Annar		14.80
	424327-S-1	Wtr/Ticket 700855/Remote Programming/Annar		14.80
	424332-S	Wtr/Ticket 700856/Remote Programming/Annar		14.80
	424332-S-1	Swr/Ticket 700856/Remote Programming/Annar		14.80
	424361-S	Swr/Ticket 700856/Remote Programming/Annar		29.60
		Total for this ACH Check for Vendor 1982:		710.01
		Total for Vendor 1982 (SSD Systems):		710.01
ACH	2111 882415	Swift Napa Auto Parts Wtr/Vista-Beam		49.43
		Total for this ACH Check for Vendor 2111:		49.43
		Total for Vendor 2111 (Swift Napa Auto Parts):		49.43
ACH	2134 3851028	Ferguson Enterprises Inc #1350 Depot Bathrooms		95.13
		Total for this ACH Check for Vendor 2134:		95.13
		Total for Vendor 2134 (Ferguson Enterprises Inc #1350):		95.13
ACH	2147 235469	Coffee Break Service Inc. GG/Coffee Service/Oct 2016		426.55

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for this ACH Check for Vendor 2147:				426.55
Total for Vendor 2147 (Coffee Break Service Inc.):				426.55
ACH	2776 0351-548911	Consolidated Electrical Dist. 150 Watt MH Med Base		252.24
Total for this ACH Check for Vendor 2776:				252.24
Total for Vendor 2776 (Consolidated Electrical Dist.):				252.24
ACH	2874 192374 192374-1	Department of Justice Accounting Office Swr/Fingerprint Apps/Bradley Aboltin GG/Fingerprint Apps/Key Budge		32.00 32.00
Total for this ACH Check for Vendor 2874:				64.00
Total for Vendor 2874 (Department of Justice Accounting Office):				64.00
ACH	2963	AT&T		
	8695951	PD Phone Lines 9391040069/Sep 6-Oct 5 2016		406.12
	8696120	Swr/Scada 9391006710/Sep 6-Oct 5 2016		114.81
	8696121	GG/Chity Hall Line 1- 9391006712/Sep 6-Oct 5		449.72
	8696122	Swr/WWTP Office 9391006713/Sep 6-Oct 5 201		123.44
	8696123	RR Depot 9391006715/Sep 6-Oct 5 2016		55.70
	8696124	Swr/Lift Station 9391006716/Sep 6-Oct 5 2016		36.24
	8696125	GG/City Hall Fax 9391006717/Sep 6-Oct 5 2016		71.93
	8696126	Air/Awos 9391006718/Sep 6-Oct 5 2016		19.82
	8696127	PW/DSL Fax 9391006719/Sep 6-Oct 5 2016		37.77
	8696128	Air/Fuel System 9391006720/Sep 6-Oct 5 2016		19.82
	8696129	LLD/Auto Dialer 1002 Applewood 9391006721		19.82
	8696320	PD/Long Distance 9391009314/Sep 6-Oct 5 201		33.34
	8714190	PD/911 Alternate Answer 9391055853/Sep 10-Oct		108.45
	8714538	PD/T-1 Line 9391006708/Sep 11-Oct 10 2016		299.21
	8717843	PD/Subscriber Access Line 9391006709/Sep 13-		165.95
Total for this ACH Check for Vendor 2963:				1,962.14
Total for Vendor 2963 (AT&T):				1,962.14
ACH	2981 206116	Burke Williams & Sorenson LLP Legal Services Rendered/Sept 2016		21.00
Total for this ACH Check for Vendor 2981:				21.00
Total for Vendor 2981 (Burke Williams & Sorenson LLP):				21.00
ACH	3011	Verizon Wireless		
	9773678831	Fin/872239130/Mobile Broadband/Sep 14-Oct 1		38.01
	9773678831-A	Wtr/872239130/Mobile Broadband/Sep 14-Oct 1		15.01
	9773678831-B	Swr/872239130/Mobile Broadband/Sep 14-Oct 1		15.01
	9773883931	DSD/772237654/Sep 19-Oct 18/R Montgomery		38.01
	9773883931-A	Wtr/772237654/Mobile Broadband/Sep 19-Oct 1		19.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	9773883931-B	Swr/772237654/Mobile Broadband/Sep 19-Oct 1		19.01
	9773883931-C	DSD/772237654/Mobile Broadband/Sep 19-Oct		38.01
	9773883931-D	GG/772237654/Mobile Broadband/Sep 19-Oct 1		38.01
	9773883931-E	Air/772237654/Mobile Broadband/Sep 19-Oct 1		38.01
	9773883931-F	Wtr/772237654/Mobile Broadband/Sep 19-Oct 1		14.83
	9773883931-G	Swr/772237654/Mobile Broadband/Sep 19-Oct 1		14.82
	9773883931-H	ED/772237654/Mobile Broadband/Sep 19-Oct 1		29.65
	9773883931-I	DSD/772237654/Mobile Broadband/Sep 19-Oct		29.65
	9773883931-J	GG/772237654/Mifi/Sep 19-Oct 18/G Garrett		38.01
	9773883931-K	Wtr/772237654/Mobile Broadband/Sep 19-Oct 1		15.01
	9773883931-L	Swr/772237654/Mobile Broadband/Sep 19-Oct 1		15.01
	9773978190	PW/372237676/Mobile Broadband/J Curry		12.67
	9773978190-A	Wtr/372237676/Mobile Broadband/J Curry		12.67
	9773978190-B	Swr/372237676/Mobile Broadband/J Curry		12.67
	9773978190-C	GG/372237676/Mobile Broadband/A Whitmore		30.02
		Total for this ACH Check for Vendor 3011:		483.09
		Total for Vendor 3011 (Verizon Wireless):		483.09
ACH	3104 18037	Hilltop Publishers Home of the Loop Full Page Color Ad/Vol 3107 Oct 15 2016		400.00
		Total for this ACH Check for Vendor 3104:		400.00
		Total for Vendor 3104 (Hilltop Publishers Home of the Loop):		400.00
ACH	3173 10122016 10182016	Soto Tire & Wheels GG/Ford/Fix Flat/Balance Tires Wtr/TR-1/Two New Tires		50.00 140.00
		Total for this ACH Check for Vendor 3173:		190.00
		Total for Vendor 3173 (Soto Tire & Wheels):		190.00
ACH	3267 10112016 1052016 1062016	Tehachapi Medical Clinic Inc. Swr/Hepatitis Program/D Miller Swr/Hepatitis Shots/D Miller Swr/Hepatitis Shots/B Aboltin		600.00 187.00 640.00
		Total for this ACH Check for Vendor 3267:		1,427.00
		Total for Vendor 3267 (Tehachapi Medical Clinic Inc.):		1,427.00
ACH	3363 3131	RSINet Air/AWOS Data Service/Jul-Sep 2016		180.00
		Total for this ACH Check for Vendor 3363:		180.00
		Total for Vendor 3363 (RSINet):		180.00
ACH	3561 2257	Lisa Wise Consulting Inc. Oak Tree Village/Aug 1-Aug 31 2016		14,834.77

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for this ACH Check for Vendor 3561:	14,834.77
			Total for Vendor 3561 (Lisa Wise Consulting Inc.):	14,834.77
ACH	3605 10242016	Suzette Snider GG/Notary Services		10.00
			Total for this ACH Check for Vendor 3605:	10.00
			Total for Vendor 3605 (Suzette Snider):	10.00
ACH	3708	Customized Custodial Services		
	COT1116	GG/Janitorial Services/Nov 2016		979.00
	COT1116-A	Air/Janitorial Services/Nov 2016		308.00
	COT1116-B	Depot/Janitorial Services/Nov 2016		275.00
	COT1116-C	PD/Janitorial Services/Nov 2016		2,145.00
	COT1116-D	WWTP/Janitorial Services/Nov 2016		291.50
	COT1116-E	Wtr/Janitorial Services/Nov 2016		291.50
	COT1116-F	Senior Center/Janitorial Services/Nov 2016		495.00
	COT1116-G	DSD/Janitorial Services/Nov 2016		594.00
	COT1116-H	Const/Janitorial Services/Nov 2016		308.00
			Total for this ACH Check for Vendor 3708:	5,687.00
			Total for Vendor 3708 (Customized Custodial Services):	5,687.00
ACH	3747 6750	The Garage PD/Smog Inspection/2008 Ford Expedition		36.75
			Total for this ACH Check for Vendor 3747:	36.75
			Total for Vendor 3747 (The Garage):	36.75
ACH	3925	Cal Prime Inc		
	R14014-6	E Tehachapi Traffic Signal & Street Improve Pro		68,218.15
	R15001-3	Valley Blvd Bikeway Phase II		112,750.32
	W13016-8	Wtr/Snyder Well Intertie Project		23,750.00
	Z14004-8	Freedom Plaza Project		27,859.97
			Total for this ACH Check for Vendor 3925:	232,578.44
			Total for Vendor 3925 (Cal Prime Inc):	232,578.44
ACH	3950	Ford Credit Dept 67-434		
	1298681	PD/2016 Ford Interceptor-Acct # 6763800/Interc		5,104.36
	1298681-1	PD/2016 Ford Interceptor-Acct # 6763800/Princ		45,161.40
			Total for this ACH Check for Vendor 3950:	50,265.76
			Total for Vendor 3950 (Ford Credit Dept 67-434):	50,265.76
ACH	4000	Big Jims		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	1402	PW/Gatroline Square .105		20.37
			Total for this ACH Check for Vendor 4000:	20.37
			Total for Vendor 4000 (Big Jims):	20.37
ACH	4011 BJ61136-8827M	Babcock Laboratories, Inc. Swr/Water Analysis		344.00
			Total for this ACH Check for Vendor 4011:	344.00
			Total for Vendor 4011 (Babcock Laboratories, Inc.):	344.00
ACH	4023 21362 21363	Silver & Wright LLP Legal Services/Sep 2016 Legal Services/Sep 2016		11,515.01 1,985.39
			Total for this ACH Check for Vendor 4023:	13,500.40
			Total for Vendor 4023 (Silver & Wright LLP):	13,500.40
ACH	4030 67616	MNS Engineers Inc Rail Corridor-Pedestrian Safety Improvements		673.75
			Total for this ACH Check for Vendor 4030:	673.75
			Total for Vendor 4030 (MNS Engineers Inc):	673.75
ACH	4065 100799 S	American Safety Services Inc GG/Safety Consulting/9-27-16		663.22
			Total for this ACH Check for Vendor 4065:	663.22
			Total for Vendor 4065 (American Safety Services Inc):	663.22
ACH	4066 316918	Mather Bros Inc GF/20 lb Crushed Ice		568.00
			Total for this ACH Check for Vendor 4066:	568.00
			Total for Vendor 4066 (Mather Bros Inc):	568.00
ACH	4067 1024	661 Communications PD/Radio Assessment-El Rancho Channel One F		838.00
			Total for this ACH Check for Vendor 4067:	838.00
			Total for Vendor 4067 (661 Communications):	838.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Report Total (41 checks):	352,534.99

# Accounts Payable

## Checks by Date - Summary by Check Date

User: afrescas  
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Check No	Vendor No	Vendor Name	Check Date	Check Amount
45856	2200	Argo Chemical	10/05/2016	1,229.50
45857	0061	BSK Associates	10/05/2016	4,000.00
45858	3837	CEMEX Construction Materials Pac LLC	10/05/2016	424.60
45859	1292	CRWA	10/05/2016	250.00
45860	1801	HD Supply Waterworks LTD	10/05/2016	5,487.94
45861	0241	Kern Bros. Trucking Inc.	10/05/2016	613.79
45862	0223	Kern County Auditor-Controller	10/05/2016	22.00
45863	4017	LabSource Inc	10/05/2016	590.00
45864	2076	Lakeside Equipment Corporation	10/05/2016	1,257.75
45865	0263	Lebeau Thelen LLP	10/05/2016	63.00
45866	3919	Perfetto Italian Restaurant	10/05/2016	3,190.00
45867	1506	San Joaquin Safety Shoes	10/05/2016	232.19
45868	0373	Thomas F. Schroeter Attorney @ Law	10/05/2016	6,477.48
45869	3932	Tehachapi Lions Club	10/05/2016	250.00
Total for 10/5/2016:				24,088.25
45870	3985	William Funderburk	10/06/2016	496.40
Total for 10/6/2016:				496.40
45873	3934	Bear Valley Volunteers in Police Service	10/10/2016	1,000.00
45874	3792	Biking for Fun	10/10/2016	700.00
45875	3789	Desert Search & Rescue	10/10/2016	1,000.00
45877	3937	Kern County Sheriff's	10/10/2016	500.00
45878	3786	Kern County Sheriff's Explorers Post 519	10/10/2016	500.00
45879	3936	Kern County Sheriff's Reserves	10/10/2016	1,000.00
45880	2605	Kiwanis Club of Tehachapi	10/10/2016	800.00
45881	3794	Cory Lockwood	10/10/2016	500.00
45882	3784	SSCERT	10/10/2016	1,500.00
45883	3940	Stallion Springs CSU	10/10/2016	500.00
45884	3785	SVP 830 Senior Volunteers Mojave Area	10/10/2016	1,000.00
45885	4053	Tehachapi Interact Club	10/10/2016	500.00
45886	3932	Tehachapi Lions Club	10/10/2016	500.00
45887	3791	Tehachapi Mountain Search & Rescue	10/10/2016	1,500.00
45888	1444	Tehachapi Police Explorers	10/10/2016	500.00
45889	3783	Tehachapi Police VIP'S	10/10/2016	500.00
45890	3455	Tehachapi Tourism Commission	10/10/2016	3,800.00
45891	4054	Tracy Jones	10/10/2016	500.00
45892	4052	Warrior Boosters - Cheer Squad	10/10/2016	500.00
45893	3787	FOR-CERT	10/10/2016	1,000.00
45894	3787	FOR-CERT	10/10/2016	500.00
Total for 10/10/2016:				18,800.00

# Accounts Payable

## Checks by Date - Summary by Check Date

User: afrescas  
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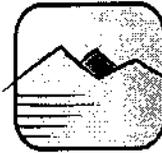


Check No	Vendor No	Vendor Name	Check Date	Check Amount
45896	2026	AV Fuel Corporation	10/13/2016	12,755.14
45897	3735	California Building Standards Commission	10/13/2016	180.90
45898	3736	Department of Conservation	10/13/2016	827.95
45899	1229	Eastern Kern County Air Pollution Control	10/13/2016	482.00
45900	4025	Tehachapi Warrior Boosters-Football Team	10/13/2016	450.00
45901	UB*01719	Karen Thomas	10/13/2016	22.44
Total for 10/13/2016:				<b>14,718.43</b>
45902	1843	The Bank of New York Mellon Trust Comp	10/18/2016	198,234.38
45903	0832	ACWA/JPIA	10/18/2016	62,271.13
45904	2200	Argo Chemical	10/18/2016	1,317.33
45905	4011	Babcock Laboratories, Inc.	10/18/2016	942.00
45906	1912	Bakersfield Well & Pump Company	10/18/2016	3,690.00
45907	1724	Banks Pest Control Inc.	10/18/2016	144.00
45908	4057	Barrone Gaines	10/18/2016	125.00
45909	4058	BevTechs	10/18/2016	61.01
45910	4000	Big Jims	10/18/2016	20.37
45911	3991	Brown and Fowler Construction	10/18/2016	16,515.94
45912	0543	BSE Rents	10/18/2016	18.40
45913	0061	BSK Associates	10/18/2016	17,660.50
Total for 10/18/2016:				<b>301,000.06</b>
Report Total (18 checks):				<b>315,718.49</b>

# Accounts Payable

## Checks by Date - Summary by Check Date

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CITY OF  
**TEHACHAPI**  
 CALIFORNIA

Check No	Vendor No	Vendor Name	Check Date	Check Amount
45915	2147	Coffee Break Service Inc.	10/18/2016	194.10
45916	0093	Coles Environmental	10/18/2016	265.00
45917	4056	Community Clean Sweep-Cheers to Charity	10/18/2016	200.00
45918	1292	CRWA	10/18/2016	989.00
45919	2478	DataProse Inc.	10/18/2016	1,610.67
45920	3807	Diamond Technologies	10/18/2016	7,146.02
45921	4055	Everbridge	10/18/2016	6,250.00
45922	2134	Ferguson Enterprises Inc #1350	10/18/2016	1,026.84
45923	UB*01723	Donna & Nicholas Gaeta	10/18/2016	109.50
45924	3550	Granite Construction Company	10/18/2016	328,954.56
45925	1801	HD Supply Waterworks LTD	10/18/2016	4,844.02
45926	UB*01722	Chris Johnston	10/18/2016	134.52
45927	1708	JoRonCo Rentals	10/18/2016	3,026.04
45928	0560	Kern Machinery	10/18/2016	30.64
45929	1286	M&M's Sports Uniforms & Embroidery	10/18/2016	298.74
45930	1055	Mercury Graphics	10/18/2016	807.73
45931	0300	Mission Linen & Uniform Service	10/18/2016	134.34
45932	UB*01724	Miriam Nieves	10/18/2016	1.00
45933	3848	O'Reilly Automotive Inc	10/18/2016	895.87
45934	4059	Our Hope Chest	10/18/2016	200.00
45935	0182	P&J Electric Inc.	10/18/2016	629.77
45936	4047	Patriot Environmental Services	10/18/2016	9,896.50
45937	0015	211 Praxair Distribution Inc.	10/18/2016	87.89
45938	3568	Provost & Pritchard	10/18/2016	6,283.00
45939	1005	Quad Knopf Inc.	10/18/2016	6,083.19
45940	0362	RSJ Petroleum Products	10/18/2016	1,824.46
45941	1945	RST Cranes Inc.	10/18/2016	2,225.60
45942	0509	Safety-Kleen Systems Inc.	10/18/2016	340.45
45943	1506	San Joaquin Safety Shoes	10/18/2016	406.32
45944	UB*01721	Jeff & Sherry Sawade	10/18/2016	170.00
45945	4023	Silver & Wright LLP	10/18/2016	10,941.57
45946	2902	Sim Sanitation Inc	10/18/2016	114.00
45947	3173	Soto Tire & Wheels	10/18/2016	730.00
45948	3903	South Street Digital Inc	10/18/2016	1,638.95
45949	1982	SSD Systems	10/18/2016	59.20
45950	2111	Swift Napa Auto Parts	10/18/2016	505.78
45951	0428	Tehachapi Flower Shop	10/18/2016	136.31
45952	0431	Tehachapi News	10/18/2016	1,417.85
45953	0445	Tehachapi Senior Center Inc.	10/18/2016	400.00
45954	3455	Tehachapi Tourism Commission	10/18/2016	200.00
45955	3893	Telrepc	10/18/2016	45.00
45956	0972	The Tire Store	10/18/2016	1,059.74
45957	3248	Three Way Automotive Group	10/18/2016	48.98
45958	3730	Tractor Supply Credit Plan	10/18/2016	187.34
45959	3868	Traffic Management Incorporated	10/18/2016	2,000.00
45960	0450	USA Bluebook	10/18/2016	425.81
45961	3643	White Nelson Diehl Evans LLP	10/18/2016	650.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
45962	0310	Willdan Financial Services	10/18/2016	2,178.20
45963	0476	WITTS Everything for the Office	10/18/2016	1,290.96
Total for 10/18/2016:				409,095.46
45964	2593	SWRCB	10/20/2016	200.00
45965	3608	Kingsmen Tractor Services	10/20/2016	240.00
Total for 10/20/2016:				440.00
45966	1658	Accela Inc #774375	10/25/2016	1,953.80
45967	1851	AT&T	10/25/2016	366.44
45968	4020	AT&T Long Distance	10/25/2016	22.55
45969	3256	Kern County Fire Department	10/25/2016	23,020.25
45970	0263	Lebcau Thelen LLP	10/25/2016	2,038.05
45971	0689	Pioneer True Value Home Center	10/25/2016	96.74
45972	3000	Sail Thru Car Wash-Attn: Bill Kotz	10/25/2016	95.00
45973	1789	Schaeffer MFG. Co.	10/25/2016	2,201.02
45974	0373	Thomas F. Schroeter Attorney @ Law	10/25/2016	245.00
45975	0433	Tehachapi Recycling	10/25/2016	15,053.14
45976	0434	Tehachapi Sanitation	10/25/2016	85,584.79
45977	0426	Tehachapi-Cummings County Water Distric	10/25/2016	9,697.31
Total for 10/25/2016:				140,374.09
45978	4030	MNS Engineers Inc	10/26/2016	272.50
45979	1658	Accela Inc #774375	10/26/2016	373.85
45980	1729	Alpha Landscape Maintenance	10/26/2016	17,292.00
45981	0017	American Business Machines	10/26/2016	8.00
45982	3915	Antelope Valley Auto Care Inc	10/26/2016	334.10
45983	2963	AT&T	10/26/2016	143.31
45984	0027	Atco International	10/26/2016	291.00
45985	1724	Banks Pest Control Inc.	10/26/2016	95.00
45986	1505	Benz Construction Services	10/26/2016	528.13
45987	1507	Berchtold Equipment Company	10/26/2016	146.98
45988	3274	Bright House Networks	10/26/2016	173.76
45989	0543	BSE Rents	10/26/2016	55.22
45990	3097	Code 3 Uniforms	10/26/2016	236.95
45991	3277	CoreLogic Information Solutions Inc.	10/26/2016	241.66
45992	4062	Department of Motor Vehicles	10/26/2016	52.09
45993	3571	Division of the State Architect	10/26/2016	100.20
45994	2752	Fastenal Company	10/26/2016	76.39
45995	4064	Fluid Sports Nutrition	10/26/2016	499.66
45996	1801	HD Supply Waterworks LTD	10/26/2016	463.84
45998	3657	Wiley D. Hughes Surveying Inc.	10/26/2016	2,025.20
45999	4061	Kern County Recorder	10/26/2016	6.00
46000	4063	Language Line Services Inc	10/26/2016	84.64
46001	3179	Liberty Composting Inc.	10/26/2016	4,232.92
46002	0260	Liebert Cassidy Whitmore	10/26/2016	1,375.00
46003	1286	M&M's Sports Uniforms & Embroidery	10/26/2016	236.77
46004	0304	Mojave Sanitation	10/26/2016	1,802.48
46005	0182	P&J Electric Inc.	10/26/2016	712.87
46006	1506	San Joaquin Safety Shoes	10/26/2016	412.77
46007	3674	Secure On-Site Shredding	10/26/2016	105.00
46008	0399	Sparkletts	10/26/2016	76.90
46009	3281	Statewide Traffic Safety & Signs Inc.	10/26/2016	1,225.43

