



Major Application Fee \$544.00
 Technology Fee \$32.64
 Long Range Planning Fee \$40.80
 Total \$617.44

Minor Application Fee \$178.00
 Technology Fee \$10.62
 Long Range Planning Fee \$13.35
 Total \$201.97

CITY OF TEHACHAPI SIGN PERMIT APPLICATION

ADDRESS OF SIGN:				ASSESSOR PARCEL NO.:			
PROPERTY OWNER:			PROPERTY OWNER ADDRESS:			PROPERTY OWNER EMAIL:	
SIGN COMPANY:		CONTACT:		PHONE:		EMAIL:	
PROPOSED ADVERTISEMENT:		ELEVATION		NORTH		SOUTH	
						EAST	
						WEST	
DESCRIPTION OF WORK TO BE DONE:							
WALL SIGN (BUILDING, CANOPY, AWNING)							
SIGN FACE DIMENSIONS:		TOTAL SIGN FACE AREA OF THIS PERMIT:			TOTAL AREA OF EXISTING SIGNS ON FAÇADE:		
_____ = _____ sq. ft.		ELECTRIC SIGN: YES NO					
_____ = _____ sq. ft.							
_____ = _____ sq. ft.							
DIMENSIONS OF BUILDING FAÇADE (WIDTH X HEIGHT):					SIGN COLORS:		
MONUMENT SIGN, FREESTANDING SIGN, PROJECTING SIGN							
SIGN FACE DIMENSIONS:		TOTAL SIGN FACE AREA OF THIS PERMIT:			TOTAL HEIGHT OF SIGN:		
_____ = _____ sq. ft.		ELECTRIC SIGN: YES NO					
_____ = _____ sq. ft.							
_____ = _____ sq. ft.							
SETBACK OF SIGN? (DISTANCE FROM SIGN TO PROPERTY LINE):		CLEARANCE ABOVE GRADE:			LINEAR FEET OF STREET FRONTAGE:		
NOTE: SIGNS MUST MAINTAIN HORIZONTAL AND VERTICAL CLEARANCE OF ALL OVERHEAD ELECTRICAL CONDUCTORS IN ACCORDANCE WITH SPECIFICATIONS OF THE NATIONAL ELECTRICAL CODE, LOCAL CODE AMENDMENTS, AND ALL OTHER APPLICABLE LAWS							
(SIGNATURES IN THESE BLANKS INDICATE THAT THE PROPERTY OWNER IS AWARE OF THE APPLICATION FOR A SIGN PERMIT AND THAT ALL OF THE ABOVE INFORMATION IS TRUE AND CORRECT)							
SIGNATURE OF SIGN COMPANY REPRESENTATIVE _____				SIGNATURE OF PROPERTY OWNER _____			
DATE _____				DATE _____			

**CITY OF TEHACHAPI
SIGN PERMIT PROCESS**

SUBMITTAL REQUIREMENTS:

1. For all **MONUMENT SIGNS, FREESTANDING SIGNS, WALL SIGNS & PROJECTING SIGNS:**
 - a. Construction drawing of the sign bearing the seal of an architect or engineer licensed by the State of California. The drawing **MUST** include:
 - 1) HEIGHT of sign
 - 2) DETAILS & DIMENSIONS of all structural and nonstructural members to include sign supports, wall anchoring system.
 - 3) DETAILS & DIMENSIONS of foundations and footing members, and
 - 4) ADVERTISING AREA of all sign facades
 - b. Complete site drawing **TO SCALE** that **MUST** include:
 - 1) LOCATION of proposed sign and **SETBACK DISTANCES** from sign supports to property lines fronting on a street,
 - 2) **LINEAR FEET** street frontage dimensions
 - 3) **LOCATIONS** of all existing **FREESTANDING** signs on the same property,
2. For all **AWNING SIGNS:**
 - a. Construction drawing of the sign. The drawing **MUST** include:
 - 1) DETAILS & DIMENSIONS of structural and nonstructural methods of attachment or anchoring to the building,
 - 2) ADVERTISING AREA of the sign.
 - b. A drawing or photograph of the building façade that **MUST** include:
 - 1) DIMENSIONS of the façade and
 - 2) LOCATIONS and SIZES of all other signs on the building.
3. **SIGN PERMIT FEE** (*MUST be paid at time of submittal*):
4. **SIGN PERMIT FEE** (*paid at the time of permit issuance*):

DEPARTMENT USE ONLY			
PERMIT FEE:	BUILDING PERMIT REQUIRED?	YES	NO
DOWNTOWN	OUTSIDE DOWNTOWN		
APPROVE	DISAPPROVE	_____ APPROVAL SIGNATURE	_____ DATE