Check No	Vendor No	Vendor Name	Check Date	Check Amount
46010	2111	Swift Napa Auto Parts	10/26/2016	26.86
46011	2837	Tartaglia Engineering	10/26/2016	8,727.00
46012	4048	The Sidwell Company	10/26/2016	396.00
Total for 10/26/2016:				42,830.48
Report Total (97 checks):				592,740.03

**CITY OF TEHACHAPI  
TREASURER'S REPORT  
FY 2016-17**

**BANK ACCOUNTS**

		MONTH END BANK STATEMENT BALANCE						
<u>BANK ACCOUNTS</u>	<u>Institution</u>	<u>Acct#</u>	<u>5/31/2016</u>	<u>6/30/2016</u>	<u>7/31/2016</u>	<u>8/31/2016</u>	<u>9/30/2016</u>	<u>10/31/2016</u>
General Checking	Bank of the Sierra	21002-06457	489,609.78	696,560.89	163,998.09	1,416,635.83	410,068.05	571,535.06
Water Deposit Trust	Bank of the Sierra	21002-08503	114,020.00	115,066.00	115,266.00	115,786.00	112,116.00	116,497.00
Payroll	Bank of the West	709-031215	92,665.85	92,317.06	91,959.31	91,612.89	91,172.32	90,342.48
AFLAC Flex Spending	Bank of the West	709-039747	16,419.28	14,186.88	14,455.59	13,892.77	13,584.40	12,576.00
Airport key Deposit/Cr Card Purch	Bank of the West	709-029821	221,821.93	234,985.30	252,700.17	16,519.98	30,463.21	15,330.79
Ashtown Water Escrow	Bank of the West	CD 709-000-855969	107,978.09	107,978.09	107,978.09	107,978.09	107,978.09	107,978.09
1994/2004 Refunding Bond	Bank of New York	870513-870517	1.32	1.33	1.33	1.33	1.33	1.33
LAIF	State of California	98-15-914	7,265,566.39	7,262,266.80	6,976,550.34	6,076,550.34	6,576,550.34	5,791,589.86
<b>Total Funds in Banks</b>			<b>8,308,082.64</b>	<b>8,523,362.35</b>	<b>7,722,908.92</b>	<b>7,838,977.23</b>	<b>7,341,933.74</b>	<b>6,705,850.61</b>

**INVESTMENTS**

CSJVRMA Investment Pool	Chandler Asset Mgt	1113	2,089,911.00	2,110,971.00	2,109,648.00	2,102,830.00	2,110,611.00	2,104,171.00
<b>Total Investments</b>			<b>2,089,911.00</b>	<b>2,110,971.00</b>	<b>2,109,648.00</b>	<b>2,102,830.00</b>	<b>2,110,611.00</b>	<b>2,104,171.00</b>
<b>TOTAL PORTFOLIO</b>			<b>10,397,993.64</b>	<b>10,634,333.35</b>	<b>9,832,556.92</b>	<b>9,941,807.23</b>	<b>9,452,544.74</b>	<b>8,810,021.61</b>

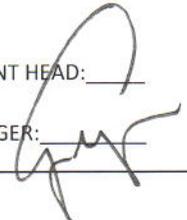
**RDA SUCCESSOR AGENCY FUNDS**

RDA 2007	Bank of New York	870951/52/53/54	564,468.26	362,799.26	362,802.54	362,805.64	362,808.74	362,811.76
RDA 2005	Bank of New York	870711-16	496,773.82	322,193.16	322,196.06	322,198.80	322,201.55	322,204.22
Successor Agency RDA	LAIF	98-15-914 (2)	3,155,291.04	3,158,590.63	3,158,590.63	3,158,590.63	3,158,590.63	3,158,590.63
<b>Total RDA Successor Agency Funds</b>			<b>4,216,533.12</b>	<b>3,843,583.06</b>	<b>3,843,589.23</b>	<b>3,843,595.07</b>	<b>3,843,600.92</b>	<b>3,843,606.61</b>



# COUNCIL REPORTS

APPROVED
DEPARTMENT HEAD: _____
CITY MANAGER: _____



**MEETING DATE:** NOVEMBER 7<sup>TH</sup>, 2016    **AGENDA SECTION:** PUBLIC WORKS DIRECTOR

---

**TO:** HONORABLE MAYOR WIGGINS AND COUNCIL MEMBERS

**FROM:** JON CURRY, PUBLIC WORKS DIRECTOR

**DATE:** NOVEMBER 1<sup>ST</sup>, 2016

**SUBJECT:** ADOPTION OF TERM MUNICIPAL AND INDUSTRIAL (M&I) WATER AGREEMENT WITH TEHACHAPI-CUMMINGS COUNTY WATER DISTRICT

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## BACKGROUND

The proposed Term M&I agreement between the City of Tehachapi and the Tehachapi-Cummings County Water District (TCCWD) sets forth the terms and conditions as related to the practice of recharging State Water Project (SWP) water (banked water) for later extraction based on the City's water demands. TCCWD serves as the Tehachapi Basin Water Master and provides SWP water for water banking activities.

In addition to the terms and conditions, the agreement also includes a provision for the City to establish a Banked Water Reserve Account (BWRA shown in Exhibit "A") This BWRA establishes an amount of supplemental water that is equal to a rolling 5 year average based on the previous 5 years. This agreement also sets our rate for the purchase of recharge water for water banking purposes. As an example; current Term M&I rate for Pressure Zone #2 is \$478/AF versus Normal M&I water that is \$1,385/AF.

Length of the Term M&I agreement is for ten years and there is an auto-renewal clause in the agreement to extend an additional year each year of the agreement on the anniversary date.

## RECOMMENDATION

Approve Term M&I agreement between TCCWD and the City of Tehachapi.

**TERM M&I AGREEMENT**  
**[For Existing Recharge Water Customers]**

THIS AGREEMENT is entered into effective \_\_\_\_\_, \_\_\_\_\_, by and between TEHACHAPI-CUMMINGS COUNTY WATER DISTRICT, a county water district ("District" hereinafter) and THE CITY OF TEHACHAPI ("Water User" hereinafter).

A. Recitals.

(i) As provided in Part C of the District's Rules and Regulations, it is District policy to meet the present and future needs of its Term M&I Agreement Customers from the District's State Water Project ("SWP") water supply pursuant to the District's two water supply contracts with the Kern County Water Agency ("KCWA") both dated December 16, 1966 (the "KCWA WATER SUPPLY CONTRACTS"). Water User for many years has had a Term M&I Agreement with the District, for M&I use as defined in District's Rules and Regulations, and wishes to enter into a further Term M&I Agreement, as herein provided. To the extent any water taken by Water User qualifies for agricultural rates, the Rules and Regulations shall govern the same and this agreement shall be inapplicable thereto.

(ii) This is a "Term M&I Agreement", entered into pursuant to the Rules and Regulations.

(iii) Pursuant to Part K of the District's Rules and Regulations, as amended, the District claims all right, title and interest in and to all return flows into any groundwater basin within the District's boundaries of water imported by the District, whether by means of waste, seepage or percolation before or after delivery, use or reuse, or from the District's intentional recharge of IMPORTED WATER by the District in District spreading areas, together with the right to recapture and otherwise utilize same (all such return flows hereafter "RECHARGE WATER").

(iv) Pursuant to Section 3 of Part C of the District's Rules and Regulations, as amended, the District in its discretion may elect to allow retail purveyors having Term M&I Agreements with the District to pump RECHARGE WATER in lieu of taking surface deliveries of IMPORTED WATER.

(v) Water User wishes to reduce the cost of treating IMPORTED WATER by substituting therefor RECHARGE WATER to be pumped by Water User from the Tehachapi Basin.

(vi) In accordance with the longstanding holdings of the California Supreme Court (*City of Los Angeles v. City of Glendale* (1943) 23 Cal. 2d 68, 76-77 and *City of Los Angeles v. City of San Fernando* (1975) 14 Cal. 3d 123, 257-261), and other holdings of the Courts, the District and the Water User have the right to recharge, store and withdraw IMPORTED WATER from the Tehachapi Basin.

B. Agreement.

Now, therefore, it is agreed between the parties, in consideration of the terms hereof, and the lower rates for M&I water taken pursuant to a Term M&I Agreement, as follows:

1. During the term of this agreement, and each annual period hereunder, Water User agrees to purchase from the District (a) all water used, sold or distributed by Water User for M&I use as defined in the District's Rules and Regulations, over and above quantities of "LOCAL WATER AVAILABLE TO WATER USER", as that quoted term is defined and limited in paragraph 2 hereof, (hereinafter referred to as the "NET IMPORTED M&I REQUIREMENT") provided, however, District

shall have no obligation to sell to Water User more than 1,153 acre-feet and (b) sufficient water to establish and maintain Water User's BANKED WATER RESERVE ACCOUNT as provided in paragraph 3 hereafter. Water User shall pay the District for the water purchased hereunder at the Term M&I rate for the Water User's pressure zone, as such rates and zones are established and modified from time to time by the District's Board of Directors.

2. "LOCAL WATER AVAILABLE TO WATER USER" shall include only the following:

(a) As to water intended to be produced, extracted or diverted from Tehachapi Basin or its watershed, as such terms are defined in the judgment, as amended, in *Tehachapi-Cummings County Water District v. City of Tehachapi, a municipal corporation, et al.*, Kern County Superior Court No. 97210 (Tehachapi Basin), LOCAL WATER AVAILABLE TO WATER USER shall include only the following annual quantities and other rights of which Water User owns or leases, and as such annual quantities and other rights are or shall have been reduced, and thereafter adjusted from time to time, by the Court in allocating the allowable annual production from the Basin, or otherwise reduced in any annual period pursuant to any provisions of the judgment as amended from time to time: (i) Such annual quantity or other right originally adjudicated to said Water User in the judgment as so reduced and adjusted, and (ii) such annual quantity or other right originally adjudicated to another party in the judgment but subsequently acquired or leased by Water User, as so reduced and adjusted, provided that such transfer complied with all conditions and procedures set forth in the judgment.

(b) As to water intended to be produced, extracted or diverted from the Brite Basin or its watershed, as such terms are defined in the judgment in *Tehachapi-Cummings County Water District v. Irving P. Austin, et al.*, Kern County Superior Court No. 97211 (Brite Basin), LOCAL WATER AVAILABLE TO WATER USER shall include only extractions by Water User lawfully exercising overlying rights until such time as such rights may be curtailed or modified in any future amendment to such judgment.

(c) As to water intended to be produced, extracted or diverted from the Cummings Basin or its watershed, as such terms are defined in the judgment in *Tehachapi-Cummings County Water District v. Frank Armstrong, et al.*, Kern County Superior Court No. 97209 (Cummings Basin), local water available to Water User shall only include extractions by Water User lawfully exercising overlying rights until such time as such rights may be curtailed or modified in any future amendment to such judgment.

(d) As to water intended to be produced or diverted from any basin other than the Tehachapi, Brite and Cummings Basins, any native water which Water User has a right to divert or pump.

3. In addition to its NET IMPORTED M&I REQUIREMENT, Water User shall purchase from the District and direct the District to spread and store in the Tehachapi [or Cummings] Basin for Water User's account sufficient water to establish and thereafter maintain a BANKED WATER RESERVE ACCOUNT ("BWRA") equal to, at a minimum, five times the annual average of Water User's SWP water demand over the previous five calendar years as set forth in the table entitled "BANKED WATER RESERVE ACCOUNT CALCULATION" attached hereto as **Exhibit A** which the District shall update annually by February 1 (the "BWRA TABLE"). Water User may spread and store water for its BWRA in its own recharge facilities in whole or in part in lieu of directing the District to spread its BWRA water in District spreading facilities. Water User shall pump and draw from its BWRA whenever the District is unable to supply all of the Water User's NET IMPORTED M&I REQUIREMENT on account of drought, damage to SWP or District facilities, or any other event. During the first ten years of the term of this agreement, Water User shall purchase each year, at a minimum,

sufficient water to achieve its BWRA goal as set forth in the BWRA TABLE by December 31, 2026. Water User shall not be required in any one year to purchase for its BWRA more than twice its NET IMPORTED WATER REQUIREMENT for such year. Upon termination of this agreement, Water User shall own the water in its BWRA free of any and all restrictions imposed by this agreement and Water User may continue to store, or may pump, or may sell, or otherwise dispose of such water as it sees fit.

4. This agreement is subject to all the provisions of the District's Rules and Regulations including all future amendments thereof, except to the extent inconsistent with a material term of this agreement.

5. Within thirty (30) days of the execution of this agreement, and prior to each November 1 thereafter during the term of this agreement, Water User shall furnish to District a written estimate of its NET IMPORTED M&I REQUIREMENT for the next calendar year. This estimate shall not constitute a contractual obligation to take the estimated quantity. Nothing herein shall limit the right of District to require other and further reports pursuant to the powers reserved under paragraph 4 above.

6. Notwithstanding any other provision of this agreement, Water User agrees to pay District for a minimum quantity the greater of (i) its scheduled BWRA input or (ii) if its BWRA is full, five (5) acre-feet per each annual period or any partial annual period under this agreement, unless failure of Water User to receive that quantity is due to inability of District to deliver all or a portion of such supply.

7. If the Water User should at any time substantially fail to comply with this agreement, and District on account thereof terminates this agreement, or should Water User terminate the same other than for a reason hereinabove set forth, Water User shall be obligated to forthwith pay to District, in addition to any amounts otherwise owing to District, the difference between the amount of money which Water User was obligated to pay to District for water sold and delivered pursuant to this agreement and the amount of money which Water User would have been obligated to pay to District had said water so sold and delivered been originally sold and delivered at the normal M&I rate during the calendar year of such termination or substantial failure to comply with this agreement. Nothing herein contained is intended to foreclose the District from seeking such damages as it may sustain from any breach, substantial or not, of this agreement by Water User whether or not such breach leads to District's termination of this agreement.

8. The annual period under this agreement shall be the calendar year, and if the first annual period be less than a full calendar year, "LOCAL WATER AVAILABLE TO WATER USER" for that short annual period shall be in such proportion as the number of days under this agreement in that calendar year bears to 365.

9. In lieu of Water User taking direct delivery from District, Water User's NET IMPORTED M&I REQUIREMENT may be provided in accordance with this paragraph 9. For purposes of this paragraph 9, (i) "IMPORTED WATER" means SWP water purchased by the District pursuant to the KCWAWATER SUPPLY CONTRACTS and (ii) "WATER USER'S WELL[S]" means that [those] certain well[s] in the Tehachapi Basin as listed in **Exhibit B** hereto, as such list may be modified from time to time as a result of Water User constructing or acquiring new wells and/or abandonment of then existing wells, provided, however, Water User shall obtain the District's prior written consent to change Water User's extraction wells which shall not be withheld unless the District reasonably determines that such new well or wells will substantially interfere with another well or wells in the vicinity.

(a). Substitution of Recharge Water. Water User may pump RECHARGE WATER in lieu of taking surface delivery of IMPORTED WATER at the price and subject to the terms and provisions hereinafter set forth.

(b). Place of Delivery. Any RECHARGE WATER supplied by the District in lieu of surface deliveries of IMPORTED WATER shall be delivered underground in the Tehachapi Basin at the depth of groundwater as it fluctuates in WATER USER'S WELL[S]. Water User shall be responsible for all costs, liability and expense of pumping RECHARGE WATER to the surface and transporting same for use within Water User's boundaries.

(c). Place of Use. Water User shall use RECHARGE WATER to provide retail water to its customers within the District's boundaries and for no other purpose.

(d). Scheduling. On or before November 1 of each year for the balance of the term of the agreement, Water User shall notify the District in writing of the proportion of its NET IMPORTED M&I REQUIREMENT for the following calendar year it wishes to be met with RECHARGE WATER in lieu of surface deliveries of IMPORTED WATER. On or before February 28<sup>th</sup> of each year, the District shall notify Water User of the estimated amount of RECHARGE WATER which is available to be substituted for surface deliveries of IMPORTED WATER in such calendar year. Periodically thereafter, the District shall provide updated estimates as SWP delivery allocations are revised.

(e). Metering. The Water User shall install a meter of manufacture and model approved by the District at WATER USER'S WELL[S] at Water User's expense. The meter shall be maintained in good working order and regularly calibrated so as to comply with the standards of the American Water Works Association per their manuals M6, M33 and M36. Water User shall provide the District with proof satisfactory to the District that Water User has obtained the right to exclusively operate WATER USER'S WELL[S] for the purposes set forth herein and that the owner of WATER USER'S WELL[S] and surrounding lands has conveyed to the District in writing the right to enter such lands to take meter readings at WATER USER'S WELL[S].

(f). Reduction or Termination of Substitute Deliveries. In the event a third party demonstrates that new or increased pumping of RECHARGE WATER by Water User as herein provided is causing significant impacts on the third party's existing well or wells, the Water User shall confer with such third party and mitigate such impacts to a level acceptable to such third party, failing which the District in its sole discretion may determine the rate of pumping and quantities of RECHARGE WATER which Water User may extract in lieu of surface deliveries of IMPORTED WATER provided, however, the District shall provide Water User with fifteen (15) days prior written notice of any reduction or termination of allowed pumping of RECHARGE WATER hereunder.

(g). Price. For RECHARGE WATER delivered and metered by the District hereunder, except for water recharged through facilities owned and operated by the Water User, Water User shall pay the District, in addition to the Term M&I rate, a surcharge determined by the District from time to time to recapture the construction, operation and maintenance costs of the District's recharge facilities.

(h). Spreading Loss Factor. For all water spread, whether in the District's or the Water User's spreading facilities, a spreading loss factor of 6% will be imposed pursuant to Section 1 of Part B of the District's Rules and Regulations for losses on account of evaporation, phreatophyte consumption and any other losses incurred in the transportation and spreading of RECHARGE WATER.

(i). Disclaimer. Water User acknowledges that the District's right to RECHARGE WATER within the Cummings, Brite and Tehachapi Basins has not been determined but is a matter within the continuing jurisdiction of the Kern County Superior Court in Case No. 97209, 97210 and 97211. Water User acknowledges that paragraph 2 of the Judgments in each such case generally

prohibits the exportation outside of the particular groundwater basin of any native groundwater extracted from such basin. Water User further acknowledges that paragraph 5 of the Judgments in each such case provides, in part:

"Nothing in this Judgment contained shall be deemed a determination whether the Plaintiff or any other party will or will not have any rights in any return flow from water subsequently imported, which matter shall be within the continuing jurisdiction of the Court."

Water User further acknowledges that the State of California, a defendant in Case No. 97209, has objected to the District's Amended Findings of Fact, Conclusions of Law and Judgment in Case No. 97209, in which the District claims the right to return flow from the use of imported waters or waste or seepage from the District's imported water project in the Cummings Basin, and that the Court has not ruled on such objection. While the District has claimed and continues to claim a right to return flow from the use of imported waters in the Cummings, Brite and Tehachapi Basins, including the right to extract and export outside of such basins imported SWP water intentionally percolated by the District in District recharge areas for storage in such basins and subsequent extraction and beneficial use, all consistent with rulings from the California Appellate Courts, the District makes no warranties or representations to Water User as to the validity of the District's position on these issues. Water User has sought its own legal advice concerning the validity of the District's claim to RECHARGE WATER and Water User's right to export RECHARGE WATER for use on lands which do not overlie the groundwater basin from which the RECHARGE WATER will be pumped and has relied upon its own independent legal advice in entering into this agreement and acquiring rights in and improving and repairing WATER USER'S WELL[S]. Accordingly, Water User acknowledges that the District shall have no liability to Water User in the event that it is ultimately determined in Case Nos. 97209, 97210 and 97211 or any other proceeding that the District does not have the right to sell RECHARGE WATER in the Cummings, Brite and Tehachapi Basins or Water User may not export RECHARGE WATER for use outside of the basin or basins in which the District had spread RECHARGE WATER.

10. The District's obligation to supply water hereunder is conditioned upon the availability of sufficient SWP water under the KCWA WATER SUPPLY CONTRACTS to enable the District to meet all of its Customers' water demands. In event the District in any year has insufficient SWP water available to meet the full needs of Water User pursuant to the terms of this agreement and its other customers, the District's available SWP water in that year shall be allocated in accordance with the District's Rules and Regulations or other policies adopted by the District from time to time, provided that such policies recognize any priorities mandated by statute or recognized under the KCWA WATER SUPPLY CONTRACTS OR KCWA's contract with the State of California referenced therein. Provided, however, the Water User shall draw upon Water User's BWRA to make up any such shortages.

11. This agreement shall have a term ending December 31<sup>st</sup>, 2026 ; provided, however, that each year on the anniversary date of this agreement, this agreement shall extend one additional year, unless, at least 90 days prior to such anniversary date either party provides notice to the other that it will not consent to such further extension(s) of this agreement and further, provided, however, this agreement shall terminate upon termination of the KCWA WATER SUPPLY CONTRACTS (December 31, 2039) unless and to the extent the terms of such agreements are extended.

WHEREFORE, the parties have executed this agreement as of the dates opposite their respective signatures.

Dated: \_\_\_\_\_  
TEHACHAPI-CUMMINGS COUNTY

WATER DISTRICT

By \_\_\_\_\_  
President

By \_\_\_\_\_  
Secretary  
("District")

Dated: \_\_\_\_\_

\_\_\_\_\_

By \_\_\_\_\_  
President

By \_\_\_\_\_  
Secretary  
("Water User")

Banked Water Reserve Account Calculation (acre feet)

	Historical Water Demand and Supply						Banked Water Reserve Account			
	2011	2012	2013	2014	2015	Average Annual	BWRA Goal	Estimated BWRA a/o 12/31/16	Contribution Needed by 12/31/26	Annual Contribution Needed
City of Tehachapi										
Water demand	2,000	2,206	2,340	2,201	1,762	2,102				
Supplied by:										
Owned allowed pumping allocation	1,822	1,822	1,847	1,847	1,762	1,820				
<b>SWP Water Demand</b>	<b>178</b>	<b>384</b>	<b>493</b>	<b>354</b>	<b>0</b>	<b>282</b>	<b>1,410</b>	<b>1,295</b>	<b>115</b>	<b>12</b>
Total supply	2,000	2,206	2,340	2,201	1,762	2,102				

Note: Leased allowed pumping allocation is not considered a source of supply for this calculation. Leased APA is not added to owned APA in determining SWP water demand for purpose of calculating BWRA. The BWRA goal is the average annual SWP water demand times five.

	2017	2018	2019	2020	2021
Year-end BWRA Goal (acre feet)	1,307	1,319	1,331	1,343	1,355
Beginning BWRA Balance	1,295	1,307	1,319	1,331	1,343
Minimum contribution during year	12	12	12	12	12

**Exhibit A**

**Exhibit "B"**

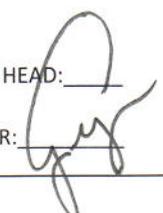
City of Tehachapi Wells

<b>Active Wells</b>	
<b>PS Code</b>	<b>Facility Name</b>
001	Mojave Well
002	Dennison Well
004	Pinon Well
007	Curry Well
009	Minton Well
010	Wahlstrom Well



# COUNCIL REPORTS

APPROVED	
DEPARTMENT HEAD:	_____
CITY MANAGER:	_____



MEETING DATE: November 7<sup>th</sup> 2016 AGENDA SECTION: Public Works

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**TO:** HONORABLE MAYOR WIGGINS AND COUNCIL MEMBERS

**FROM:** TYLER NAPIER, UTILITIES SUPERVISOR

**DATE:** October 27<sup>th</sup> 2016

**SUBJECT:** Trailer Mounted Vacuum Excavator System Purchase

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## BACKGROUND

As the Council is aware, the City of Tehachapi Water Department Staff is consistently working on repairing water line leaks. In 2015 alone there were 145 leaks repaired. In 2016 after 10 months there have been 110 leaks. This is an ongoing battle due an aging water system.

Backhoes, dump trucks and various hand tools are used to complete these water leaks in a timely manner. Due to the risk associated with damaging other utilities, City Staff most often expose these leaks manually with hand tools to minimize the risk to other utilities. Staff members also face the challenge of dewatering the excavation locations and removing mud prior to making the repair.

As an alternative to hand digging and dewatering potholes and trenches, a Vacuum Excavator is a machine that will allow City Staff to excavate, dewater and expose underground utilities in a safer and more efficient manner. A task that often takes two to three hours can be cut down to as little as 30 minutes with the use of a Vacuum Excavator. Not only is a time savings, it is also a safer way to excavate to prevent damage to underground utilities and prevent staff injuries while hand digging.

In September 2016 staff created an RFP and solicited vendors for a vacuum excavator. After examining the submittals to ensure that the vendor and their product would meet our standards, two of the three submitters, were invited to demonstrate their product in a "real world" scenario. Both machines performed in a similar manner and were equally as effective. The Vermeer unit, sold by RDO Equipment Co., has additional features that would be beneficial for day to day operations, maintenance, and clean-up of the machine that Ditch Witch unit did not. The Vermeer unit is also less expensive.

More specifically, the results of the submittals are listed in the table below:

<b>Contractor Name</b>	<b>Bid Amount</b>
RDO Equipment Co. (Vermeer)	\$37,395.98
Ditch Witch Central California	\$42,946.10
EH Wachs	Did not meet the required Specifications

**FISCAL IMPACT**

The purchase price for the unit is \$37,395.98. Staff is proposing that 80% of the unit is purchased by the Water Enterprise Fund (\$29,916.78) and 20% of the unit is purchased by the Public Works Department (\$7,479.20). Staff is proposing utilizing \$29,916.78 from the Water Banking Fund for this purchase. Due to great conservation efforts by City residents, businesses and staff, staff believes that the City's water production will again be under its base allocation, making the need for water banking for FY 16/17 very minimal, if any. The balance of the purchase funds (\$7,479.20) would come from the Public Works Machinery and Equipment Fund.

**RECOMMENDATION**

**APPROVE THE PURCHASE OF THE VX30 GAS ENGINE SERIES EXCAVATOR FROM RDO EQUIPMENT CO.**



# Investment Proposal (Quote)

RDO Equipment Co.  
 2714 Vineyard Place  
 Fowler CA, 93625  
 Phone: (559) 834-5096 - Fax: (559) 834-5067

**Proposal for:**  
 CITY OF TEHACHAPI  
 115 SOUTH ROBINSON S  
 TEHACHAPI, CA, 93561  
 KERN  
 (661) 822-2200

**Investment Proposal Date:** 10/28/2016  
**Pricing Valid Until:** 11/27/2016  
**Deal Number:** 909386  
**Customer Account#:** 2200468  
**Product Specialist:** Craig Sobrero  
**Phone:** (916) 643-0999  
**Fax:** (916) 643-0998  
**Email:** CSobrero@rdoequipment.com

## Equipment Information

Quantity	Serial Number	Hours (approx.)	Status / Year / Make / Model Additional Items	Cash Price
1	TBD	0	New 2016 MCLAUGHLIN VX30-500G Customer Discount Conquest Account	\$42,280.45 <b>(\$7,500.00)</b>
<b>Equipment Subtotal:</b>				<b>\$34,780.45</b>

## Purchase Order Totals

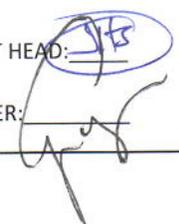
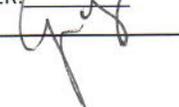
<b>Balance:</b>	\$34,780.45
<b>Tax Rate 3: (CAKE 7.5%)</b>	\$2,608.53
<b>Sales Tax Total:</b>	\$2,608.53
<b>CA Tire TAX:</b>	\$7.00
<b>Sub Total:</b>	\$37,395.98
<b>Cash with Order:</b>	<b>\$0.00</b>
<b>Balance Due:</b>	<b>\$37,395.98</b>

## Equipment Options

Qty	Serial Number	Year / Make / Model	Description
1	TBD	2016 MCLAUGHLIN VX30-500G	8045231 VX30-500G 8047323 Spare Tire 8034190 Spare Tire Mounting Kit 8030172 2nd Sight Glass 8047813 Remote Curbside Drainage 8031178 Spare Filter Extended Warranty (24 months or 2,000 hours) 8044633 REVERSE FLOW 8090437 IN TANK CLEAN OUT

# COUNCIL REPORTS

APPROVED

DEPARTMENT HEAD: CITY MANAGER: **MEETING DATE:** November 7, 2016    **AGENDA SECTION:** Development Services

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**TO:** HONORABLE MAYOR WIGGINS AND COUNCIL MEMBERS

**FROM:** JAY SCHLOSSER, DEVELOPMENT SERVICES DIRECTOR

**DATE:** NOVEMBER 2, 2016

**SUBJECT:** 2016 BUILDING CODE ADOPTION

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## BACKGROUND

Every few years, the State of California puts forth updated Building Codes for adoption by all local agencies for the enforcement of uniform building construction. These codes are constantly changing to reflect the industry's understanding of best construction practices. These codes also set the standard for construction conforming to the State Legislatures' desires for the way our communities are to be formed. The City of Tehachapi is required, under State law, to adopt and enforce these codes as a minimum set of standards for construction within our community.

In past cycles, the City has also adopted several location specific standards in addition to the state level codes. The County of Kern typically leads the efforts to identify appropriate local area additions / modifications. That said, in the past, the City of Tehachapi has waited until the County has adopted their modifications before asking the City Council to adopt the new codes. This has commonly resulted in an urgency action. This cycle, City Staff is asking the Council to approve the new codes in two actions. The first action is the adoption of the State-level codes. Once the County has adopted their modifications, staff will review them to determine appropriateness for our community and will bring these modifications forward for consideration.

## RECOMMENDATION

**STAFF RECOMMENDS THAT THE CITY COUNCIL ADOPT, BY TITLE ONLY, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEHACHAPI ADOPTING BY REFERENCE THE 2016 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE, KNOWN AS THE CALIFORNIA CODE OF REGULATIONS - 2016 CALIFORNIA RESIDENTIAL CODE, 2016 CALIFORNIA BUILDING CODE, 2016 CALIFORNIA GREEN BUILDING STANDARDS CODE, 2016 CALIFORNIA MECHANICAL CODE, 2016 CALIFORNIA HOUSING CODE, 2016 CALIFORNIA PLUMBING CODE, 2016 CALIFORNIA ELECTRICAL CODE, SEISMIC STRENGTHENING PROVISIONS FOR UNREINFORCED MASONRY BEARING WALL BUILDINGS, GRADING CODE, 2016 CALIFORNIA FIRE CODE, DANGEROUS BUILDINGS CODE, BUILDING RELOCATION, MOBILE HOME AND ACCESSORY STRUCTURES, FLOOD PLAIN MANAGEMENT CODE, AND 2016 CALIFORNIA ENERGY CODE, 2016 CALIFORNIA ADMINISTRATIVE CODE, 2016 CALIFORNIA REFERENCE STANDARDS CODE AND AMENDING SECTION 1 OF ORDINANCE NO. 14-01-715 OF THE CITY OF TEHACHAPI AND TEHACHAPI MUNICIPAL CODE SECTION 15.04.160**

**ORDINANCE**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEHACHAPI ADOPTING BY REFERENCE THE 2016 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE, KNOWN AS THE CALIFORNIA CODE OF REGULATIONS - 2016 CALIFORNIA RESIDENTIAL CODE, 2016 CALIFORNIA BUILDING CODE, 2016 CALIFORNIA GREEN BUILDING STANDARDS CODE, 2016 CALIFORNIA MECHANICAL CODE, 2016 CALIFORNIA HOUSING CODE, 2016 CALIFORNIA PLUMBING CODE, 2016 CALIFORNIA ELECTRICAL CODE, SEISMIC STRENGTHENING PROVISIONS FOR UNREINFORCED MASONARY BEARING WALL BUILDINGS, GRADING CODE, 2016 CALIFORNIA FIRE CODE, DANGEROUS BUILDINGS CODE, BUILDING RELOCATION, MOBILE HOME AND ACCESSORY STRUCTURES, FLOOD PLAIN MANAGEMENT CODE, AND 2016 CALIFORNIA ENERGY CODE, 2016 CALIFORNIA ADMINISTRATIVE CODE, 2016 CALIFORNIA REFERENCE STANDARDS CODE AND AMENDING SECTION 1 OF ORDINANCE NO. 14-01-715 OF THE CITY OF TEHACHAPI AND TEHACHAPI MUNICIPAL CODE SECTION 15.04.160**

---

**THE CITY COUNCIL OF THE CITY OF TEHACHAPI DOES ORDAIN AS FOLLOWS:**

**Section 1.                      FINDINGS.**

Every three years, the State adopts new codes to establish uniform standards for the construction and maintenance of buildings, electrical systems, plumbing systems, mechanical systems, and fire and life safety systems. California Health and Safety Code Sections 17922, 17958, and 18941.5 require that the latest edition of the California Building Standards Code and Uniform Housing Code apply to local construction 180 days

after publication. Beginning on January 1, 2017, the City of Tehachapi is required by State law to enforce the 2016 California Building Standards Codes. All projects submitted after December 31, 2016 are required to comply with the 2016 California Building Standards Code which is necessary for the protection of the health, safety, and welfare of the public and the construction of buildings, residences, and other structures.

**Section 2.**                    **AMENDMENT.**

Section 1 of Ordinance No. 14-01-715 and Tehachapi Municipal Code Section 15.04.160 are hereby amended to read as follows:

**"15.04.160 Adoption of uniform codes.** The following are hereby incorporated by this reference into the Building Code of the City of Tehachapi: Building Regulations, 2016 California Residential Code, 2016 California Building Code, 2016 California Green Building Standards Code, 2016 California Mechanical Code, Housing Code, 2016 California Plumbing Code, 2016 California Electrical Code, Seismic Strengthening Provisions for Unreinforced Masonry Bearing Wall Buildings, Grading Code, 2016 California Fire Code, Dangerous Buildings Code, Building Relocation Code, Mobilehome and Accessory Structures, Floodplain Management Code, 2016 California Energy Code, 2016 California Administrative Code, and 2016 California Reference Standards Code.

**Section 3.**                    **SEVERABILITY.**

Each of the provisions of this Ordinance are severable. If any provision shall be declared to be invalid, the remaining provisions shall not be affected thereby but shall remain in full force and effect.

**Section 4.**                    **EFFECTIVE DATE.**

This Ordinance shall take effect thirty (30) days after the date of its adoption and

prior to the expiration of fifteen (15) days from the passage thereof shall be published in the manner authorized by law in the Tehachapi News, a newspaper of general circulation, printed and published in the City of Tehachapi.

**INTRODUCED** at a regular meeting of the City Council of the City of Tehachapi, California on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

**PASSED AND ADOPTED** at a special meeting of the City Council of the City of Tehachapi, California, on the \_\_\_ day of \_\_\_\_\_, 2016, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
SUSAN WIGGINS, Mayor of the City  
of Tehachapi, California

ATTEST:

\_\_\_\_\_  
TORI MARSH, City Clerk  
of the City of Tehachapi, California

I hereby certify that the foregoing Ordinance was duly and regularly adopted by the City Council of the City of Tehachapi at a special meeting thereof held on \_\_\_\_\_, 2016.

---

TORI MARSH, City Clerk  
of the City of Tehachapi, California



# COUNCIL REPORTS

APPROVED	
DEPARTMENT HEAD:	<i>[Signature]</i>
CITY MANAGER:	<i>[Signature]</i>

MEETING DATE: NOVEMBER 7, 2016    AGENDA SECTION: DEVELOPMENT SERVICES

---

**TO:** HONORABLE MAYOR WIGGINS AND COUNCIL MEMBERS

**FROM:** JOHN (JAY) SCHLOSSER, P.E., CITY ENGINEER

**DATE:** NOVEMBER 3, 2016

**SUBJECT:** WEST VALLEY BOULEVARD BIKEWAY FACILITIES PROJECT PHASE II – CHANGE ORDER APPROVAL

---

**BACKGROUND:**

As the Council is aware, the City of Tehachapi has awarded the above-named project to Cal Prime Inc. Once construction was underway, the contractor began the installation of storm drain piping on Valley Boulevard between Mill Street and Mulberry Street in accordance with the project plans. Unfortunately, midway through construction, unanticipated conflicts arose between this proposed storm drain piping and existing water and sewer facilities in this area. City Staff immediately began the process of reviewing and modifying the design to accommodate these conflicts. Working with the design consultant, the City produced a revised design on October 21, 2016. Unfortunately, the design modifications necessary are relatively extensive.

Furthermore, with winter fast approaching, City Staff is concerned about the completion of this project in a timely manner. As such, we opted to proceed with this additional work on a time and materials basis immediately.

**FISCAL IMPACT:**

When originally awarded, the City Council authorized an initial change order budget of 5% of the construction value or \$45,708.27. To date, we have not authorized change orders in excess of this value but staff expects the final project tally to be above this value as follows:

<u>Change Order</u>	<u>Actual or [Estimated] Value</u>
PCO 1B	\$23,096.44
PCO 2B	\$1,321.07
PCO 5A	\$3,779.32
PCO 8	\$5,000.00
PCO 9	\$5,000.00
Storm Drain Conflicts	[\$98,660.00]

Miscellaneous Close-out	[\$5,000]
Total Expected Cost	\$141,856.83
Requested Total Budget	\$160,000.00

Total available grant funds for this project are \$1,292,000. \$136,000 of this total is allocated to design engineering and is not available for construction activities. That leaves a total of \$1,156,000 for both construction and contract administration. With an original awarded contract value of \$914,165.35, the current expected construction cost rises to \$1,074,165.35. This leaves approximately \$82,000 for construction administration.

Given these values, City Staff believes the additional change order expenses are still within the overall project grant budget. Staff has confirmed with Caltrans Local Assistance that the funds can be allocated for this effort.

**RECOMMENDATION:**

City staff has reviewed the available options to resolve the unanticipated conflicts and believe the additional time and materials work is both necessary and appropriate.

**AUTHORIZE STAFF TO RESOLVE THE VARIOUS UTILITY CONFLICTS WITH THE UPDATED PROJECT DESIGN AS PROPOSED. INCREASE THE 5% CHANGE ORDER CAP PREVIOUSLY AUTHORIZED TO \$160,000.00.**

**LEGEND**

AP	ANGLE POINT	HP	HINGE POINT	BM	BENCH MARK
BA	BACK OF DRIVE APPROACH	INV.	INVERT	FH	FIRE HYDRANT
BLDG	BUILDING	LIP	LIP OF GUTTER	SL	STREET LIGHT
BSW	BACK OF SIDEWALK	LT.	LEFT	MB	MAILBOX
BCR	BEGIN CURB RETURN	MB	MAILBOX	OC	ORIGINAL GROUND
C	CONCRETE	OP	PAVEMENT	P	POWER POLE
CB	CATCH BASIN	PP	POWER POLE	RT.	RIGHT
CBOX	CHRISTY BOX	SDMH	STORM DRAIN MANHOLE	SSMH	SANITARY SEWER MANHOLE
CR	CROWN	STA.	STATION	SW	SWALE
DIA	DIAMETER	TA	TOP OF DRIVE APPROACH	TC	TOP OF CURB
ECR	END CURB RADIUS	TCDI	TOP OF CURB @ DRAIN INLET	TP	TELEPHONE POLE
EP	EDGE OF PAVEMENT	UP	UTILITY POLE	V	VEE GUTTER
(XXXX.XX)	EXISTING ELEVATION	WM	WATER METER	WV	WATER VALVE
FF	FINISHED FLOOR				
FL	FIRE HYDRANT				
FL	FLOW LINE				
GB	GRADE BREAK				
GM	GAS METER				
GUY	GUYED WIRE				
GV	GATE VALVE				

□	RELOCATED EXISTING MAIL BOX (SINGLE)
□□□□	RELOCATED EXISTING MAIL BOX (MULTIPLE)
▨	PROPOSED PAVEMENT 4" HMA/12" AB 12" COMP. NATIVE (95% REL. COMP.)
▨	PROPOSED PAVEMENT 3" HMA/8" AB 12" COMP. NATIVE (95% REL. COMP.)
▨	PROPOSED PAVEMENT GRIND AND OVERLAY
▨	PROPOSED 4" CONCRETE
▨	PROPOSED 6" CONCRETE

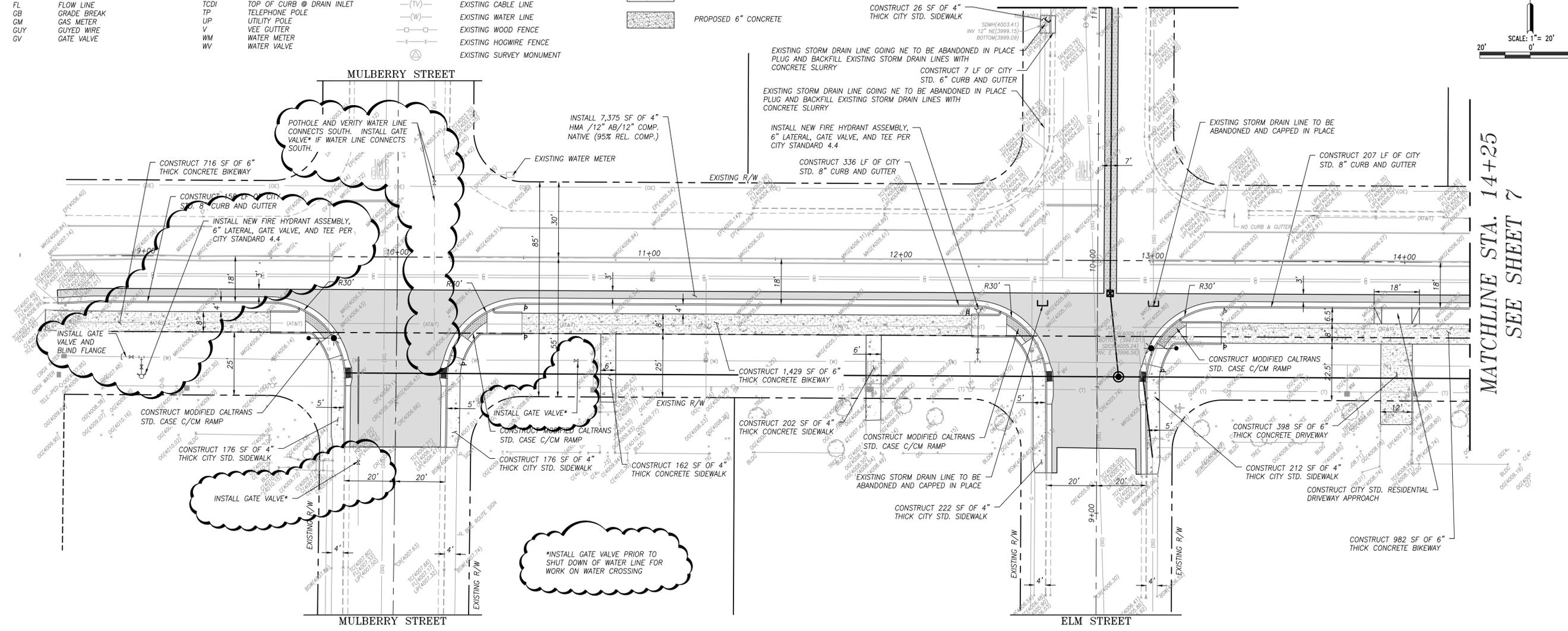
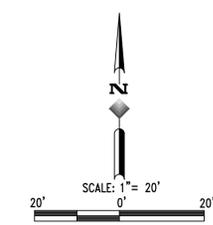
NOTE: FOR SIGNING, STRIPING AND PAVEMENT MARKINGS REMOVAL AND RELOCATIONS, SEE SIGNING AND PAVEMENT DELINEATION PLANS ON SHEETS 16-19 IN THIS PLAN SET.

NOTE: USE DETAIL ON SHEET 21, CONCRETE DOWEL-EXISTING TO PROPOSED, WHEN CONNECTING NEW CONCRETE TO EXISTING CONCRETE SIDEWALK AND CURB AND GUTTER.

NOTE: FOR STREET LIGHT PLAN, SEE SHEET 22

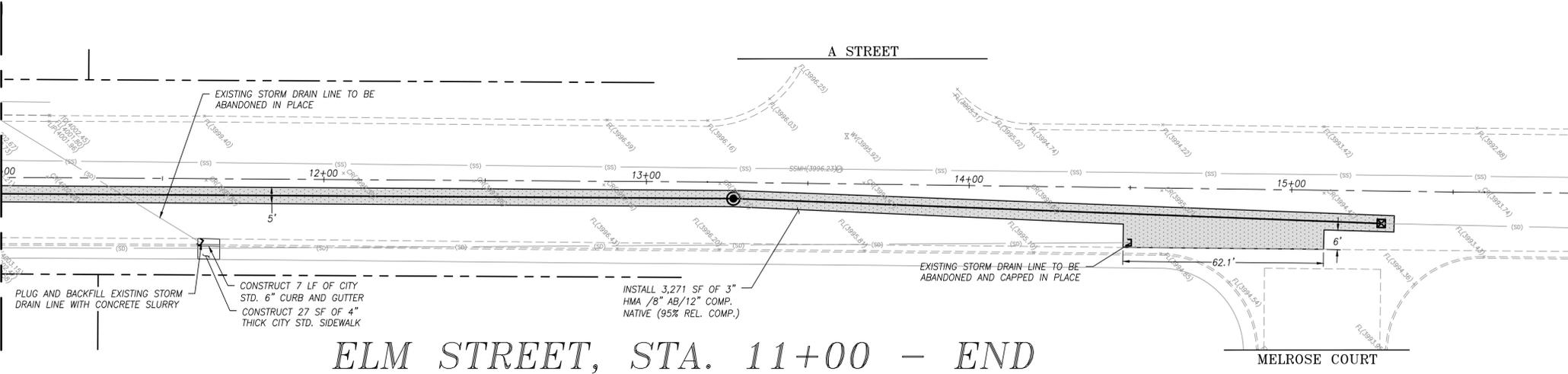
NOTE: FOR STORM DRAIN PLAN, SEE SHEET 10, 14, AND 15

**ELM STREET MATCHLINE  
SEE BELOW LEFT**

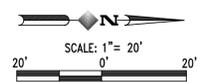


**VALLEY BOULEVARD, STA. 8+60 - 14+25**

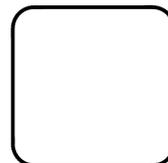
**ELM STREET MATCHLINE  
SEE ABOVE RIGHT**



**ELM STREET, STA. 11+00 - END**



REVISIONS	DATE	BY	DESCRIPTION



APPROVED BY: *[Signature]*  
DATE: 10/21/2016  
PROJECT ENGINEER

PREPARED BY: *[Signature]*  
DRAWN BY: CM

**Quad Knopf**  
901 E. MAIN STREET  
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**CITY OF TEHACHAPI**  
115 S. ROBINSON ST.  
TEHACHAPI, CA 93561  
(805) 822-4078

**WEST VALLEY BOULEVARD BIKEWAY  
FACILITIES PROJECT, PHASE II  
SITE AND DIMENSION PLAN**

PLOT DATE:	December 17, 2015
JOB NO.:	T150130
FILE NAME:	T150130-CH.3B-SPLN
SCALE:	AS SHOWN
SHEET NO.:	6 OF 22



**LEGEND**

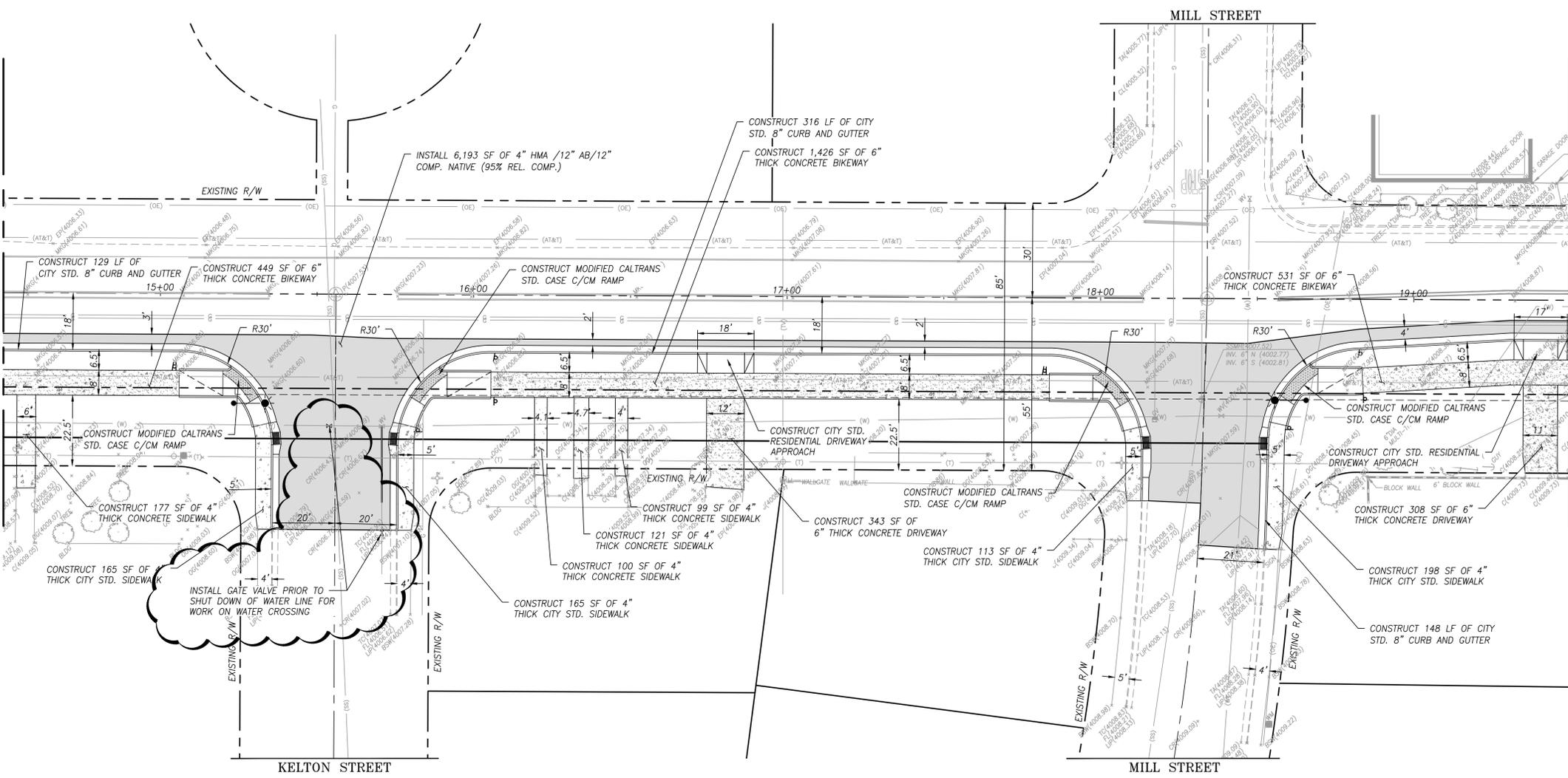
AP	ANGLE POINT	HP	HINGE POINT		BENCH MARK		RELOCATED EXISTING MAIL BOX (SINGLE)
BA	BACK OF DRIVE APPROACH	INV.	INVERT		FIRE HYDRANT		RELOCATED EXISTING MAIL BOX (MULTIPLE)
BLDG	BUILDING	LIP	LIP OF GUTTER		STREET LIGHT		PROPOSED PAVEMENT 4" HMA/12" AB 12" COMP. NATIVE (95% REL. COMP.)
BSW	BACK OF SIDEWALK	LT.	LEFT		SIGN		PROPOSED PAVEMENT 3" HMA/8" AB 12" COMP. NATIVE (95% REL. COMP.)
BCR	BEGIN CURB RETURN	MB	MAILBOX		TREE		PROPOSED PAVEMENT GRIND AND OVERLAY
C	CONCRETE	OC	ORIGINAL GROUND		EXISTING GAS LINE		PROPOSED 4" CONCRETE
CB	CATCH BASIN	P	PAVEMENT		EXISTING OVERHEAD ELEC. LINE		PROPOSED 6" CONCRETE
CBOX	CHRISTY BOX	PP	POWER POLE		EXISTING AT&T LINE		
CR	CROWN	RT.	RIGHT		EXISTING FIBER CABLE		
DIA	DIAMETER	SDMH	STORM DRAIN MANHOLE		EXISTING SANITARY SEWER LINE		
ECR	END CURB RADIUS	SSMH	SANITARY SEWER MANHOLE		EXISTING AT&T LINE		
EP	EDGE OF PAVEMENT	STA.	STATION		EXISTING CABLE LINE		
(XXXX.XX)	EXISTING ELEVATION	SW	SWALE		EXISTING WATER LINE		
FF	FINISHED FLOOR	TA	TOP OF DRIVE APPROACH		EXISTING WOOD FENCE		
FH	FIRE HYDRANT	TC	TOP OF CURB		EXISTING HOGWIRE FENCE		
FL	FLOW LINE	TCDI	TOP OF CURB @ DRAIN INLET		EXISTING SURVEY MONUMENT		
GB	GRADE BREAK	TP	TELEPHONE POLE				
GM	GAS METER	UP	UTILITY POLE				
GUY	GUYED WIRE	V	VEE GUTTER				
GV	GATE VALVE	WM	WATER METER				
		WV	WATER VALVE				

NOTE: FOR SIGNING, STRIPING AND PAVEMENT MARKINGS REMOVAL AND RELOCATIONS, SEE SIGNING AND PAVEMENT DELINEATION PLANS ON SHEETS 16-19 IN THIS PLAN SET.

NOTE: USE DETAIL ON SHEET 21, CONCRETE DOWEL-EXISTING TO PROPOSED, WHEN CONNECTING NEW CONCRETE TO EXISTING CONCRETE SIDEWALK AND CURB AND GUTTER.

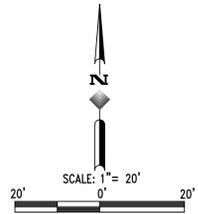
NOTE: FOR STREET LIGHT PLAN, SEE SHEET 22  
NOTE: FOR STORM DRAIN PLAN, SEE SHEET 11

MATCHLINE STA. 14+50  
SEE SHEET 6

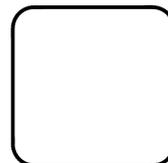


MATCHLINE STA. 19+50  
SEE SHEET 8

**VALLEY BOULEVARD, STA. 14+25 - 19+50**



REVISIONS	DATE	BY	DESCRIPTION



APPROVED BY: *[Signature]*  
DATE: 10/21/2016  
MONIQUE C. NELLO  
PROJECT ENGINEER  
R.C.E. 74523

PREPARED BY: *[Signature]*  
DRAWN BY: CM

901 E. MAIN STREET  
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VISALIA, CA 93278  
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WWW.QUADKNOFF.COM  
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PREPARED BY: *[Signature]*  
DRAWN BY: CM

IMPROVEMENT PLAN FOR:  
**CITY OF TEHACHAPI**  
115 S. ROBINSON ST.  
VISALIA, CA 93278  
(881) 822-4078

**WEST VALLEY BOULEVARD BIKEWAY  
FACILITIES PROJECT, PHASE II  
SITE AND DIMENSION PLAN**

PLOT DATE:	December 17, 2015
JOB NO.:	T150130
FILE NAME:	T150130-CH.3B-SPLN
SCALE:	AS SHOWN
SHEET NO.:	7 OF 22

**LEGEND**

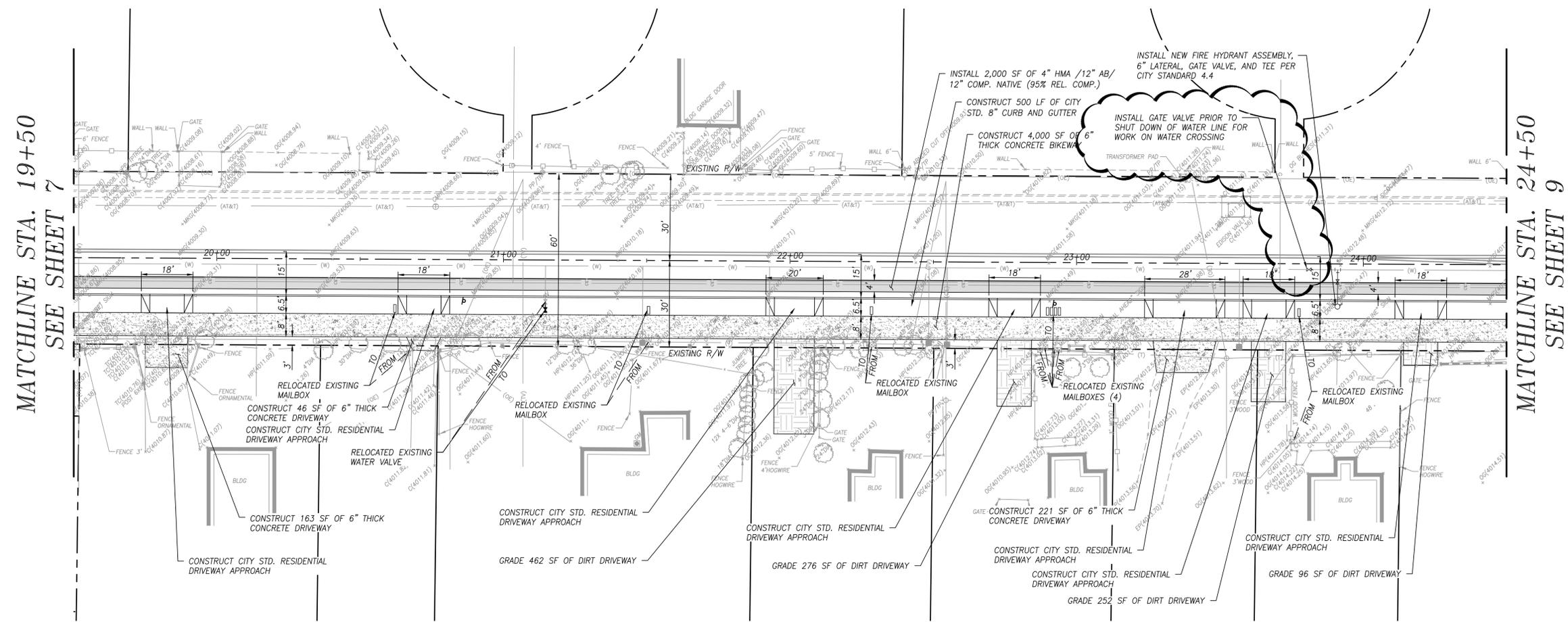
AP	ANGLE POINT	HP	HINGE POINT		BENCH MARK		RELOCATED EXISTING MAIL BOX (SINGLE)
BA	BACK OF DRIVE APPROACH	INV.	INVERT		FIRE HYDRANT		RELOCATED EXISTING MAIL BOX (MULTIPLE)
BLDG	BUILDING	LIP	LIP OF GUTTER		STREET LIGHT		PROPOSED PAVEMENT 4" HMA/12" AB 12" COMP. NATIVE (95% REL. COMP.)
BSW	BACK OF SIDEWALK	LT.	LEFT		SIGN		PROPOSED PAVEMENT 3" HMA/8" AB 12" COMP. NATIVE (95% REL. COMP.)
BCR	BEGIN CURB RETURN	MB	MAILBOX		TREE		PROPOSED PAVEMENT GRIND AND OVERLAY
C	CONCRETE	OC	ORIGINAL GROUND		EXISTING GAS LINE		PROPOSED 4" CONCRETE
CB	CATCH BASIN	P	PAVEMENT		EXISTING OVERHEAD ELEC. LINE		PROPOSED 6" CONCRETE
CBOX	CHRISTY BOX	PP	POWER POLE		EXISTING AT&T LINE		
CR	CROWN	RT.	RIGHT		EXISTING FIBER CABLE		
DIA	DIAMETER	SDMH	STORM DRAIN MANHOLE		EXISTING SANITARY SEWER LINE		
ECR	END CURB RADIUS	SSMH	SANITARY SEWER MANHOLE		EXISTING CABLE LINE		
EP	EDGE OF PAVEMENT	STA.	STATION		EXISTING WATER LINE		
(XXXX.XX)	EXISTING ELEVATION	SW	SWALE		EXISTING WOOD FENCE		
FF	FINISHED FLOOR	TA	TOP OF DRIVE APPROACH		EXISTING HOGWIRE FENCE		
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GV	GATE VALVE	WM	WATER METER				
		WV	WATER VALVE				

NOTE: FOR SIGNING, STRIPING AND PAVEMENT MARKINGS REMOVAL AND RELOCATIONS, SEE SIGNING AND PAVEMENT DELINEATION PLANS ON SHEETS 16-19 IN THIS PLAN SET.

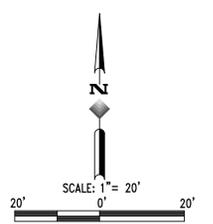
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NOTE: FOR STREET LIGHT PLAN, SEE SHEET 22

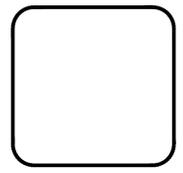
NOTE: FOR STORM DRAIN PLAN, SEE SHEET 12



**VALLEY BOULEVARD, STA. 19+50 - 24+50**



REVISIONS	DATE	BY	DESCRIPTION



APPROVED BY:   
 DATE: 10/21/2016  
 PROJECT ENGINEER  
 R.C.E. 74523

PREPARED BY:   
 901 E. MAIN STREET  
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IMPROVEMENT PLAN FOR:  
**CITY OF TEHACHAPI**  
 115 S. ROBINSON ST.  
 (805) 822-4078  
**WEST VALLEY BOULEVARD BIKEWAY  
 FACILITIES PROJECT, PHASE II  
 SITE AND DIMENSION PLAN**

PLOT DATE:	December 17, 2015
JOB NO.:	T150130
FILE NAME:	T150130-CH.3B-SPLN
SCALE:	AS SHOWN
SHEET NO.:	8 OF 22

**LEGEND**

AP	ANGLE POINT	HP	HINGE POINT		BENCH MARK		RELOCATED EXISTING MAIL BOX (SINGLE)
BA	BACK OF DRIVE APPROACH	INV.	INVERT		FIRE HYDRANT		RELOCATED EXISTING MAIL BOX (MULTIPLE)
BLDG	BUILDING	LIP	LIP OF GUTTER		STREET LIGHT		PROPOSED PAVEMENT 4" HMA/12" AB
BSW	BACK OF SIDEWALK	LT.	LEFT		SIGN		PROPOSED PAVEMENT 3" HMA/8" AB
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ECR	END CURB RADIUS	SSMH	SANITARY SEWER MANHOLE		EXISTING CABLE LINE		
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(XXXX.XX)	EXISTING ELEVATION	SW	SWALE		EXISTING WOOD FENCE		
FF	FINISHED FLOOR	TA	TOP OF DRIVE APPROACH		EXISTING HOGWIRE FENCE		
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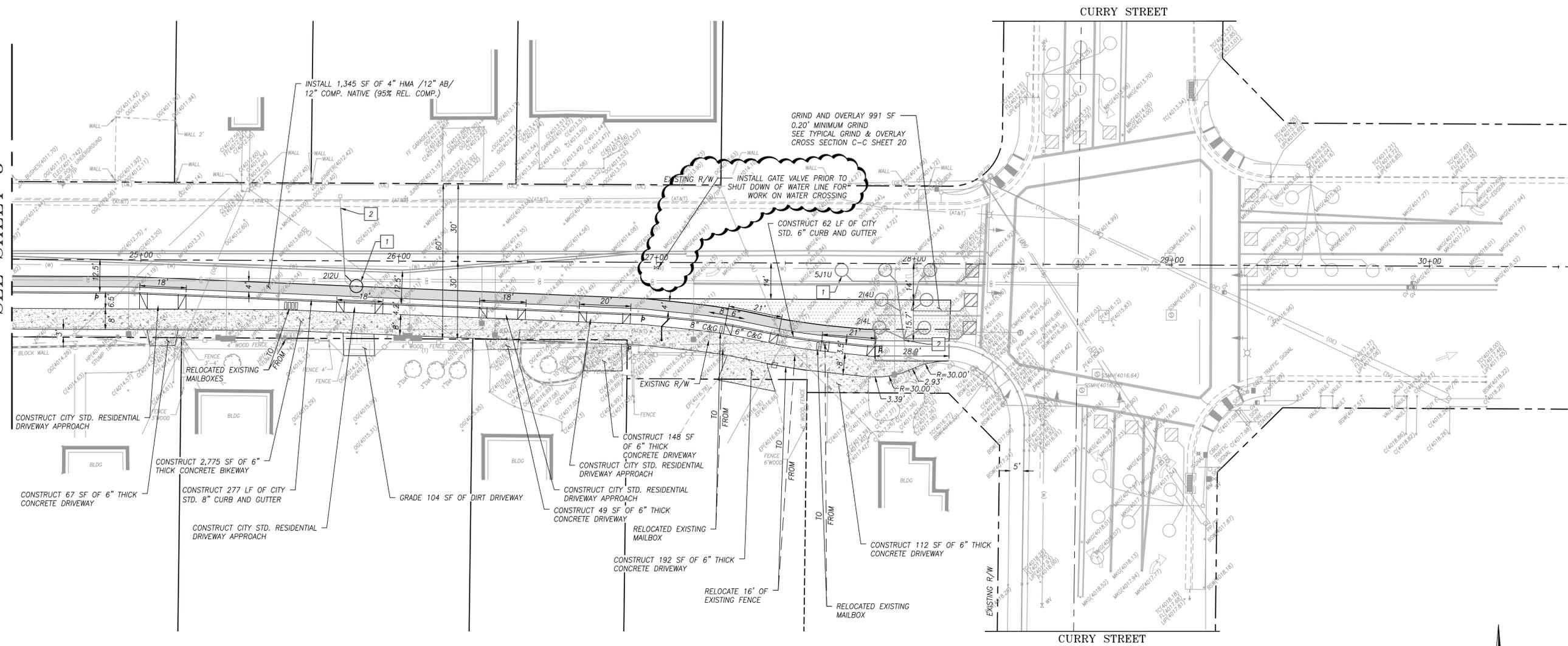
NOTE: FOR STREET LIGHT PLAN, SEE SHEET 22

NOTE: FOR STORM DRAIN PLAN, SEE SHEET 13

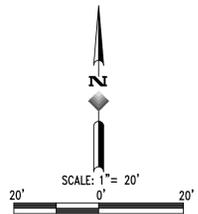
**CONSTRUCTION NOTES**

- ALL EASTBOUND LOOP DETECTORS SHALL BE REPLACED IN KIND AS SHOWN ON THE PLAN.
- SPlice NEW LOOP CONDUCTORS TO EXISTING DLC PER EXISTING LOOP DESIGNATIONS.

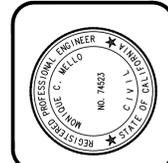
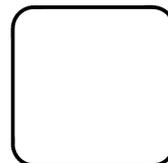
MATCHLINE STA. 24+50  
SEE SHEET 8



**VALLEY BOULEVARD, STA. 24+50 - 30+00**



REVISIONS	DATE	BY	DESCRIPTION



APPROVED BY:   
 DATE: 10/21/2016  
 PROJECT ENGINEER  
 R.C.E. 74523

PREPARED BY:   
**Quad Knopf**  
 901 E. MAIN STREET  
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 FAX: (559) 733-7821  
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IMPROVEMENT PLAN FOR:  
**CITY OF TEHACHAPI**  
 115 S. ROBINSON ST.  
 (805) 822-4078  
**WEST VALLEY BOULEVARD BIKEYWAY FACILITIES PROJECT, PHASE II SITE AND DIMENSION PLAN**

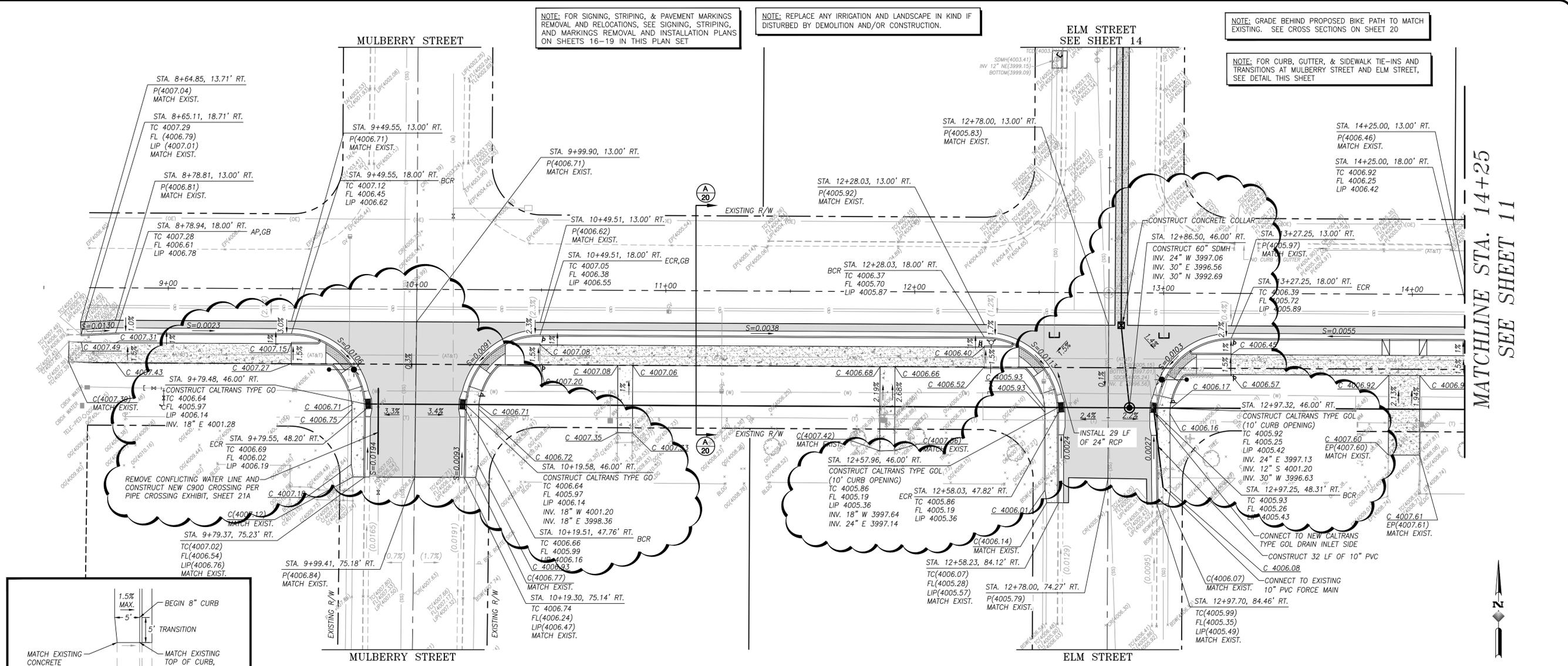
PLOT DATE:	December 17, 2015
JOB NO.:	T150130
FILE NAME:	T150130-CH.3B-SPLN
SCALE:	AS SHOWN
SHEET NO.:	9 OF 22

NOTE: FOR SIGNING, STRIPING, & PAVEMENT MARKINGS REMOVAL AND RELOCATIONS, SEE SIGNING, STRIPING, AND MARKINGS REMOVAL AND INSTALLATION PLANS ON SHEETS 16-19 IN THIS PLAN SET

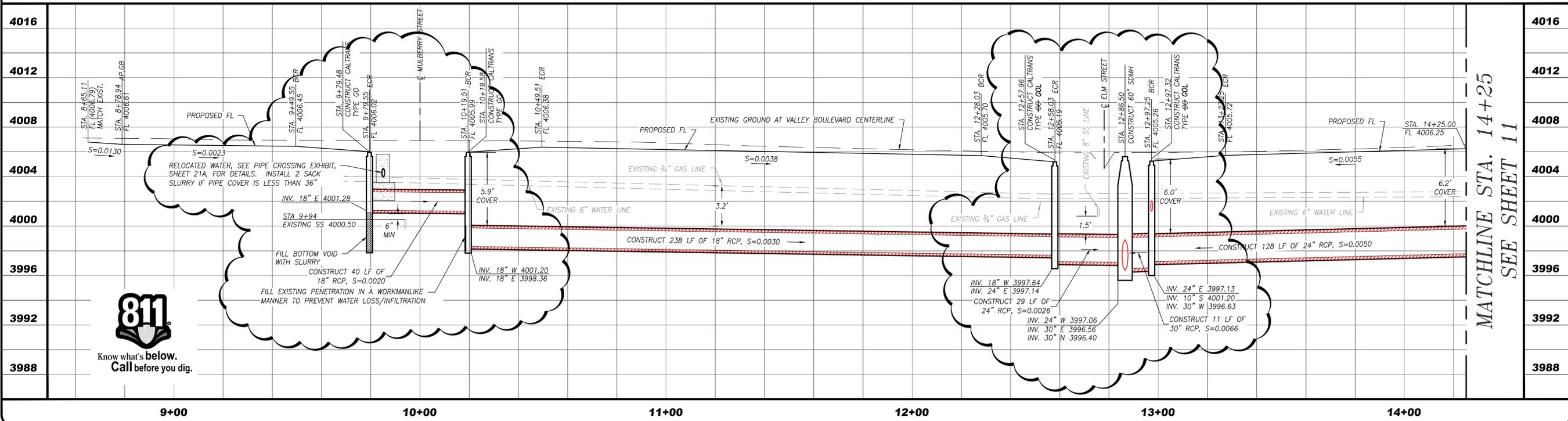
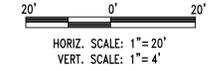
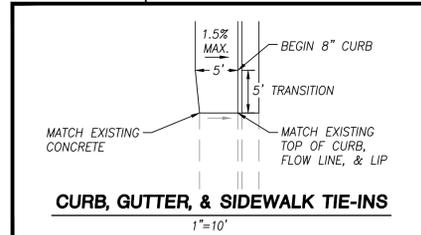
NOTE: REPLACE ANY IRRIGATION AND LANDSCAPE IN KIND IF DISTURBED BY DEMOLITION AND/OR CONSTRUCTION.

NOTE: GRADE BEHIND PROPOSED BIKE PATH TO MATCH EXISTING. SEE CROSS SECTIONS ON SHEET 20

NOTE: FOR CURB, GUTTER, & SIDEWALK TIE-INS AND TRANSITIONS AT MULBERRY STREET AND ELM STREET, SEE DETAIL THIS SHEET

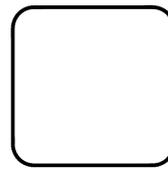


VALLEY BOULEVARD, STA. 8+60 - 14+25



MATCHLINE STA. 14+25  
SEE SHEET 11

REVISIONS	DATE	BY	DESCRIPTION



APPROVED BY: *[Signature]*  
10/21/2016  
DATE

MONIQUE C. MELLO  
PROJECT ENGINEER

901 E. MAIN STREET  
P.O. BOX 3689  
VISALIA, CA 93278  
TEL: (559) 733-0440  
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DRAWN BY: CM

PREPARED BY:  
**Quad Knopf**

IMPROVEMENT PLAN FOR:  
**CITY OF TEHACHAPI**  
115 S. ROBINSON ST.  
TEHACHAPI, CA 93561  
(805) 852-4078

**WEST VALLEY BOULEVARD BIKEWAY FACILITIES PROJECT, PHASE II**  
PLAN AND PROFILE

PLOT DATE: December 17, 2015  
JOB NO.: T150130  
FILE NAME: T150130-CH.3-PLNPRF  
SCALE: AS SHOWN  
SHEET NO.: 10 OF 22

MATCHLINE STA. 14+25  
SEE SHEET 10

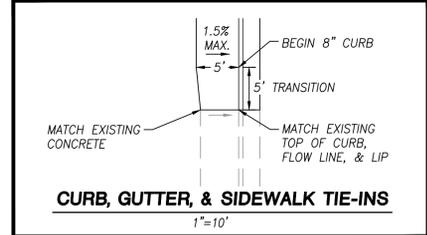
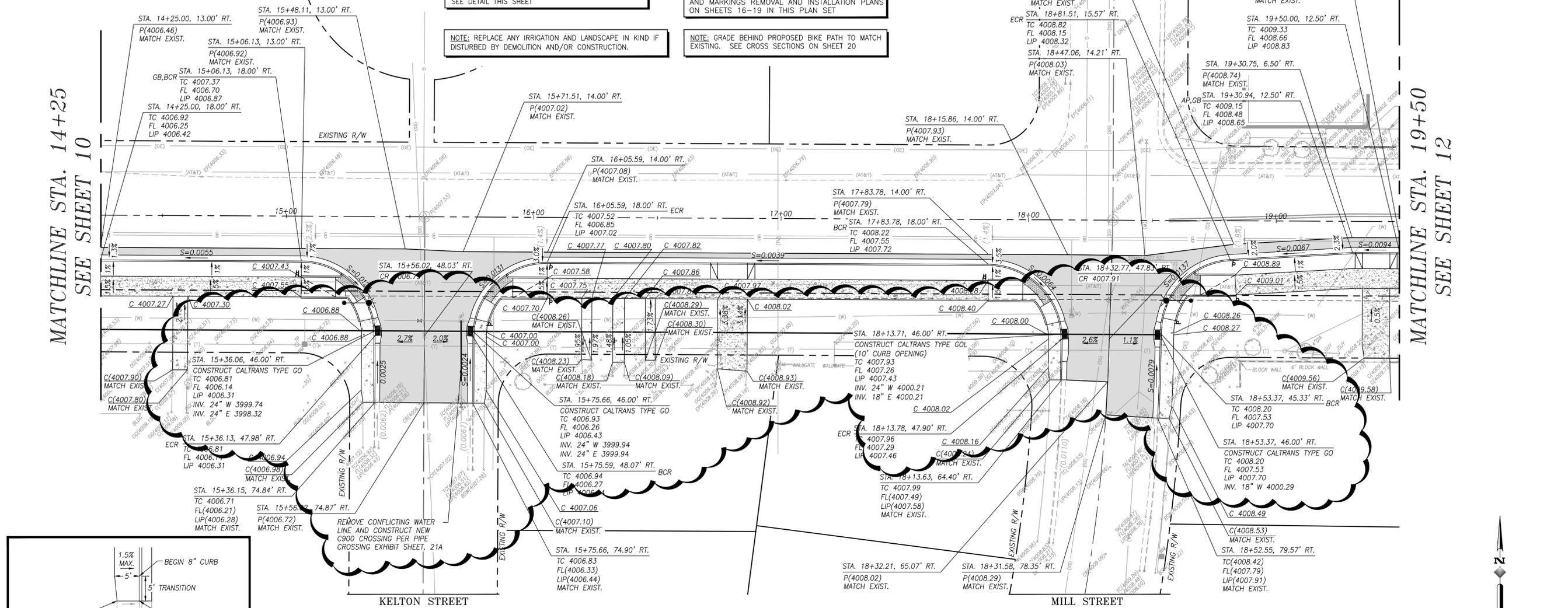
MATCHLINE STA. 19+50  
SEE SHEET 12

NOTE: FOR CURB, GUTTER, & SIDEWALK TIE-INS AND TRANSITIONS AT KELTON STREET AND MILL STREET, SEE DETAIL THIS SHEET

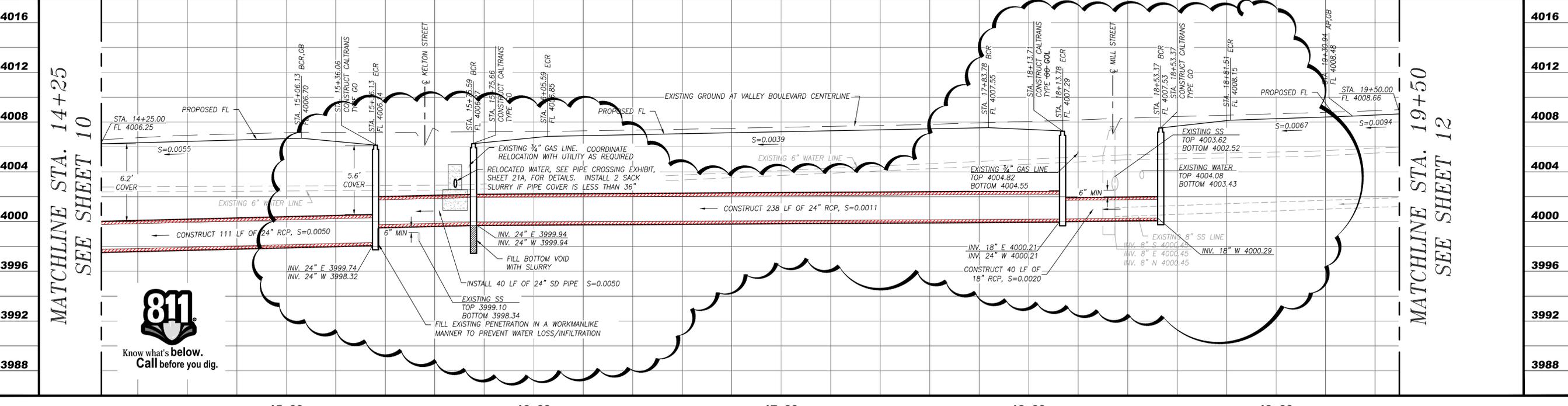
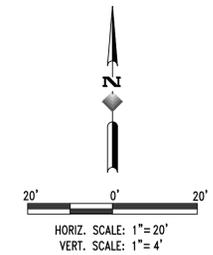
NOTE: FOR SIGNING, STRIPING, & PAVEMENT MARKINGS REMOVAL AND RELOCATIONS, SEE SIGNING, STRIPING, AND MARKINGS REMOVAL AND INSTALLATION PLANS ON SHEETS 16-19 IN THIS PLAN SET

NOTE: REPLACE ANY IRRIGATION AND LANDSCAPE IN KIND IF DISTURBED BY DEMOLITION AND/OR CONSTRUCTION.

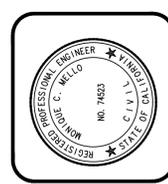
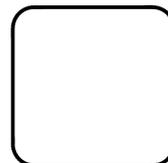
NOTE: GRADE BEHIND PROPOSED BIKE PATH TO MATCH EXISTING. SEE CROSS SECTIONS ON SHEET 20



# VALLEY BOULEVARD, STA. 14+25 - 19+50



REVISIONS	DATE	BY	DESCRIPTION



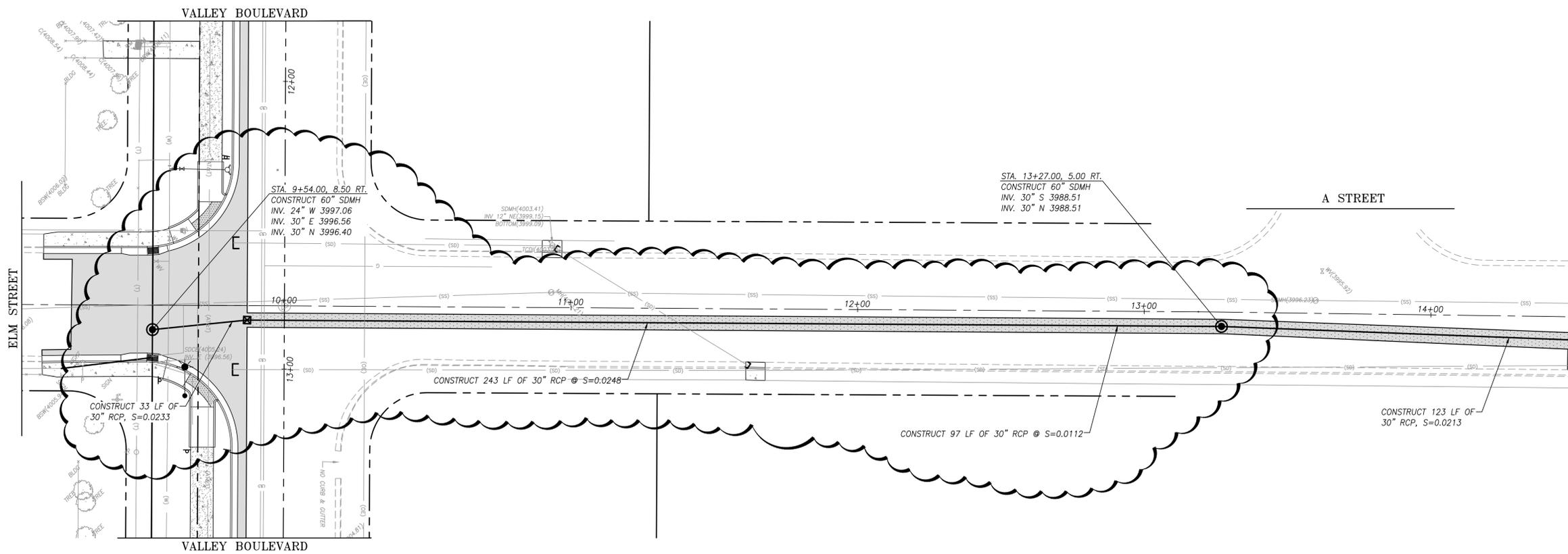
APPROVED BY: *[Signature]*  
 MONIQUE C. NIELLO  
 PROJECT ENGINEER  
 10/21/2016  
 DATE

901 E. MAIN STREET  
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 VESALIA, CA 93278  
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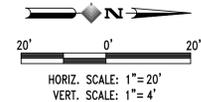


IMPROVEMENT PLAN FOR:  
**CITY OF TEHACHAPI**  
 115 S. ROBINSON ST.  
 (805) 822-4078  
**WEST VALLEY BOULEVARD BIKEWAY  
 FACILITIES PROJECT, PHASE II  
 PLAN AND PROFILE**

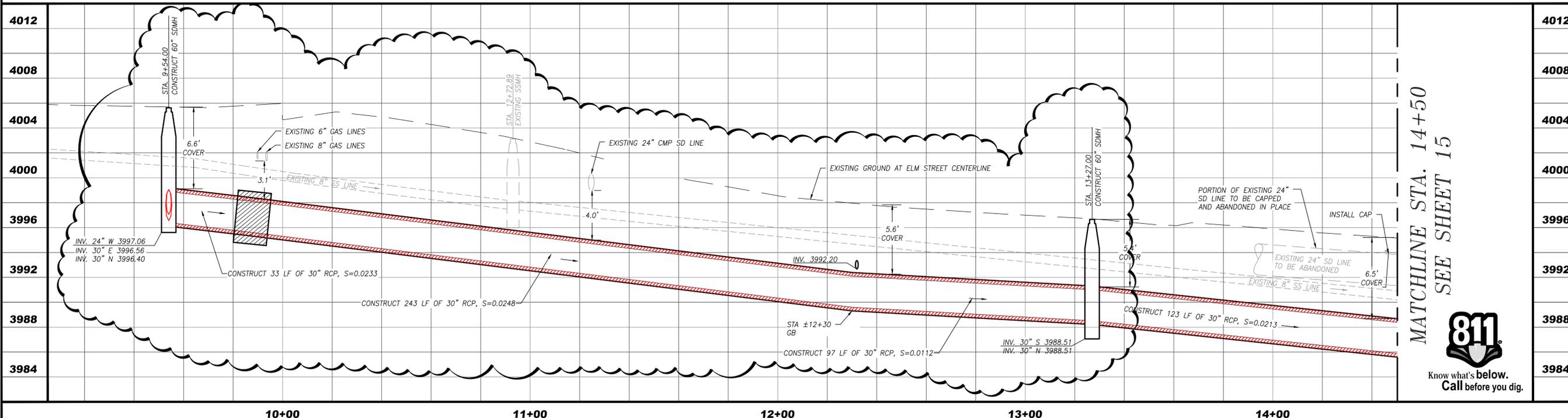
PLOT DATE: December 17, 2015  
 JOB NO.: T150130  
 FILE NAME: T150130-CH.3-PLNPRF  
 SCALE: AS SHOWN  
 SHEET NO.: 11 OF 22



ELM STREET, STA. 9+67 - 14+50



MATCHLINE STA. 14+50  
SEE SHEET 15

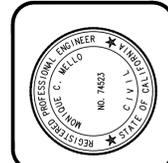
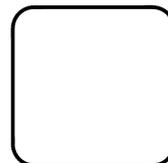


MATCHLINE STA. 14+50  
SEE SHEET 15



Know what's below.  
Call before you dig.

REVISIONS	DATE	BY	DESCRIPTION

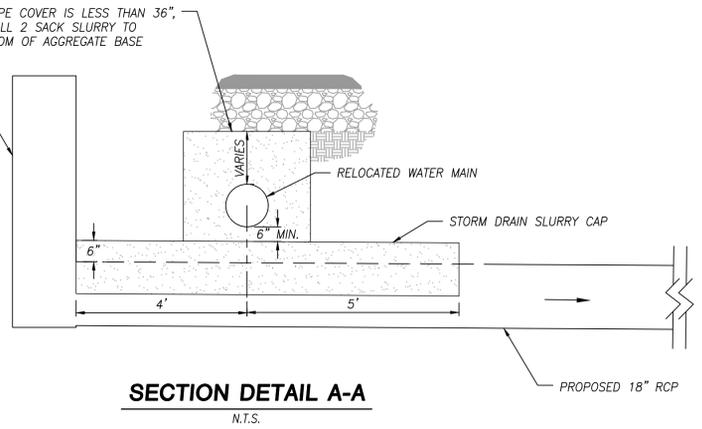
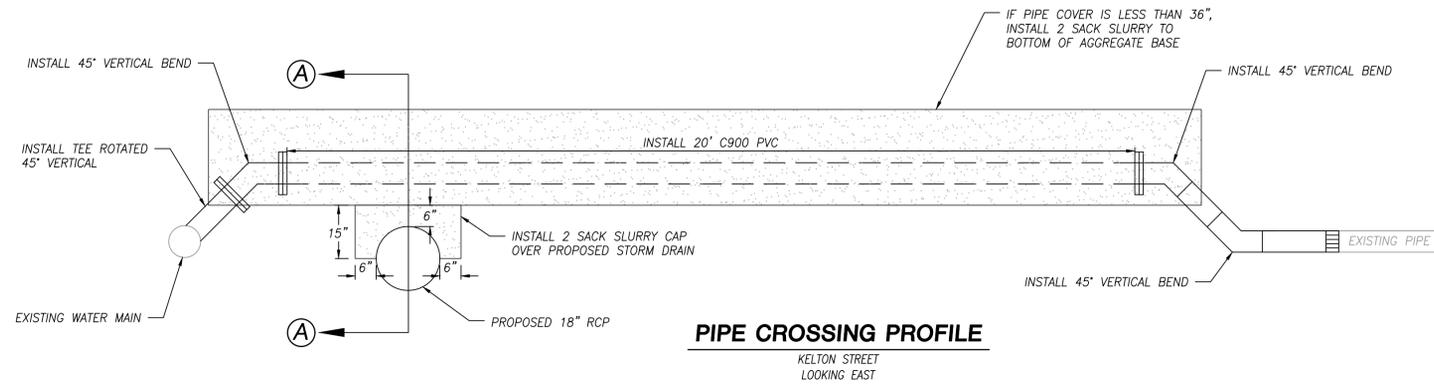


APPROVED BY:  
  
 MONIQUE C. MELLO  
 PROJECT ENGINEER  
 R.C.E. 74523  
 DATE: 10/21/2016

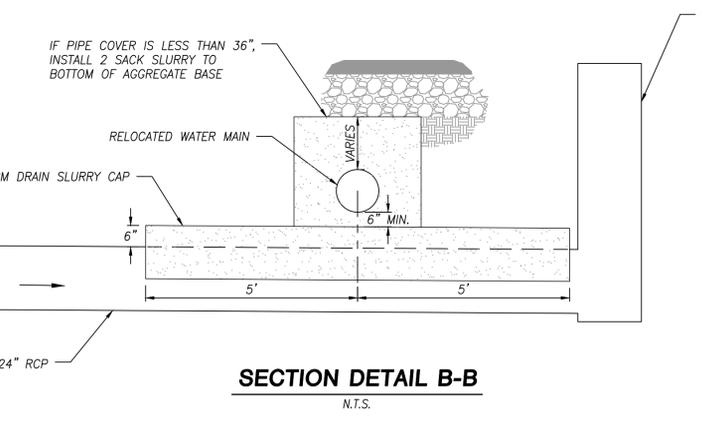
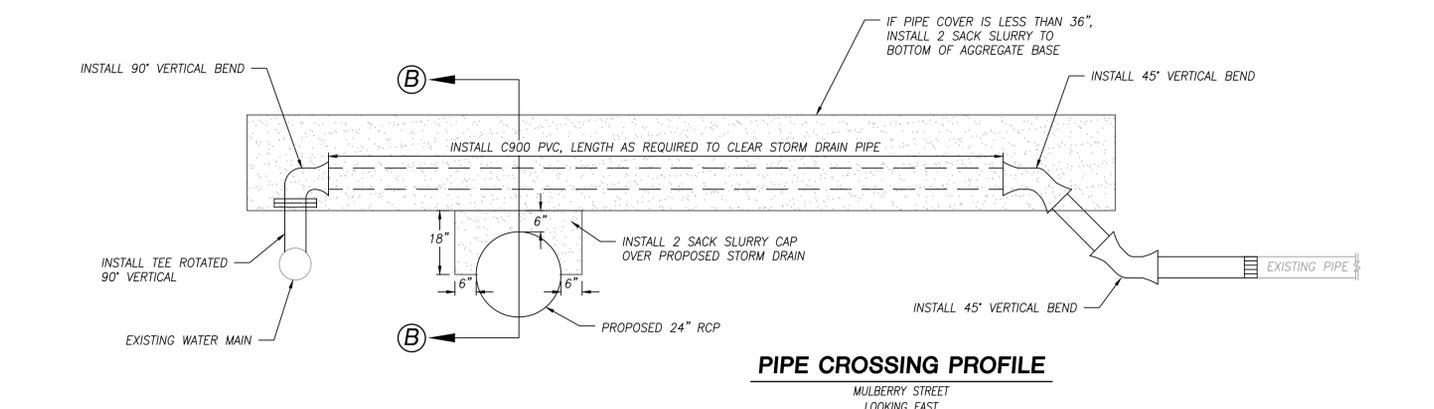
901 E. MAIN STREET  
 P.O. BOX 3689  
 VESALIA, CA 93278  
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 CHECKED BY: LINDA.D.B.  
**Quad Knopf**

IMPROVEMENT PLAN FOR:  
**CITY OF TEHACHAPI**  
 115 S. ROBINSON ST.  
 (805) 852-4078  
**WEST VALLEY BOULEVARD BIKEWAY  
 FACILITIES PROJECT, PHASE II  
 PLAN AND PROFILE**

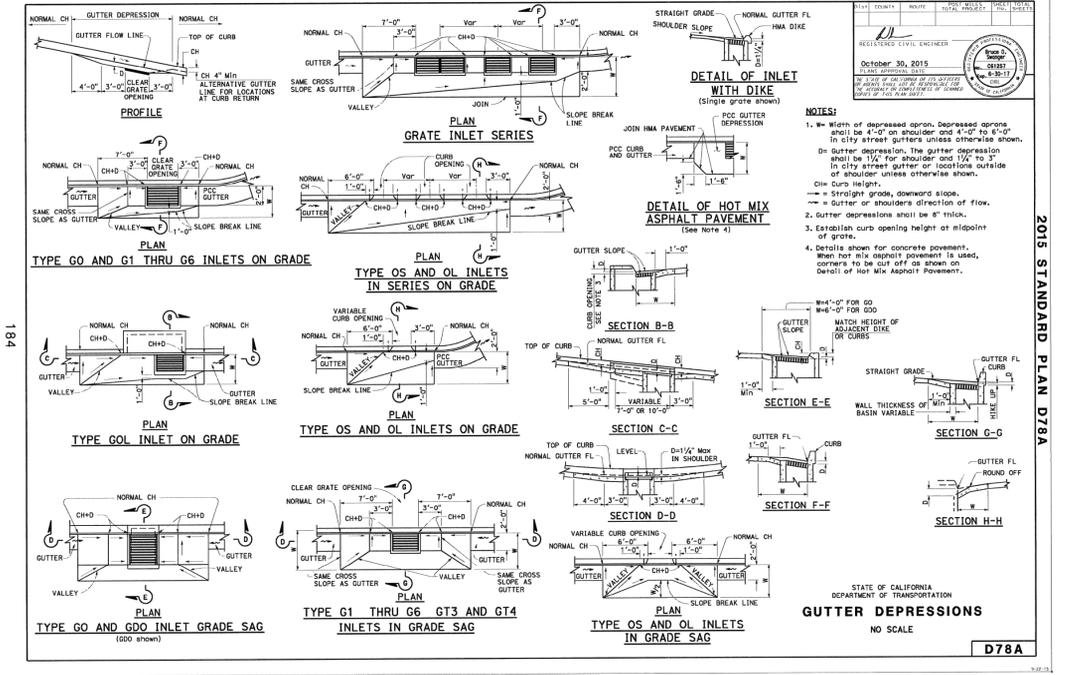
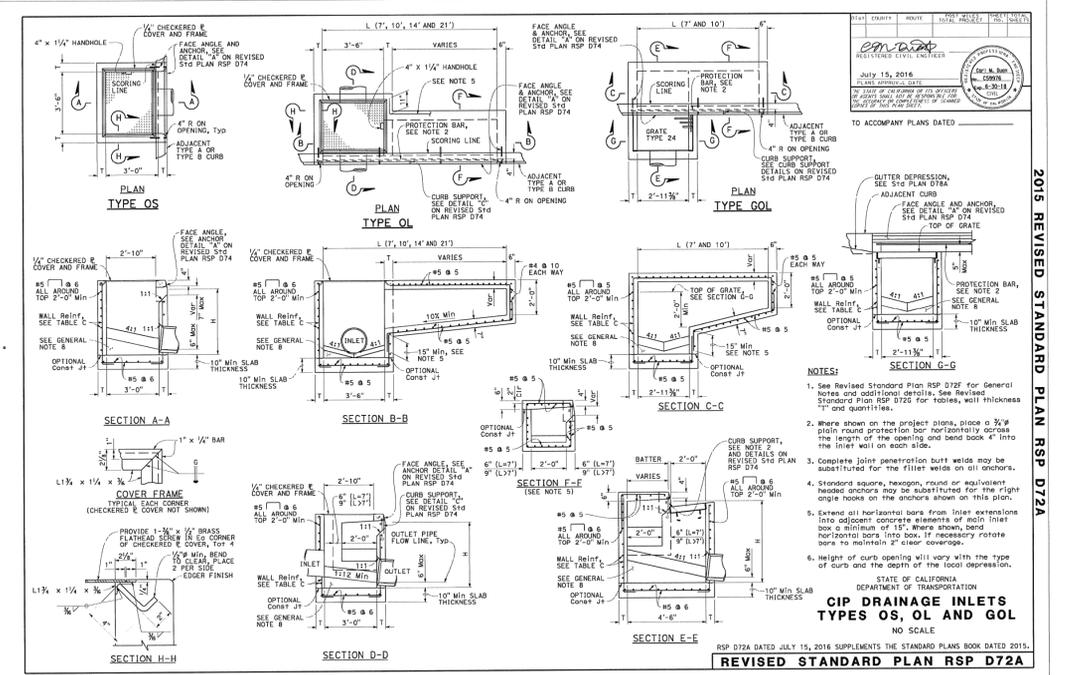
PLOT DATE: December 17, 2015  
 JOB NO.: T150130  
 FILE NAME: T150130-CH.3-PLNPRF  
 SCALE: AS SHOWN  
 SHEET NO.: 14 OF 22



**WATER CROSSING AT KELTON STREET**



**WATER CROSSING AT MULBERRY STREET**



REASONS: \_\_\_\_\_

DATE: \_\_\_\_\_

BY: \_\_\_\_\_

DESCRIPTION: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

DATE: 10/21/2016

R.C.E. 74523

MONIQUE C. MELLO  
PROJECT ENGINEER

STATE OF CALIFORNIA  
DEPARTMENT OF TRANSPORTATION  
REGISTERED PROFESSIONAL ENGINEER  
NO. 74023  
MAY 15, 2016

PREPARED BY: \_\_\_\_\_

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DRAWN BY: J.S.

IMPROVEMENT PLAN FOR:  
**CITY OF TEHACHAPI**  
118 S. ROBINSON ST.  
TEHACHAPI, CA 93561  
(661) 822-4078

**WEST VALLEY BOULEVARD BIKEWAY  
FACILITIES PROJECT, PHASE II  
PIPE CROSSING EXHIBIT**

PLOT DATE: SEPTEMBER 29, 2016

JOB NO.: T150130

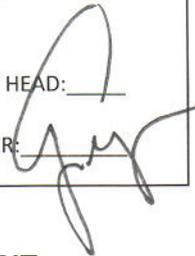
FILE NAME: T150130 - PIPE CROSSINGS

SCALE: AS SHOWN

SHEET NO.: 21A OF 22



# COUNCIL REPORTS

APPROVED	
DEPARTMENT HEAD:	
CITY MANAGER:	

MEETING DATE: NOVEMBER 7, 2016 AGENDA SECTION: POLICE DEPARTMENT

---

**TO:** HONORABLE MAYOR WIGGINS AND COUNCIL MEMBERS

**FROM:** KENT KROEGER, POLICE CHIEF

**DATE:** November 3, 2016

**SUBJECT:** PART-TIME POLICE TECHNICIAN

---

## BACKGROUND

The Tehachapi Police Department Communications Center is currently staffed with six full-time Police Technicians. While this level of staffing is sufficient at most times, staffing impairments such as vacations, sick call-ins, etc. create the need for additional personnel to properly staff the Communications Center.

In order to meet the staffing needs of the Communications Center, staff recommends creating a part-time Police Technician position. The part-time position creates greater flexibility in scheduling and will allow the Department to fully staff the Communications Center at a cost significantly lower than that of an additional full-time position.

## FISCAL IMPACT

The proposed salary range for the part-time Police Technician Position is \$16.10 to \$20.11 per hour. Part-time Police Technicians will work a maximum of 999 hours annually. Staff has established an eligibility list of qualified candidates to fill any created positions.

## RECOMMENDATION

Approve the classification description and salary range for the part-time Police Technician position.

**CITY OF TEHACHAPI**  
**Proposed November 2016**

**PART-TIME POLICE TECHNICIAN**

**Purpose of Classification:**

The purpose of the position in this classification is to primarily perform dispatching services as well as provide clerical and record keeping services for the City of Tehachapi Police Department.

**Definition:**

Under the direction of the Administrative Sergeant, the Police Technician will perform dispatch and technical law enforcement-related services and support to the Tehachapi Police Department.

The following duties are normal for this classification. These are not to be construed as exclusive or all inclusive. Other duties may be required and assigned.

**Essential Duties and Responsibilities:**

- Operates telephone, radio, computer aided dispatch system, 9-1-1 telephone system and other emergency equipment.
- Receives emergency calls which must be properly processed, including the dispatching of personnel and equipment to scenes of fire, police incidents, accidents, rescue operations, and other emergencies.
- Receives routine calls and gives information as requested.
- Receives and transmits messages between field units, receives and transmits messages through the computer aided dispatch system, including police messages locally and nationwide.
- Monitors emergency communications to determine needs for assistance, and ensures that assigned calls and other relevant information are entered into the system.
- Accurately prepare and maintain radio, phone and other log records.
- Enters information into automated systems, including, but not limited to, missing persons, stolen or lost property, stolen vehicle, domestic violence restraining orders and firearms.
- Ability to search various databases and automated systems in response to information requested.
- Compile statistical information and produce reports and analysis as required.
- Prepares requisitions for unit supplies, maintains inventory of supplies and determines replacement or restocking needs; picks up unit supplies and vehicle parts as needed.
- Ensures that departmental vehicles are inspected, serviced and maintained to meet operational needs of facility or unit, and records monthly gas card usage.
- Coordinates the maintenance and repairs of vehicles, and maintains vehicle maintenance records.

- Receives, lists, catalogues, stores, and releases personal and/or evidentiary property in compliance with departmental policy, practices, and procedure.
- Process documents for submission to courts and/or for property forfeiture, organize and prepare court packages and forfeiture tracking documentation.
- Make court runs and transport evidence.
- Retrieve and make copies of accident, crime and arrest reports, and provide copies of reports as prescribed by CA Public Records Act.
- Provide basic background checks for DOJ, police departments, government agencies and other law enforcement agencies.
- Act as a receptionist and handle after-hours telephone calls.
- Performs related work as required.

## **REQUIREMENTS:**

### **Experience:**

- Minimum of one (1) year of clerical experience preferably for a public safety agency.

### **Education & Training:**

- High school diploma or equivalent.
- Ability to obtain California P.O.S.T. Public Safety Dispatcher Basic Academy (120 hour course) within 12 months of hire.
- Typing Certificate 35 wpm

### **Physical:**

- Ability to lift and carry 25 lbs. combined with bending, twisting, or working on irregular surfaces.
- Ability to sit for long periods of time.

### **Examination:**

- The written exam will consist of an Entry-Level Dispatcher Selection Battery test which has been developed and validated by the Commission of Peace Officer Standards and Training (P.O.S.T.) Candidates must achieve a passing score of 70% or higher to be eligible for hire.
- Individuals who have taken the P.O.S.T. Certified written test within the last 24 months may submit their score for verification in lieu of taking written test.

### **Conditions of Employment:**

- A pre-placement medical assessment/health/drug screening, extensive background investigation, psychological evaluation and polygraph, at office expense, is a condition of appointment after all other required job conditions have been met.
- Some positions may require proof of privately owned automobile insurance and the possession of a valid California Motor Vehicles operator's license.
- Fingerprints clearance by the Federal Bureau of Investigations and the California Department of Justice is a condition of appointment after all other required job conditions have been met.
- This position has a probationary period of one year in paid service.



# COUNCIL REPORTS

APPROVED

DEPARTMENT HEAD: \_\_\_\_\_

CITY MANAGER: \_\_\_\_\_

A handwritten signature in black ink is written over the signature lines in the approval box.

**MEETING DATE:** November 7, 2016    **AGENDA SECTION:** ASST. CITY MANAGER

---

**TO:** HONORABLE MAYOR WIGGINS AND COUNCIL MEMBERS

**FROM:** CHRIS KIRK, ASSISTANT CITY MANAGER

**DATE:** November 3, 2016

**SUBJECT:** PRESCRIPTION SAFETY GLASS POLICY

---

## BACKGROUND

Over the past several years, City management has placed a significantly increased focus on employee safety. In support of those efforts a safety committee was established, employee safety training has increased, safety equipment is made readily available to all employees, and safety audits are being performed regularly.

While the City currently provides general safety equipment necessary for employees to be compliant with adopted OSHA and City safety policies, prescription safety glasses are not provided. Rather, employees that requires corrective lenses are required to wear a protective face shield or a large set of safety glasses over their corrective lenses. To encourage and promote safe work practices, the City's safety committee has suggested that a prescription safety glass policy be created whereby employees that require corrective lenses may be provided safety glasses that are appropriate for their individual situation. The policy will only be applicable to a small number of employees that require corrective lenses and that are required to regularly wear safety glasses in the execution of their work. Additionally, it is expected that the purchases made under this policy will be within existing budgets.

## RECOMMENDATION

**ADOPT THE ATTACHED PRESCRIPTION SAFETY GLASS POLICY**



**Prescription Safety Glasses Policy  
March 2016**

Each eligible employee shall be provided 1 pair of prescription safety glasses, consistent with their required correction, each year by the City of Tehachapi. Glasses shall be provided from options to be determined at the sole discretion of the Public Works Director or the City's designated Safety Officer.

An eligible employee is anyone who regularly works in an environment that requires safety glasses, as determined by the City's Personal Protective Equipment (PPE) policy, or by Job Safety Analyses for work typically performed by the employee's job classification.

Any employee wishing to be provided prescription safety glasses pursuant to this policy, may request said glasses at any time, either orally or in writing.

Replacement of prescription safety glasses shall be provided at least every 18 months, but no more frequently than 12 months. However, if deemed necessary by the Public Works Director or the designated Safety Officer, glasses may be replaced at any time due to excessive wear from job related deterioration.

At a minimum, the following requirements must be met by all protective devices offered by the City. Protectors shall (per OSHA criteria for personal protective equipment):

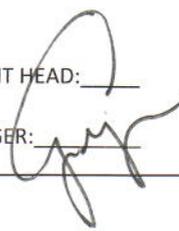
- Comply with the American National Standards Institute (ANSI) standard ANSI Z87.1-1989.
- Provide adequate protection against the particular hazards for which they are designed.
- Be of safe design and construction for the work to be performed.
- Be reasonably comfortable when worn under the designated conditions.
- Fit snugly and not unduly interfere with the movements of the wearer.
- Be durable.
- Be capable of being disinfected.
- Be easily cleanable.
- Be distinctly marked to facilitate identification only of the manufacturer.

Additionally, any employee wishing to select safety glasses with photochromic (light-adaptive) lenses shall be allowed to do so.



# COUNCIL REPORTS

APPROVED
DEPARTMENT HEAD: _____
CITY MANAGER: _____

A handwritten signature in black ink is written over the signature line of the City Manager field.

**MEETING DATE:** November 7, 2016    **AGENDA SECTION:** ASST. CITY MANAGER

---

**TO:** HONORABLE MAYOR WIGGINS AND COUNCIL MEMBERS

**FROM:** CHRIS KIRK, ASSISTANT CITY MANAGER

**DATE:** November 3, 2016

**SUBJECT:** EMPLOYEE RECOGNITION POLICY

---

## BACKGROUND

Recruiting and retaining qualified employees is an important factor in the success of every business. Additionally, there is evidence that there is a direct connection to how employee morale and company performance. For example, over the past 15 years, the stock prices for companies on Forbes magazine's "100 Best Companies to Work For" list have performed nearly two times as well as the general market.

The City is a business as well. While not a for profit business, the City places an equal amount of importance on recruiting and retaining qualified employees as keeping employee morale high. Within the public sector, this has to be balanced with an important responsibility to efficiently utilize taxpayer resources. With that in mind, an employee recognition policy has been prepared to provide additional guidance to Department Heads and other managers for recognizing the achievements of their staff and for building respect, collaboration, and team work.

## FISCAL IMPACT

All employee recognition activities will be within budgetary limits approved by the City Council.

## RECOMMENDATION

**ADOPT THE ATTACHED EMPLOYEE RECOGNITION POLICY**

## Employee Recognition Policy

The City of Tehachapi understands that employees are an integral part of the City's business and that maintaining morale, recognizing achievement, encouraging innovation, and increasing respect and collaboration, are important parts of the City's business. The purpose of the Employee recognition policy is to provide guidelines for recognition awards in support of the business objectives identified above.

1. Department/Organization Recognition and Team Building Events – Departments may host recognition or team building events which may include, but are not limited to holiday and summer events. A maximum of \$25 per employee per Fiscal Year can be spent on recognition events in each department, subject to approved budget limits. Retirement, birthdays, baby showers and other personal celebrations are not considered department recognition events and are not eligible for funding. Additionally, while food is an appropriate expense for employee recognition events such as a luncheon or a dinner, alcohol shall not be paid for with City funds.
2. Recognition of Employees for Years of Service – Long-term employees offer value to the City because of institutional knowledge, improved performance potential, and lower employee recruitment and training costs. As such, the City may recognize employees for long-term service to the City by using one or both of the policies listed in subsections (a) and (b) below.
  - a. In recognition of the fact that long-term employees offer value to the City because of their institutional knowledge, improved performance potential, and lower employee recruitment and training costs, the City hereby agrees to pay an additional 2.5% to any employee that has provided at least thirty years of service to the City of Tehachapi. An employee who has previously reached the top step of their classification shall still receive the longevity stipend.
  - b. Upon reaching an employment anniversary milestone listed below, an employee will be eligible for a recognition award, including but not limited to service pins, trophies, medals, or plaques, the cost of which shall not be more than \$25. Department Heads are responsible for ensuring that adequate funding is available, and for the ordering and management of their respective staff recognition awards.
    - i. Anniversary milestones – 5 years, 10 years, 15 years, 20 years, 25 years, 30 years
  - c. Employees who reach the following anniversary milestones will also be granted a one-time bonus of vacation time based upon the years of service listed below. This one-time bonus will be added to the employee's vacation accruals on the first full pay period following their anniversary date. This vacation time will be used in a manner consistent with the City's Vacation Time Policy in the adopted personnel manual.
    - i. 5 years – 5 hours
    - ii. 10 years – 10 hours
    - iii. 15 years – 20 hours
    - iv. 20 years – 30 hours
    - v. 25 years – 40 hours
    - vi. 30 years – 50 hours

Upon adoption of this policy, all current employees will receive a one-time bonus of vacation time for their most recent anniversary milestone consistent with the limits set above.

3. **Additional Departmental Recognition** – Non-cash awards such as gift cards to local business, coupons with a dollar value, tickets for movies, events, and non-personalized consumer merchandise (merchandise without a City or Department Logo), may be provided to employees as part of a Department’s recognition program. Such awards shall be solely at the Department Head’s discretion and are subject to available budgeted funds. In general, a Department Head should only provide an award when he or she determines that an employee has significantly exceeded expectations for their position. Purchases of non-cash awards shall be paid from each Department’s existing budget and shall be capped at \$25 per employee per Fiscal Year, subject to approved budget limits and may be considered taxable.
4. **City Manager Awards of Excellence** – The City Manager shall also have the ability to recognize employees, at the City Manager’s sole discretion and within approved budgets, for any event, activity, or work that demonstrates excellence in public service to the City of Tehachapi.



APPROVED

DEPARTMENT HEAD: \_\_\_\_\_

CITY MANAGER: \_\_\_\_\_

A handwritten signature in black ink, appearing to be "G. Garrett", written over the signature lines in the approval box.

# COUNCIL REPORTS

**MEETING DATE:** NOVEMBER 7, 2016    **AGENDA SECTION:** CITY MANAGER

---

**TO:** HONORABLE MAYOR WIGGINS AND COUNCIL MEMBERS

**FROM:** GREG GARRETT, CITY MANAGER

**DATE:** NOVEMBER 2, 2016

**SUBJECT:** ADOPT SALARY PLAN, AMENDMENT #4

---

## BACKGROUND

The last amended Salary Plan for City of Tehachapi employees was adopted on September 19, 2016 by Resolution 42-16.

The Salary Plan Amendment #4 will include a new part-time Police Technician position.

## FISCAL IMPACT

The proposed hourly rate range for this position is \$16.10 to \$20.11.

## RECOMMENDATION

Approve Salary Plan amendment #4, adopt resolution and repeal resolution 42-16.

**RESOLUTION NO.**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
TEHACHAPI, CALIFORNIA ESTABLISHING THE SALARY  
PLAN FOR EACH POSITION CLASSIFICATION IN CITY  
SERVICE AND REPEALING RESOLUTION NO. 42-16**

WHEREAS, The City Council of the City of Tehachapi may from time to time make changes to a plan of compensation for all Employees of the City of Tehachapi; and

WHEREAS, The City Council of the City of Tehachapi adopted Resolution No. 42-16 on September 19, 2016 amending a Salary Plan; and

WHEREAS, The part-time Police Technician position is created and added in the Salary Plan; and

WHEREAS, The California Public Employee Retirement System (CalPERS) is requiring the City Council of the City of Tehachapi to repeal Resolution No. 42-16 its entirety by adopting a new resolution when changes are made to the previously adopted Salary Plan; and

WHEREAS, The City Manager has prepared and recommended an updated Salary Plan for City Employee Position Classifications; and

WHEREAS, The City Council of the City of Tehachapi desires to adopt an updated Salary Plan for all City Employee Position Classifications.

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL FOR THE CITY, AS FOLLOWS:

Section 1 That the Salary Plan set forth in Exhibit "A", which is attached hereto and made a part hereof shall be the Salary Plan for the City of Tehachapi.

Section 2 That the effective date of said Salary Plan shall be November 8, 2016.

Section 3 That Resolution No. 42-16 is hereby repealed in its entirety.

Section 4 The Report and assessment as presented to the City Council and on file in the office of the City Clerk are hereby confirmed as filed.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Tehachapi at a regular meeting this 7<sup>th</sup> day of November, 2016.

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Susan Wiggins, Mayor of  
City of Tehachapi, California

ATTEST:

\_\_\_\_\_  
TORI MARSH, City Clerk of the  
City of Tehachapi, California

I hereby certify that the foregoing resolution was duly and regularly adopted by the City Council of the City of Tehachapi at a regular meeting thereof held on November 7, 2016

\_\_\_\_\_  
TORI MARSH, City Clerk of the  
City of Tehachapi, California

**CITY OF TEHACHAPI**  
**Salary Plan FY 2016/2017**

Cost of Living Increase					
1.6% Unrepresented		1.6% Public Works		1.6% Police Officers	

**Amendment #4**

FULL TIME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	MONTHLY																		
Development Services Dir	7610	7801	7995	8195	8399	8610	8824	9044	9271	9503	9740	9984	10234	10491	10753	11022	11298	11579	11928
Planning Manager	6355	6514	6676	6843	7014	7189	7369	7553	7742	7935	8134	8337	8547	8761	8979	9204	9435	9670	9961
Senior Planner	5250	5382	5517	5654	5795	5941	6089	6241	6398	6557	6721	6888	7060	7237	7419	7604	7794	7989	8229
Planner	4472	4585	4699	4817	4937	5061	5188	5317	5450	5586	5725	5868	6016	6166	6321	6479	6641	6806	7010
Economic Dev Coordinator	3985	4085	4187	4292	4399	4509	4622	4738	4855	4977	5101	5229	5360	5494	5631	5772	5916	6065	6246
City Engineer	6991	7165	7344	7528	7716	7908	8106	8309	8516	8728	8947	9171	9401	9637	9878	10124	10378	10638	10957
Associate Engineer	5657	5799	5944	6093	6245	6402	6562	6726	6894	7066	7243	7424	7609	7800	7995	8195	8400	8611	8868
Assistant Engineer	4654	4770	4890	5012	5138	5267	5398	5533	5671	5813	5958	6107	6260	6416	6577	6741	6910	7083	7295
Engineering Assistant	3609	3699	3792	3886	3983	4083	4185	4290	4397	4507	4619	4735	4852	4974	5098	5226	5357	5490	5655
Chief Building Official	4472	4585	4699	4817	4937	5061	5188	5317	5450	5586	5725	5868	6016	6166	6321	6479	6641	6806	7010
Building Inspector	3609	3699	3792	3886	3983	4083	4185	4290	4397	4507	4619	4735	4852	4974	5098	5226	5357	5490	5655
Development Services Tech	3562	3652	3743	3836	3933	4031	4132	4235	4341	4449	4561	4675	4792	4911	5034	5159	5288	5419	5583
Finance Director	7610	7801	7995	8195	8399	8610	8824	9044	9271	9503	9740	9984	10234	10491	10753	11022	11298	11579	11928
Financial Services Manager	6355	6514	6676	6843	7014	7189	7369	7553	7742	7935	8134	8337	8547	8761	8979	9204	9435	9670	9961
Accountant II	4785	4905	5028	5153	5282	5413	5549	5689	5831	5976	6125	6279	6436	6597	6761	6931	7104	7282	7500
Accountant I	4183	4288	4395	4505	4617	4733	4850	4972	5096	5224	5355	5488	5626	5767	5911	6059	6210	6365	6557
HR Coordinator	3562	3652	3743	3836	3933	4031	4132	4235	4341	4449	4561	4675	4792	4911	5034	5159	5288	5419	5583
Accounting Technician	3108	3186	3265	3347	3430	3515	3604	3694	3787	3881	3978	4078	4180	4284	4391	4502	4614	4729	4872
Account Clerk	2596	2661	2727	2795	2865	2937	3010	3086	3163	3242	3323	3407	3492	3579	3669	3761	3855	3951	4069
Assistant City Manager	7610	7801	7995	8195	8399	8610	8824	9044	9271	9503	9740	9984	10234	10491	10753	11022	11298	11579	11928
Administrative Manager	5250	5382	5517	5654	5795	5941	6089	6241	6398	6557	6721	6888	7060	7237	7419	7604	7794	7989	8229
Senior Administrative Asst	3238	3319	3403	3488	3575	3665	3756	3851	3947	4046	4146	4251	4357	4465	4577	4691	4809	4929	5077
Administrative Asst II	2596	2661	2727	2795	2865	2937	3010	3086	3163	3242	3323	3407	3492	3579	3669	3761	3855	3951	4069
Administrative Asst I	2366	2425	2486	2548	2612	2678	2744	2813	2883	2956	3030	3106	3184	3263	3345	3429	3514	3603	3710
Public Works Director	7610	7801	7995	8195	8399	8610	8824	9044	9271	9503	9740	9984	10234	10491	10753	11022	11298	11579	11928
Public Works Manager	4920	5043	5169	5298	5431	5567	5706	5848	5994	6144	6298	6456	6617	6783	6952	7127	7304	7487	7710
Public Works Supervisor	4472	4585	4699	4817	4937	5061	5188	5317	5450	5586	5725	5868	6016	6166	6321	6479	6641	6806	7010
Lead Maintenance Worker	3848	3944	4042	4142	4247	4354	4462	4573	4688	4806	4927	5050	5176	5305	5438	5574	5713	5856	6032
Senior Maintenance Worker	3454	3541	3629	3720	3812	3908	4006	4106	4208	4313	4422	4531	4645	4761	4881	5003	5129	5257	5414
Maintenance Worker II	3193	3274	3356	3440	3528	3616	3706	3799	3893	3991	4091	4193	4298	4405	4515	4628	4744	4862	5008
Maintenance Worker I	2912	2985	3060	3136	3216	3296	3379	3464	3550	3639	3730	3823	3919	4016	4117	4219	4325	4433	4566
Utilities Manager	5250	5382	5517	5654	5795	5941	6089	6241	6398	6557	6721	6888	7060	7237	7419	7604	7794	7989	8229
Utilities Supervisor	4654	4770	4890	5012	5138	5267	5398	5533	5671	5813	5958	6107	6260	6416	6577	6741	6910	7083	7295
Chief Wastewater Operator	4040	4141	4246	4353	4462	4574	4688	4806	4926	5049	5176	5305	5437	5573	5712	5855	6000	6151	6336
Senior Wastewater Operator	3848	3944	4042	4142	4247	4354	4462	4573	4688	4806	4927	5050	5176	5305	5438	5574	5713	5856	6032
Wastewater Operator II	3454	3541	3629	3720	3812	3908	4006	4106	4208	4313	4422	4531	4645	4761	4881	5003	5129	5257	5414
Wastewater Operator I	3346	3429	3514	3603	3693	3786	3880	3977	4076	4179	4283	4390	4501	4613	4728	4846	4968	5092	5245
Lead Water Systems Operator	4040	4141	4246	4353	4462	4574	4688	4806	4926	5049	5176	5305	5437	5573	5712	5855	6000	6151	6336
Senior Water Systems Operator	3848	3944	4042	4142	4247	4354	4462	4573	4688	4806	4927	5050	5176	5305	5438	5574	5713	5856	6032
Water Systems Operator II	3454	3541	3629	3720	3812	3908	4006	4106	4208	4313	4422	4531	4645	4761	4881	5003	5129	5257	5414

**CITY OF TEHACHAPI**  
**Salary Plan FY 2016/2017**

Cost of Living Increase		
1.6% Unrepresented	1.6% Public Works	1.6% Police Officers

**Amendment #4**

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
Water Systems Operator I	3346	3429	3514	3603	3693	3786	3880	3977	4076	4179	4283	4390	4501	4613	4728	4846	4968	5092	5245
Lead Landscape Maintenance	3454	3541	3629	3720	3812	3908	4006	4106	4208	4313	4422	4531	4645	4761	4881	5003	5129	5257	5414
Fleet Coordinor	3454	3541	3629	3720	3812	3908	4006	4106	4208	4313	4422	4531	4645	4761	4881	5003	5129	5257	5414
Police Chief	7610	7801	7995	8195	8399	8610	8824	9044	9271	9503	9740	9984	10234	10491	10753	11022	11298	11579	11928
Lieutenant	5250	5382	5517	5654	5795	5941	6089	6241	6398	6557	6721	6888	7060	7237	7419	7604	7794	7989	8229
Sergeant	4183	4288	4395	4505	4617	4733	4850	4972	5096	5224	5355	5488	5626	5767	5911	6059	6210	6365	6557
Senior Officer	4045	4146	4249	4356	4464	4576	4690	4807	4928	5051	5178	5307	5440	5577	5744	N/A			
Officer	3796	3891	3988	4087	4191	4295	4402	4512	4625	4740	4859	4980	5105	5232	5389				
Code Enforcement Officer	3193	3274	3356	3440	3528	3616	3706	3799	3893	3991	4091	4193	4298	4405	4515	4628	4744	4862	5008
Lead Dispatcher	3085	3162	3241	3322	3406	3491	3578	3668	3759	3854	3950	4049	4150	4254	4361	4469	4581	4696	4837
Police Technician	2790	2860	2931	3004	3079	3157	3236	3317	3401	3486	3573	3663	3754	3848	3944	4043	4143	4247	4374
Executive Asst to the Chief	3238	3319	3403	3488	3575	3665	3756	3851	3947	4046	4146	4251	4357	4465	4577	4691	4809	4929	5077
Police Clerk	2596	2661	2727	2795	2865	2937	3010	3086	3163	3242	3323	3407	3492	3579	3669	3761	3855	3951	4069
Airport Manager	5250	5382	5517	5654	5795	5941	6089	6241	6398	6557	6721	6888	7060	7237	7419	7604	7794	7989	8229
Airport Operations Coordinator	3454	3541	3629	3720	3812	3908	4006	4106	4208	4313	4422	4531	4645	4761	4881	5003	5129	5257	5414

**PART-TIME (HOURLY)**

PT Laborer	15.75	16.14	16.55	16.96	17.39	17.83	18.27	18.73	19.20	19.68
PT Office Assistant	15.19	15.57	15.95	16.35	16.75	17.17	17.60	18.03	18.48	18.94
PT Community Engagement Specialist	20.23	20.74	21.26	21.79	22.33	22.89	23.46	24.05	24.65	25.27
PT Police Technician	16.10	16.50	16.91	17.33	17.76	18.20	18.66	19.13	19.61	20.10

**ELECTED / CONTRACT**

City Council (Elected)	\$300 per Month
City Clerk (Elected)	\$300 per Month
City Treasurer (Elected)	\$300 per Month
City Manager	\$14,731 per mon as of June 26, 2016
City Attorney	\$130 per hour as of July 1, 2013

Last Adopted:	September 19, 2016	Res. # 42-16
Date Adopted:	November 7, 2016	Res. #
Date Effective:	November 8, 2016	

Changes: » Added Part Time Police Technician position

# *Tehachapi City Council*

A stylized graphic of a mountain range with three peaks, rendered in a golden-brown color with a slight shadow effect, set against a dark blue background.

## *Certificate of Appreciation*

*Presented to*

*The Mono County Sherriff's Department*

*In appreciation of the support and recovery efforts during  
the October 15, 2016 tragedy at June Lake.*

---

Greg Garrett, City Manager

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Mayor Susan Wiggins

# *Tehachapi City Council*

A stylized graphic of a mountain range with three peaks, rendered in a golden-brown color with a dark outline, set against a dark blue background.

## *Certificate of Appreciation*

*Presented to*

*Sergeant Brad Bonnet*

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*In appreciation of the support and recovery efforts during  
the October 15, 2016 tragedy at June Lake.*

---

Greg Garrett, City Manager

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Mayor Susan Wiggins

# *Tehachapi City Council*

A stylized graphic of a mountain range with three peaks, rendered in a gold color with a dark outline, positioned below the city name and above the main title.

## *Certificate of Appreciation*

*Presented to*

*Detective Mark Rios*

---

*In appreciation of the support and recovery efforts during  
the October 15, 2016 tragedy at June Lake.*

---

Greg Garrett, City Manager

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Mayor Susan Wiggins

# *Tehachapi City Council*

A stylized graphic of a mountain range with three peaks, rendered in a golden-brown color with a slight shadow effect, set against a dark blue background.

## *Certificate of Appreciation*

*Presented to*

*Detective John Scalise*

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*In appreciation of the support and recovery efforts during  
the October 15, 2016 tragedy at June Lake.*

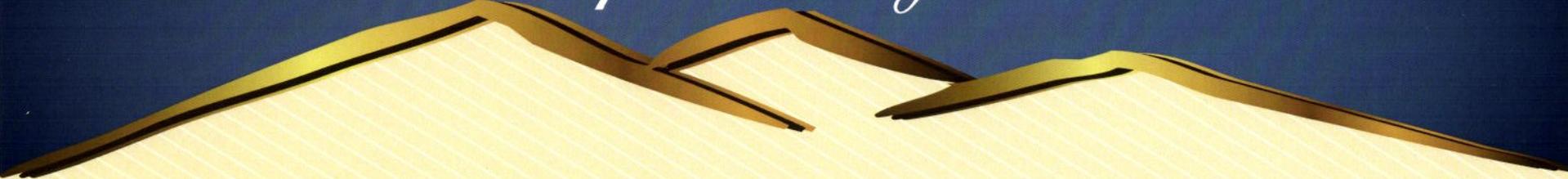
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Greg Garrett, City Manager

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Mayor Susan Wiggins

*Tehachapi City Council*

A stylized graphic of a mountain range with three peaks, rendered in a golden-brown color, positioned below the city name and above the main title.

*Certificate of Appreciation*

*Presented to*

*Detective Anthony Scalise*

---

*In appreciation of the support and recovery efforts during  
the October 15, 2016 tragedy at June Lake.*

---

Greg Garrett, City Manager

---

Mayor Susan Wiggins

# *Tehachapi City Council*

A stylized graphic of a mountain range with three peaks, rendered in a gold and brown color scheme, positioned below the city name and above the certificate title.

## *Certificate of Appreciation*

*Presented to*

*Deputy Louis Ortiz*

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*In appreciation of the support and recovery efforts during  
the October 15, 2016 tragedy at June Lake.*

---

Greg Garrett, City Manager

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Mayor Susan Wiggins

# *Tehachapi City Council*

A stylized graphic of a mountain range with three peaks, rendered in a golden-brown color with a dark outline, set against a dark blue background.

## *Certificate of Appreciation*

*Presented to*

*Deputy Guy Foxwell*

---

*In appreciation of the support and recovery efforts during  
the October 15, 2016 tragedy at June Lake.*

---

Greg Garrett, City Manager

---

Mayor Susan Wiggins

# *Tehachapi City Council*

A stylized graphic of a mountain range with three peaks, rendered in a golden-brown color with a slight shadow effect, positioned below the city name and above the main title.

## *Certificate of Appreciation*

*Presented to*

*Reserve Deputy Collin McKenzie*

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*In appreciation of the support and recovery efforts during  
the October 15, 2016 tragedy at June Lake.*

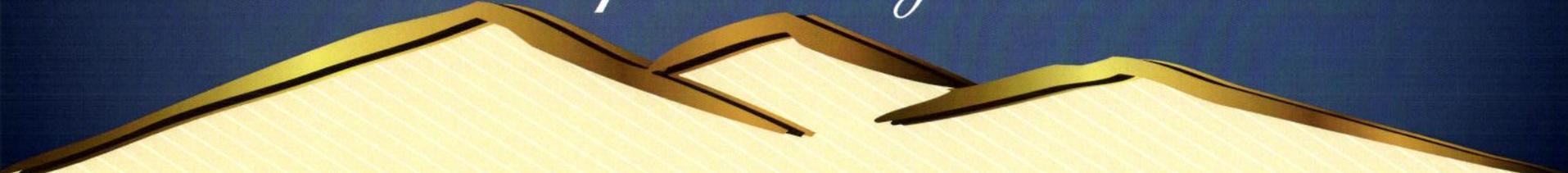
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Greg Garrett, City Manager

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Mayor Susan Wiggins

# *Tehachapi City Council*

A stylized graphic of a mountain range with three peaks, rendered in a golden-brown color with a slight 3D effect, set against a dark blue background.

## *Certificate of Appreciation*

*Presented to*

*Deputy Amy Bilbao*

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*In appreciation of the support and recovery efforts during  
the October 15, 2016 tragedy at June Lake.*

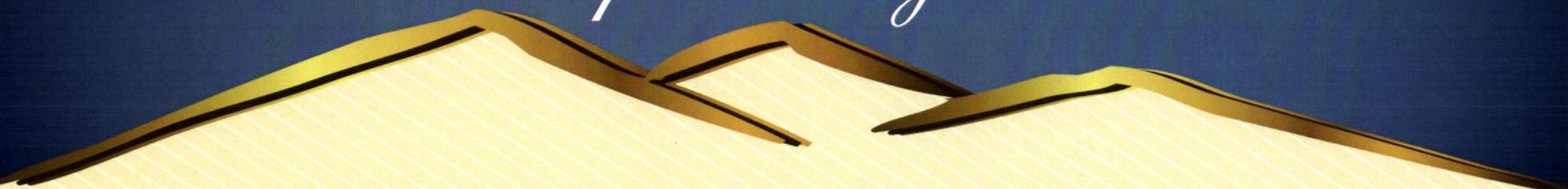
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Greg Garrett, City Manager

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Mayor Susan Wiggins

# *Tehachapi City Council*

A stylized graphic of a mountain range with three peaks, rendered in a golden-brown color with a slight shadow effect, set against a dark blue background.

## *Certificate of Appreciation*

*Presented to*

*Volunteer Charles Dubruyn*

*In appreciation of the support and recovery efforts during  
the October 15, 2016 tragedy at June Lake.*

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Greg Garrett, City Manager

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Mayor Susan Wiggins

*Tehachapi City Council*

A stylized graphic of a mountain range with three peaks, rendered in a golden-brown color with a dark outline, set against a dark blue background.

*Certificate of Appreciation*

*Presented to*

*Volunteer Mike Shaw*

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*In appreciation of the support and recovery efforts during  
the October 15, 2016 tragedy at June Lake.*

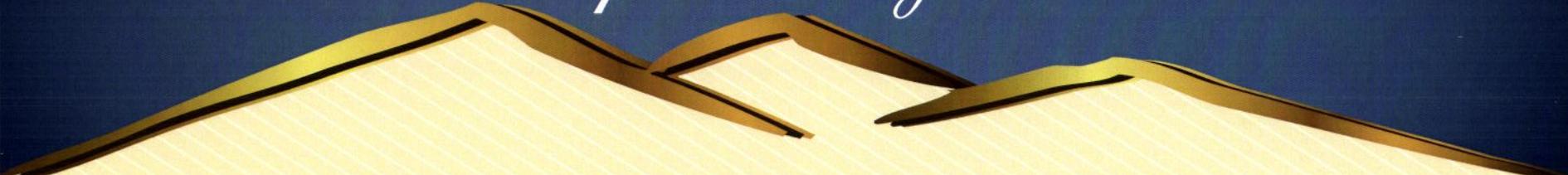
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Greg Garrett, City Manager

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Mayor Susan Wiggins

# *Tehachapi City Council*

A stylized graphic of a mountain range with three peaks, rendered in a gold color with a dark outline, set against a dark blue background.

## *Certificate of Appreciation*

*Presented to*

*Boulder Lodge*

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*In appreciation of the support and compassion received  
during the October 15, 2016 tragedy at June Lake.*

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Greg Garrett, City Manager

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Mayor Susan Wiggins

# *Tehachapi City Council*

A stylized graphic of a mountain range with three peaks, rendered in a gold and brown color scheme, positioned below the city name and above the main title.

## *Certificate of Appreciation*

*Presented to*

*June Lake Marina*

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*In appreciation of the support and compassion received  
during the October 15, 2016 tragedy at June Lake.*

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Greg Garrett, City Manager

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Mayor Susan Wiggins

# *Tehachapi City Council*

A stylized graphic of a mountain range with three peaks, rendered in a gold and brown color scheme, positioned below the city name and above the certificate title.

## *Certificate of Appreciation*

*Presented to*

*Looney Bean*

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*In appreciation of the support and compassion received  
during the October 15, 2016 tragedy at June Lake.*

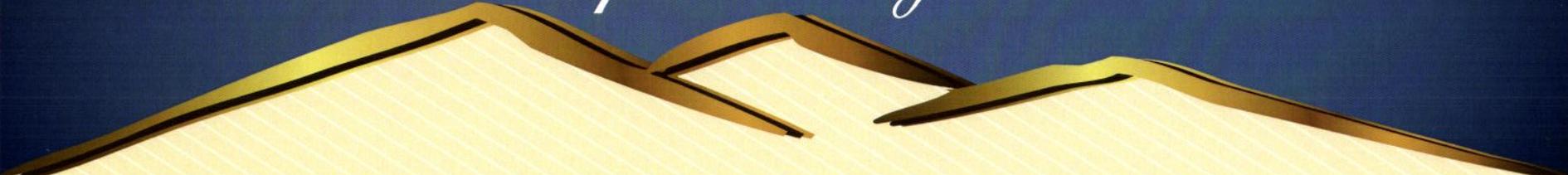
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Greg Garrett, City Manager

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Mayor Susan Wiggins

# *Tehachapi City Council*

A stylized graphic of a mountain range with three peaks, rendered in a gold color with a slight shadow effect, set against a dark blue background.

## *Certificate of Appreciation*

*Presented to*

*The Citizens of June Lake*

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*In appreciation of the support and compassion received  
during the October 15, 2016 tragedy at June Lake.*

---

Greg Garrett, City Manager

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Mayor Susan Wiggins